Online Application Procedure – 2021-22
1. Fill the **Pre-enrollment form** on University of Mumbai website : www.mu.ac.in / www.mum.digitaluniversity.ac and select **Ladhidevi Ramdhar Maheshwari Night College of Commerce** as the option and follow the instructions displayed on the website. After registering, they must save the **Pre-enrollment form** and upload the same with the college admission form.
2. The registration number of University of Mumbai's Pre-enrollment form is required to be entered in the College Application form.
3. The college application form is an online form, available at http://rs.rajasthani.org.in/new_gsc_form/index.php/admission/index/1   Please fill the online application and upload the scanned copy of the following documents: a. Passport Size photo   b. XII Mark sheet   c. Leaving Certificate   d. Caste Certificate (wherever applicable)   e. University Pre-enrollment form   **Note:**   Please upload a proper passport size photo taken on a clear background.   Documents should be scanned properly, not a photo taken from mobile.

4. A student can apply for upto 2 courses.
  a. First he/she has to apply for one course.
  b. While applying for 2nd course, you need to select the 2nd course and enter the PIN received on SMS and submit the form. You will not have to fill the complete form again.

5. On successful submission of Online Application form and scanned documents, the application will be verified by the admission department of the college.
6. All verified applications will be considered for selection in merit list and will be offered provisional admission on the basis of merit.
7. The merit list will be displayed on the college website and on the notice board in the college.
8. On selection in the Merit-list, the student would be sent an SMS and Email for payment of fees. Fee is to be paid online, using Net Banking, UPI, Debit Card or Credit card.   The admission will be provisional and subject to verification and submission of the original documents.
9. On successful fee payment, a receipt will be sent on the registered email ID of the student.
10. If a student fails to submit the original document or if the details provided in the application form does not match with the original document, the admission will be cancelled and the fees paid will not be refunded.