



Ghanshyamdas Saraf
college of arts & commerce
EDUCATION EMPOWERS

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Notice – 2023-2024

Career Guidance & Skill Academy

Date: October 28, 2023

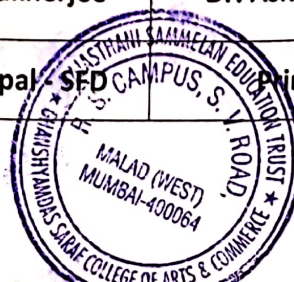
This is to inform all the SY and TY students of B.Com and Self-Finance Department that Western India Regional Council of Institute of Chartered Accountants of India (ICAI) will be conducting Skill Enhancement Program for Undergraduates. A Google form link for registration will be shared in the class whatsapp group. **Title of the Course is: Train Earn and Learn (TEL)**

- Lectures will be conducted by qualified and experienced Chartered Accountants.
- Contents of Session:
 - i. Business Communication
 - ii. Personality Development
 - iii. Social & Business Etiquette
 - iv. Effective Office Management (E filing: ITR, GST, Excel, Tally, TDS)
- **Duration:** 36 hours (12 sessions of approximately 3 hours each)
- **Certificate:** After the completion of the course, assessment will be conducted for 100 marks - MCQ format and Certificate will be issued by ICAI to successful participants (those who clear the exam and have 80% attendance) only.
- **Tentative Start Date:** 5th November, 2023, Time: 9:00am -12:00 noon
- **Internship Opportunities to successful Students in CA Firm.**
- **Registration fees:** Rs. 413(all inclusive). Payment details will be shared in the whatsapp group of interested students. Fees once paid will not be refunded.
- **Last date to Register-** October 30, 2023. For any queries, please contact following teacher in-charges of Placement Cell

Dr. Anju Bohra		Prof Mamta Chhajer	
Prof. Mehrab Khan			
Prof. Swati Sharma			

(Members of Career Guidance and Skill Academy)

Dr. Seema Agarwal	Prof. Gurunathan Pillai	Dr. Lipi Mukherjee	Dr. Ashwat Desai
Vice Principal – B.Com	Vice Principal – B.Com	Vice Principal – S.F.D	Principal





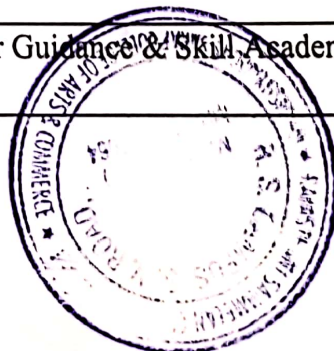
Internal Quality Assurance Cell (IQAC)

Activity/ Event Report 2023-2024

Organising Committee: Career Guidance & Skill Academy

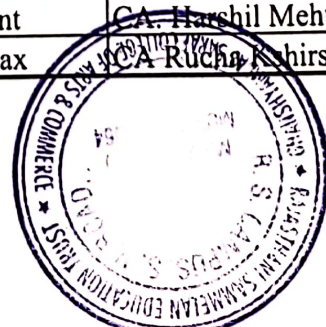
Sr No.	Description	Remarks
1	Name of the Event/ Activity	Train, Earn and Learn (TEL) Program by WIRC, ICAI
2	Nature of Activity 1. Add on Courses/ Certificate Programmes 2. Capacity Building Programmes and Skill Enhancement initiatives 3. Career Guidance & session on competitive Comparative Exam Preparation / Workshop/ Guest Lectures	Capacity Building Programmes and Skill Enhancement initiatives
2	Date of Event	December 23, 2023 to January 3, 2024
3	Timing of the Event	3 p.m. to 6 p.m.
4	Activity A. In Campus B. Beyond Campus Activity	Online
5	Venue	Zoom
6	Purpose/Objective of the activity	<ul style="list-style-type: none"> To develop soft skills and technical skills of the students, To increase competitiveness and enhance Career Opportunities for undergraduate students To enable students to apply concepts in real life To provide internship opportunities to students completing the program
7	Teacher In-charge	Prof Mamta Chhajer, Prof Anju Bohra, Prof Mehrab Khan, Prof Swati Sharma
8	Number of Participants	36
9	Organizing Committee	Career Guidance & Skill Academy

[Handwritten Signature]





10	Collaborating Outside Agency/ Person	WIRC, ICAI/ Dr. Saleem Khan																								
11	Brief Report/ Programme Outcome <ul style="list-style-type: none">• Career Guidance and Skill Academy collaborated with Western India Regional Council (WIRC), ICAI to offer Train, Earn and Learn (TEL) Program to the students.• This program will help students to polish their skills such as business communication, personality development, Social and business etiquette, effective office management (e-filing, GST, Excel, Tally, TDS), teamwork and problem-solving and technical skills to work in a CA Firm.• The program also aims to provide commerce undergraduate college students an opportunity to train themselves with CAs and Earn with them too. This would be done after Learning with WIRC.• This opportunity would help them get an edge in their career and establish them as a good resource for future employment.• Post completion of the course there will be an online Evaluation test of 3 hrs where a student securing 60% & above will be eligible for a certificate followed by placement.• Notice to enrol for the program was floated on October 28, 2023 in the class groups of SY and TY students. The interested students were asked to fill a google form and join a separate whats app group. Fees of Rs. 413 was to be paid directly on WIRC Website. A total of 36 students enrolled for the Program.• The 36-hour training Program spread over 12 days started on December 23, 2023 and ended on January 3, 2024 as per the below schedule: <table><tr><th>No.</th><th>Timing:</th><th>03:00pm to 06:00pm</th><th>Mon - Sat</th></tr><tr><td></td><th>Date</th><th>Topic</th><th>Faculty Name</th></tr><tr><td>1</td><td>23-Dec-23</td><td>Business Communications</td><td>CA. Jyoti Malkani</td></tr><tr><td>2</td><td>24-Dec-23</td><td>Social & Business Etiquette</td><td>CA. Kunal Pasari</td></tr><tr><td>3</td><td>25-Dec-23</td><td>Personality Development</td><td>CA. Harshil Mehta</td></tr><tr><td>4</td><td>26-Dec-23</td><td>E-filing under Income tax</td><td>CA. Rucha Khirsagar</td></tr></table>		No.	Timing:	03:00pm to 06:00pm	Mon - Sat		Date	Topic	Faculty Name	1	23-Dec-23	Business Communications	CA. Jyoti Malkani	2	24-Dec-23	Social & Business Etiquette	CA. Kunal Pasari	3	25-Dec-23	Personality Development	CA. Harshil Mehta	4	26-Dec-23	E-filing under Income tax	CA. Rucha Khirsagar
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5	27-Dec-23	E-filing under Income tax	CA Rucha Kshirsagar
6	28-Dec-23	GST	CA. Paresh Panchal
7	29-Dec-23	GST	CA. Paresh Panchal
8	30-Dec-23	Tally accounting	CA Rucha Kshirsagar
9	31-Dec-23	Tally accounting	CA Rucha Kshirsagar
10	1-Jan-24	Knowledge of Excel – Audit Tool & Analysis	CA. Vivek Gupta
11	2-Jan-24	Knowledge of Excel – Audit Tool & Analysis	CA. Vivek Gupta
12	3-Jan-24	TDS under Income Tax	CA. Priyanka Abhishek Palre
<ul style="list-style-type: none">• All the sessions were conducted virtually on Zoom by expert faculty arranged by WIRC.• The program was coordinated by Dr. Saleem Khan and Mr Rupesh from WIRC.• At the end of the Program, assessment was conducted virtually through Google Forms.• 31 students passed the evaluation and completed the program. Students were awarded with E-Certificate.			
12	Other Specify (Winners/ Special Achievements etc.)		NIL

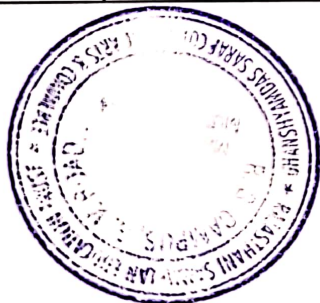
Skill development for Undergraduate Commerce Student

Train Earn & Learn

Duration 36 hrs @ 3 hrs = 12 days

College Name : Rizvi College & BK Birla College & Ghanshyamdas Saraf College

SESSION #	Timing:	03:00pm to 06:00pm	Mon - Sat		https://us06web.zoom.us/join/zoom/register/tZYrce6oqDoqEtcpXz6UeNKDDNseXQTX5Z		
	Date	Topic	No. of Session	Duration	Faculty Name	Contact No.	Email ID
1	12/23/2023	Business Communications	1	3hrs	CA. Jyoti Malkani	9820508509	jyoti.malkani@hotmail.com
2	12/24/2023	Social & Business Etiquette	1	3hrs	CA. Kunal Pasari	9850008807	kunal.pasari@nmims.edu
3	12/25/2023	Personality Development	1	3hrs	CA. Harshil Mehta	9769622067	harshilmehta25@yahoo.in
4	12/26/2023	E-filing under Income tax	1	3hrs	CA RUCHA KSHIRSAGAR	9821053393	ruchak6194@gmail.com
5	12/27/2023	E-filing under Income tax	1	3hrs	CA RUCHA KSHIRSAGAR	9821053393	ruchak6194@gmail.com
6	12/28/2023	GST	1	3hrs	CA. Paresh Panchal	9821097393	pareshpanchal@icai.org
7	12/29/2023	GST	1	3hrs	CA. Paresh Panchal	9821097393	pareshpanchal@icai.org
8	12/30/2023	Tally accounting	1	3hrs	CA RUCHA KSHIRSAGAR	9821053393	ruchak6194@gmail.com
9	12/31/2023	Tally accounting	1	3hrs	CA RUCHA KSHIRSAGAR	9821053393	ruchak6194@gmail.com
10	1/1/2024	Knowledge of Excel – Audit Tool & Analysis	1	3hrs	CA. Vivek Gupta	9867036565	vgupta2705@gmail.com, excitingexcel@gmail.com
11	1/2/2024	Knowledge of Excel – Audit Tool & Analysis	1	3hrs	CA. Vivek Gupta	9867036565	vgupta2705@gmail.com, excitingexcel@gmail.com
12	1/3/2024	TDS under Income Tax	1	3hrs	CA. Priyanka Abhishek Palrecha	9920539534	priyankaj468@gmail.com



GHANSHYAMDAS SARAF COLLEGE OF ARTS AND COMMERCE
CAREER GUIDANCE AND SKILL ACADEMY
AY 2023- 2024

List of Students - Skill Enhancement Course For Commerce Students (Train Earn Learn-TEL)

Sr. no.	Name	Contact no	Email id	Fees	Year	Course	Div	Score	Result
1	Kishan Das	9987696217	daskishan022@gmail.com	413	TY	BFM	A	#N/A	#N/A
2	DRISHTI ALOK GUPTA	8454872620	drishtigupta38@gmail.com	413	SY	B.COM	A	83	Pass
3	Nitesh Gupta	7738141833	niteshgupta291203@gmail.com	413	TY	BCAF	A	87	Pass
4	Mili Shambhukumar Agarwal	7400366817	miliagrawal2004@gmail.com	413	SY	BCAF	A	79	Pass
5	Ananya Poojari	8591557419	poojariananya8@gmail.com	413	SY	BCAF	B	78	Pass
6	Siddharth Yadav	9372300709	yadavsiddharth491@gmail.com	413	SY	B.COM	G	60	Pass
7	Utsavi Jitesh Shah	9082939442	utsavishah8830@gmail.com	413	SY	BCAF	B	96	Pass
8	Diya Shetty	8591676958	shettydiya04@gmail.com	413	SY	BCAF	B	91	Pass
9	Vidhi Sharma	7666588909	sharmavidhi070@gmail.com	413	TY	BCAF	B	#N/A	#N/A
10	Khushi Bajaj	9619258176	khushibajaj832@gmail.com	413	SY	B.COM	A	88	Pass
11	Munzza Shaikh	8169166921	shaikhmunazza178@gmail.com	413	SY	BCAF	B	91	Pass
12	Yash Suhas Mhamulkar	9082646467	mhamulkaryash@gmail.com	413	TY	BCAF	A	74	Pass
13	Saloni Goyal	9022221043	salonigoyal1301@gmail.com	413	SY	BCAF	A	85	Pass
14	Sameer Vinayak Parab	7738041684	Parabsam1424@gmail.com	413	SY	BFM	A	39	Fail
15	Rinette Rudolf Dsouza	9820365112	rinettedsouza28@gmail.com	413	SY	B.COM	E	50	Fail
16	Archana Sukhdevsingh Rajpurohit	7977185311	archanarajpurohit610@gmail.com	413	SY	BCAF	B	90	Pass
17	Arshiya Salim Desai	9892476908	arshiyadesai2507@gmail.com	413	SY	BCAF	A	91	Pass
18	Aditi Naik	7718949071	naikaditi25@gmail.com	413	SY	B.COM	C	71	Pass
19	Jeine Jain	9757097214	jeinejain@gmail.com	413	SY	BCAF	A	85	Pass
20	Ayan salamuddin hashmi	7045058046	hashmiayan12@gmail.com	413	SY	BCAF	A	87	Pass
21	Urmi Ashwin Furia	7710865499	urmi03furia@gmail.com	413	SY	BCAF	A	80	Pass
22	Mishra Ankur Santosh	8080145478	ankurmishra9960@gmail.com	413	SY	B.COM	B	80	Pass
23	Hitesh Yadav	8454898336	hiiidreamer77@gmail.com	413	TY	BFM	A	#N/A	#N/A
24	Neelisha vishwakarma	8879338284	vishwakarmasneha430@gmail.com	413	SY	BCAF	B	84	Pass
25	Shraddha Anand Vishwakarma	9137985579	shraddha.vishwakarma@gmail.com	413	SY	BCAF	B	86	Pass
26	KHUSHI VISHWAKARMA	8976669148	khushivishwa@gmail.com	413	SY	BCAF	B	74	Pass
27	Princeraj Yowan Nadar	9819824408	nadarprinceraj33@gmail.com	413	SY	BCAF	A	82	Pass

M



28	Vishal Kumar Ramchandra	9324410801	vishalkumhar2003@gmail.com	413	TY	BCAF	A	79	Pass
29	Prerana Akhilesh Dubey	9920964806	preranadubey10@gmail.com	413	SY	BCAF	A	79	Pass
30	Tisha Pravin Gohil	8355967021	tishagohilcs@gmail.com	413	TY	B.COM	B	71	Pass
31	Shaziya Farooqui	7977715932	farooquishaziya83@gmail.com	413	TY	B.COM	B	83	Pass
32	Vishwakarma Kajal Virendra	8291241516	vishwakarmakajal9891@gmail.com	413	SY	BCAF	B	89	Pass
33	Anu Rajkumar Sharma	9920378339	annusharmaaaa1@gmail.com	413	SY	B.COM	G	87	Pass
34	Shraddha Naresh Mahajan	8424978497	mahajanshraddha78@gmail.com	413	SY	BCAF	B	81	Pass
35	Nikita Poojary	8356067117	nikitapoojary0306@gmail.com	413	SY	BCAF	B	85	Pass
36	Sandesh Prajapati	7875560396	sandeshprajapati62.60@gmail.com	413	SY	BCAF	B	69	Pass

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