

CRITERIA VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

**Meeting of Quality Council
(QC): 2017 - 2018**



Quality Council Members for 2017 - 18

Sr.No	Name	Representative
01	Prof Siddharth Apte	Convenor
02	Prof. Ruchi Pandey	Member
03	Prof. Vinay Naik	Member
04	Arti Rajkumar Yadav	Student Representative



Date: 03/07/2017

Notice


The first meeting of Quality Council (QC) Committee of Rajasthani Sammelan's Ladhidevi Ramdhar Maheshwari Night College of Commerce will be held on **Monday 10th July, 2017** at 05.00 pm under the presidential guidance of the principal in the college office.

You are kindly requested to attend the same and cooperate.

Agenda:

1. Formation of committees for the academic year.
2. Execution of the academic calendar activities.
3. Any other subject with the permission of the chair.




Principal
PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

Minutes of the Meeting

The First QC meeting under the presidential guidance of the principal was held on **Monday 10th July, 2017** in the Principal's Cabin.

Sr.No	Name	Representative
01	Prof Siddharth Apte	Convenor
02	Prof. Ruchi Pandey	Member
03	Prof. Vinay Naik	Member
04	Arti Rajkumar Yadav	Student Representative

The following topics were discussed and the decisions were taken accordingly during the meeting:

1. Formation of committees for the academic year.

Resolution

It was resolved to prepare a strategic plan of the academic activities to be conducted during the academic year 2017-18 and it would be executed by forming different committees. It was further resolved that equal distribution of work should be followed.

2. Execution of the academic calendar activity.

Resolution

It was resolved to instruct for preparation of academic calendar keeping in view with the probable dates. In this regard Principal would assist. The allotted activities allotted to different departments will be monitored by the principal.




3. Any other subject with the permission of the chair.

Resolution

As there was no other topic, the meeting concluded with vote of thanks.




Principal
PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

Date: 04/12/2017

Notice


The second meeting of Quality Council (QC) Committee of Rajasthani Sammelan's Ladhidevi Ramdhar Maheshawari Night College of Commerce will be held on **Monday 18th December, 2017** at 06.00 pm under the presidential guidance of the principal in the college office.

You are kindly requested to attend the same and cooperate.

Agenda:

- 1.1 Confirmation of minutes of the last meeting.
- 1.2 Execution of the academic calendar and included Add on Courses.
- 1.3 Any other subject with the permission of the chair.




Principal
PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

Minutes of the Meeting

The Second QC (Quality Council) meeting under the presidential guidance of the principal was held on **Monday 18th December, 2017** in the Principal's Cabin.

Sr.No	Name	Representative
01	Prof Siddharth Apte	Convenor
02	Prof. Ruchi Pandey	Member
03	Prof. Vinay Naik	Member
04	Arti Rajkumar Yadav	Student Representative

The following topics were discussed and the decisions were taken accordingly during the meeting.

1.1 Confirmation of minutes of the last meeting.

Resolution

The minutes of the meeting of QC committee held on **Monday 10th July, 2017** were read by QC coordinator Prof Siddharth Apte and were confirmed by the committee.

1.2 Execution of the academic calendar and included Add on Courses.

Resolution

It was resolved to instruct for preparation of academic calendar keeping in view with the probable dates. In this regard Principal would assist. The allotted activities under lead college scheme to different departments will be monitored by the principal. Add on course were also included in the academic year for the better understanding of the students and also encourage them to participate.



1.3 Any other subject with the permission of the chair.

Resolution

As there was no other topic, the meeting concluded with vote of thanks.




Principal
PRINCIPAL

Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

CRITERIA VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

**Meeting of Quality Council
(QC): 2018 - 2019**



Quality Council Committee for 2018 - 19

Sr.NO	Name	Representative
01	Prof. Siddharth Apte	Convenor
02	Prof. Ruchi Pandey	Member
03	Prof. Ketan Sutariya	Member
04	Deevesh Desai	Student Representative



Date: 4th June 2018

Notice

The first meeting of Quality Council (QC) Committee of Rajasthani Sammelan's Ladhidevi Ramdhar Maheshwari Night College of Commerce will be held on **Monday 11th June, 2018** at 5:00 p.m. under the presidential guidance of the principal in the college office.

You are kindly requested to attend the same and cooperate.

Agenda:

- 1.1 Confirmation of minutes of the previous meeting.
- 1.2 Formation of committees for the academic year and execution of the academic calendar for 2018-19.
- 1.3 Notice for Academic Committee Meets.
- 1.4 Preparation of schedule of Continuous Internal Evaluation through tests, assignments, quiz contests, exams, etc.
- 1.5 Any other subject with permission of principal.




PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064



Minutes of the Meeting

The First QC meeting in the year 2018-19 under the presidential guidance of the principal was held on **Monday, 11th June, 2018** at 5:00 p.m. in the Principal's Cabin.

Sr.No	Name	Representative
01	Prof. Siddharth Apte	Convenor
02	Prof. Ruchi Pandey	Member
03	Prof. Ketan Sutariya	Member
04	Deevesh Desai	Student Representative

1.1 Confirmation of Minutes of the previous meeting.

Resolution:

The minutes of the last meeting held on **Monday, 11th June, 2018** were read by the coordinator Prof. Siddharth Apte and were confirmed by the committee with some corrections and suggestions raised by the committee members and were signed by the member Prof. Ruchi Pandey

1.2 Formation of committees for the academic year 2018-19 and execution of the academic calendar

Resolution:

It was resolved to allot the academic activities for the academic year 2018- 19 to the individuals as per the expertise and potential of the faculty in consultation with the Hon'ble Principal will notify the same to all the concerned faculty.

It was further resolved to invite suggestions from the faculty to revise the academic calendar for 2018-19 prepared by the Committee Member during the meeting.



1.3 Notice for Academic Committee Meets.

Resolution:

It was resolved that committee(s) convenor will conduct meet with committee members on activities to be conduct throughout the year and submit a copy of agenda and minutes.

1.4 Preparation of schedule of Continuous Internal Evaluation through tests, assignments, quiz contests, exams, etc.

Resolution:

All the committee member were given instruction about conducting regular class test, assignment, and exam for the better understanding about the subject and also clear their doubt during the lectures.

1.5 Any other subject with permission of principal

Reslution

As there was no topic for discussion, the meeting ended with expressing vote of thanks to the principal.




Principal

PRINCIPAL

Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064



Date: 7th December 2018

Notice


The second meeting of Quality Council (QC) Committee of Rajasthani Sammelan's Ladhidevi Ramdhar Maheshwari Night College of Commerce will be held on **Thursday, 20 December, 2018** at 4:10 p.m. under the presidential guidance of the principal in the college office.

You are kindly requested to attend the same and cooperate.

Agenda.

- 2.1 Confirmation of minutes of the previous meeting.
- 2.2 Approval for the Action Plan to be implemented during 2nd Term.
- 2.3 Academic Committee Meets.
- 2.4 Any other subject with the permission of the principal.




PRINCIPAL
Rajasthani Sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064



Minutes of the Meeting

The Second Quality Council meeting under the presidential guidance of the principal was held on **Thursday, 20 December, 2018** at 4:10 p.m. in the Principal's Cabin.

Sr.No	Name	Representative
01	Prof. Siddharth Apte	Convenor
02	Prof. Ruchi Pandey	Member
03	Prof. Ketan Sutariya	Member
04	Deevesh Desai	Student Representative

The following topics were discussed and the decisions were taken accordingly during the meeting:

2.1 Confirmation of Minutes of the previous meeting.

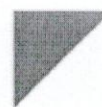
Resolution:

The minutes of the last meeting held on **Monday, 11th June, 2018** were read by the coordinator Prof. Siddharth Apte and were confirmed by the committee and were signed by the principal.

2.2 Approval for the Action Plan to be implemented during 2nd Term

Resolution:

It was unanimously resolved that Committee member must follow the action plan of curricular, co-curricular and extra-curricular activities prepared by Quality Council (QC) for the second term of the academic year 2018-19. A notice in this regard will be issued by QC to the heads of all committees.



2.3 Academic Committee Meets.

Resolution

It was resolved that committee's convenor will conduct meeting with their committee members as per the points given by QC and keep the record ready.

2.4 Any other subject with the permission of the principal.

Resolution

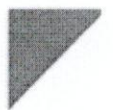
As there was no topic for discussion, the meeting ended with expressing vote of thanks to the principal.




Principal

PRINCIPAL

Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064





Resolution

The minutes of the meeting of QC committee held on **Monday 10th July, 2017** were read by QC coordinator Prof Siddharth Apte and were confirmed by the committee.

1.2 Execution of the academic calendar and included Add on Courses.

Resolution

It was resolved to instruct for preparation of academic calendar keeping in view with the probable dates. In this regard Principal would assist. The allotted activities under lead college scheme to different departments will be monitored by the principal. Add on course were also included in the academic year for the better understanding of the students and also encourage them to participate.

1.3 Any other subject with the permission of the chair.

Resolution

As there was no other topic, the meeting concluded with vote of thanks.




Principal

PRINCIPAL

Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

CRITERIA VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

**Meeting of Quality Council
(QC): 2019 - 2020**



Quality Council Members for 2019 - 2020

Sr.No	Name	Representative
01	Prof. Shweta Chawda	Convenor
02	Prof. Anil Chaubey	Member
03	Prof. Jitendra Gupta	Member
04	Ritik Bhalerao	Student representative



Date: 3rd June 2019

Notice

The first meeting of Quality Council (QC) Committee of Rajasthani Sammelan's Ladhidevi Ramdhar Night College of Commerce will be held on **Monday, 10th June, 2019** a 6:30 pm under the presidential guidance of the principal in the college office.

You are kindly requested to attend the same and cooperate.

Agenda:

1.1 Confirmation of minutes of the previous meeting.

1.2 Approval for the Action Plan to be implemented during the 1st Term

1.3 Formation of committees for the academic year and execution of the Academic Calendar for 2019-20.

1.4 Preparation of schedule of Continuous Internal Evaluation through tests, assignments, quiz contests, exams, etc.




PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

Minutes of the meeting

The First QC meeting in the year 2019-20 under the presidential guidance of the principal was held on **Monday, 10th June, 2019** at 6:30 p.m. in the Principal's Cabin.

Sr.No	Name	Representative
01	Prof. Shweta Chawda	Convenor
02	Prof. Anil Chaubey	Member
03	Prof. Jitendra Gupta	Member
04	Ritik Bhalerao	Student representative

The following topics were discussed and the resolutions were made accordingly during the meeting:

1.1 Confirmation of Minutes of the previous meeting.

Resolution:

The minutes of the last meeting held on **Monday, 11th June, 2018** were read by the QC Coordinator Prof. Shweta Chawda confirmed by the committee with some corrections and suggestions raised by the committee members and were signed by the principal in the meeting.

1.2 Approval for the Action Plan to be implemented during the 1st Term

Resolution:

It was anonymously resolved that each department must follow the action plan of curricular, co-curricular and extra-curricular activities prepared by QC for the First Term of the academic year 2019-20. A notice in this regard will be issued by QC to the heads of all departments.

1.3 Formation of committees for the academic year 2019-20 and execution of the Academic Calendar

Resolution:

It was resolved to distribute the academic activities for the academic year 2019-20 among the faculty as per the expertise and potential of the individuals, in consultation with the Hon'ble Principal and also will notify the same to all the concerned faculty.


It was further resolved to issue the notice inviting suggestions from the faculty to revise academic calendar for 2019-20 prepared by the Notice Committee.

1.4 Continuous Internal Evaluation through class tests, assignments, quiz contests, exams, etc.

Resolution:

It was anonymously resolved that each department should introduce a new evaluation method for quality enhancement of teaching-learning process.




PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

Date: 23rd December 2019

Notice


The second meeting of Quality Council (QC) Committee of Rajasthani Sammelan's Ladhidevi Ramdhar Maheshwari Night College of Commerce will be held on **Monday, 6th January, 2020** a 6:00 pm under the presidential guidance of the principal in the college office.

You are kindly requested to attend the same and cooperate.

Agenda:

- 2.1 Confirmation of minutes of the previous meeting.
- 2.2 Approval for the Action Plan to be conducted/organized during the 2nd Term
- 2.3 Organization of ADD ON course for the students.
- 2.4 Any other subject with permission of principal.




PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

Minutes of the Meeting

The Second QC meeting in the year 2019-20 under the presidential guidance of the principal was held on **Monday, 06th January, 2020** at 6:30 p.m. in the Principal's Cabin.

Sr.No	Name	Representative
01	Prof. Shweta Chawda	Convenor
02	Prof. Anil Chaubey	Member
03	Prof. Jitendra Gupta	Member
04	Ritik Bhalerao	Student representative

The following topics were discussed and the resolutions were made accordingly during the meeting:

2.1 Confirmation of Minutes of the previous meeting.

Resolution:

The minutes of the last meeting held on **Monday, 10th June, 2019** were read by the QC Coordinator Prof. Shweta Chawda and were confirmed by the committee with some corrections and suggestions raised by the committee members and were signed by the principal

2.2 Approval for the Action Plan to be implemented during the 2nd Term

Resolution:

It was anonymously resolved that each department must follow the action plan of curricular, co-curricular and extra-curricular activities prepared by QC for the second term of the academic year 2019-20. A notice in this regard will be issued by QC to the heads of all departments.



2.3 Organization of ADD ON course for the students.

Resolution:

Discussion of Add on course, how it is helping students to gain more knowledge and encourages the students to participate in the courses. Each subject teacher has organized Add on course for the students on different topic.

2.4 Any other subject with permission of principal.

Resolution

As there was no topic for discussion, the meeting ended with expressing vote of thanks to the principal.




Principal

PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

CRITERIA VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

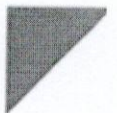
Meeting of Quality Council (QC): 2020 - 2021





Quality Council Members for 2020 - 2021

Sr.No	Name	Representative
01	Prof. Shweta Chawda	Convenor
02	Prof. Sidharth Apte	Member
03	Prof. Ketan Sutariya	Member
04	Roshan Thakur	Student Representative



Date: 02/07/2020

Notice


The first meeting of Quality Council (QC) Committee of Rajasthani Sammelan's Ladhidevi Ramdhar Maheshwari Night College of Commerce will be held on **Monday 6th July, 2020** at 04.00 pm under the presidential guidance of the principal in the college office.

You are kindly requested to attend the same and cooperate.

Agenda:

- 1.1 Confirmation of minutes of the previous meeting.
- 1.2 Preparation for Online Teaching & Learning Process.
- 1.3 Preparation of Time -Table for online teaching during pandemic.
- 1.4 Discussion on General Time-Table, academic dairy for year 2020-21.
- 1.5 Discussion on the plan of action for prevention of the spread of COVID19 among the students and faculty.




PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

Minutes of the Meeting

The First QC meeting under the presidential guidance of the principal was held on **Monday 6th July, 2020** in the Principal Cabin.

Sr.No	Name	Representative
01	Prof. Shweta Chawda	Convenor
02	Prof. Sidharth Apte	Member
03	Prof. Ketan Sutariya	Member
04	Roshan Thakur	Student Representative

The following topics were discussed and the decisions were taken accordingly during the meeting:

1.1 Confirmation of Minutes of the previous meeting.

Resolution:

The minutes of the last meeting held on **Monday 6th January, 2020** were read by the QC Coordinator Prof. Shweta Chawda and Prof. Sidharth Apte and were confirmed by the committee with some suggestions raised by the other committee members.

1.2 Preparation for Online Teaching & Learning Process Resolution

A short review of the circulars received from the State Government of Maharashtra, Ministry of Higher Education, Mumbai University.

Rajasthani Sammelan's Ladhidevi Ramdhar Maheshawari Night College of Commerce have decided to prepare an action plan for the conduct of Online Teaching-and Learning process. It was further decided that the list of equipment and computer assisted instruments for holding Online Lectures should be arranged. The required objects like Web Cameras be ordered immediately and

each department must be provided with such cameras. A notice in this regard will be issued by QC to the heads of all departments.

1.3 Preparation of Time-Table for online teaching during the pandemic

Resolution:

Attendance Committee were given instruction to prepare time-table for online teaching as per the college norm.

1.4 Discussion on General Time-Table, academic dairy for year 2020-21.

Resolution:

It was unanimously resolved that the convenor of Time-Table Committee Prof. Siddharth Apte and Prof. Ruchi Pandey should prepare Time-Table for the academic year 2020-21 in consultation with QC Coordinator Prof. Shweta Chawda.


1.5 Discussion on the plan of action for prevention of the spread of COVID-19 among the students and faculty.

Resolution:

It was resolved that QC should instruct NSS and NCC departments for the organization of outreach programmes such as awareness on the spread of Covid-19, precaution measures to prevent the infection of Covid 19, distribution of Masks and sanitizer among the village residents of the adopted village and other nearby villages.

The Programme Officer of NSS be given order to prepare the list of activities along with the action plan in consultation with the QC Coordinator.




PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

Date:02/11/2020

Notice


The Second meeting of Quality Council (QC) Committee of Rajasthani Sammelan's Ladhidevi Ramdhar Maheshwari Night College will be held on **Monday 9th November, 2020** at 05.00 pm under the presidential guidance of the principal in the college office.

You are kindly requested to attend the same and cooperate.

Agenda:

- 1.1 Confirmation of minutes of the previous meeting.
- 1.2 Preparation for Online Teaching & Learning Process for 2nd term.
- 1.3 Preparation of Time-Table for online teaching during the pandemic for 2nd term
- 1.4 Discussion on the plan of action for prevention of the spread of COVID-19 among the students and faculty.




PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

Minutes of the Meeting

The Second QC meeting under the presidential guidance of the principal was held on **Monday 9th November, 2020** in the Principal Cabin.

Sr.No	Name	Representative
01	Prof. Shweta Chawda	Convenor
02	Prof. Sidharth Apte	Member
03	Prof. Ketan Sutariya	Member
04	Roshan Thakur	Student Representative

The following topics were discussed and the decisions were taken accordingly during the meeting:

1.1 Confirmation of Minutes of the previous meeting.

Resolution:

The minutes of the last meeting held on Monday 6th July, 2020 were read by the QC Coordinator Prof. Shweta Chawda and Prof. Sidharth Apte and were confirmed by the committee with some suggestions raised by the other committee members.

1.2 Preparation for Online Teaching & Learning Process for 2nd term.

Resolution

A short review of the circulars received from the State Government of Maharashtra, Ministry of Higher Education, Mumbai University. Rajasthani Sammelan's Ladhidevi Ramdhar Maheshawari Night College of Commerce have decided to prepare an action plan for the conduct of Online Teaching-and Learning process. It was further decided that the list of equipment and computer assisted instruments for holding Online Lectures should be arranged.

The required objects like Web Cameras be ordered immediately and each department must be provided with such cameras.

A notice in this regard will be issued by QC to the heads of all departments.

1.3 Preparation of Time-Table for online teaching during the pandemic for 2nd term.

Resolution:

Attendance Committee were given instruction to prepare time-table for online teaching as per the college norm.

1.4 Discussion on the plan of action for prevention of the spread of COVID-19 among the students and faculty.

Resolution:

It was resolved that QC should instruct NSS and NCC departments for the organization of outreach programmes such as awareness on the spread of Covid-19, precaution measures to prevent the infection of Covid 19, distribution of Masks and sanitizer among the village residents of the adopted village and other nearby villages.

The Programme Officer of NSS be given order to prepare the list of activities along with the action plan in consultation with the QC Coordinator




Principal
PRINCIPAL
Rajasthani Sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

CRITERIA VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

**Meeting of Quality Council
(QC): 2021 - 2022**



QC Committee Members for 2021 - 2022

Sr.NO	Members	Representative
01	Ashok Saraf	Management Representative
02	Prof. Shweta Chawda	Convener
03	Prof. Siddharth Apte	Member
04	Prof. Dr. S.M.Mishra	Member
05	Prof.Sandhya Shrivastav	Member
06	Prof. Sangeeta Jalui	Member
07	Prof.Aanchal Jain	Member
08	Sneha Sadan (Mr.Sandeep kamble)	NGO Member
09	Mr.Vikas Singh	Student Representative
10	Mr.Kunal Pasi	Alumni student



Date:05/07/2021

Notice


The First meeting of Quality Cell (QC) of Rajasthani Sammelan's Ladhidevi Ramdhar Maheshwari Night College will be held on **Monday 12th July, 2021** at 6:00 p.m. in the Principal's Cabin.

You are kindly requested to attend the same and cooperate.

Agenda:

- 1.1 Confirmation of Minutes of the previous meeting.
- 1.2 Formation of committees for the academic year 2021-22 and execution of the academic calendar.
- 1.3 Preparation of Time -Table for online teaching during pandemic.
- 1.4 Discussion on General Time-Table, academic dairy for year 2020-21.
- 1.5 Discussion on the plan of action for prevention of the spread of COVID-19 among the students and faculty




PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400064

Minutes of the Meeting

The First QC meeting in the year 2021-22 under the presidential guidance of the principal was held on **Monday 14th June, 2021** at 6:00 p.m. in the Principal's Cabin.

Sr.No	Members	Representative
01	Prof. Shweta Chawda	Convener
02	Prof. Siddharth Apte	Member
03	Prof. Dr. S.M.Mishra	Member
04	Mr.Vikas Singh	Student Representative

The following topics were discussed and the resolutions were made accordingly during the meeting:

1.1 Confirmation of Minutes of the previous meeting.

Resolution:

The minutes of the last meeting held on **Monday 9th November, 2020** were read by the convener Prof. Shweta Chawda and were confirmed by the committee with some corrections and suggestions raised by the committee members and were signed by the member.

1.2 Formation of committees for the academic year 2021-22 and execution of the academic calendar

Resolution:

It was resolved to allot the academic activities for the academic year 2021- 22 to the individuals as per the expertise and potential of the faculty in consultation with the Hon'ble Principal will notify the same to the entire concerned faculty.

It was further resolved to invite suggestions from the faculty to revise the academic calendar for 2021-22 was prepared. Time-table Committee were given instruction to prepare time-table for online teaching as per the college norm.

1.3Preparation of Time-Table for online teaching during the pandemic

Resolution:

Attendance Committee were given instruction to prepare time-table for online teaching as per the college norm.



1.4 Discussion on General Time-Table, academic dairy for year 2021-22.

Resolution:

It was unanimously resolved that the Convenor of Time-Table Committee Prof. S.M.Mishra should prepare Time-Table for the academic year 2021-22 in consultation with QC Coordinator Prof. Shweta Chawda.

1.5 Discussion on the plan of action for prevention of the spread of COVID-19 among the students and faculty.

Resolution:

It was resolved that QC should instruct NSS and NCC departments for the organization of outreach programmes such as awareness on the spread of Covid-19, precaution measures to prevent the infection of Covid 19, distribution of Masks and sanitizer among the village residents of the adopted village and other nearby villages.

The Programme Officer of NSS be given order to prepare the list of activities along with the action plan in consultation with the QC Coordinator.




PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

Date:05/01/2022

Notice

The Second meeting of Internal Quality Assurance Cell (IQAC) incorporated on 21st December,2021of Rajasthani Sammelan's Ladhidevi Ramdhar Maheshawari Night College which will be held on **Monday 10th January, 2022** at 05.00 pm under the presidential guidance of the principal in the college office.

You are kindly requested to attend the same and cooperate.

Agenda:

- 1.1 Confirmation of minutes of the previous meeting.
- 1.2 Preparation for Online Teaching & Learning Process for 2nd term.
- 1.3 Preparation of Time-Table for online teaching during the pandemic for 2nd term
- 1.4 Discussion on the plan of action for prevention of the spread of COVID-19 among the students and faculty.



PRINCIPAL
Rajasthani sammelan's
Ladhidevi Ramdhar Maheshwari
Night College of Commerce
Malad (W), Mumbai - 400 064

Minutes of the Meeting

The First meeting of IQAC under the presidential guidance of the principal was held on **Monday 10th January, 2022** at 05.00 pm in the Principal Cabin.

Sr.No	Members	Representative
01	Ashok Saraf	Management Representative
02	Prof. Shweta Chawda	Convener
03	Prof. Siddharth Apte	Member
04	Prof. Dr. S.M.Mishra	Member
05	Prof.Sandhya Shrivastav	Member
06	Prof. Sangeeta Jalui	Member
07	Prof.Aanchal Jain	Member
08	Sneha Sadan (Mr.Sandeep kamble)	NGO Member
09	Mr.Vikas Singh	Student Representative
10	Mr.Kunal Pasi	Alumni student

The following topics were discussed and the decisions were taken accordingly during the meeting:

1.1 Confirmation of Minutes of the previous meeting.

Resolution:

The minutes of the last meeting held on **Monday 14th June, 2021** were read by the IQAC Coordinator Prof. Shweta Chawda and were confirmed by the committee with some suggestions raised by the other committee members.

1.2 Preparation for Hybrid Teaching & Learning Process for 2nd term.

Resolution

A short review of the circulars received from the State Government of Maharashtra, Ministry of Higher Education, Mumbai University. Rajasthani Sammelan's Ladhidevi Ramdhar Maheshawari Night College of Commerce have decided to prepare an action plan for the conduct of Hybrid Teaching-and

Learning process. It was further decided that the list of equipment and computer assisted instruments for holding hybrid Lectures should be arranged.

A notice in this regard will be issued by IQAC to the heads of all departments.

1.3 Preparation of Time-Table for teaching during the pandemic for 2nd term.

Resolution:

Attendance Committee were given instruction to prepare time-table as per the college norm.


1.4 Discussion on the plan of action for prevention of the spread of COVID-19 among the students and faculty.

Resolution:

It was resolved that QC should instruct NSS and NCC departments for the organization of outreach programmes such as awareness on the spread of Covid-19, precaution measures to prevent the infection of Covid 19, distribution of Masks and sanitizer among the village residents of the adopted village and other nearby villages.

The Programme Officer of NSS be given order to prepare the list of activities along with the action plan in consultation with the QC Coordinator.




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