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Disciplinary Action Chart

Offense	First Offense	Second Offense	Third Offense	Further Offenses
Late Arrival to Class	Verbal Warning	Written Warning	Parent Meeting	Detention
Disruptive Behaviour in Class	Verbal Warning	Written Warning	Detention	Suspension
Use of Mobile Phone during Class	Confiscation + Verbal Warning	Written Warning	Parent Meeting	Suspension
Incomplete Assignments	Reminder / Verbal Warning	Written Warning	Detention	Parent Meeting
Dress Code Violation	Verbal Warning	Written Warning	Detention	Suspension
Academic Dishonesty (Cheating, Plagiarism)	Warning + Counselling	Written Warning + Parent Meeting	Suspension	Expulsion
Bullying / Harassment	Counselling + Written Warning	Suspension	Parent Meeting + Suspension	Expulsion
Vandalism / Property Damage	Restitution + Written Warning	Suspension	Parent Meeting + Suspension	Expulsion

Discipline Incharge

