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2718/2010 AL



NCOL/SA/*U5*32-of 2010 Mumbai - 400 032 August, 2010.

The Principal, Ghanshyamdas Saraf Girl's College, S.V. Road, Malad (West), <u>MUMBAI - 400 064.</u>

CCLLEGE 29/8/1 **G**. S, Pe 14

Madam,

Please refer to your letter No.Aks/2010/311, dated 29th May, 2010, forwarding therewith the report of appointment of Dr. Shripad H. Joshi as a full-time lecturer in Commerce on probation basis from 8.6.2010 in your College for consideration of the University.

In this connection, I am directed to inform you that the appointment of Dr. Shripad H. Joshi as a full-time lecturer in Commerce has been approved by the University on probation basis from 8.6.2010.

Further, you are requested to communicate the above decision to the teacher concerned in writing as per S.109-C.

Yours faithfully,

(A.P.DANGE)

(ASSTT REGISTRAR) (CONCOL UNIT)



Jaymyth

PEINCIPAL Rajasthani Sammelan Education Trust Ghanshyamidas Saraf College Of Arts & Commerce

University of Mumbai



Urgent/By Hand h June, 2011

The Principal, Ghanshyamdas Saraf Girl's College, S.V. Road. Malad (West) MUMBAI - 400 064.

No.CONCOL/SA/2254 of 2011 Mumbai / 400 032

Madam,

ð.

Please refer to your letter No.Bkg/2011/651(a), dated 8th April, 2011, forwarding therewith the report of appointment of Dr. (Smt.) Seema A. Agarwal as a full-time Assistant Professor in Mathematics & Statistics on probation basis from 3.1.2011 in your College for consideration of the University.

In this connection, I am directed to inform you that the appointment of Dr.(Smt.) Seema A. Agarwal as a full-time Assistant Professor in Mathematics & Statistics has been approved by the University on probation basis from 3.1.2011.

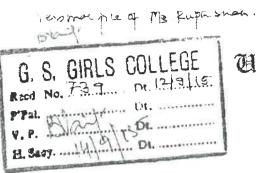
Further, you are requested to communicate the above decision to the teacher concerned in writing as per S.109-C.

Yours faithfully.

(U.H. KATE) (DEPUTY REGISTRAR) (CONCOL UNIT)



999 KOPAL Rajasthani Sammelan Education Trust Ghanshvamdes Saral College Of Arts & Commerce



University of Mumbai



Urgent/By Speed Post CONCOL/IS/ECD/2015-16/42200 Mumbai – 400 032. 9thSeptember, 2015.

To,
 The Principal,
 Rajasthani Sammelan's
 Ghanshyamdas Saraf College of
 Arts and Commerce,
 S.V. Road, Malad (West),
 Mumbai – 400 064.

Sir

Please refer to your letter No. JW/2015 dated 13th January, 2015, forwarding therewith the report of appointment of Smt. Rupa Vishal Shah as full time Assistant Professor in Commerce from 2nd December, 2014 in the College for consideration of the University.

In this connection, I am directed to inform you that the appointment of Smt. Rupa Vishal Shah as full time Assistant Professor in Commerce has been approved by the University w.e.f. 2nd December, 2014 as per University circular No. CONCOL/TAU/40 of 2012-13, dated 19th March, 2013.

Further, you are requested to communicate the above decision to the teacher concerned in writing as per S.109-C alongwith the copy of this letter.

Please note that if any discrepancy is found in this approval, the University reserves the right to withdraw the approval at any time.

Yours faithfully,

(YOGINI GHARE) DEPUTY REGISTRAR CONCOL UNIT

Rajasthani Sammalan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce



no val file of Mr. Jaiswal. niv approval file.	University of Mun	Mbai No.CONCOL/SA/3365 of 2011 Mumbai – 400 032 2-44 September, 2011.
 The Principal Ghanshyamdas Saraf Arts & Commerce, S.V. Road, Malad (West), <u>MUMBAI – 400 064.</u> 	Girls College of	G. S. GIRLS COLLEGE Recd. No. 2-2-8-9. DI 1-8-19[1] P'Pal. Dt. Dt. H. Sacy. Dt. Dt.

Madam,

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Please refer to your letter No.Bgk/2011/682, dated 24th May, 2011, forwarding therewith the report of appointment of Shri Rajkumar R. Jaiswal as a full-time Assistant Professor in Mathematics & Statistics on probation basis from 3.1.2011 in your College for consideration of the University.

In this connection, I am directed to inform you that the appointment of Shri Rajkumar R. Jaiswal as a full-time Assistant Professor in Mathematics & Statistics has been approved by the University on probation basis from 3.1.2011.

Further, you are requested to communicate the above decision to the teacher concerned in writing as per S.109-C.

Yours faithfully,

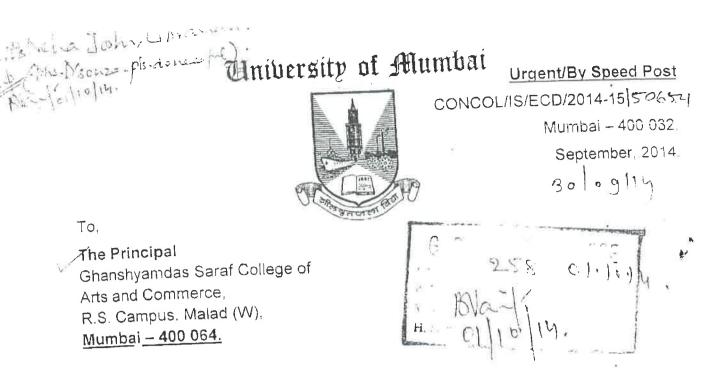
HUIM

(S.A. JOSHI) 777 (ASSISTANT REGISTRAR) (CONCOL UNIT)



Joymyth

PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamur's Saraf College Of Arts & Commerce



Sir.

Please refer to your letter No. JW/2014/52, dated 3rd March, 2014, forwarding therewith the report of appointment of Mrs. Neha Mandar Joshi as full time Librarian from 11th February, 2014 in the College for consideration of the University.

In this connection, I am directed to inform you that the appointment of-Mrs. Neha Mandar Joshi as full time Librarian has been approved by the University w.e.f. 11th February, 2014, as per University circular No. CONCOL/TAU/40 of 2012-13, dated 19th March, 2013.

Further, you are requested to communicate the above decision to the teacher concerned in writing as per S.109-C alongwith the copy of this letter.

Please note that if any discrepancy is found in this approval, the University reserves the right to withdraw the approval at any time.

Yours faithfully,

(YOGINI GHARE) DEPUTY REGISTRAR CONCOL UNIT



Rajasthani Sammeian Education Trust Ghanshyamdas Saraf College Of Arts & Commerce

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The Principal, Chanshyamdas Saraf Girls' College of Arts and Commerce, Sarvodaya Balika Vidyalaya Bhavan, S. V. Foad, Malad (West), BOMBAY : 400 064.

Shri G. J. Sonar

Dr. (Smt.) N. Talwar

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Madam,

Please refer to your letter No.:130, dated 11.12.1989, forwarding therewith reports of appointments of lecturers in different subjects in your college for consideration of the University.

In reply, I am directed to inform, you that the appointments of the following lecturers in their respective subjects have been approved : s under:_

1.	Shri C. J. Apte.	*Approved as full-time temporary lecturer in Accountancy from 19.6.1989 to 20.4.1990.
2.	Shri F. K. Shah	+Approved as part-time temporary lecturer in Accountancy from 19.6.1989 to 20.4.1990.
3.	Shri . C. Nagpurkar	+Approved as part-time temporary lecturer in Accountancy from 19.6.1989 to 20.4.1990.
4.	Shri P. Iyer	Approved as part-time temporary lecturer in Accountancy from 19.6.1989 to 30.9.1989.
5.	Shri T. V. Gandhi	Approved as part-time temporary lecturer in Accountancy from 3.10.1989 to 20.4.1990
	Smt. Shehalata Sharma	*Approved as full-time temporary lecturer in Philosophy to teach Foundation Course from 19.6.1989 to 20.4.1990.
7.	Kum. Oipika Kar	Approved as full-time temporary lecturer in English from 19.6.198

lecturer in English from 19.6.198: to 20.4.1990.

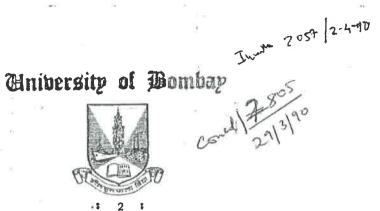
*Approved as full-time lecturer in Commerce on probation from 19.6.19

Approved as part-time temporary lecturer in Nathematics from 19.6.1989 to 16.7.1989 and full-t. lecturer from 17.7.1989 to 20.4.19

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PRINCIPAL Rajasthani Sammelan Éducation Trust Ghanshyamdas Saraf College Of Arts & Commerce

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10. Dr. /. Mishra

12.

Approved as temporary lecturer in Hindi on lecture basis from 19.6.1989 to 20.4.1990.

11. Kun. V. R. Dube

Smt. M. Singh

*Approved as full-time lecturer in Business Law on probation from 19.6.1989.

*Approved as full-time lecturer in Geography on probation from 19.6.1989.

Appointments have been approved subject to the condition that the lecturers at Sr. Nos. 1, 6 to 8 and 11, 12 be placed in the grade of N. 2200-75-2800-100-4000.

Appointment have been approved subject to the condition that the lecturers at Sr. Nog 2 and 3 that their teaching be restricted to S.Y.B. Com. class as they do not possess three years Professional experience.

Further, I am directed to inform you that the Foundation Course work-load should not be assigned to the department of English as the lecturers in English are not eligible to teach Foundation Course.

Further, I am to invite/your attention to 5,109-C sent to you wide this office Circular No.CONCOL/352, dated 1.9.1988 and to request you to communicate the above decision to the teachers concerned, in writing.

Yours faithfully,

REGISTRAR

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PERSONAL Howard Samuelan Education Trust Chanstevanatas Salaí College 11 Arts & Commerce

University of Di	cmbap	
Hc Rc	BOARDAN : 400 032, 15 th January, 1983.	
"To value of 1. "To make what Darif Siele' College "To allo and Commerce, "To allo Miller Vilgalaya Dhavan, " Strek ment soal, -	G. S. GIRLS' COLLEGE. Bood No. Dt 15 (1.5) P' Pal. Dt 19-1. Sb. V. P	ن به
≥ u overy Balam		
Please refer to your letter No -Do.714 Jated 6.7.1987, No.739 dated 2 Jated 1.5.1937, forwarding therewith of lecturers in your college for cons	27.7.1987 and No.21749 reports of appointments	*
In reply, I am directed to inf of the following lecturers in their r approved as under:-	orm you that the appointments respective subjects have been	
 Sat. Verghese forest, Full-time temporary lecturer in Economics from 24.6.1985 to 20.4.1986. 	Approved as full-time temporary lecturer in Business Economics from 24.6.1985 to 19.4.1986.	
 Smt. Verghese Teress. Full-time locturer in Business Sconomics on probation from 20.6,1986 to 10.9.1988. 	Approved as full-time temporary lecturer in Business Economics from 20.6.1936 to 20.4.1987. Not approved on probation as the is not qualified.	
Smt. D. D. Kapadia. Full-time temporary lecturer in Business Economics from 24.6.1985 to 19.4.1986.	Approved as full-time temporary lecturer in Business Economics from 24.6.1985 to 19.4.1986.	2
Sut. D. D. Kapadia. Full-time lecturer in Business Economics on probation from 20.6.1986 to 20 19.6.1988.	Approved as full-time lecturer in Business Economics. on probation from 20.6.1986	
5. Shri J. Malawalkar Full-time temporty Lecturer in Accountancy from 21.6.1985 to 19.4.1986.	Approved as full-time/lecturer in Accountancy from 21.6.1985 to 19.4.1986.	
6. Shri J. Calawalkar. Full-time lecturer in Accountancy on probation from 20.6.1980 to 19.6.1988.	Approved as full-time lecturer in Accountancy on probation from 20.6.1986.	
 Kum. N. H. Shah. Full-time temporary lecturer in Accountincy from 21.6.1985 to 19.4.1986. 	Approved as full-time temporary lecturer in Accountancy from 21.6.1985 to 19.4.1986.	-
 Rum. N. R. Shah. Full-time lecturer in Accountancy on probation from 20.6.1985 to 19.6.1988. 	Approved as full-time lecturer in Accountancy on probation from 20.6.1986, Not eligible to teach T.Y.B.Com. Class.	Jon whilde
9. Shri M. Dave. Part-time temporary lecturer in Accountancy from 21.6.1985	Approved as part-time temporary lecturer in Accountancy from 21 (1995 to 10 (2) (* (1995 to 10 (2)) (* (1995 to 10 (2))) (* (1995 to 10 (2)	PRINCIPAL uni Schmelan Educati anshyeuncias Saraf Coll

MAAL COLLEGE

Esthani Serrimetan Education Trust Ghanshyamcias Saraf College Of Arts & Commerce

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N 526

Aniversity of Dombay **-



Shri M. R. Jain.
 part-time temporary lecturer
 in Accountancy from 15.7.1985
 to 19.4.1986.

- Dart-time temporary lecturer in Accountancy from 4.7.1986 to 9.11.1976.
- 2. Shri R. S. Sanghai. Part-time temporary lecturer in Accountancy from 4.7.1986 to 19.6.1997.
- Thei U. S. Singhai, Full-time temporary lecturer in Accountancy from 20.6.1937 to 20.4.1988.
- Just 1. X. Vartak. Part-time temporary lecturer in Accountancy from 4.7.1986 to 9.11.1986 and full-time from 10.11.1986 to 20.4.1987.
- 15. Shri J. J. Apte. Full-time temporary lecturer in Accountancy from 20.5.1986 to 20.4.1988.
 - Sat. S. A. Karmarkar. Full-time temportry lecturer in Commerce from 24.6.1985 y to 19.4.1985.
 - Ont. 3. d. Karmarkar. Full-time lecturer in Commerce on probation from 20.6.1986 to 19.6.1988.
- "C. (Smt. K. Bhanu. Full-time temporary lecturer in Commerce from 24.6.1985 to 19.4.1986.
- 12. / Smt. K. Bbanu. Pull-time lecturer in Commerce on probation from 20.6.1986 to 29.6.1988.
- Shri N. J. Paparkar. Full-time temporata 1 oturor in Commerce from 21 - 1985 to 19.4.1986.

Approved as part-time temporary lecturer in Accountancy from 15.7.1925 to 19.4.1986.

J316 3

18.1 8.4

Approved as part-time temporary lecturer in Accountancy from 4.7.1986 to 9.11.1986. Not eligible to teach T.Y.B.Com. class

Approved as part-time temporary lecturer in Accountancy from 4.7.1986 to 20.4.1987. Not eligible to teach T.Y.B.com. class

Approved as full-time temporary lecturer in Accountancy from 20.6.1985 to 20.4.1988, Payment for one extra lecture be made. Not eligible to teach T.Y.B.Com. class.

Approved as part-time temporary lecturer in Accountancy from 4.7.1986 to 11.10.1986 and full-time from 10.11.1986 to 20.4.1987.

Approved as full-time temporary lecturer in Accountancy from 20.6.1987 to 20.4.1988. Payment for one extra lecture be made.

Approved as full-time temporary lecturer in Commerce from 24.6.1935 to 19.4.1986.

Approved as full-time lecturer in Commerce on probation from 20.6.1986.

Approved as full-time temporary lecturer in Commerce from 24.6.1985 to 19.4.1986.

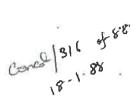
Approved as full-time lecturer in Commerce on probation from 20.6.1986.

Approved as full-time temporary lecturer in Commorce from 21,6,1985 to 19.4.1986.



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- M. Shri N. K. Sivaramakrishnan. Full-time temporary lecturer in Commerce from 4.7.1986 to 20.4.1988.
- N. K. Sivaramkrishnan. Full-time lecturer in Commerce on probation from 20.6.1937 to 19.6.1939.

Approved as full-time temporary lecturer in Commerce from 4.7.1986 to 20.4.1987.

Approved as full-time temporary lecturer in Commerce from 20.5.1987 to 20.4.1988. (Lower qualifications for probation.)

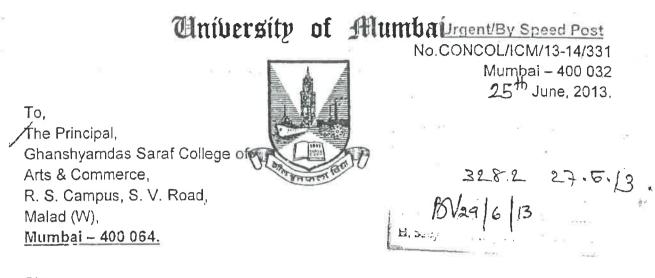
Yours, faithfully, JISTRAR.



PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce

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Sir,

Please refer to your letter No. JW/2012/207, dated 29th June, 2012 forwarding therewith the report of appointment of Shri. Ashwat R. Desai as a full-time Assistant Professor in Accountancy from 15th October, 2011 in the College for consideration of the University.

In this connection, I am directed to inform you that the appointment of Shri. Ashwat R. Desai as a full-time Assistant Professor in Accountancy has been approved by the University w.e.f. 15th October, 2011, subject to the final decision of the writ petition No. 1515 of 2013.

Further, you are requested to communicate the above decision to the teacher concerned in writing as per S.109-C alongwith the copy of this letter.

Please note that if any descripancy is found in this approval, the University reserves the right to withdraw the approval at any time.

Yours faithfully,

24/1/13 (YOGINI GHARE) DEPUTY REGISTRAR CONCOL UNIT

Entry CIPAL Entry Sthani Sammelan Education Trust Gnanshyamdas Saraf College Of Arts & Commerce University of Mumbai



Urgent/By Hand No.CONCOL/SA/ 16 7 Lof 2008 Mumbai – 400 032 1 April. 2008.

The Principal. Ghanshyamdas Saraf Girl's College. Swami Vivekanand Road. Malad (West). <u>MUMBAI – 400 064.</u> Madam. Madam.

Please refer to your letter No.VD/GS/2008/161, dated 18th March. 2008. forwarding therewith the report of appointment of Dr. Anil D. Dhimdhime as a full-time lecturer in Environmental Studies on probation basis from 8.3.2008 in your College for consideration of the University.

In this connection, I am directed to inform you that the appointment of Dr. Anil D. Dhimdhime as a full-time lecturer in Environmental Studies has been approved by the University on probation basis from 8.3.2008.

Further, you are requested to communicate the above decision to the teacher concerned in writing as per S.109-C.

Yours faithfully. M. Mitche for I/c REGISTRAR

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PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce

Phone: 672 54 65

Ghanshyamdas Saraf Girls' College

(ARTS & COMMERCE)

水石品

S. V. Road, Malad (West), BOMBAY-400064.

Date: 20-6 -1988

Ref. No. 1288/7

- #

Prof.(Mrs) Nilima Majumdar, Satyendra Bhuvan, New Nagardas Róad, Andheri (East), Bombay - 400 069.

Dear Madam,

2.16188

Vour services in the college as lecturer in Financial Management and Accounting and Auditing are hereby confirmed with effect from 20th June 1988 in the Grade of 700-40-1100-50-1300-Asst.50-1600.

I hope you will always try your level best in discharging your duties.

Wishing you all the best.

Yours sincerely. Dr. (Mrs) S. Kar Principal.

सहसंचालक, उच्च शिक्षण ,मुंबई विभाग , मुंबई एलफिस्टन तंत्र विद्यालय आवार, 3 महापालिका मार्ग, मंबई -४०० ००१

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क्रसहसंउशि/मुवि/कार्यभार /2018-19/ ६२	दिनांक:- 30-09, 209 ९
प्रति, प्राचार्य,	JW G. S. GIRLS COLLEGE Recd. No. 69. DI 712/2-19 P'Pal. DI
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विषय-संदर्भ -

दि. १-१०-२०१७ च्या विद्यार्थीसंख्येच्या आधारावर शिक्षक व शिक्षकेतर पदांची अनुज्ञेयता.

१ शासन निर्णय यु.एस.सी / ११७८ /२५२५१/ रोमन-३२ सेल, दिनांक १९/०६/१९७८

- २ शासन निर्णय एनजीसी/२०८०/१६०२८४/५९८७/ युजीएफ -२, दिनांक ०१/०६/१९८१.
- ३ शासन निर्णय एनजीसी/१२८६/१२२४ / युजीएफ -४, दिनांक २७/०२/१९८९.
- ४ शासन निर्णय बीजीटी/१०९७/प्र.क्र.२४/ अ/अर्थसकल्प-१९, दिनांक १५/१२/१९९८.
- ५ शासन निर्णय असक-१००१, प्र.क्र.२९/२००१/वित्तीय सुधारणा, दिनांक १०/०९/२००१
- ६ शासन निर्णय क्र. युएसजी-१४१३/ (२६) मशि-२ दि.१७-५-१९९४
- ७ शासन निर्णय क्र. एनजीसी/२२९९/(४७९५)/ विशि-४ दि. २६-८-१९९९
- ८ शासन निर्णय असक-१००१, प्र.क्र.२९/(भाग-३)/२००२/वित्तीय सुधारणा, दिनांक ०९/०१/२००३.
- ९ शासन निर्णय असक-१००१, प्र.क्र.२९/(भाग-६)/२००४/वित्तीय सुधारणा-१, दिनांक ०१/०७/२००४.

दि.

- १० शासन निर्णय एसआरव्ही-२००७/प्र.क्र.१२९/०७/१२, दिनांक २७/०८/२००७.
- ११ शासन परिपत्रक. एनजीसी-२०१०/(४१५/१०)/विशि.१, दिनांक ०७/०९/२०११.
- १२ शासन निर्णय संकिर्ण-२०११/(४०४/११)/विशि.१, दिनांक १९/१०/२०११.

१३ शासन निर्णय क्र. अढावा- १५१३/ प्र क्र १२५/ मशि-५ दि. ३-११-२०१८

१४ प्राचार्य, यांचे पत्र क्र

उपरोक्त विषयान्वये कळविण्यात येते की संदर्भ क्र. १४ नुसार प्राप्त झालेल्या प्रस्तावामधील आपल्या महाविद्यालयातील दिनांक १-१०-२०१७ च्या विद्यार्थीसंख्येच्या आधारावर विषय निहाय विद्याशाखा निहाय कार्यभार तपासण्यात आला

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PTO

शिक्षकीय पदे

प्रपत्र अ

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संवर्गनिहाय शिक्षकेत्तर कर्मचारी

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टिप-शासन निर्णय दिनांक ३.११.२०१८ नुसार पदांची अनुज्ञेयता ठरविताना, पदांचा आढावा अंतिम झाला नसल्याने सदर अनुज्ञेय पदे अंतिम नाहीत हे आपणास निदर्शनास आणून देण्यात येत आहे

- १ प्रस्तुतचा कार्यभार महाविद्यालयात कार्यरत असलेल्या अनुदानित विद्याशाखा / तुकडया / विषय व प्रवेशित विद्यार्थीसंख्या विचारात घेऊन परिगणीत होणारा कार्यभार अनुज्ञेय करण्यात आलेला आहे.
- २ महाविद्यालयाने पदनिश्चितीसाठी सादर केलेल्या प्रस्तावात नमुद केलेल्या विद्याशाखा/ तुकडया/ विषय व विद्यापीठाने प्रमाणित केलेल्या विद्यार्थीसंख्येची प्रत्यक्ष महाविद्यालयात पटनोंदणी अनिवार्य आहे.

- ३ अनुदानासाठी अनिवार्य असलेली विद्यार्थीसंख्या व कार्यभार परीगणनेसाठी कमाल विद्यार्थी संख्या विचारात घेण्यात यावी.
- ४ प्रात्यक्षिकांसाठी शासन नियमानुसार विहित केलेल्या विद्यार्थी संख्येची बॅच (गट) अनिवार्य राहील.
- ५ व्याख्याने / प्रात्यक्षिके/ टयूटोरियल (पाठनिर्देशन), प्रोजेक्ट वर्क (प्रकल्प कार्य) या करिता नमुद असणाऱ्या तासिका शासनाने विहीत केलेल्या नियमानुसार असणे आवश्यक आहे.
- ६ महाविद्यालयास अनुज्ञेय करण्यात आलेल्या पदांनुसार शासनाच्या प्रचलित आरक्षण धोरणानुसार विहीत प्राधिकरणामार्फत आरक्षण बिंदू नामावली प्रमाणित करणे आवश्यक आहे.
- ७ पुढील शैक्षणिक वर्षामध्ये विद्यार्थीसंख्येत घट झाल्यास किंवा अन्य कारणास्तव अनुदानित विभागातील कार्यभार कमी झाल्यास अनुज्ञेय पदसंख्या कमी करण्यात येईल.
- ८ अनुज्ञेय पदानुसार शासनाच्या प्रचलित धोरणानुसार शासनाच्या पूर्वपरवानगी शिवाय पदभरती करण्यात येऊ नये . अशा अनुज्ञेय पदावरील नियुक्त्यांमध्ये अनियमितता आढळून आल्यास अनुदान निर्धारणात सदर बाब अमान्य करण्यात येईल. अनियमित नियुक्तीची जबाबदारी संबंधित व्यवस्थापन व महाविद्यालय यांची राहील.
- ९ महाविद्यालयाच्या अनुदान पात्र कार्यभारावर आधारीत पदे अनुज्ञेय करण्यात आलेली आहे. अनुज्ञेय पदांवरील पदभरतीसाठी स्वतंत्र पणे शासनाच्या प्रचलित धोरण व कार्यपध्दतीनुसार प्रस्ताव सादर करुन नाहरकत प्रमाणपत्र घेणे आवश्यक आहे.

सहस्राचालक, उच्च शिक्षण मुंबई विभाग मुंबई



RSET Campus, S. V. Road, Malad (W), Mumbai – 400064 Tel No.+91 22 45207766 www.sarafcollege.org gsgc@rajasthan.org.in

TRUE COPY

SANCTIONED POST BY MANAGEMENT IN BAF & BMS

Excerpts of Minutes of the meeting of the Governing Council held on October 20, 2015 at 11 a.m. in the Kirandevi Saraf Learning Centre.

Agenda Point No. 10 - To note progress on issue of appointments of Asst. Professors in BMS and BAF with the approval of University

Minutes: Vice-Principal Vaidya informed that we are seeking permanent affiliation for BAF and BMS courses. With this in view, we have obtained NOC from the University to advertise for **6 BAF and 6 BMS Asst. Professors' Post.** The advertisement was published in Times of India and Maharashtra Times on 23rd September and 24th September, 2015 respectively. We have begun receiving applications. We have asked the University to give us a selection panel of members who can conduct the interviews, vide our letter dated 10th October, 2015. We await their reply.

Layant

Dr. Jayant Apte Principal PRINCIPAL

Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce



Aniversity of Mumbai

Phone No.-022-22708741 email-concolsection@gmail.com



TAAS (CT) Room No. 204 Fort Campus, M.G. Road, Mumbai – 400 032.

Ref. No. : TAAS (CT)/ICD/2016 -17/16775 To The Principal, Rajasthani Sammenlan's Ghanshyamdas Saraf College of Arts and Commerce. R.S. Campus, S.V. Road, Malad (West), Mumbai – 400 064. Sir,

	Date : 03/ 05 / 2017
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Please refer to your letter Nos. Sr./Sfc/2016, dated 1st August, 2016 and AKS/2017/09, dated 12th January, 2017, forwarding therewith the reports of appointments of the following teachers in their respective subjects in your College for consideration of the University.

Sr. No.	Name of the Teachers	Nature of Appointment & remarks
1.	Smt. Prajna Sunder Shetty	Full-time Assistant Professor in B.M.S. w.e.f. 01.06.2016.
2.	Smt. Kamala Shriram	Full-time Assistant Professor in B.M.S. w.e.f. 01.06.2016.
3.	Smt. Mmahek Kumar Chhabria	Full-time Assistant Professor in B.M.S. w.e.f. 01.06.2016.
4.	Smt. Megha Krishna Khedekar	Full-time Assistant Professor in B.M.S. w.e.f. 01.06.2016.
5.	Shri Anaredy Prasad Vijay	Full-time Assistant Professor in B.M.S. w.e.f. 01.06.2016.
6.	Smt. Sinha Ekta	Full-time Assistant Professor in B.M.S w.e.f. 01.06.2016.
7.	Smt. Chhajer Mamta	Full-time Assistant Professor in B. Com. (Accounting & Finance). w.e.f. 01.06.2016.
8.	Smt. Matharu Preeti	Full-time Assistant Professor in B. Com. (Accounting & Finance). w.e.f. 01.06.2016.
9.	Shri Choudhari Prasanna Shripad	Full-time Assistant Professor in B. Com. (Accounting & Finance). w.e.f. 01.06.2016.
10.	Smt. Mainkar Archana Mahesh	Full-time Assistant Professor in B. Com. (Accounting & Finance) w.e.f. 01.06.2016. Not eligible – SET result declared after the last date of receive the application

MALAD (WEST) MUMBAI-40006

SARAF COLL

11.	Smt. Anita Subhashchandra Agarwal	Full-time Assistant Professor in B. Com. (Accounting & Finance). w.e.f. 01.06.2016.
12.	Smt. Bhumika Niraj Shah	Full-time Assistant Professor in B. Com. (Accounting & Finance). w.e.f. 01.06.2016.

In this connection, I am directed to inform you that the appointments mentioned at **Sr. Nos. 1 to 9, 11 & 12** have been approved by the University as remarks mentioned against each of them as per University circular No. CONCOL/TAU/40 of 2012-13, dated 19th March, 2013, and **Sr. 10** has not been approved by the University as remarks mentioned against her name as per University circular No. CONCOL/TAU/40 of 2012-13, dated 19th March, 2013.

Further, you are requested to communicate the above decision to the teachers concerned in writing as per S.109-C along with the copy of this letter.

Please note that if any discrepancy is found in this approval, the University reserves the right to withdraw the approval at any time.



Yours faithfully,

03/5/17 (YOGINI GHARE) DEPUTY REGISTRAR TAAS (CT)

University of Mumbai

Phone No. 022-68320050 email-<u>concolsection@gmail.com</u>



TAAS(CT) Room No. 204 Fort Campus, M.G. Road, Mumbai – 400 032.

Entry of the second s	A CONTRACT OF A	
Ref. No. : TAAS (CT)/ICD/2018-19/ 16788	RSET's, Ghanabuandan Scraf Daltegeo	310/120210
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Ghanshyamdas Saraf College of Arts & Commerce,	Rada terreta de la composición de la composicinde la composición de la composición de la composición d	
RSET Campus S V Road Malad (M)	Principal A	693
	Copy to LM/YM/Personal fie	
Sir,	and the second se	35°c

Please refer to your letter Nos. JW/2019/523 & JW/2019/524, dated 31st August, 2019, forwarding therewith the reports of appointments of the following teachers in their respective subjects in your College for consideration of the University.

Sr. No.	Name of the Teachers	Nature of Appointment & remarks
1.	Dr. Lipi Mukherjee	Full-time Assistant Professor in B. Com. (Accounting & Finance), w.e.f. 01/06/2019
2.	Ms. Yogita Prashant Mahimkar	Full-time Assistant Professor in B. Com. (Accounting & Finance), w.e.f. 01/06/2019

In this connection, I am directed to inform you that the appointments mentioned at **Sr. No. 1 and 2** have been approved on regular basis by the University as mentioned against each of them as per University circular No. CONCOL/TAU/40 of 2012-13, dated 19th March, 2013.

Further, you are requested to communicate the above decision to the teachers concerned in writing as per S.109-C along with the copy of this letter.

Please note that if any discrepancy is found in this approval, the University reserves the right to withdraw the approval at any time.

PR

Rajasthani Sammer Subcation Trust Ghanshyamd & Core: College Of Arts & Commerce Yours,

(DATTA GHUGE) DEPUTY REGISTRAR



RIS Campus SV Road Malad (W), Mumbai = 400054 Tel No = +91.22.6481.2345 / 6681.2359 www.sarafcollege.org osgc@rajasthani.org.m

3rd May, 2012

SF/BS/APT/02/MAY-12

To,

Ms. Angira N. Narvekar 404, Jai Gajanan, Opp Don Bosco School, Off New Link Road, Borivali (W), Mumbai-400 091.

Sub: Offer letter for the position of Core Faculty in Course BMS (Bachelors of Management Studies) Self Finance Department for Academic Year 2012-13.

Dear Sir/Madam,

We are happy to offer you a position as core faculty in BMS (Bachelors of Management Studies) in the Self Finance Department of our college. Your starting consolidated salary would be Rs.18,000/- per month.

Your date of commencement of work with us will be 11-06-2012 and you will report to Mrs. Deepti Soni in the Self Finance Department.

The appointment is for contract period of AY 2012-2013 which terminates on 30-04-2013. Please confirm your acceptance of this offer.

We look forward to welcoming you to Ghanshyamdas Saraf College of Arts & Commerce.

Your Sincerely,

Chief Coordinator

A Rajasthani Sammelan

Educational Endeavour



Príncipal.

PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Sarai College Of Arts & Commerce





R.S. Campus, S. V. Road, Malad (W), Mumbai - 400 064. Tel No.: + 91 22 6681 2345 / 6681 235(www.sarafcollege.org gsgc@rajasthani.org.in

11th July 2014.

Ms. Sneha Datta Khajane G-2, Sai Ganesh Building, Shirdi Nagar, Bhayander (East), Thane 401105.

ĩ

Subject: Appointment Letter as Full_time Lecturer – Temporary Basis

Dear Ms. Khajane,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ghanshyamdas Saraf College – Self Finance Section' with effect from 09th June 2014 on temporary basis for period ending on 30th April 2015, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

1) Reporting:

You will report daily to the Principal, Vice Principal or any person that the Management may ask you to do from time to time.

2) Remuneration Package

You will paid a monthly suidry of Rs 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

3) Leave:

You will be entitled for leaves as per the rules and regulations of Ghanshyamdas Saraf College – Self Finance Section being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

41 Working Hours

You will report 6 days per week for minimum of 06 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Ghanshyamdas Saraf College even if held on the weekends.

5) Service termination Clause:

Your services can be terminated by giving notice of 01months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

A Rajasthani Sammelan Educational Endeavour

Re-accredited with 'A' grade by NAAC."



Jacomytes

Rajasthani Sammelan Education Trust Ghanshyamdis Saraf College Of Arts & Commerce Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

6) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

7) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

8) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

11) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.



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Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

Signature:

For Ghanshyamdas Saraf College

Dr. Sujata Karmarkar Principal

Kailash Parsurampuria Hon. Secretary – Governing Council

Acknowledgement and Acceptance

Mrs. Sneha Whey and have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Date: 1918/2014



PRENCTPAL Rajasthani Sammelan Education Trust Ghanshyamdes Saraf College Of Arts & Commerce

A Rajasthani Sammelan Educational Endeavour



Gnansnyamaas Saraj Giris College

Affiliated to University of Mumbai (ACCREDITED BY NAAC WITH 'A' GRADE)

& Durgadevi Saraf Junior College

(ARTS & COMMERCE) Swami Vivekanand Road, Malad (West), Mumbai - 400 064. Ø : 2872 5465 / 2872 9774 • Fax : 2878 3836 • e-mail : gsgc1@vsnl.net

21.07-09

Jw/68/2009/288 To,

Ms. Mital Shah 311, Indraprastha-II/C, Jitendra Road, Malad (East) Mumbai-400 097

Madam,

I am pleased to inform you that you are appointed as Full Time Lecturer on Contract Basis in the department of Accountancy w.e.f. 10¹⁷ June, 2009 to 30th April, 2010 for the academic year 2009-2010. You will be paid consolidated salary of Rs. 10000/- (Rupees Ten Thousand Only) p.m. which please note.

> Yours faithfully, MMM Dr. N. N. Pandey I/C. Principal.



PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce



R.S. Campus, S.V.Road, Malad (West), Mumbai - 400 064 Tel No. : +91 22 6681 2345 / 6681 2350 <u>www.sarafcollege.org</u> gsgc@rajasthani.org.in

03rd July 2015

Ms. Anju Bohra nee Vyas A/4/19, Mahesh Nagar, S.V. Road, Goregaon (West),

Subject: Appointment Letter as Full time Lecturer - Temporary Basis

Dear Ms. Bohra,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ghanshyamdas Saraf College – B.Com Section' with effect from 08th June 2015 on temporary basis for period ending on 30th April 2016, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

1) Reporting:

You will report daily to the Principal, Vice Principal or any person that the Management may ask you to do from time to time.

2) Remuneration Package

You will paid a monthly salary of Rs 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

3) Leave:

You will be entitled for leaves as per the rules and regulations of Ghanshyamdas Saraf College – B.Com Section being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

4) Working Hours

You will report 6 days per week for minimum of 05 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Ghanshyamdas Saraf College even if held on the weekends.

5) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept



PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce



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the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

6) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

7) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

8) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.



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11) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College gnuin

Dr.SujataKarmarkar Principal

Kailash Parsurampuria Hon. Secretary - Governing Council

Acknowledgement and Acceptance

ANJU Bohra

have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: http:

Date: 21 8 15

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Ms. Rekha Mishra DI 102 Devtara App. Ramdev Park, Mira Bhayander Road, Mira Road (East) 401107

Subject: Appointment Letter as Full time Lecturer - Temporary Basis

Dear Ms. Mishra,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ghanshyamdas Saraf College – B.Com Section' with effect from 08th June 2015 on temporary basis for period ending on 30th April 2016, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

1) Reporting:

You will report daily to the Principal, Vice Principal or any person that the Management may ask you to do from time to time.

2) Remuneration Package

You will paid a monthly salary of Rs 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

3) Leave:

You will be entitled for leaves as per the rules and regulations of **Ghanshyamdas Saraf College – B.Com Section** being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

4) Working Hours

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You will report 6 days per week for minimum of **05** hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Ghanshyamdas Saraf College even if held on the weekends.

5) Service termination Clause:

Your services can be terminated by giving notice of 01months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.



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Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

6) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

7) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

8) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

11) Legal Right:



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No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

SL Dr.SujataKarmarkar

Principal

Kailash Parsurampuria Hon. Secretary - Governing Council

Acknowledgement and Acceptance

1 MY Rekha P mishra have read and understood the above terms and conditions and hereby signify my acceptance of the same.

signature. Coardus

Date: 21/08/15



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28.06.2019

Ms. Jyoti Sonpal A/401, Blue Oasis II Blue Empire Complex, Link Road, Kandivali (West) Mumbai-400 067

Subject: Appointment Lettter as Full time Lecturer – Temporary Basis

Dear Ms. Jyoti,

We have pleasure in appointing you as 'Assistant Professor' of 'Ghanshyamdas Saraf College – Unaided Section (Self Finance) with effect from 10th June, 2019 on temporary basis for period ending on 30th April 2020, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 25,000/- (Twenty Five Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

04) Leave:

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours :

You will report 6 days a week Monday to Saturday for minimum of 06 hrs. per day. You will be expected during your working hours to render your services for any of the Institutions run by Rajasthani Sammelan Education Trust or sister Institutions that the management deems fit.



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6) Service termination Clause:

Your services can be terminated by giving notice of one month from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of one month, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter.

However, in the event of your resignation you will be required to serve a notice of one month or pay salary in lieu of notice. Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.



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11) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your calibre and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

For GHANSHYAMDAS SARAF COLLEGE

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Principal Dr. Jayant Apte

Hon.Secretary-Governing Council Kailash Parasrampuria

Chairman-Governing Council

Ashok Saraf

Acknowledgement and Acceptance

have read and understood the above terms and conditions

and hereby signify my acceptance of the same.

Signature

Date: 15/07/2020 Jaynytts

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A Rajasthani Sammela Educational Endeavour

11th July 2014.

Ms. Mansi Kalpesh Dangarwala C-903, Interface Heights, Link Road, Malad (West), Mumbai - 400064

Subject: Appointment Letter as Full time Lecturer - Temporary Basis

Dear Ms. Dangarwala,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ghanshyamdas Saraf College – Self Finance Section' with effect from 09th June 2014 on temporary basis for period ending on 30th April 2015, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

1) Reporting:

You will report daily to the Principal, Vice Principal or any person that the Management may ask you to do from time to time.

2) Remuneration Package

You will paid a monthly salary of Rs 25,000/- (Twenty Five Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

3) Leave:

You will be entitled for leaves as per the rules and regulations of Ghanshyamdas Saraf College – Self Finance Section being framed from time to time.Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the Institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

Working Hours

You will report 6 days per week for minimum of 06 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Ghanshyamdas Saraf College even if held on the weekends.

S Service termination Clause:

Your services can be terminated by giving notice of 01months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.



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PARACIPAL Rajasthani Securidan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce Incase if you do not serve the notice you shall be liable to Indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

Rules & Regulations: 6)

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

7) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

Outside interest: 8)

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

Secrecy and Confidentiality: 9)

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the Institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

11) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.



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Acceptance of which this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and We hope you find this preat hopes on your ability to believe to the 13) Acceptance of our offer: We hope you have great hopes on your ability to help us build a successful enterprise, while developing an excellent special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent

career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

sincerely.

For Ghanshyamdas Saraf College

Dr. Sujata Karmarkar

Principal

Kailash Parsurampurla Hon. Secretary - Governing Council

Acknowledgement and Acceptance , have read and understood the above terms and conditions and hereby signify

nganuala my acceptance of the sam Signature

Date : 19 7/14



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PRINCIPAL Rajasthani Semmelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce



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04.07.2017

Ms. Avanti Sathe 3/46, Parleshwar Society, Shahaji Raje Road, Vile Parle (East) Mumbai - 400 057.

Subject: Appointment Lettter as Full time Lecturer – Temporary Basis

Dear Ms. Sathe,

We have pleasure in appointing you as 'Assistant Professor'of 'Ghanshyamdas Saraf College - Unaided Section(Self Finance)' with effect from 09th June, 2017 on temporary basis for period ending on 30th April 2018, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 20000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

Leave : 41

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be aviled with prior approval. Approval of leave will depend on requirement of the Institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Worlding Hours :

You will report 6 days a week Monday to Saturday for minimum of 06 hrs. per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.



Rajasthani Sammalan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce 3

6) Service termination Clause :

Your services can be terminated by giving notice of 03 months for either side. However, in the event if your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Outside Interest :

You will devote your entire time to the work of the institution and will not undertake any other direct/indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

you shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential/secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.

11) Return of Documents/Records :

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.



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12) Legal Right :

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

13) Changes in Service Condition :

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the Institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

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N For Ghanshyamdas Saraf College

Dr. Sujata Karmarkar Principal

Kailash Parasrampurla

Hon. Secretary - Governing Council

Ashok Saraf Chairman **Governing Council**

Acknowledgement and Acceptance

Avant Sathe hereby signify my acceptance of the same.

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, have read and understood the above terms and conditions and \cdot

Signature:

Date : 11/10/ 2017



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Rajasthani Securitian Education Trust Ghanshyamdas Saral College Of Arts & Commerce



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03rd July 2015

Ms. Ankita Kale Deshmukh Ali, Dongarpada, Hiravidyalay Road, Virar (west).

Subject: Appointment Letter as Full time Lecturer - Temporary Basis

Dear Ms. Kale,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ghanshyamdas Saraf College – Self Finance Section' with effect from 08th June 2015 on temporary basis for period ending on 30th April 2016, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

1) Reporting:

You will report daily to the Principal, Vice Principal or any person that the Management may ask you to do from time to time.

2) Remuteration Package

You will paid a monthly salary of Rs 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

3) Leave:

You will be entitled for leaves as per the rules and regulations of Ghanshyamdus Saraf College – Self Finance Section being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

4) Working Hours

You will report 6 days per week for minimum of 06 hrs. per day. You will be expected to actively participate and involve in the Formal Celebration/Events hosted by Ghanshyamdas Saraf College even if held on the weekends.

5) Service termination Clause:

Your services can be terminated by giving notice of 01 months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept



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the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

6) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

7) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

8) Outside interest:

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.



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Rajasthani Sammelan Education Trust Ghanshyamdas Saral Collene Of Arts & Commerce



R.S. Campus, S.V.Road, Malad (West), Mumbai – 400 064 Tel No. : +91 22 6681 2345 / 6681 2350 <u>www.sarafcollege.org</u> gsgc@rajasthani.org.in

11) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Dr. Sujata Karmarkar Principal

Kailash Parsurampuria

Hon. Secretary - Governing Council

Acknowledgement and Acceptance

Ankita Anil Kale conditions and hereby signify my acceptance of the same. , have read and understood the above terms and

Signature:

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Date : 21 08 15

PRINCIPAL Rajasthani Semmelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce



R.S.Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 022-4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

15.11.2019

Ms. Shraddha Kokate 502, Prathmesh C H S Ltd, Matoshri Ramabai Marg, Liberty GArden Kandivali (West) Mumbai-400 064

Subject: Appointment Lettter as Full time Lecturer – Temporary Basis

Dear Ms. Shraddha,

We have pleasure in appointing you as 'Assistant Professor' of 'Ghanshyamdas Saraf College – Unaided Section (Self Finance) with effect from 2nd December, 2019 on temporary basis for period ending on 30th April 2020, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

04) Leave:

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave

will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours :

You will report 6 days a week Monday to Saturday for minimum of 06 hrs. per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.



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06) Service termination Clause :

Your services can be terminated by giving notice of 03 months for either side. However, in the event if your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

08) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

09) Outside interest :

You will devote your entire time to the work of the institution and will not undertake any other direct/indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

you shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential/secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.

11) Return of Documents/Records :

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.



PRESIDIPAL

Rajasthani Sammelan Education Trust Ghanshvamues Saraf College Of Arts & Commerce



R.S.Campus, S.V. Road Malad (W), Mumbai - 400 064 Tel.No. 022-4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

12) Legal Right:

No indulgence or walving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

13) Changes in Service Condition :

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the Institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for Joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

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For Ghanshyamdas Saraf College

Dr. Jayant Apte Principal

Signature:_

Kailash Parasrampuria Hon. Secretary – Governing Council

Ashok Saraf

Chairman **Governing Council**

Acknowledgement and Acceptance

, have read and understood the above terms and conditions and

bereby signify my acceptance of the same.

Date :___



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Ghanshyamdas Saraf cellege of arts & commerce R.S. Campus, S.V. Road. Malad (M¹). Mumbai = 400064 Fel No.: >91.22.6681.2345 / 6681.2350 vww.saratcollege.org gsgc@rajasthani.org.in

05th July 2018

Ms. Aswathi Nair 102, B Wing, Galaxy Classique, Meetha Nagar, Goregaon (West) Mumbai - 400052.

Subject: Appointment Letter as Full time Lecturer - Temporary Basis

Dear Ms. Nair,

We have pleasure in appointing you as 'Full time Lecturer' of 'Ghanshyamdas Saraf College – Self Finance Section' and with effect from 25th June 2018 on temporary basis for a period ending on 30th April 2019, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, Vice Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid consolidated monthly gross of Rs. 20000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ghanshyamdas Saraf College – Self Finance Section being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

A Rajasthani Sammelan Educational Endeavour

You will report 6 days a week Monday to Saturday for minimum of 05 hrs. per day. You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the institutions run by the Rejasthani Sammelan Education Trust even if held on the weekends.



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6) Service termination Clause:

Your services can be terminated by giving notice of one month from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of one month, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter.

However, in the event of your resignation you will be required to serve a notice of one month or pay salary in lieu of notice. Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

A Rajasthani Sammelan Educational Endeavour



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11) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your calibre and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

Signature

Gror GHANSHYAMDAS SARAF COLLEGE

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Hon.Secretary-Governing Council Kailash Parasrampuria

Chairman-Governing Council Ashok Saraf

Acknowledgement and Acceptance

have read and understood the above terms and conditions

Date:

and hereby signify my acceptance of the same.

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28.06.2019

Ms. Niyati Kalyanpur D/112, K.T. Vihar Complex, Om Nagar, Vasal (West) Palghar-401202

Subject: Appointment Lettter as Full time Lecturer - Temporary Basis

Dear Ms. Niyati,

We have pleasure in appointing you as 'Assistant Professor' of 'Ghanshyamdas Saraf College – Unaided Section (Self Finance) with effect from 06st June, 2019 on temporary basis for period ending on 30th April 2020, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

04) Leave :

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours :

You will report 6 days a week Monday to Saturday for minimum of 06 hrs. per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.



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Ghanshyamdas Saraf college of arts & commerce

RSET Campus, S. V. Road, Malad (W), Mumbai – 400064. Tel No.: 022 4520 7766 www.sarafcollege.org gscc@rajasthani.org.in

6) Service termination Clause:

Your services can be terminated by giving notice of one month from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of one month, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter.

However, in the event of your resignation you will be required to serve a notice of one month or pay salary in lieu of notice. Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the Information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such Information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the Institution, or after duty hours, or off days or holldays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

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Rajasthani Sammetan Education Trust Ghanshyametas Sarat College Of Arts & Commerce





Ghanshyamdas Saraf college of arts & commerce RSET Campus, S. V. Poad. Malad (W), Mumbai - 400064. Tel No: 022 4520 7766 www.sarafcoilege.org gscc@rajasthani.org.in

11) Legal Right:

Legan register No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your calibre and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

For GHANSHY AMDAS SARAF COLLEGE

Principal

Dr. Jayant Apte

Hon.Secretary-Governing Council

Kailash Parasrampuria

Chairman-Governing Cou Ashok Saraf

Acknowledgement and Acceptance

and hereby signify my acceptance of the same.

have read and understood the above terms and conditions

Date:

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16.11.2019

Ms. Gayatri Magi Giridhari C H S 517/C-2, Sector No.5, Charkop, Kandivali (West) Mumbai-400 067

Subject: Appointment Lettter as Full time Lecturer - Temporary Basis

Dear Ms. Gayatri,

We have pleasure in appointing you as 'Assistant Professor' of 'Ghanshyamdas Saraf College - Unaided Section (Self Finance) with effect from 2nd, December 2019 on temporary basis for period ending on 30th April 2020, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

(4) Leave :

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared.

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours :

You will report 6 days a week Monday to Saturday for minimum of 06 hrs. per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.



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R.S.Campus, S.V. Road Malad (W), Mumbai - 400 064 Tel.No. 022-4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

06) Service termination Clause :

Your services can be terminated by giving notice of 03 months for either side. However, in the event if your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

07) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

08) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

09) Outside interest :

You will devote your entire time to the work of the institution and will not undertake any other direct/indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

you shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential/secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.

11) Return of Documents/Records :

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.



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12) Legal Right :

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

13) Changes in Service Condition :

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the Institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

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For Ghanshyamdas Saraf College

Dr. Jayant Apte Principal

Kailash Parasrampuria Hon. Secretary – Governing Council

Ashok Sara Chairman **Governing Council**

Acknowledgement and Acceptance

, have read and understood the above terms and conditions and

hereby signify my acceptance of the same.

Signature:__

Date :___



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25" August 2014

Mis. Simmi Chaurasia D'DO Q Block, Benta Colosiy Bentar Chan I Rogeshwari (East) Mireba - 400060

Subject: Appointment Letter

Dear Mr. Chaurana,

We have pleasure in appointing you as **'Assistant Professor'of 'Ghanshyamdas Saraf College – Unaided Section'** and with effect from 10th August 2016. Your appointment will be governed by the terms and conditions as detailed below. Please refer to the conditions herein and please note that you shall be governed by them as also by the rules and regulations framed by Rajasthani Sammelan Education Trust from time to time.

1] Remuneration Package

You will be paid consolidated monthly remuneration of Rs (2000). (Twenty Thousand Dray) Trus amount will be subject to deduction of Income tax. Professional Tax and other deductions as applicable.

2] Working Hours

You will report b days a week Monday to Saturday for minimum of D6 hrs. per day. You will be expected during your working hours to render your services for any of the institutions run by Pajasthani Sammelan Education Trust or sister institutions that the management deems for

You will be expected to actively participate and involve even the student in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthani Sammelan Education Trust

- Duties and responsibilities
 - To conduct 20 lectures per week during the period of contract
 - Actively participate in evens of the college.
 - Maintain strict discipline among the students.

The above list of duties and responsibilities are only indicative and/or illustrative and are not exhaustive rou shall be informed about them from time to time and you shall perform them.

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Rajasthani Sammelan Education Trust Ghanshyamdus Saraf College Of Arts & Commerce





A Medical Fitness:

Your appointment with us will be subject to you being medically fit in the operan of the doctor appointed by in (if we so desire)

5) Reporting:

You will report daily to the Principal and Sr. Vice Principal and or Vice Principal. Ghanchyamdas Saraf College or any person that the Management may ask you to do from time to time

ules & Regulations

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and divipline at the work place

7) Leave:

1)

Thus with be with find for casual leave of 15 days in an academic year. Leave cannot be claimed at a matter of right and can evalued with prior approval.

Approval of leave will be depend on requirements of the institution and the discretion of the Management. Lacept in unavoidable circlenstances, applications for leave must be submitted in Advance, stating reasons seare application must reach reporting authority/Educational Elirector/Head of Institution prior to the day of absence. Marely applying for leave will not mean a sanction, unless sanctioned by the Chairman or authorized authority

Service termination Clause

your services can be terminated by giving notice of D3 months for either side. However, in the event if your resentation, the institution in its sole discretion will have an option to accept the tame and relieve you prior to completion of the stipulated notice period of 03 months, without inviper in lieu of the notice period. However, in any case you will not leave the job during the academic year but with have to complete the academic year.

your services are vable to terminated without any notice or salary in heal thereof for misconduct. without there exhaustive and without prejudice to the general meaning of the term inviconduct? in the case of reasonable suspicion of misconduct, disloyalty and commission of an actimiciantig moral turpitude, any act of indiscipline or metholency.

Changes = address/Other information:

The will in writing intimate to the management any changes within a week from change of the same, falling which any communication sent on your last recorded address shall be deemed to have been served on you



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101 Outside interest

The will devote your entire time to the work of the mistilution and will not undertake any other direct/indepot or work, honorary or remunicationy except with the written permission of the Management month case.

Confidentiality:

You that meither device nor our information to an unauthorized period during the period of your mode of even after and by word of mouth or otherwise particulars or details of our notices, strategies, system, software's technical security arrangements, educatively and/or one strategies, system, software's technical security, arrangements, educatively and/or one strategies, system, software's technical security, arrangements, educatively, and/or one strategies, system, software's technical security, which may be privilege to some be written of you being our employee. You shall here confidential all information and material provided to you by the extrategies. This also includes such information as it already amount to the public which also you will not release, use or device except with the prior and the permission of the institution. Your obligation to seep such information confidential shall ternian even on termination or carcination of the employment.

12] Return of Documents/Records

You shall be responsible for the safe custody of all the documents, stores and valuations assigned to you'rdr your duties and will bear the consequences thereof for their losses and damages.

11) Fransfer Classer

You will be expected during your working hours to render your services for any of the Institution run by the Rejected Seministan Education Trust or sister Institutions Management deems fit or can you be transferred to any other institute run by Rejections Sammelan Education Trust or sister institutions Management deems for

Secrecy

You will not indulge at any business or profession for gain or not, while in the service of the institute, or effective boars, or off days or holiday without the permission from the Management

11 Legal Right :

No incluigence or waving of right or forbrarance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the exittuition from enforcing its rights and remedies.



Pajasthani S.a. anti-o Enrication Trust Ghansiryanidas Sarah College Of Arts & Commerce

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Probation Period

You will be on probation for a period of 02 years (e. academic year 2016-12 and 2017-18. During this period your performance will be annually revewed. The period of probation, could be estended or deduced at the sole discretion of the management

17) Retirement Apr :

You will automatically retire from the service of the institution on attaining the superannuation age of 58 years incut are liable for retirement even prior to your reacting the retirement age. I you are found to be physically or mentally unfit to carry out your duties

18 Changes in Service Condition :

Any additions or variations in above terms and conditions will not be valid unless expression in unless expressed in writing to the appointing authority or any person authorized by the lest/late-1

1H Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special sales, the have great hopes on your ability to help us build a successful Histitution while developing an excelents career for yourself

We secone you and look forward to a fruitful construction

Thanking VOV

Section

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alash Facastang Secretary - Governing Court



Acknowledgement and Acceptance

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Simmi chaumasia conditions and network senify my acceptance of the senie

AL Signature

Solantra Colaintee

Due 25/08/2016 Jaynyths

PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce

©: 2872 5465 / 2872 9774 Fax: 2878 3836 Email : gsgc1.vsnl.net



Dr. (Mrs.) Sunanda Kar

MEMBER-SENATE, UNIVERSITY OF MUMBAI

Rajasthani Sammelan's Ghanshyamdas Saraf Girls' College

(Arts & Commerce) Swami Vivekanand Road, Malad (West), Mumbai - 400 064.

NAAC ACCREDITED WITH 'A' GRADE

Ref. No.

Bgk/2004/232-

PRINCIPAL

Date :--11-05-2004

Mr. Saurabh Deshpande B-404, Milap CHS, Juhu Versova Link Road, 4. Bangala, Mumbai - 400 053.

Dear Sir,

I am pleased to inform you that you have been selected for the post of lecturer in English (Full-time) for self-financing course in our college. You are requested to meet the undersigned on Friday, 14th May, 2004 at 10.30 a.m.

Thanking you,

Yours sincerely, Sunanda Kar Dr.(Mrs Principal



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PE DODAL Rajasthani Someosish Education Trust Ghanshvamuos Saraf College Of Arts & Commerce



R.S. Campus, S.V. Road, Malad (W), Mumbai – 400064. Tel No.: +91 22 6681 2345 / 6681 2350 www.sarafcollege.org gsgc@rajasthani.org.in

Dated : 01.07.2016

JW/2016/

Ms. Rajvinderkaur Bains A/501, Om Sundaram, Uttan Road, Keshav Park, Bhayander (West) Mumbai – 401 101.

Subject: Appointment Letter as Full time Lecturer - Temporary Basis

Dear Ms. Bains

We have pleasure in appointing you as 'Full time Lecturer' of 'Ghanshyamdas Saraf College ~ Self Finance Section (BSc IT)' with effect from 01.07.2016 on temporary basis for period ending on 30th April 2017, or co- terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, Vice Principal or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will paid a monthly salary of Rs. 20,000/- (Twenty thousand Only). This amount will be subject to deduction of income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Mumbai University framed for contractual staff teachers for Unaided Section being framed from time to time. As per the current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared.

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

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You will report 6 days per week for minimum of 06 hrs. per day. You will be expected to actively participate and Involve in the Formal Celebration/Events hosted by Ghanshyamdas Saraf College even If held on the weekends/holidays.

Service termination Clause:

Your services can be terminated by giving notice of 01months from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 01 months, without any pay in lieu of the notice period.

Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

You will devote your entire time to the work of the institution and will not undertake any direct / indirect business or work, honorary or remuneratory except with the written permission of the Management in each case.

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which

may be your privilege to know by virtue of you being our employee. You shall keep confidential all the information and material provided to you by the institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

11) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

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No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

13) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful enterprise, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

Signature:

- For Ghanshyamdas Saraf College

Dr. Sujata Karmarkar Principal

Kailash Parsurampuria Hon. Secretary – Governing Council

Ashok Saraf Chairman

Acknowledgement and Acceptance



have read and understood the above terms and conditions and hereby signify ، Bains. (fairinder Caur my acceptance of the same.

Date : 10. T. 2016.

A Rajasthani Sammelan Educational Endeavour Re-accredited with 'A' grade by NAAC



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25th August 2016

Ms. Preeti Jha Rajiv Nagar, Nr. Indira Chawk, Poisur Kajupada, Kandivali (East), Mumbai - 400101.

Subject: Appointment Letter

Dear Ms. Jha,

We have pleasure in appointing you as 'Assistant Professor' of 'Ghanshyamdas Saraf College – Unaided Section' and with effect from 01st July 2016. Your appointment will be governed by the terms and conditions as detailed below. Please refer to the conditions herein and please note that you shall be governed by them as also by the rules and regulations framed by Rajasthani Sammelan Education Trust from time to time.

1) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 20000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

2) Working Hours

You will report 6 days a week Monday to Saturday for minimum of **06** hrs. per day. You will be expected during your working hours to render your services for any of the Institutions run by Rajasthani Sammelan Education Trust or sister Institutions that the management deems fit.

You will be expected to actively participate and involve even the student in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthani Sammelan Education Trust.

3) Duties and responsibilities:

- To conduct 20 lectures per week during the period of contract.
- Actively participate in evens of the college.
- Maintain strict discipline among the students

The above list of duties and responsibilities are only indicative and/or illustrative and are not exhaustive. You shall be informed about them from time to time and you shall perform them.

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4) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

5) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or Vice-Principal- Ghanshyamdas Saraf College or any person that the Management may ask you to do from time to time.

6) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

7) Leave:

You will be entitled for casual leave of 15 days in an academic year. Leave cannot be claimed as a matter of right and can availed with prior approval.

Approval of leave will be depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in Advance, stating reasons. Leave application must reach reporting authority/Educational Director/Head of Institution prior to the day of absence. Merely applying for leave will not mean a sanction, unless sanctioned by the Chairman or authorized authority.

8) Service termination Clause :

Your services can be terminated by giving notice of 03 months for either side. However, in the event if your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

9) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.



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Rajasthani Sammelan Education Trust Ghanshyamuas Sarat College Of Arts & Commerces

10) Outside interest :

You will devote your entire time to the work of the institution and will not undertake any other direct/Indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

11) Confidentiality:

you shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential/secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.

12) Return of Documents/Records :

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

13) Transfer Clause :

You will be expected during your working hours to render your services for any of the Institution run by the Rajasthani Sammelan Education Trust or sister Institutions Management deems fit or can you be transferred to any other Institute run by Rajasthani Sammelan Education Trust or sister Institutions Management deems fit.

14) Secrecy :

You will not indulge in any business or profession for gain or not, while in the service of the Institute, or after duty hours, or off days or holiday without the permission from the Management.

15) Legal Right :

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.



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Rajasthani Sammulan Education Trust Ghanshyamdos Saraf College Of Arts & Commerce



16) Probation Period :

You will be on probation for a period of 02 years i.e. academic year 2016-17 and 2017-18. During this period your performance will be annually reviewed. The period of probation, could be extended or deduced at the sole discretion of the management.

17) Retirement Age :

You will automatically retire from the service of the Institution on attaining the superannuation age of 58 years. You are liable for retirement even prior to your reaching the retirement age, if you are found to be physically or mentally unfit to carry out your duties.

Changes in Service Condition :

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the Institution.

19) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

G For Ghanshyamdas Saraf College

Dr. Sujata Karmarkar

Principal

Kailash Parasrampurla Hon. Secretary - Governing Council

Ashok Saraf

Chairman - Governing Cou

Acknowledgement and Acceptance

, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature:



Joyn My Hors

Date :

PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce

A Rajasthani Sammelan **Educational Endeavour**



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28.06.2019

Ms. Swati Chandak, L-1-17, Lamiramana, Bangur Nagar, Goregaon (West) Mumbai-400 104

Subject: Appointment Lettter as Full time Lecturer - Temporary Basis

Dear Ms. Swati,

We have pleasure in appointing you as 'Assistant Professor'of 'Ghanshyamdas Saraf College – Unaided Section (Self Finance) with effect from 06st June, 2019 on temporary basis for period ending on 30th April 2020, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

04) Leave :

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours :

You will report 6 days a week Monday to Saturday for minimum of 06 hrs. per day. You will be expected during your working hours to render your services for any of the Institutions run by Rajasthani Sammelan Education Trust or sister Institutions that the management deems fit.



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6) Service termination Clause:

Your services can be terminated by giving notice of one month from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of one month, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter.

However, in the event of your resignation you will be required to serve a notice of one month or pay salary in lieu of notice. Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes In address/Other Information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

A Rajasthani Sammelan Educational Endeavour





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11) Legal Right:

No indulgence or walving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your calibre and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

For GHANSHYAMDAS SARAF COLLEGE

you

Principal Dr. Jayant Apte

Hon.Secretary-Governing Council

La Chairman-Governing Council Ashok Saraf

Acknowledgement and Acceptance

1. Chandak acceptance of the same.

have read and understood the above terms and conditions

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Signature

Date: 20th July 2019.

A Rajasthani Sammelan Educational Endeavour



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Kailash Parasrampuria



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28.06.2019

Mr. Pratik Purohit A 1, Padmanabh Darshan CHS... Mira Bhayander Road, Mira Road (East) Thane -

Subject: Appointment Lettter as Full time Lecturer - Temporary Basis

Dear Mr. Pratik.

We have pleasure in appointing you as 'Assistant Professor'of 'Ghanshyamdas Saraf College - Unaided Section (Commerce) with effect from 06st June, 2019 on temporary basis for period ending on 30th April 2020, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 25,000/- (Twenty Five Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

04) Leave :

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours :

You will report 6 days a week Monday to Saturday for minimum of 05 hrs. per day. You will be expected during your working hours to render your services for any of the Institutions run by Rajasthani Sammelan Education Trust or sister Institutions that the management deems fit



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Ghanshyamdas Saraf college of arts & commerce

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6) Service termination Clause:

Your services can be terminated by giving notice of one month from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of one month, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter.

However, in the event of your resignation you will be required to serve a notice of one month or pay salary in lieu of notice. Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the Institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

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11) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your calibre and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

For GHANSHYAMDAS SARAF COLLEGE

um Principal

Dr. Jayant Apte

Hon.Secretary-Governing Council Kailash Parasrampuria

Chairman-Governing Council

Ashok Saraf

Acknowledgement and Acceptance

S. PUROHIT RATIK

have read and understood the above terms and conditions

and hereby signify my acceptance of the same.

Signature

Date: 18/07/2019

A Rajasthani Sammelan Educational Endeavour



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02.09.2017

Mr. Nilesh Gadoya 501/11, Ganesh Siddhi CHS, Sector-5, Charkop Market, Kandivali (West), Mumbai-400 067.

Subject: Appointment Lettter as Full time Lecturer – Temporary Basis

Dear Mr. Gadoya,

We have pleasure in appointing you as 'Assistant Professor' of 'Ghanshyamdas Saraf College – Unaided Section(Self Finance)' with effect from 29th July, 2017 on temporary basis for period ending on 30th April 2018, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 25,000/- (Twenty Five Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

04) Leave:

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be aviled with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.



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Rajasthani Campeten Education Trust Ghanshyamdas Saraf College Of Arts & Commerce

A Rajasthani Sammelan Educational Endeavour

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05) Working Hours :

You will report 6 days a week Monday to Saturday for mInImum of 06 hrs. per day. You will be expected during your working hours to render your services for any of the Institutions run by Rajasthani Sammelan Education Trust or sister Institutions that the management deems fit.

06) Service termination Clause :

Your services can be terminated by giving notice of 03 months for either side. However, in the event if your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the Job during the academic year but will have to complete the academic year.

Your services are liable to terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

07) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

08) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

09) Outside interest :

You will devote your entire time to the work of the institution and will not undertake any other direct/indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

you shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system software's technical security arrangements, administrative and/or organizational matters of a confidential/secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.



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11) Return of Documents/Records :

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

12) Legal Right :

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

13) Changes in Service Condition :

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the Institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Dr. Sujata Karmarkar Principal

Kailash Parasrampuria Hon. Secretary – Governing Council

Ashok Sarai Chairman

Chairman Governing Council

Acknowledgement and Acceptance Milesh B. Gadoya have read and understood the above terms and conditions and hereby signify my acceptance of the same. Signature: Date: 09/10/17 Laynlyfors Rejestical Earch / Se Education Trost LAGLAD ORIES Chansing bindas Satal College MLMUALATION DEARS & Commerce A Rajasthani Sammelan Educ derival Ecologyman SARAF COL



Ghanshyamdas Saraf college of arts & commerce EDUCATION EMPORTES

R.S.Campus, S.V. Road Malad (W), Mumbal - 400 064 Tel.No. 022-4520 7766 www.sarafcollege.org.in RSRC@rajasthani.org.in

28.06.2019

Ms. Namrata Pathak, A-803, Galaxy Heights, Ekta Nagar, Kandivall (West) Mumbal-400 067

Subject: Appointment Lettter as Full time Lecturer - Temporary Basis

Dear Ms. Namrata,

We have pleasure in appointing you as 'Assistant Professor'of 'Ghanshyamdas Saraf College - Unaided Section (Self Finance) with effect from 06" June, 2019 on temporary basis for period ending on 30" April 2020, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report dally to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

04) Leave :

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unalded Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours:

You will report 6 days a week Monday to Saturday for minimum of 06 hrs. per day. You will be expected during your working hours to render your services for any of the Institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.



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Ghanshyamdas Saraf

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6) Service termination Clause:

Your services can be terminated by giving notice of one month from either side. However, in the event of your resignation, the Institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of one month, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per

However, in the event of your resignation you will be required to serve a notice of one month or pay salary in lieu of notice. Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the Institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other Information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the institution. This also includes such Information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

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11) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your calibre and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

For GHANSHYAMDAS SARAF COLLEGE

cum Principal

Dr. Jayant Apte

Hon.Secretary-Governing Council Kailash Parasrampuria

Chairman-Governing Council Ashok Saraf

have read and understood the above terms and conditions

Acknowledgement and Acceptance

Namrata Vathak and hereby signify my acceptance of the same.

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Signature

Date: 18 7 19

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Ghanshyamdas Saraf college of arts & commerce TOUCATION EMPOWERS

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28.06.2019

Ms. Charmie Dalal 45/899, Girldarshan CHS., Samta Nagar, Kandivali (East) Mumbai-400 101

Subject: Appointment Lettter as Full time Lecturer - Temporary Basis

Dear Ms. Charmie

We have pleasure in appointing you as 'Assistant Professor'of 'Ghanshyamdas Saraf College - Unaided section (Self Finance) with effect from 06" June, 2019 on temporary basis for period ending on 30" April 2020, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 25,000/- (Twenty Five Thousand Only). This amount will be subject to deduction of income tax, Professional Tax and other deductions as applicable.

04) Leave :

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours :

You will report 6 days a week Monday to Saturday for minimum of 06 hrs. per day. You will be expected during your working hours to render your services for any of the Institutions run by Rajasthani Sammelan Education Trust or sister Institutions that the management deems fit.



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6) Service termination Clause:

Your services can be terminated by giving notice of one month from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of one month, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter.

However, in the event of your resignation you will be required to serve a notice of one month or pay salary in lieu of notice. Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other Information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

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11) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your calibre and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

For GHANSHYAMDAS SARAF COLLEGE

Principal Dr. Jayant Apte

Hon.Secretary-Governing Council Kailash Parasrampuria

Acknowledgement and Acceptance

Au Lana

Chairman-Governing Chuncil Ashok Saraf

have read and understood the above terms and conditions

I CHARMIE DALAL

and hereby signify my acceptance of the same.

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Signature

Date: 23/07/2019.



PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce



© : 2872 5465 / 2872 9774 Fax : 2378 3836 Email : csgc1@vsnl.net



Rajasthani Sammelan's Ghanshyamdas Saraf Girls' College

(Arts & Commerce) Affiliated to University of Mumbai Swami Vivekanand Road, Malad (West), Mumbai - 400 064.

Dr. (Mrs.) Sunanda Kar PRINCIPAL

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Ref. No.

Bgk/2006 / 589(i)

Date : _____

10-06-2006



Ms. Urvi Jain 6/11, Gajanan Colony, Jawahar Nagar, Goregaon(W), Mumbai – 400 062

Dear Madam,

I am pleased to inform you that you are appointed as full-time core faculty in Bachelor of Commerce (Banking & Insurance) for the academic year 2006-2007 w.e.f. 12-06-2006. You will be paid consolidated salary of Rs. 10000/- p.m. which please note.



Thanking you,

Yours faithfully,

Dr.(Mrs.) Sunanda Kar Principal.



PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce



Ghanshyamdas Saraf girls' college of arts & commerci S.V.Road, Malad (W), Mumbai - 400 064 Tel No.: +91 22 2872 5465 / 2874 6508 Fax No.: +91 22 2878 3836 www.sarafcollege.org admin@sarafcollege.org

07/06/2011

Mr. Alok. S. Hardikar C|30 Prachi Soc. Shahaji Raje Marg Vile Parle (E) Mumbai - 1 4000517

Sub: Your Appointment as Core Faculty

I am pleased to inform you that you are hereby appointed as full time faculty for Bachelor of Commerce (Accounting & Finance) from the academic year 2011-12 up to 30th April 2012.

Kindly note the following:

- 1. The Management reserves the right to consider this decision on the basis of your performance.
- 2. You will be paid a consolidated salary as per management decision.
- 3. You are expected to help in departmental administrative work.
- You are also expected to participate in University Central Assessment Programme (CAP).
- You are required to complete NET / SET before 31,12/2012 as the same is required to get your approval from University of Mumbai.

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Principal

PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerc



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28.06.2019

Ms. Mehrab Khan Room No.4, Islam Pura, Abdul Saban Chawl. Kurar Village, Malad (East), Mumbai-400 097

Subject: Appointment Lettter as Full time Lecturer – Temporary Basis

Dear Mr. Mahesh,

We have pleasure in appointing you as 'Assistant Professor' of 'Ghanshyamdas Saraf College - Unaided Section (Commerce) with effect from 06st June, 2019 on temporary basis for period ending on 30th April 2020, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

04) Leave :

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours :

You will report 6 days a week Monday to Saturday for minimum of 05 hrs. per day. You will be expected during your working hours to render your services for any of the Institutions run by Rajasthani Sammelan Education Trust or sister Institutions that the management deems fit.



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PRINCIPAL Rajasthani Sammelan Education Trust Ghanshvamdas Saraf College Of Arts & Commerce



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6) Service termination Clause:

Your services can be terminated by giving notice of one month from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of one month, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter.

However, in the event of your resignation you will be required to serve a notice of one month or pay salary in lieu of notice. Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

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11) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

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13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your calibre and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

For GHANSHYAMDAS SARAF COLLEGE

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Principal Dr. Jayant Apte

Hon.Secretary-Governing Council Kailash Parasrampuria

Acknowledgement and Acceptance

Chairman-Governing Council Ashok Saraf

Mehriab Khoin

have read and understood the above terms and conditions

and hereby signify my acceptance of the same.

Nikas

Signature

Date: 2207117

A Rajasthani Sammelan Educational Endeavour



PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce



Ghanshyamdas Saraf college of arts & commerce R.S.Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 022-4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

28.06.2019

Ms. Gargi Gothe E-2, 2306, Sarova, Samata Nagar, Kandivali (East) Mumbai-400 101

Subject: Appointment Lettter as Full time Lecturer - Temporary Basis

Dear Ms. Gargi

We have pleasure in appointing you as 'Assistant Professor'of 'Ghanshyamdas Saraf College – Unaided Section (Self Finance) with effect from 06st June, 2019 on temporary basis for period ending on 30th April 2020, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

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You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours :

You will report 6 days a week Monday to Saturday for minimum of 06 hrs. per day. You will be expected during your working hours to render your services for any of the Institutions run by Rajasthani Sammelan Education Trust or sister Institutions that the management deems fit.



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6) Service termination Clause:

Your services can be terminated by giving notice of one month from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of one month, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter.

However, In the event of your resignation you will be required to serve a notice of one month or pay salary in lieu of notice. Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

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During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

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9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

A Rajasthani Sammelan. Educationial Endeavour



PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Sara Of Arts & Commerce



RSET Campus, S. V. Road. Malad (W). Mumbei - 400064 Tel No.: 022 4520 7766 www.sarafcollege.org gscc@rajasthani.org.in

(1) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(2) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

(3) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your calibre and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

For GHANSHYAMDAS SARAF COLLEGE

dum Principal

Dr. Jayant Apte

Hon.Secretary-Governing Council Kailash Parasrampuria

Chairman-Governing Coun Ashok Saraf

Acknowledgement and Acceptance

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have read and understood the above terms and conditions

d hereby gnify my acceptance of the same.

Date: 18 07 2019



Rajasthani Sammelan Education Trust Ghansiwamdas Saraf College Of Arts & Comme

Rajasthani Sammelan Jur numeral Endeavour



Ghanshyamdas Saraf college of arts & commerce EDUCATION IMPOWERS R.S.Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 022-4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

28.06.2019

Ms. Krupa Shah C-3102, Oberol Exquisite Goregaon (East) Mumbal-400 063.

SubJect: Appointment Lettter as Full time Lecturer - Temporary Basis

Dear Ms. Krupa,

We have pleasure in appointing you as 'Assistant Professor'of 'Ghanshyamdas Saraf College – Unaided Section with effect from 06st June, 2019 on temporary basis for period ending on 30th April 2020, or coterminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

04) Leave:

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours :

You will report 6 days a week Monday to Saturday for minimum of 05 hrs. per day. You will be expected during your working hours to render your services for any of the Institutions run by Rajasthani Sammelan Education Trust or sister Institutions that the management deems fit.



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Rajasthur i Construction Education Trust Ghanshydendes Sarel College Of Arts & Commerce



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6) Service termination Clause:

Your services can be terminated by giving notice of one month from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of one month, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter.

However, in the event of your resignation you will be required to serve a notice of one month or pay salary in lieu of notice. Incase if you do not serve the notice you shall be liable to Indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other Information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

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1) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(z) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

(3) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your calibre and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

For GHANSHYAMDAS SARAF COLLEGE

Prindipal

Hon.Secretary-Governing Council Kailash Parasrampuria

Chairman-Governing Co incil Ashok Saraf

Dr. Jayant Apte

Acknowledgement and Acceptance

have read and understood the above terms and conditions

id hereby sign fy my acceptance of the same.

Date: 18 07 2019

A Rejasthani Sammelan Educational Endeavour



aynights PRINCIPAL Rajasthani Sammelan Education Trust Ghanshvamdas Saraf College Of Arts & Commerce

© : 2872 5465 / 2872 9774 Fax : 2878 3836 Email : gsgc1@vsnl.net



Dr. (Mrs.) Sunanda Kar PRINCIPAL Rajasthani Sammelan's Ghanshyamdas Saraf Girls' College

(Arts & Commerce) Affiliated to University of Mumbai Swami Vivekanand Road, Malad (West), Mumbai - 400 064. ACCREDITED BY NAAC WITH 'A' GRADE

Ref. No.

Date : ____

10-06-2006

Bgk/2006 / 569 (9)

Mr. Gurunath Pillai B-1/C-304, Valentine Complex, Opp. J.V.C. Tarmat, A.K.V Road, Malad (East), Mumbai – 400 097.

Dear Sir,

I am pleased to inform you that you are appointed as full-time core faculty in Bachelor in Commerce (Accounting & Finance) for the academic year 2006-2007 w.e.f. 12-06-2006. You will be paid consolidated salary of Rs. 10000/p.m. which please note.

Thanking you,

Yours faithfully,

Dr.(Mrs.) Sunanda Kar Principal.

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PRINCIPAL Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce



Ghanshyamdas Saraf college of arts & commerce BDI/CATKIN BMIN MEBS

01.06.2017

Ms. Deepika K Udyawar D-303, Seawoods, Behind Gorai Bus Depot, Goral – 3, Borivali (West), Mumbai – 400 091.

Subject: Appointment Lettter as Full time Lecturer – Temporary Basis

Dear Ms. Deepika,

We have pleasure in appointing you as 'Assistant Professor' of 'Ghanshyamdas Saraf College – Unalded Section (Commerce) with effect from 15th June, 2017 on temporary basis for period ending on 30th April 2018, or coterminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

04) Leave :

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours :

You will report 6 days a week Monday to Saturday for minimum of **05** hrs. per day. You will be expected during your working hours to render your services for any of the Institutions run by Rajasthani Sammelan Education Trust or sister Institutions that the management deems fit.

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INCIPAL

Rajasthani Sammelan Education Trust Ghanshyamdas Saraf College Of Arts & Commerce



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06) Service termination Clause :

Your services can be terminated by giving notice of 03 months for either side. However, in the event if your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

07) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

08) Changes in address/Other Information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

09) Outside Interest :

You will devote your entire time to the work of the institution and will not undertake any other direct/indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

10) Secrecy and Confidentiality:

you shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential/secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.

11) Return of Documents/Records :

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.



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Rajastbani Semmelan Education Trust Ghanshyamdes Saral College Of Arts & Commerce



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12) Legal Right :

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

13) Changes in Service Condition :

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the Institution.

14) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Dr. Sujata Karmarkar Principal

Kailash Parasrampurla Hon. Secretary – Governing Council

Ashok Saraf

Ashok Sarat Chairman Governing Council

Acknowledgement and Acceptance

Ocepita (Iduanance, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

war Signature



PRINCIPAL

Date :

Rajasthani Sammelan Education Trust Ghanshyamdas Sarat College Of Arts & Commerce



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29-10-2021

To, Ms. Nikita Rastogi 1/A/404, Sharda Darshan CHS, Link Road, Anand Nagar, Opp Tanvi hospital, Dahisar East, Mumbai

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 15th November, 2021 on Temporary Basis for the period end of academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.



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Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

12) Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13)**Changes in Service Condition -**

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

Acceptance of our officer-(14)

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

engantes

Dr. Jayant J. Apte Principal

Kailash Parasrampuria Hon.Secretary, **Governing Council**

Chur Lo Ashok Sara Chairman

Governing Council

Acknowledgement and Acceptance

I, NIKITA VINAY RASTOGI have read and understood the above terms and conditions and hereby signify my acceptance of the same

Signature : _____

Date : 17/11/21.

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BGK/2021/32

RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

10-06-2021

To, Ms. Prachi Chaturvedi A-703, Omkar Plaza, 90 Feet Road, Bhayandar (West), Dist- Thane.

SUB: Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 15th June, 2021 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





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(05)

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06)

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

Rules & Regulations -(07)

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

Changes in address / other information -(08)

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

Outside interest -(09)

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

Secrecy and Confidentiality -(10)

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not recease, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall AND APUS C remain even on termination or cancellation of this employment.



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- **Return of Documents / Records** You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.
- (12) Legal Right No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.
 - (13) Changes in Service Condition Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.
 - (14) Acceptance of our officer-We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

11)

For Ghanshyamdas Saraf College

Dr. Jayant J. Apte Principal

Kailash Parasrampuria Hon.Secretary, Governing Council

Ashok Saraf Chairman **Governing** Council

Acknowledgement and Acceptance

I, **Proch** Chedurilled the above terms and conditions and hereby signify my acceptance of the same.

23/08 Signature :

Date : 23 06 2021



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24-11-2021

BGK/2020-21/557

To, Ms. Pradnya Ulhas Damle Flat No. 2, Padmasheela CHS., A Wing, R. R. Thakur Marg, Jogeshwari East, MUMBAI - 400 060

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SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College -Unaided Section (Commerce- Law) w.e.f. 13th December, 2021 on Temporary Basis for the period end of academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01)

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02)

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

Remuneration Package-(03)

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

Leave -(04)

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submittee in advance, stating reasons.





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RSET Campus, S.V. Road Malad (W), Mumbai = 400 064 Tel.No. 4520 7766 www.sarafcollege.org gsgc@rajasthaml.org.cs

25-11-2021

To, Mr. Rajendra U. Patil 2/23, Kush Building, Nikedwari Lane, Khandilkar Road, Girgaon, MUMBA1 400 0064

SUB : Appointment letter as Full Time Lecturer – Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College - Unaided Section (Accountancy) w.e.f. 1st December, 2021 on Temporary Basis for the period end of academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 30,000/- (Rupees Thirty Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approva-Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





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RSET Campus, S.V. Road

Working Hours -(05)

You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

Services Termination Clause -(06)

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

Rules & Regulations -(07)

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the (08)same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

Outside interest -

You will devote your entire time to the work of the institution and will not undertake any (09) other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

Secrecy and Confidentiality -(10)

You shall neither divulge nor our information to any unauthorized person during the period o your service of even afterwards by word of mouth or otherwise, particulars or details of ou policies, strategies, system, software's technical security arrangements, administrative and/ organizational matters of a confidential / secret nature, which may be privilege to know virtue of you being our employee. You shall keep confidential all information and mater provided to you by the institution. This also includes such information as it already know the public which also you will not release, use or disclose except with the prior wri permission of the institution. Your obligation to keep such information confidential remain even on termination or cancellation of this employmen Cor

Documents / Records -

shall be responsible for the safe custody of all the documents, stores and valuabl assigned to you for your duties and will bear the consequences thereof for their losse damages.

(12)Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

Changes in Service Condition -(13)

Any additions or variations in above terms and conditions will not be valid unless expresses unless expressed in writing to the appointing authority or any person authorized by t institution.

Acceptance of our officer-(14)

We hope you find this offer to be satisfactory for joining the institution. We are grea impressed by your caliber and special skills. We have great hopes on your ability to help build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

🕞 For Ghanshyamdas Saraf College

Dr. Jayant J. Apte Principal

Kailash Parasrampuria Hon.Secretary, **Governing** Council

Ashok Saraf Chairman **Governing** Council

Acknowledgement and Acceptance

have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature :





Date :

(3)



S V Road, Malad (W). Mumbai - 400 064 Tel No.: +91 22 2872 5465 / 2874 6508 Fax No.: +91 22 2878 3836 www.sarafcollege.org admin@sarafcollege.org

Bgk/2010/490(a)

Mr. Ameya Tanawade

202. Gangotri Soc., Prarthana Samaj Rd., Vile Parle East, Mumbai – 400 057

Dear Sir.

With reference to your application dated 23-10-2010 and the subsequent discussion with the undersigned, the college is pleased to appoint you as a lecturer in Accountancy department unaided section for the academic year 2010-11. The tenure of your contract shall be co-terminus with the end of the academic year 2010-11. However, the contract is terminable from either side by giving a one month notice in writing.

You will be eligible to a consolidated monthly pay of Rs. 18,000/- p.m.

Your terms of appointment will be regulated /governed by the policies of management and may not be at par with the teachers in aided section. You shall be entitled to 08 casual leaves as per the aided teaching staff but no other type of leave. You shall inform the undersigned in advance as much as possible about your leave so as ensure that the college working is not hampered. You shall also refrain from remaining absent on days of important events.

You are required to report on 22nd November, 2010 and start engaging the lectures from the same day as per the timetable which can be obtained from the undersigned.

Following are some key aspects of your term of engagement :-

- Workload of 20 lectures per week. If situation demands, you may be required to take more lectures
- 2. Regularity in reporting at 07.00 a.m. without fail. The reporting time may be altered as per the institutional requirements and shall be binding on you.
- 3. Involving actively in the college work and following the rules and regulations as may be communicated from time to time.

Nail. Contd.2



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(2)

4. Apart from teaching, your work profile also includes exam related work like supervision, assessment of projects and assignments etc.

Please note your performance shall be reviewed regularly by the management and would be a key factor to your reward and recognition in this institution.

If you are agreeable to the above, please sign on the duplicate of this letter and return the same to the undersigned immediately.

We look forward to your fulfilling association with this college.

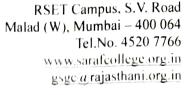
Yours faithfully

10/ai/20/00/0 Mrs. Bhavana Vaidya

Vice-Principal

Place : Mumbai Dated : 26-10-2010

Received & Accepted Itanawade [Ameya R. Tanawade]



Ghanshyamdas Saral

05-06-2023

BGK/2023/654

To, Ms. Apoorva Dnyaneshwar Thorve 94/B-25, Jaldhara CHS, Gorai -I, Mumbai – 400 091

SUB: Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Commerce Department) w.e.f. 15th June, 2023 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





Contd... 2



RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

(2)

(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

OLLEGE OF N

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material uprovided to you by the institution. This also includes such information as it already known to the period or which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on thermitation or cancellation of this employment.

Contd.. 3



RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

Ghanshyamdas Saraf college of arts & commerce EDUCATION EMPOWERS

(3)

Return of Documents / Records -(11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

Legal Right -(12)

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

Changes in Service Condition -(13)

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

Acceptance of our officer-(14)

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

🔗 For Ghanshyamdas Saraf College

Thwatdean

Dr. Ashwat R. Desai Reincipal

Kailash Parasrampuria Hon.Secretary, **Governing Council**

Ashok Saraf Chairman **Governing Council**

Acknowledgement and Acceptance

have read and understood the above erms and conditions and hereby signify my acceptance of the same. COLLEGE OF A

Signature : _____

Date :



Ghanshyamdas Saral college of arts & commerce miccanics conversion

BGK/2022/1449(9)

RSET Campus, S.V. Road Malad (W), Mumbai - 400 064 Tel.No, 4520 7766 www.surafcotfege.org.in gsgc/grajasthuor.org.in

30-07-2022

To, Mr. Amit Sandeep Bansode B-308, Dheeraj Apartment, Road No. 1, Natwar Nagar, Jogeshwari East, Mumbai – 400 060

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Commerce Department) w.e.f. 1st August, 2022 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23.000/- (Rupecs Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.



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Ghanshyamdas Sarat college of arts & commerce DR CATION EXPROVED RSET Campus, S.V. Road* Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.surateoflege.org/m gsgc/crajasthani.org/m

(2)

(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions, run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept thesame and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and materia! provided to you by the institution. This also includes such information as it already known to, the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.



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Ghanshyamdas Sarat college of arts & commerce college of arts & commerce RSI I Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.saratcollege.org.in gsgc.orgjasthani.org.in

(3)

(11) Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12) Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13) Changes in Service Condition -

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

(14) Acceptance of our officer-

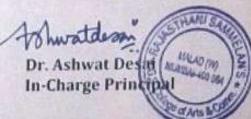
We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College



Kailash Parasrampuria

Hon.Secretary, Governing Council

QuiLa

Ashok Saraf Chairman Governing Council

Acknowledgement and Acceptance

I. Amit Sandcep Bansode have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature :

Date: 8 8 2021



RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 <u>www.sarafcollege.org.in</u> gsgc@rajasthani.org.in

BGK/2023/655

To, Miss. Kreena Dinesh Modi A/62, Gaurang Society, Sarojini Naidu Road, Kandivali West, Mumbai – 400 067

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Commerce Department) w.e.f. 01th July, 2023 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.



Contd 2

05-06-2023



RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

(05) Working Hours -

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You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) **Outside interest** -

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You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written premission of the institution. Your obligation to keep such information confidential shall remain even prior the material shall remain even prior written.

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EDUCATION EMPOWERS

RSET Campus, S.V. Road Malad (W). Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

(3)

Return of Documents / Records -(11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

Legal Right -(12)

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

Changes in Service Condition -(13)

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

Acceptance of our officer-(14)

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

hurden.

Dr. Ashwat R. Desai Principal

Kailash Parasrampuria Hon.Secretary,

Governing Council

Ashok Saraf Chairman **Governing Council**

Acknowledgement and Acceptance

terms and conditions and hereby signify my acceptance of the same.

Signature : K.D.Modi

Date : 3723



RAJASTHANI SAMMELAN'S Ghanshyamdas Saraf Girls' College

Affiliated to University of Mumbai (ACCREDITED BY NAAC WITH 'A' GRADE)

Durgadevi Saraf Junior College

(ARTS & COMMERCE) Swami Vivekanand Road, Malad (West), Mumbai - 400 064. © : 2872 5465 / 2872 9774 • Fax : 2878 3836 • e-mail : gsgc1@vsnl.net

Bgk/Aplet/2007/ ٢٠ (ح) To, Ms. Sonali Ganpat Khade 16, Vijay Niwas, 2nd Floor, Dr. Rath Marg, Shivaji Park, Dadar (West), Mumbai – 400 028.

Madam,

I am pleased to inform you that you are appointed as Full Time Lecturer on Contract Basis in the department of Foundation Course w.e.f. 14th June, 2007 to 30th April, 2008 for the academic year 2007-2008. You will be paid consolidated salary of Rs. 10000/- (Rupees Ten Thousand Only) p.m. which please note.

Yours faithfully,

22/06/2007

Dr. N. N. Pandev I/C. Principal.



RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 <u>www.sarafcollege.org.in</u> gsgc@rajasthani.org.in

01-07-2023

BGK/2023/ 733 (c)

To, MS. MEBIN ANN VERGHESE B1/902, SILICON PARK, JANAKALYAN NAGAR, MALAD WEST, MUMBAI – 400 095

SUB : <u>Appointment letter as Full Time Lecturer – Temporary Basis.</u>

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 5TH JULY,2023 on Temporary Basis for the period end of the academc year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting –

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

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RSET Campus, S.V. Road Malad (W), Mumbai - 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

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(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

Services Termination Clause -(06)

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

Rules & Regulations -(07)

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

Changes in address / other information -(08)

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09)

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You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

Secrecy and Confidentiality -

Secrecy and confident of any unauthorized person during the period or You shall neither divulge nor our information to any unauthorized person during the period or (10)your service of even afterwards by word of mouth or otherwise, particulars or details of our your service of even alter hards by policies, strategies, system, software's technical security arrangements, administrative and/or policies, strategies, system, of a confidential / secret nature, which may be privile policies, strategies, system, solution of a confidential / secret nature, which may be privilege to know be organizational matters of a confidential / secret nature, which may be privilege to know be organizational matters of a connection of a second of the second of the second of the privilege to know be virtue of you being our employee. You shall keep confidential all information and material virtue of you being our employed. This also includes such information as it already known to period to you by the institution. This tase includes such information as it already known to the public which also you will not release, use or disclose except with the prior written period sign of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.



RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

Return of Documents / Records -11)

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(3)

Legal Right -(12)

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Acceptance of our officer-(14)

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We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Dr. Ai Agarwal HR

hwatdeon Dr. Ashwat R. Desai Principal

Kailash Parasrampuria Hon.Secretary, **Governing Council**

Ashok Saraf Chairman

Governing Council

Acknowledgement and Acceptance

and conditions and hereby signify my acceptance of the same.

Signature :

Date: 54



BGK/2023/732-(9)

RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

01-07-2023

To, Ms. SWETA RAJESH SINGH 02, ALIYAR SINGH CHAWL, KURAR VILLAGE, MALAD EAST, MUMBAI - 400097

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 5th JULY, 2023 on Temporary Basis for the period end of the academc year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.



Contd., 2



RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

(05) Working Hours -

(2)

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be wirtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even ontermination or cancellation of this employment.

Contd.. 3



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(3)

(11) Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12) Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13) Changes in Service Condition -

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

(14) Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Dr. A Agarwal HR

RSET

AS SARAF CON

Anwalder Dr. Ashwat R. Desai

Principal

R. Desai Kailash Parasrampuria Hon.Secretary,

Governing Council

Ashok Saraf Chairman Governing Council

Acknowledgement and Acceptance

and conditions and hereby signify my acceptance of the same.

Signature : _____

Date : _____



BGK/2022/1247(9)

To, MS. SWATI SUNIL SHARMA F-401, Sheetal Tapovan, Pathanwadi, Malad East, MUMBAI – 400 097

SUB: Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Accountancy Department) w.e.f. 15th June, 2022 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

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Contd... 2

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03-06-2022



RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management: deems fit.

(2)

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.



Contd.. 3



Ghanshyamdas Saraf

college of arts & commerce

EDUCATION EMPOWERS

RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 <u>www.sarafcollege.org.in</u> <u>gsgc@rajasthani.org.in</u>

(3)

(11) Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12) Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13) Changes in Service Condition -

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

(14) Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us, build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

mu Dr. Jayant J. Apte Principal

Kailash Parasrampuria Hon.Secretary, Governing Council

lok Saraf Chairman

Governing Council

Acknowledgement and Acceptance

Signature :

Date: 15 06 22



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26-11-2022

BGK/2022/397

To,

Ms. Kunjan Jaykishan Nansi C-601, Jyoti Park, S.V.Road, Kandivli West, Mumbai - 400 067

SUB : Appointment letter as Full Time Lecturer – Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College -Unaided Section (Commerce Department) w.e.f. 1st December, 2022 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

Medical Fitness -(01)

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02)

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03)

You will be paid consolidated monthly remuneration of Rs. 28,000/- (Rupees Twenty Eight Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04)

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.



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RSEI Campus, S.V. Road Malad (W), Mumbai - 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

(2)

(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

Services Termination Clause -(06)

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

Changes in address / other information -(08)

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09)Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

Secrecy and Confidentiality -(10)

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. STHANIS



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RSET Campus, S.V. Road Malad (W), Mumbai - 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

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Return of Documents / Records – $(\mathbf{1})$

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12)

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

Changes in Service Condition -(13)

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

Acceptance of our officer-(14)

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Dr. Ashwat Desai In-Charge Principal

Kailash Parasrampuria Hon.Secretary, **Governing Council**

Ashok Saraf Chairman **Governing Council**

Acknowledgement and Acceptance

I,, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

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	;

Date :





Ghanshyamdas Saraf college of arts & commerce EDUCATION EMPOWERS

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BGK/2020/62

18-01-2021

To, Mr. Lokesh Gopal Gupta B 202, Anand Dham CHS., Sanyukta Nagar, Achole Cross Road, Nallasopara East, Thane 401 209

SUB : <u>Appointment letter as Full Time Lecturer – Temporary Basis.</u>

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 1st February, 2021 on Temporary Basis for the period ending on 30th June, 2021 or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(13) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(14) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(15) **Remuneration Package-**

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Rupees Twenty Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(16) **Leave** -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





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(2)

(05)

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

Services Termination Clause -(06)

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

Rules & Regulations -(07)

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

Changes in address / other information -(08)

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

Outside interest -(09)

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

Secrecy and Confidentiality -(10)

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.





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(3)

(11) Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12) Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13) Changes in Service Condition –

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

(14) Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Dr. Jayant J. Apte Principal



Kailash Parasrampuria Hon.Secretary, Governing Council

Ashok Saraf Chairman **Governing** Council

Acknowledgement and Acceptance

I,, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature : _____

Date : _____

1/2022/1243(e)

To.

Ms. Prachi Sanjay Pandey B/311, Jay Ambe Apt., B. P. Gross Road, Road No. 5, Bhayandar East, Thane - 401 105

SUB Appointment letter as Full Time Lectorer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College -Unaided Section (Economics Department) w.e.f. 15th June, 2022 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions at details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,0-00/- (Ruppers Twenty Three Thousand Only). This amount will be subject to deduction of Inco. n. Cas, Professional Tas a other deductions as applicable

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Munibar University frac for contractual staff / teachers for unaided section being framed from time to time. As current rule you will be entitled for 2.5 leaves per month, which is subject to change government rule os and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior appro-Approval of leave will depend on requirement of the institution and the discretion of management. Except in unavoidable circumstances, applications for leave must be subm in advance, stating reasons.

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RSET Campus, S.V. Road Malad (W). Mumbai - 400 064 Tel.No. 4520 7766 www.sinifeoffege.org Esperangustham e

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(05)Working Hours -

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college of arts & commerce

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You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07)Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our. Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example o: exemplary conduct and discipline at the work place.

Changes in address / other information -(08)

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09)Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior writter permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.

RSET Campus, S.V. Road Malad (W). Mumbai - 400 064 a Spint ns & commerce Tel.No. 4520 7766 part annual de www.sarafeoffege.org/it 9594 (Orgastham argin (3)

Return of Documents / Records ~ (11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses

. (12) Legal Right -

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No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

Changes in Service Condition -(13)

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(14) Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

ŧ For Ghausbyamdas Sarai College

shok Sara Kailasa Parasramporta Dr. Jayant J. Apte Chairman Hon.Secretary. Principal Coverning Lot **Governing Council** Acknowledgentent and Acceptance I, Igachi Sanjay Randey have read and understood the above terms and conditions and hereby signify my acceptance of the same Opeal Date 15-06-2028 Signature . ٠



BGK/2020/63

RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 <u>www.sarafcollege.org.in</u> gsgc@rajasthani.org.in

18-01-2021

Contd... 2

To, Mr. Laxman Chaudhary Room No.302, C-Wing, Bhoomi Plaza, Achole Road, Nalasopara(East), Mumbai-401209

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 1st February, 2021 on Temporary Basis for the period ending on 30th June, 2021 or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(17) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(18) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(19) **Remuneration Package-**

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Rupees Twenty Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(20) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.



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(2)

(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.





RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

(3)

Return of Documents / Records -(11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12)

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

Changes in Service Condition -(13)

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

Acceptance of our officer-(14)

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Dr. Javant J. Apte Principal

Kailash Parasrampuria Hon.Secretary, **Governing Council**

AS SARAF COU

Ashok Saraf Chairman

Governing Council

Acknowledgement and Acceptance

I,, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature : _____

Date : ___



BGK/2022/ 1243(b)

To, Mr. Ramson Albert Menezes 3, Ramnath Mishra Society, P. M. Road, Near Hi-Life Mall, Santacruz (West), MUMBAI – 400 054

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Commerce Department) w.e.f. 15th June, 2022 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames, for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.



Contd... 2

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03-06-2022



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(2)

(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in theevent of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material-provided to you by the institution. This also includes such information as it already known to. the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.



Contd.. 3



RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 <u>www.sarafcollege.org.in</u> gsgc@rajasthani.org.in

(3)

(11) Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses, damages.

(12) Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13) Changes in Service Condition -

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(14) Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

yumh Kailash Parasrampuria Dr. Javant J. Apte Hon.Secretary, Principal **Governing Council**

Chairman **Governing Council**

Acknowledgement and Acceptance

I, <u>RAMSON MENEZES</u>, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature : _

Rober

Date: 15 06 2022



BGK/2022/ 1243 (ac)

RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 <u>www.sarafcollege.org.in</u> gsgc@rajasthani.org.in

03-06-2022

To, Ms. Ruddhi R. Wadadekar 402, Royalikon, L T Nagar, M G Road No. 2, Goregoan West, MUMBAI – 400 104

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 15th June, 2022 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.



Contd... 2



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(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management-deems fit.

(2)

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

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(09) Outside interest -

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(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.



Contd., 3



RSET Campus, S.V. Road Malad (W), Mumbai - 400 064 Tel.No. 4520 7766 www.sarafcollege.org in gsgc@rajasthani.org.in

(3)

Return of Documents / Records -(11)

You shall be responsible for the safe custody of all the documents, stores and valuables, assigned to you for your duties and will bear the consequences thereof for their losses damages.

Legal Right -(12)

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Changes in Service Condition -(13)

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

Acceptance of our officer-(14)

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

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Dr. Javant J. Apte Principal

Kailash Parasrampuria 142.40 (M Hon.Secretary, **Governing Council**

Ashok Chairman Governing Council

Acknowledgement and Acceptance

Wadadekau. 1. Kuddhi · Rajendra. . have read and understood the above terms and conditions and hereby signify my acceptance of the same. Signature :

Signature :

Date: 2762022.



BGK/2024/753

RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

10-06-2024

To, Ms. Seema Hanchate A-904, Mayfair Legends, Evershine Nagar, Malad West, Mumbai-400 064

SUB : <u>Appointment letter as Full Time Lecturer – Temporary Basis.</u>

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 12th June, 2024 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 <u>www.sarafcollege.org.in</u> gsgc@rajasthani.org.in

(05) Working Hours -7

(2)

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

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You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information and material shall remain even on termination or cancellation of this employment.





RSET Campus, S.V. Road Malad (W), Mumbai - 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

(3)

(11) Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12)Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13)Changes in Service Condition -

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

(14)Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

HR

RSET

For Ghanshyamdas Saraf College

Dr. Ajay Agrawal

hunden

Dr. Ashwat R. Desai Principal

Ashok Saraf Chairman **Governing Council**

Acknowledgement and Acceptance

....., have read and understood the above Seema Hanchate terms and conditions and hereby signify my acceptance of the same. Seemulanchate

Signature : ____

Date: 12-6-2024



BGK/2023/912_

RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

29-08-2023

To, MS. SHILPA GYANESHWAR SHARMA C-98, Navjeevan Society, Singh Estate, Road No. 3, Samata Nagar, Thakur Village, Kandivli East, MUMBAI – 400 101 # 9987207268 * sili.sharma@gmail.com

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 1st September,, 2023 on Temporary Basis for the period end of the academc year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





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Ghanshyamdas Saraf college of arts & commerce EDUCATION EMPOWERS RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

(05) Working Hours –

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(2)

(06) Services Termination Clause –

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the Xeur complete the academic year.

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You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

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(10) Secrecy and Confidentiality -

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RSET Campus, S.V. Road Malad (W), Mumbai - 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

Return of Documents / Records -(11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(3)

(12)

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Changes in Service Condition -(13)

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the

Acceptance of our officer-(14)

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely.

For Ghanshyamdas Saraf College

Dr. Ajay Agrawal HR RSET

ratdersi

Dr. Ashwat R. Desai Principal

Kailash Parasrampuria Hon.Secretary, **Governing Council**

Que L **Ashok Saraf**

Chairman **Governing Council**

Acknowledgement and Acceptance

I, Shilfa Unipute Sharen Sharen , have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature :

Date: 29/8/23



EDUCATION EMPORETRY

RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 <u>www.sarafcollege.org</u> m gsgc *a* rajasthani.org.in

BGK/2021/104(e)

26-06-2021

To, Ms. Srishti Shetty 19, Dev Darshan, Carter Road 5, Borivli East, Mumbai – 400 066

SUB : Appointment letter as Full Time Lecturer – Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Commerce Department) w.e.f. 1st July, 2021 on Temporary Basis for the period end of academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

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RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

(2)

Working Hours -(05)

You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

Services Termination Clause -(06)

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

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RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

(3)

Return of Documents / Records -(11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses

Legal Right -(12)

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

Changes in Service Condition -(13)

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

(14)Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Rihitt

Dr. Jayant J. Apte Principal

Kailash Parasrampuria Hon.Secretary, **Governing Council**

Ashok Sara

Chairman **Governing** Council

Acknowledgement and Acceptance

I, Ms SRISHTI SHETTY , have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature :

Date : 28/06/21



Ghanshyamdas Saraf college of arts & commerce

BGK/2021/ 34

RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc(a)rajasthani.org.in

11-06-2021

To, Ms. Subira G. Deshpande Flat No. 102, Sundaram – 2 CHS., Wing A, Raheja Complex, Malad East, MUMBAI - 400097

SUB: Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Commerce Department) w.e.f. 1st July, 2021 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





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(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.





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(3)

(11) Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12) Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13) Changes in Service Condition -

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

(14) Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

eyant

Dr. Jayant J. Apte Principal

Kailash Parasrampuria Hon.Secretary, Governing Council

un L Ashok Sar Chairman

Governing Council

Acknowledgement and Acceptance

I,, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature : _____

Date : _____



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13-07-2022

College of arts & commerce

BGK/2022/1409(9)

To, Ms. Arad

Ms. Aradhana Subodhkumar Jha P-303, Varun Residency, Sativali Naka, Vasai East, Dist – Palghar

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Commerce Department) w.e.f. 21st July, 2022 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

L

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





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Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You run by Rajasthani Sammelan Education Trust or sister institutions that the management will be expected during your working hours to render your services for any of the institutions

(06)Services Termination Clause

academic year but will have to complete the academic year. any pay in lieu of the notice period. However, in any case you will not leave the job during the same and relieve you prior to completion of the stipulated notice period of 03 months, without Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the

Your services are liable to be terminated without any notice or salary in lieu thereof for commission of an act involving moral turpitude, any act of indiscipline or inefficiency misconduct without being exhaustive and without prejudice to the general meaning of the misconduct' in the case of reasonable suspicion of misconduct, disloyalty and

(07)Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our-Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place

(80)Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the have been served on you. same, failing which any communication sent on your last recorded address shall be deemed to

(60)Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other Management in each case direct / indirect or work, honorary or remuneratory except with the written permission of the

(10)Secrecy and Confidentiality -

remain even on termination or cancellation of this employment. permission of the institution. Your obligation to keep such information confidential shall the provided to you by the institution. This also includes such information as it already known to virtue of you being our employee. You shall keep confidential all information and material organizational matters of a confidential / secret nature, which may be privilege to know be You shall neither divulge nor our information to any unauthorized person during the period or policies, strategics, system, software's technical security arrangements, administrative and/or your service of even afterwards by word of mouth or otherwise, particulars or details of our public which also you will not release, use or disclose except with the prior writter

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Return of Documents / Records -(11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses

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Legal Right -- (12)

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

Changes in Service Condition -(13)

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

(14)Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Thwatdesi Dr. Ashwat Desai Kailash Parasrampuria Hon.Secretary, **In-Charge Principal Governing Council**

Ashok Saraf Chairman **Governing Council**

Acknowledgement and Acceptance

1. Agladhana S. Tha have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Hadhens The . Signature :

Date: 210722



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BGK/2022/1247(4)

To, Ms. Dimple Dilipkumar Tanwar Building No. 4 A / 303, Flat No. 303, Behind Vrindavan Society, Magathane, Borivli East, MUMBAI – 400 066

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Foundation Course Department) w.e.f. 15th June, 2022 on Temporary Basis forthe period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.



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Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

03-06-2022



RSET Campus, S.V. Road Malad (W). Mumbai - 400 064* Tel.No. 4520 7766 www.sarafcollege.org.in gsgc/a rajasthani.org.in

(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management

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(06)Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept thesame and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07)**Rules & Regulations -**

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08)Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09)**Outside interest -**

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

Secrecy and Confidentiality -(10)

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to. the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.



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(3)

Return of Documents / Records -(11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12)Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13)**Changes in Service Condition -**

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

(14)Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College



Kailash Parasrampuria Hon.Secretary, **Governing Council**

Chairman

Governing Council

Acknowledgement and Acceptance

....., have read and understood the above 1. DIMPLE TANWAR terms and conditions and hereby signify my acceptance of the same.

Signature

Date: 15 June 2022.



RSET Campus, S.V. Road Malad (W), Mumbai - 400 064 Tel.No. 4520 7766 www.sarateollege.org/igsgc/arajasthani.org/i-

BGK/2022/12-89 (a)

20-06-2022

To, Ms. Dipti Dineshkumkar Parmar B/402, Shantidwar CHS Ltd. Shantivan, Borivli East MUMBAI – 400 066

SUB : Appointment letter as Full Time Lecturer – Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 1st July, 2022 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of themanagement. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





college of arts & commerce

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(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in theevent of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example or exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material, provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.

RSET Campus, S.V. Road Malad (W). Mumbai - 400 064 Tel.No. 4520 7766 www.saralcolloge.org.in

(3)

- You shall be responsible for the safe custody of all the documents, stores and valuables (11)assigned to you for your duties and will bear the consequences thereof for their losses damages.
- No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the (12)institution from enforcing its rights and remedies.

- Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the (13)institution.
- We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us. (14)build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College



Kailash Parasrampuria Hon.Secretary, **Governing Council**

Ashok Saraf

Chairman Governing Council

Acknowledgement and Acceptance

have read and u	nderstood	the	above
I,, have read and u			
 terms and conditions and hereby signify my acceptance of the same. 			

Signature :	Signature	:	
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Date :



BGK/2021/35

To, Ms. Roshni Kapoor C Wing, Flat No. 4 & 5, Janki Kutir, Bhangur Nagar, Goregaon West MUMBAI - 400 104

SUB : <u>Appointment letter as Full Time Lecturer – Temporary Basis.</u>

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College -Unaided Section (C Unaided Section (Commerce Department) w.e.f. 1st July, 2021 on Temporary Basis for the period end of the academic end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the second seco will be governed by the terms and conditions as details below.

(01)

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02)Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03)**Remuneration Package-**

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Rupees Twenty Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04)Leave -

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You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.



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11-06-2021



RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

Working Hours -(05)

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You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during the institutions will be expected during your working hours to render your services for any of the institutions run by Rajasthani Samuel and the management run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06)

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation to accept the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you will be a sole of 0.3 months, without same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the period any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without here. misconduct without being exhaustive and without prejudice to the general meaning of the term (misconduct) is a set of the general meaning of the term (misconduct) is a set of the general meaning of the term (misconduct) is a set of the general meaning of the term (misconduct) is a set of the general meaning of the term (misconduct) is a set of term (misconduct term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07)

During the period of your employment, you will be bound by the rules and regulations of our

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08)

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09)

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our (10) policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material virtue of you boing out any material of the institution. This also includes such information as it already known to provided to you by the institution will not release use on disclose provided to you of also you will not release, use or disclose except with the prior written the public with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. Contd.. 3





RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

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(11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your bein losses assigned to you for your duties and will bear the consequences thereof for their losses damages. damages.

(12)

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving were forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its right. institution from enforcing its rights and remedies.

- Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in unless exp unless expressed in writing to the appointing authority or any person authorized by the (13)institution.
- We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability (14)build a successful institution, while developing an excellent career for yours

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Dr. Jayant J. Apte Principal

Kailash Parasrampuria Hon.Secretary, **Governing Council**

Ashok Saraf Chairman Governing Council

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Acknowledgement and Acceptance

I, MA ROSHNI KAPOOR have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature : _

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Date: 28 6 2021



RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 <u>www.sarafcollegc.org.in</u> gsgc@rajasthani.org.in

18-12-2020

BGK/2020/679

To, Mr. Saurabh M. Panchamia D-104, Shree Darshan CHS., Gorai 1, Plot No. 21, RSC -4, Borivali (West), Mumbai – 400 091

SUB: Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Accounts Department in Commerce) w.e.f. 11th January, 2021 on Temporary Basis for the period ending on 30th June, 2021 or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 30,000/- (Rupees Thirty Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





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Working Hours -You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

Services Termination Clause -(06)

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

Rules & Regulations – (07)

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

Changes in address / other information -(08)

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

Outside interest -(09)

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

Secrecy and Confidentiality -(10)

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to EDUCATION the public which also you will not release, use or disclose except with the prior written provide the institution. Your obligation to keep such information confidential shall remain on termination or cancellation of this employment.



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Return of Documents / Records -

Return of a responsible for the safe custody of all the documents, stores and valuables assigned you shall be response and will be an the same set of the sa (11) You shall be used of all the documents, stores and valuables a to you for your duties and will bear the consequences thereof for their losses damages.

Legal Right -

Legal to B No indulgence or waiving of right or forbearance of taking action shown by the establishmen (12) No much be treated as giving up of any of their right under this contract and shall not preclude th institution from enforcing its rights and remedies.

Changes in Service Condition -

Any additions or variations in above terms and conditions will not be valid unless expresses it any addition with not be valid unless expressed in writing to the appointing authority or any person authorized by th (13) institution.

Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are great impressed by your caliber and special skills. We have great hopes on your ability to help us buil (14)

a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

()/For Ghanshyamdas Saraf College

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Dr. Jayant J. Apte Principal

Kailash Parasrampuria Hon.Secretary, **Governing Council**



au Ashok Saraf Chairman

Governing Council

Acknowledgement and Acceptance

Saurabh M. Pauchania, have read and understood the abov terms and conditions and hereby signify my acceptance of the same. Date : 12 01 202 ancham

Signature :



BGK/2020/310(n)

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01-07-2020

To, Ms. Bhavisha Shah 5/1, Ajay Apartment, Nadiadwala Colony # 1, S.V.Road, Malad West, Mumbai - 400064

SUB: <u>Appointment letter as Full Time Lecturer – Temporary Basis.</u>

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 1st October, 2020 on Temporary Basis for the period ending on 30th June, 2021 or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

B. G. Shad

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(05) Working Hours –

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

[06] Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

[10] Secrecy and Confidentiality –

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.

B. M. Shalo





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(11) Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12) Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13) Changes in Service Condition –

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

(14) Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

Gy For Ghanshyamdas Saraf College

Dr. Jayant J. Apte Principal Kailash Parasrampuria Hon.Secretary, Governing Council

Ashok Saraf Chairman Governing Council

Acknowledgement and Acceptance

I,, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature : ______ B.G. Shad

Date : _____



BGK/2021/ 33

To, Ms. Tejal N. Mogre MUMBAI.

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Commerce Department) w.e.f. 1st July, 2021 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) **Reporting** –

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Rupees Twenty Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

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11-06-2021





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(5) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.

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Return of Documents / Records -(11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

Legal Right -(12)

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

Changes in Service Condition -(13)

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

Acceptance of our officer-(14)

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for your entries to build a successful institution, while developing an excellent career for your entries to be a successful institution.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Dr. Jayant J. Apte Principal

Kailash Parasrampuria

Hon.Secretary, **Governing Council**

Ashok Sarat Chairman **Governing Council**

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Acknowledgement and Acceptance

Nigayon Mogse, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature :

Date: 25 06 21

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BGK/2021/496

RSET Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

29-10-2021

To, Ms. Heta Pandya 604, Raj Swastik, Road No, 3, Daulat Nagar, Borivli (East), MUMBAI – 400 066

SUB : <u>Appointment letter as Full Time Lecturer – Temporary Basis.</u>

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Commerce) w.e.f. 15th November, 2021 on Temporary Basis for the period end of academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.



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(05) Working Hours -

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You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.



anshyamdas Saraf lege of arts & commerce EDUCATION EMPOWERS	Malad (W	F Campus, S.V. Road). Mumbai – 400 064 Tel.No. 4520 7766 ww.sarafcollege.org.in sgc@rajasthani.org.in
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institution from enforcing its	right or forbearance of taking action shown of any of their right under this contract and a rights and remedies.	
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build a successful institution	fer to be satisfactory for joining the inst and special skills. We have great hopes of on, while developing an excellent career for a forward to a fruitful collaboration.	titution. We are greatly n your ability to help us yourself.
Sincerely,		
For Ghanshyamdas Sara	af College	r
Dr. Jayant J. Apte Principal	Kailash Parasrampuria Hon.Secretary, Governing Council	A shok Saraf Chairman Governing Council
	Acknowledgement and Acceptance	the above
I, <u>HETA</u> terms and conditions Signature : <u>H'S'</u>	ANDYA, have read and hereby signify my acceptance of the san	and understood the abo
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BGK/2024/745

10-06-2024

To, Ms. Yogita Naik Khatti Khatti House, Madh Nava Nagar, Madh Island, Via Versova, Malad West, Mumbai – 400 061

SUB: Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 12th June, 2024 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 33,000/- (Rupees Thirty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





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(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.



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(11) Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12) Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13) Changes in Service Condition -

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

(14) Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Dr. Ajay Ağrawal HR

RSET

Whentern.

Dr. Ashwat R. Desai Principal

Chairman Governing Council

Acknowledgement and Acceptance

I,, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature : _____

Date : _____

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R.S.Campus, S.V. Road Malad (W), Mumbai – 400 064 Tel.No. 022-4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

28.06.2019

Mr. Mahesh Nikange, B-203, New Shital, Saptarshi Sankool, Ovaripada, Dahisar (East), Mumbai-400 068

Subject: Appointment Lettter as Full time Lecturer – Temporary Basis

Dear Mr. Mahesh,

We have pleasure in appointing you as 'Assistant Professor' of 'Ghanshyamdas Saraf College - Unaided Section (Self Finance) with effect from 06st June, 2019 on temporary basis for period ending on 30th April 2020, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as details below.

01) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

02) Reporting:

You will report daily to the Principal and Sr. Vice-Principal and or any person that the Management may ask you to do from time to time.

03) Remuneration Package

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Twenty Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

04) Leave:

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff teachers for Unaided Section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

05) Working Hours :

You will report 6 days a week Monday to Saturday for minimum of 06 hrs. per day. You will be expected during your working hours to render your services for any of the Institutions run by Rajasthani Sammelan Education Trust or sister Institutions that the management deems fit.



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6) Service termination Clause:

Your services can be terminated by giving notice of one month from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of one month, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served as per appointment letter.

However, in the event of your resignation you will be required to serve a notice of one month or pay salary in lieu of notice. Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by the institution of you abruptly leaving the services.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

7) Rules & Regulations:

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

8) Changes in address/Other information:

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

9) Secrecy and Confidentiality:

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret nature, which may be your privilege to know by virtue of you being our employee.

You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from the management.

10) Return of Documents/records:

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses and damages.

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11) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the Institution.

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your calibre and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

For GHANSEYAMDAS SARAF COLLEGE

Principal

Dr. Jayant Apte

Hon.Secretary-Governing Council Kailash Parasrampuria

Chairman-Governing Cour Ashok Saraf

Acknowledgement and Acceptance

I mahesh C. Nikanse have read and understood the above terms and condit and hereby signify my acceptance of the same.

Signature

Date: 19/7 2019



A Rajasthani Sammelan Educational Endeavour



EDUCATION EMPOW

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18-01-2021

BGK/2020/60

To, Ms. Kinjal Singhvi 305, Building No. 5, Prem Nagar, Borivli West, Mumbai – 400 092

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 1st February, 2021 on Temporary Basis for the period ending on 30th June, 2021 or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

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(05) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(06) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(07) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 25,000/- (Rupees Twenty Five Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(08) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

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(2)

(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.

Contd., 3



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(3)

Return of Documents / Records -(11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

Legal Right -(12)

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

Changes in Service Condition -(13)

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

Acceptance of our officer-(14)

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

/For Ghanshyamdas Saraf College

Dr. Jayant J. Apte Principal

Kailash Parasrampuria

Hon.Secretary, **Governing Council**

Ashok Saraf Chairman **Governing Council**

Acknowledgement and Acceptance

have read and understood the above terms and conditions and Hereby signify my acceptance of the same.

Louise Signature :



Tel No.: +91 22 0001 2007 0 www.sarafcollege.org gsgc@rajasthani.org.in

05th July 2018

Mr. Mayur Rambhiya 263/15, Shiv Sahiyadri CHS., Sector - 2, Charkop, Kandivali (West) Mumbai - 400067.

Ghanshyamdas Saraf college of arts & commerce

Subject: Appointment Letter as Full time Lecturer – Temporary Basis

We have pleasure in appointing you as 'Full time Lecturer' of 'Ghanshyamdas Saraf College – Self Finance Section' and with effect from 25th June 2018 on temporary basis for a period ending on 30th April 2019, or co-terminus with the academic year. This period as 'Full time Lecturer' will be governed by the terms and conditions as detailed below.

1) Medical Fitness:

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire).

2) Reporting:

You will report daily to the Principal, Vice Principal, or any person that the Management may ask you to do from time to time.

3) Remuneration Package

You will be paid consolidated monthly gross of Rs. 25000/- (Twenty Five Thousand Only). This amount will be subject to deduction of Income tax, Professional Tax and other deductions as applicable.

4) Leave:

You will be entitled for leaves as per the rules and regulations of Ghanshyamdas Saraf College – Self Finance Section being framed from time to time. Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirements of the institution and the discretion of the Management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

5) Working Hours

You will report 6 days a week Monday to Saturday for minimum of 05 hrs. per day. You will be expected to actively participate and involve even the students in any Formal Celebration/Events hosted by any of the Institutions run by the Rajasthani Sammelan Education Trust even if held on the weekends.

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Tel No.: +91 22 6681 2043 / --www.sarafcollege.org gsgc@rajasthani.org.in

6) Service termination Clause:

hanshyamdas Saraf ollege of arts & commerce

Your services can be terminated by giving notice of one month from either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of one month, without any pay in lieu of the notice period. You cannot leave the organization during the academic session and vacations shall not be counted for notice period to be served However, in the event of your resignation you will be required to serve a notice of one month or pay salary in

as per appointment letter.

lieu of notice. Incase if you do not serve the notice you shall be liable to indemnify the losses incurred by Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct, without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of

indiscipline or inefficiency.

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9)

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time. You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

You will in writing intimate to the management any changes within a week from change of the same, failing which

any communication sent on your last recorded address shall be deemed to have been served on you.

You shall neither divulge nor give out information to any unauthorized person during the period of your service or even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, systems, software's, technical knowhow, security arrangements, administrative and /or organizational matters of a confidential/secret You shall keep confidential all the information and material provided to you by the Institution. This also includes such information as is already known to the public which also you will not release, use or disclose except with the prior written permission of the Institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. You will not indulge in any business or profession for gain or not, while in the service of the institution, or after duty hours, or off days or holidays without the written permission from

the management.

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your 10) Return of Documents/records: duties and will bear the consequences thereof for their losses and damages.

A Rajasthani Sammelan Educational Endeavour

11) Legal Right:

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

12) Changes in Service Condition:

Any additions or variations in above terms and conditions will not be valid unless expressed in writing to the Appointing Authority or any other person authorized by the institution.

13) Acceptance of our offer:

We hope you find this offer to be satisfactory for joining the Institution. We are greatly impressed by your calibre and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration. Thanking you,

Sincerely,

For GHANSHYAMDAS SARAF COLLEGE

Hon.Secretary-Governing Council Kailash Parasrampuria

Chairman-Governing Co incil Ashok Saraf

Acknowledgement and Acceptance

Ran Mayner H. and hereby signify my acceptance of the same.

have read and understood the above terms and conditions

Mayur Hanilal Rambhiya

Date: 28718







Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 <u>www.sarafcollege.org.in</u> gsgc@rajasthani.org.in

BGK/2020/61

18-01-2021

To, Ms. Sangeeta Sahoo O-602, Satellite Garden, Phase II, Film City Road, Goregaon East, Mumbai.

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College – Unaided Section (Self Finance Department) w.e.f. 1st February, 2021 on Temporary Basis for the period ending on 30th June, 2021 or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(09) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(10) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(11) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Rupees Twenty Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(12) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.

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Malad (W), Mumbai – 400 064 Tel.No. 4520 7766 <u>www.sarafcollege.org.in</u> gsgc@rajasthani.org.in

(05)Working Hours -

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You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term 'misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

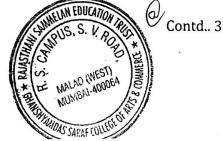
(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.

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Return of Documents / Records -(11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12)Legal Right -

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No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(1.3)**Changes in Service Condition –**

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

(14)Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

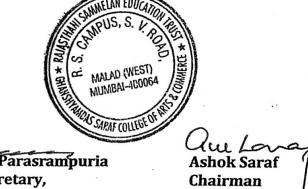
Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

ujant

Dr. Jayant J. Apte Principal



Kailash Parasrampuria Hon.Secretary, **Governing Council**

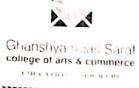
Governing Council

Acknowledgement and Acceptance

Sangeeta Sahow, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature: <u>Cangeeta Cahoo</u> Sangeeta Saha

Date: $\frac{1}{2}$ 2021



BGK/2022/1247 (h)

RSET Campus, S.V. Road Malad (W). Mumbai - 400 064 Tel.No. 4520 7766 www.sarafcollege.org.m gsge a rajastham org m

03-06-2022

To. Ms. Harshada Subhash Bandekar B/24/001, Saraf Chaudhary Nagar, Thakur Complex, Kandivli East, MUMBAI - 400 101

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College -Unaided Section (Self financed Department) w.e.f. 15th June, 2022 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01)Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02)Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03)**Remuneration Package-**

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(04)Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frame for contractual staff / teachers for unnided section being framed from time to time As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





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Ghanshyamdas Saraf

college of arts & commerce

EDUCATION EMPOWERS

(2)

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without* any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07)**Rules & Regulations –**

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of_ exemplary conduct and discipline at the work place.

(08)Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

Secrecy and Confidentiality -(10)

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/ororganizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall. remain even on termination or cancellation of this employment.





RSET Campus, S.V. Road Malad (W), Mumbai - 400 064* Tel.No. 4520 7766 www.sarafcollege.org.in gsgcarajasthani.org.in

(3)

(11)Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuablesassigned to you for your duties and will bear the consequences thereof for their losses damages.

(12)Legal Right -

EDUCATION EMPOWERS

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

Changes in Service Condition -(13)

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution.

Acceptance of our officer-(14)

We hope you find this offer to be satisfactory for joining the institution. We are greatly_ impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

1 and Dr. Jayant J. Apte WALAD (W) 11:30-400 004 Principal

Kailash Parasrampuria Hon.Secretary, **Governing Council**

Ashok Saraf Chairman **Governing Council**

Acknowledgement and Acceptance

I, HARSHADA SUBHASH BANDEKAR, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature : _____

Date : 15 06 2022.





BGK/2022/ **434**

RSET Campus, S.V. Road Malad (W), Mumbai - 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

30-11-2022

To. Ms. Mehak Dinesh Gupta M-5/2, Bhanumati CHS, Bangur Nagar, Goregaon West, MUMBAI

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

NE

We have pleasure in appointing you as 'Assistant Professor of Ghanshyumdas Saraf College -Unaided Section (Self financed Department) w.e.f. 1st December, 2022 Temporary Basis for the period end of the academic year or co-terminus with the academic year. Ins period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

Medical Fitness -(05)

Your appointment with us will be subject to you being medically thin the opinion of the doctor appointed by us (if we so desire)

(06)

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

Remuneration Package-(07)

You will be paid consolidated monthly remuneration of Rs. 23,000/ (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(08)

You will be entitled for leaves as per the rules and regulations of Mambai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per

government rule as and when declared Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for ave must be submitted

in advance, stating reasons.

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(2)

(13)Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

Services Termination Clause -(14)

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

Rules & Regulations -(15)

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

Changes in address / other information -(16)

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

Outside interest -(17)

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

Secrecy and Confidentiality -(18)

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment. Contd. 3



(or



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(3)

(19)Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses

(20)Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(21)Changes in Service Condition -

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the institution

(22)Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

🕡 For Ghanshyamdas Saraf College

aldesa Dr. Ashwat R. Desai

I/C. Principal

Kailash Parasrampuria Hon.Secretary, **Governing Council**

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Ashok Sara Chairman / **Governing Council**

Acknowledgement and Acceptance

1. Mehale Gupta have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature : ______ Achab

Date: 13 Dec 2022





BGK/2022/4-39

RSET Campus, S.V. Road Malad (W), Mumbai - 400 064 Tel.No. 4520 7766 www.sarafcollege.org.in gsgc@rajasthani.org.in

30-11-2022

To, Ms. Hiral Pankaj Rawal 102, 1st Floor, Hari Darshan, Cosmos Garden, Borivali West, MUMBAI - 400 103

SUB : Appointment letter as Full Time Lecturer - Temporary Basis,

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College -Unaided Section (Self financed Department) w.e.f. 16"December, 2022 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(09)Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(10)Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

Remuneration Package-(11)

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

(12)Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.











BGK/2022/433

RSET Campus, S.V. Ro Malad (W), Mumbai – 400 (Tel.No. 4520 77 www.sarafcollege.org gsgc@rajasthani.org

30-11-20:

To, Ms. Hiral Pankaj Rawal 102, 1st Floor, Hari Darshan, Cosmos Garden, Borivali West, MUMBAI - 400 103

SUB: Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College Unaided Section (Self financed Department) w.e.f. 16th December, 2022 on Temporary Basis t the period end of the academic year or co-terminus with the academic year. This period as 'Full Tin Lecturer' will be governed by the terms and conditions as details below.

(09)Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(10)**Reporting** -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(11)**Remuneration Package-**

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax ar other deductions as applicable.

(12)Leave -

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(13)Working Hours -

(2)

You will report 06 days a week i.e. Monday to Saturday for minimum of 06 hours per day. You will be expected during your working hours to render your services for any of the institution run by Rajasthani Sammelan Education Trust or sister institutions that the manageme deems fit.

Services Termination Clause -(14)

Your services can be terminated by giving notice of 03 month. for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during th academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof fo misconduct without being exhaustive and without prejudice to the general meaning of th term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty an commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(15)**Rules & Regulations -**

During the period of your employment, you will be bound by the rules and regulations of ou Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example c exemplary conduct and discipline at the work place.

(16)Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of th same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(17)Outside interest -

You will devote your entire time to the work of the institution and will not undertake any othe direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(18)Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment



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(3)

Return of Documents / Records –

You shall be responsible for the safe custody of all the documents, stores and valuable assigned to you for your duties and will bear the consequences thereof for their loss

(20)Legal Right -

(19)

No indulgence or waiving of right or forbearance of taking action shown by the establishme will be treated as giving up of any of their right under this contract and shall not preclude t institution from enforcing its rights and remedies.

(21)Changes in Service Condition -

Any additions or variations in above terms and conditions will not be valid unless expresses unless expressed in writing to the appointing authority or any person authorized by institution.

(22)Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are grea impressed by your caliber and special skills. We have great hopes on your ability to help build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

GFor Ghanshyamdas Saraf College

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Dr. Ashwat R. Desai I/C. Principal

Kailash Parasrampuria Hon.Secretary, **Governing Council**

Ashok Sarai Chairman **Governing Counci**

Acknowledgement and Acceptance

I,, have read and understood the a terms and conditions and hereby signify my acceptance of the same.

Signature : _____

Date : _____



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BGK/2022/1409(b)

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To, Mr. Ramkrishna D. Shikare 425/D-44, Sec No. 4, Charkop, Kandivli West, Mumbai – 400 067

SUB : Appointment letter as Full Time Lecturer - Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College -Unaided Section (Commerce Department) w.e.f. 18th July, 2022 on Temporary Basis for the period end of the academic year or co-terminus with the academic year. This period to 'Full Time Lecturer' will be governed by the terms and conditions as details below.

(01) Medical Fitness -

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02) Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

(03) Remuneration Package-

You will be paid consolidated monthly remuneration of Rs. 23,000/- (Rupees Twenty Three Thousand Only). This amount will be subject to deduction of Income Tax. Processional Tax are other deductions as applicable.

(04) Leave -

You will be entitled for leaves as per the rules and regulations of Mumbai University frames⁻ for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

government rule as and when declined. Leave cannot be claimed as a matter of right and can only be availed with prior approval Approval of leave will depend on requirement of the institution and the discretion of the management Except in unavoidable circumstances, applications for leave must be submatter in advance, stating reasons.





RSET Campus, S.V. Road Malad (W), Mumbai = 400.064 Tel.No. 4520.7766 www.mat.oth.g. essecution attention

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(05) Working Hours -

You will report 06 days a week i.e. Monday to Saturday for minimum of 05 hours per day. Youwill be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

(06) Services Termination Clause -

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

(07) Rules & Regulations -

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

(08) Changes in address / other information -

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

(09) Outside interest -

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

(10) Secrecy and Confidentiality -

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.



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(11) Return of Documents / Records -

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

(12) Legal Right -

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13) Changes in Service Condition –

Any additions or variations in above terms and conditions will not be valid unless expresses in unless expressed in writing to the appointing authority or any person authorized by the-institution.

(14) Acceptance of our officer-

We hope you find this offer to be satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

Shwalde Kailash Parasrampuria Dr. Ashwat Desai Hon.Secretary, In-Charge Principal Governing Council

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Ashok Saraf / Chairman Governing Council

Acknowledgement and Acceptance

I, <u>Remkifstug</u> D- <u>Stuktore</u>, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature : Nutberfo

Date : 21th July 22.



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01-07-2020

BGK/2020/310(T)

To, Mrs. Reena Kole Mars, C Wing-801, Vasant Galaxy, Bangur Nagar, Goregaon West, Mumbai - 400 104.

SUB: Appointment letter as Full Time Lecturer – Temporary Basis.

Dear Sir / Madam,

We have pleasure in appointing you as 'Assistant Professor of Ghanshyamdas Saraf College -Unaided Section (Economics) w.e.f. 1st July, 2020 on Temporary Basis for the period ending on 30th June, 2021 or co-terminus with the academic year. This period as 'Full Time Lecturer' will be governed by the terms and conditions as details below.

Medical Fitness -(01)

Your appointment with us will be subject to you being medically fit in the opinion of the doctor appointed by us (if we so desire)

(02)Reporting -

You will report daily to the Principal and Vice Principal and or any person that the Management may ask you to do from time to time.

Remuneration Package-(03)

You will be paid consolidated monthly remuneration of Rs. 20,000/- (Rupees Twenty Thousand Only). This amount will be subject to deduction of Income Tax, Professional Tax and other deductions as applicable.

Leave -(04)

You will be entitled for leaves as per the rules and regulations of Mumbai University frames for contractual staff / teachers for unaided section being framed from time to time. As per current rule you will be entitled for 2.5 leaves per month, which is subject to change as per government rule as and when declared

Leave cannot be claimed as a matter of right and can only be availed with prior approval. Approval of leave will depend on requirement of the institution and the discretion of the management. Except in unavoidable circumstances, applications for leave must be submitted in advance, stating reasons.





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(2)

(05)

You will report 06 days a week i.e. Monday to Saturday for minimum of 96 hours per day. You will be expected during your working hours to render your services for any of the institutions run by Rajasthani Sammelan Education Trust or sister institutions that the management deems fit.

Services Termination Clause -(06)

Your services can be terminated by giving notice of 03 months for either side. However, in the event of your resignation, the institution in its sole discretion will have an option to accept the same and relieve you prior to completion of the stipulated notice period of 03 months, without any pay in lieu of the notice period. However, in any case you will not leave the job during the academic year but will have to complete the academic year.

Your services are liable to be terminated without any notice or salary in lieu thereof for misconduct without being exhaustive and without prejudice to the general meaning of the term ' misconduct' in the case of reasonable suspicion of misconduct, disloyalty and commission of an act involving moral turpitude, any act of indiscipline or inefficiency.

Rules & Regulations -(07)

During the period of your employment, you will be bound by the rules and regulations of our Educational Institution as amended from time to time.

You shall be always well groomed and well turned out and will be expected to set an example of exemplary conduct and discipline at the work place.

Changes in address / other information -(08)

You will in writing intimate to the management any changes within a week from change of the same, failing which any communication sent on your last recorded address shall be deemed to have been served on you.

Outside interest -(09)

You will devote your entire time to the work of the institution and will not undertake any other direct / indirect or work, honorary or remuneratory except with the written permission of the Management in each case.

Secrecy and Confidentiality -(10)

You shall neither divulge nor our information to any unauthorized person during the period or your service of even afterwards by word of mouth or otherwise, particulars or details of our policies, strategies, system, software's technical security arrangements, administrative and/or organizational matters of a confidential / secret nature, which may be privilege to know be virtue of you being our employee. You shall keep confidential all information and material provided to you by the institution. This also includes such information as it already known to the public which also you will not release, use or disclose except with the prior written permission of the institution. Your obligation to keep such information confidential shall remain even on termination or cancellation of this employment.

Contd.. 3



EDUCATION EMPOWERS

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(3)

Return of Documents / Records -(11)

You shall be responsible for the safe custody of all the documents, stores and valuables assigned to you for your duties and will bear the consequences thereof for their losses damages.

Legal Right -(12)

No indulgence or waiving of right or forbearance of taking action shown by the establishment will be treated as giving up of any of their right under this contract and shall not preclude the institution from enforcing its rights and remedies.

(13)Changes in Service Condition -

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(14)Acceptance of our officer-

We hope you find this offer to he satisfactory for joining the institution. We are greatly impressed by your caliber and special skills. We have great hopes on your ability to help us build a successful institution, while developing an excellent career for yourself.

We welcome you, and look forward to a fruitful collaboration.

Thanking you,

Sincerely,

For Ghanshyamdas Saraf College

www

Dr. Jayant J. Apte Principal

Kailash Parasrampuria Hon.Secretary, **Governing Council**

Chairman **Governing Council**

Acknowledgement and Acceptance

I,, have read and understood the above terms and conditions and hereby signify my acceptance of the same.

Signature :

Date :