Admission to F.Y.J.C:

The process of FYJC admission shall be as under:

FOR IN-HOUSE / HINDI MINORITY/ OPEN CATEGORY (CENTRALISED GOVERNMENT ONLINE ADMISSION):

To secure admission through any quota (such as In-House, Hindi Minority, or Management), students must complete the application online. After receiving a message from the Government on their registered mobile number with the name of the allotted college, merit-listed students should follow these steps to confirm their admission:

Online Application Procedure :

- 1. The college application form is an online form, available at <u>www.dsjc.org.in</u>
- First click the "Proceed For Admission" Button on <u>https://mumbai.11thadmission.org.in</u> and then, fill our college application form on <u>www.dsjc.org.in</u> under "Admission" tab.
 Please fill the online application and upload the scanned copy of the following

Please fill the online application and upload the scanned copy of the following documents:

- a. Passport Size photo
- b. SSC Mark sheet
- c. Leaving Certificate (optional)
- d. Caste Certificate (wherever applicable) (optional)

e. Government Online Application Form [Part I (Compulsory) & Part II (optional)] Note: Please upload a proper passport size photo taken on a clear background. Documents should be scanned properly, not a photo taken from mobile.

- 3. A student can apply for one course at a time (Commerce Aided/ Commerce Unaided/ Science Unaided / Arts Unaided).
- 4. After successfully submitting the Online Application form and scanned documents, print a copy of the completed form. Visit the college for document verification and submission according to the schedule posted on the College or Government website.
- 5. Upon document verification, students will receive an SMS and Email regarding the fee payment. Fees must be paid online via Net Banking/UPI, Debit Card or Credit Card.
- 6. After the fee payment is processed, a receipt will be sent to the student's registered email ID.
- 7. Failure to submit the original documents or discrepancies between the application details and the original documents will result in admission cancellation.
- 8. Allocation of Maths & I.T subjects will be based on merit.

It's essential for students to follow these steps diligently to secure their admission into the allotted college.

Admission will be finalized only after the fee payment is successfully completed.

Documents required to be submitted:

SSC Boards:

- 1. College Application Form.
- 2. Tenth standard mark sheet. (2 xerox copy)
- 3. School Leaving Certificate / Transfer Certificate. (Original & 2 xerox copy)

4. Government online application form (part 1 duly verified & part 2 locked) duly signed by the student.

5. Aadhaar card. (1 xerox copy)

6. Undertaking for authenticity of documents duly signed by student & parent (only to be filled if any document is missing).

Other Boards :

[CBSE, CISCE/ICSE, CAIE/IGCSE, IB, NIOS and Boards of other States or other countries] 1. College Application Form.

- College Application Form.
 Tonth standard mark shoot (2 x)
- Tenth standard mark sheet. (2 xerox copy)
 School Leaving Certificate / Transfer Certificate. (Original & 2 xerox copy)
- 4. Migration Certificate (Original)

5. Government online application form (part 1 duly verified & part 2 locked) duly signed by the student.

6. Aadhaar card. (1 xerox copy)

7. Undertaking for authenticity of documents duly signed by student & parent (only to be filled if any document is missing).

<u>NOTE</u>: Students are advised to retain true copies of their certificates and mark sheets before submitting the originals to the College office. The College will retain the original School Leaving Certificate or Transfer Certificate permanently and will not return it under any circumstances. Therefore, students are encouraged to keep an adequate number of photocopies of these certificates for their records.