

Criteria -7.1.3.

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Green Initiative Activities report for the year 2019-20

E-Waste Installation

On 18th September, 2019 in association with IDF, Green initiative committee of Ghamshyandas Saraf College, installed an E-Waste box on the ground floor of the college premises. The Purpose of this box is to collect E-Waste and dispose them with responsibility.

Tree plantation drive by Green Initiative committee

“Tree plantation drive by Green Initiative committee in collaboration of NCC and NSS unit of Saraf college, planted 10 saplings on 30-09-2019 at Assistant Commissioner of Police office, police vasahat, teen dongri, Goregaon west.

Environmental Quiz-II

Green Initiative Committee of Ghanshyamdas Saraf College of Arts and Commerce, organized 'Environmental Quiz- II', on 17th January, 2020, to promote environmental awareness. The quiz attracted great participation of the students. The committee volunteers received 78 entries cross disciplines. The quiz was open to B.com and self-finance students.



The Green Initiative Committee Activities Report for the year 2018-19

Green Campus Drive 2018

Event Name: Green Campus Drive 2018

Organized By: Ghanshyamdas Saraf College in Association with the Indian Development Foundation (IDF)

Professor In-charge: Dr. Anil Dhimdhine

Faculty Members: Dr. Sunita D'Souza, Prof. Ekta Sinha, Prof. Avanti Sathe

Date: 6th September 2018

Time: 10:00am to 11:30am

Venue: Durgadevi Saraf Hall

The Green Initiative committee of Ghanshyamdas Saraf College of commerce organized "GREEN CAMPUS DRIVE" in association with the Indian Development Foundation on the 6th of September 2018.

The motto of this drive was to promote the Green Culture and also to Reduce, Reuse and Recycle the unusable products in the categories of Papers, Clothes, e-wastes and plastics.

Students and Faculties from around the RSET campus collected and contributed towards this noble cause.

Green committee received continuous support and participation from our Principal Prof. Bhavana Vaidya, Vice Principal Prof. Jayant Apte, Chief Coordinator Dr. Lipi Mukherjee and from all the faculties.

The event successfully managed to pull various sister institutions of RSET, like DGMCC, DSIMS and others and attracted their valuable Contributions as well.

'The Green Campus Drive' would not have been possible without the support of creative, talented and ever enthusiastic student volunteers.

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Under this drive we managed to collect 23 sacks of donated stuff in above the mentioned categories thus making it a grand success.

The collections were handed over to IIF so that the proceedings from the collection can be used towards the education for the children in need.

Green Initiative extends its heartfelt gratitude towards everyone for their enthusiastic participation.

Environmental Quiz-I

Green Initiative Committee of Ghanshyamdas Saraf College of Arts and Commerce, organized 'Environmental Quiz- I', on 20th January, 2019, to promote environmental awareness. The quiz attracted great participation of the students. The committee volunteers received 108 entries cross disciplines. The quiz was open to B.com and self-finance students.





Ghanshyamdas Saraf
college of arts & commerce
 EDUCATION EMPOWERS



Name of the Event	Beach cleaning Drive
Date	24 th September
No of Participants	21 Cadets
Teacher Incharge	CTO Dr Rupa Shah Prof. Simmi Mulgaonkar
venue	Aksa Beach
Object of the event	Clean the beach
Brief Report	On 24th September a total of 21 cadets took part in the event beach cleaning drive. The venue was aksa beach. The objective of event was to clean the beach and help reduce the pressure on cleaning workers the event was successfully conducted and cadets cleaned the beaches with BMC staff



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Ghanshyamdas Saraf
college of arts & commerce
EDUCATION EMPOWERS



Event Name	BEACH CLEANING DRIVE
Date	8 th September 2019
No of participants	37 cadets
Venue	Juhu Chowpatty
Teacher In charge	CTO Prof. Preeti Jha Members Dr.Rupa Shah Prof.Mayur Rambhiya
Object of the event	Assisting BMC worker in Beach Cleaning
Brief Report	On 8 th September after 7 days of Ganpati visarjan, Our 37 cadets were guided to clean the beach at Juhu chowpatty conducted by the BMC. The event was successfully conducted and cadets actively participated in the activity.



Preeti





Ghanshyamdas Saraf
college of arts & commerce
EDUCATION EMPOWER

NSS (NATIONAL SERVICE SCHEME)

REPORT

CLEANLINESS DRIVE AT AKSA BEACH

Description	Remarks
Event	Cleanliness drive at Aksa Beach
Date	7 th December 2019
Timing	9:00 a.m. to 11 :00a.m.
Location/Place	Aksa Beach, Malad (west)
Object of the event	➤ Cleanliness drive under Swachh Bharat Abhiyan
Teacher In-charge	➤ Prof. Rajkumar Jaiswal ➤ Prof. Yogita Mahimkar
Organizing Committee	NSS Unit (District Level)
Brief Report	Our 30 volunteers participated in cleanliness drive at INS Hamla/ SwachhataPakhwada held at Aksa Beach, Malad (west) on 7 th December 2019.

Prof. Rajkumar Jaiswal
Prof. Yogita Mahimkar
(NSS P.O.)



Dr. Jayant Apte
(Principal)

PRINCIPAL

Rajasthani Sammelan Education Trust
Ghanshyamdas Saraf College
Of Arts & Commerce



Ghanshyamdas Saraf
college of arts & commerce
EDUCATION EMPOWERS

**NSS (NATIONAL SERVICE SCHEME)
REPORT
ANTI-PLASTIC RALLY**

Description	Remarks
Event	Anti-Plastic Rally
Date	8 th September 2018
Timing	10:00 a.m. to 11 :30 p.m.
Venue/Place	From College Campus to Malad Station
Object of the event	➤ To create awareness to avoid plastic& make pollution free Environment
Teacher In-charge	➤ Prof. Rajkumar Jaiswal ➤ Prof. Yogita Mahimkar
Organizing Committee	NSS Unit (GSCC)
Brief Report	Our 35 volunteers have participated in the anti-plastic rally on 8 th September 2018 to create awareness to avoid plastic.

Prof. Rajkumar Jaiswal
Prof. Yogita Mahimkar
(NSS P.O.)

Prof. Bhavana Vaidya
[Principal]

PRINCIPAL

Rajasthan Sammelan Education Trust
Ghanshyamdas Saraf College
Of Arts & Commerce





Ghanshyamdas Saraf
college of arts & commerce
EDUCATION EMPOWERS

**NSS (NATIONAL SERVICE SCHEME)
REPORT
PAPER BAG MAKING PROJECT**

Description	Remarks
Event	Paper Bag Making Project
Date	from 2 nd August 2015
Timing	11:00 a.m. to 01 :00 p.m.
Venue/Place	College Campus
Object of the event	<ul style="list-style-type: none">➤ To do community service➤ To avoid use of plastic
Teacher In-charge	<ul style="list-style-type: none">➤ Prof. Rajkumar Jaiswal➤ Prof. Sonali Khade
Organizing Committee	NSS Unit (GSCC)
Brief Report	Paper Bag Making Project was organised by our volunteers from 1 st week of August 2015. 800 paper bags were prepared and were distributed to the vendors and general stores.

Prof. Rajkumar Jaiswal

Prof. Sonali Khade

(NSS P.O.)



Sharma

Principal

PRINCIPAL

Rajasthani Sammelan Education Trust
Ghanshyamdas Saraf College

DLE CLEANLINESS DRIVE

ON 13TH SEPTEMBER 2019

"Cleanliness is Godliness" - Spreading the message of cleanliness, twenty students of DLE participated in DLE's eco Ganesha clean up drive at Juhu Beach. They enthusiastically lent a hand to BMC workers in their endeavour to clean up the beach a day after the Ganesh Visarjan. Armed with gloves and masks, they demonstrated how citizens can contribute to the society by doing their bit for the environment.

Pratik Ozar, a third year student of Saraf college gave an interview for the DNA paper in which he said that "Beach clean up is a social cause. We have to come forward to make our society clean. By cleaning the beach, we are making our surroundings look beautiful and clean. People should step forward to celebrate the festival in an eco-friendly way.

San David



District 3141
Rotaract
Club Id- 213286



Club of
Ghanshyamdas Saraf College
Rotary Club of Mumbai West Coast

Project Report

Project Name : "Say No To Plastic"

Date — 22nd September 2018

Time — 8:30am To 10: 30 am

Venue : Ghanshyamdas Saraf College of Arts and Commerce.

ATTENDANCE

Volunteers — 117

PURPOSE

To make Mumbai City Plastic Free.

REPORT

Rotaract Club of Ghanshyamdas Saraf College has conducted an plastic free Mumbai campaign. Along with 14 students participation and under Two Teachers guidance this activity was successfully Conducted.

Teacher's Incharge :

Dr. Rupa Shah
Prof. Preeti Jha.



Rotaract

Rotary Club Partner



Club Of
**Ghanshyamdas
Saraf Collage**

SPONSER BY ROTARY CLUB OF MUMBAI WEST COAST.

PROJECT REPORT

Project Name – Swachh Powai Lake

Date – 16th September 2017 (Saturday)

Time – 8.30am To 3.00 pm

Venue-Powai Lake

CHAIRPERSON

Rtr. Shubham Dubey

Rtr. Atul Nirmal

ATTENDANCE

Volunteers – 20

PURPOSE

To give our participation in Swachh Bharat Abhiyaan as well as aware people to use Eco Friendly Ganesha as during this festival our water species get harmed very much.

REPORT

Rotaract Club of Ghanshyamdas Saraf College had successfully done Swachh Powai Lake project with Maharashtra State Angling Associations.

20 Rotaractors were part of the Swachh Powai Lake & all had done a great work. We started cleaning Powai Lake at sharp 10 am with the help of Life Saver Jacket. We done the cleaning work at 2.30 pm. We almost collected 2 tons Garbage from water & it's a great achievement for us.

After that the event got completed with refreshments.

Such a wonderful event.





**Rotaract Club of
Ghanshyamdas Saraf College
Rotary Club of Mumbai West Coast**

**DISTRICT 3141
Rotaract**
Rotary Club Partner

8:30 am. to 2:00 P.

MEETING/EVENT TYPE:- Swachh Powai Lake

DATE:- 16/09/2017

R.NO.	NAME	DESIGNATION	SIGNATURE
1.	Rtr. Shubham Dubey	Chairman Finance & SA	
2.	Rtr. Bhagyashree Tanwar	President	
3.	Rtr. Atul R. Nimmal	JS Director	
4.	Rtr. Neha Mewada	Joint - Secretary	
5.	Rtr. Barkha Bajaria	Club Serv. Director	
6.	Rtr. Tyothi Bangera	JS Joint Directors	
7.	Rtr. Saurav Hatlu	PD Joint Directors	
8.	Rtr. Sourabh Vishwakarma	Member	
9.	Rtr. Lankush Pandey	Member	
10.	Rtr. Kavar Soni	Member	
11.	Rtr. Kaif Shaikh	Member	
12.	Rtr. Komal Sharma	Editorial Director	
13.	Rtr. Karan Rajdev	Member	
14.	Rtr. Gaurav Joshi	Member	
15.	Rtr. Kajal Dubey	Member	
16.	Rtr. Sharni Shetty	Member	
17.	Rtr. Sakshi Chitlangia	Member	
18.	Rtr. Jaxmi Pandey	Member	
19.	Rtr. Sana Kansar	Member	
20.	Rtr. Shweta Rai	Member	
21.	Rtr. Sana Mol. Kansar		





Project Report

Project Name :Swachh Powai Lake **CHAIRPERSON**

Date — 15th October 2016

Rtr. Bhagyashree Dhuri

Time — 8:30am To 3:00 pm

Rtr. Shubham Dubey

Venue :Powai Lake

ATTENDANCE

Volunteers — 20

PURPOSE

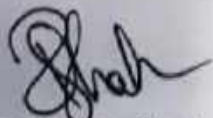
To give our participation in Swachh Bharat Abhiyaan as well as aware people to use Eco Friendly Ganesha as during this festival our water species get harmed very much.

REPORT

Rotaract Club of Ghanshyamdas Saraf College had successfully done Swachh Powai Lake project with Maharashtra State Angling Associations.

20 Rotaractors were part of the Swachh Powai Lake, all had done a great work. We started cleaning Powai Lake at sharp 10 am With the help of Life Saver Jackets We done the cleaning work at 2.30 pm. We almost collected 2 tons Garbage from water and it's a great achievement for us.

After that the event got completed with refreshments.
Such a wonderful event.


Prof. Rupa Shah
Convenor - RCGSCC



District 3141
Rotaract
Club Id- 213286



Club of
Ghanshyamdas Saraf College
Rotary Club of Mumbai West Coast

Project Report

Project Name : Paper Bag Making

Date — 28th August 2018

Time — 8:30am To 3:00 pm

Venue : Bangur Vidya Mandir

ATTENDANCE

Rotaractors : 20

Rotarians : 20

Interactors : 50

PURPOSE

An Initiative to say "No to Plastic Bag".

REPORT

Rotaract Club of Ghanshyamdas Saraf College has Conducted a Paper Bag Making Drive in association with the parent Rotary club and Interact Club. Along with 20 Rotaractors students, 20 Rotarians, and 50 Interactors participation and under Two Teachers guidance this activity was successfully Conducted.

Teacher's Incharge :

Dr. Rupa Shah

Prof. Preeti Jha.



District 3141
Rotaract
Club Id- 213286



Club of
Ghanshyamdas Saraf College
Rotary Club of Mumbai West Coast

Project Report

Project Name : Bottle Tree Plantation

Date — 31st July 2018

Time — 8:30am To 12.00 pm

Venue : College Campus

ATTENDANCE

Volunteers : 25

PURPOSE

An Initiative to develop the habit of reusing plastic bottles.

REPORT

Rotaract Club of Ghanshyamdas Saraf College has Conducted Bottle Tree plantation drive. Along with 25 volunteers participation and under Two Teachers guidance this activity was successfully Conducted.

Teacher's Incharge :

Dr. Rupa Shah

Prof. Preeti Jha





RSET Campus, S.V. Road, Malad West, Mumbai 400064

Phone : 022-4520 7777 | Website : <http://www.rset.edu.in> | Email id: rs@rajasthani.org.in

GSTIN/UIN : 27AAATR0108C1Z5

Purchase Order/AMC

Vendor

Carrier Airconditioning and Refrigeration Ltd

Unit No. 4, Level 3, 15 LBS, Phoenix Market City, LBS Road, Kurla (w), Mumbai 400070.

Contact : 9769981919, Manthan.Sanghavi@carrier.etc.com

Contact Person: Mr. Manthan Sanghavi, 9769981919

Purchase Order Date

20th March 2019

Purchase Order No.

2626

Ship To / Bill To

RAJASTHANI SAMMELAN EDUCATION TRUST

RSET Campus, S.V. Road, Malad West, Mumbai-400064

Sr No	Item Description	Quantity	Rate	Amount
1	Toshiba VRF-Compressive AMC for Toshiba Airconditioners-Toshiba Installed at your premises As per Annexure 'A' AMC Periods From 01.03.2019 to 29.02.2020 Other Terms Will Remain Same as per the original agreement of the year 2014-2015	1	Rs 446780	Rs 4,46,780
Sub Total				Rs 4,46,780
SGST @9%				Rs 40,210
CGST @9%				Rs 40,210
Five Lacs Twenty-Seven Thousand Two Hundred				GRAND TOTAL
				Rs 527200

Advance with PO

Offer Document

0%

27.02.2018

Payment terms

Delivery Schedule

Warranty Period

Quarterly Payments after submission of 0 invoice

Nil

Terms and Conditions

For Rajasthani Sammelan Education Trust

1. As per attached Annexure I

Ashok M Saraf
President

Kailashji Kejriwal
Hon.Secretary

GM Finance

Purchase Manager

CEO

Vendor Company Seal

Name and Sign

I have read understood and hereby accept and acknowledge this purchase order. I hereby assure to provide all the equipment, software and services mentioned and discussed with me. I agree for all terms and conditions, scope of work and other things mentioned in the P.O.

* If cost of material is less than Rs. 5000/-, Signature of President and Hon.Secretary is NOT required.

Purchase order is printed by Sandesh Nerkar : C1

Service Level Agreement (SLA) for

**IT (Information Technology) Facility
Management Services**

&

**Comprehensive Annual Maintenance Contract
(AMC)**

For Computers Installed in the institutes Managed by
Rajasthani Sammelan Education Trust



A. PREFACE

This Service Level Agreement is made BETWEEN Rajasthani Sammelan Education Trust henceforth referred as RSET and IT Facility Management and Computer Annual Maintenance contract Service Provider henceforth referred as Vendor. RSET wishes to be provided with the IT Facility Management and Computer Annual Maintenance contract Services and Vendor agrees to provide said Services.

B. INTRODUCTION**1. Rajasthani Sammelan Education Trust (Henceforth referred as RSET)**

RSET is a registered public charitable trust. The trust was established in the year 1948 at Malad, Mumbai, with an aim to promote various educational, charitable and social activities. The trust has pioneered in providing educational opportunities to various sections of society. During the last six decades and more the trust has played a very vital role in promoting and providing better education from primary to post graduation. Apart from its educational pursuits, RSET also caters to the social and humanitarian needs of the society.

2. SOLNET SERVICES (hence forth referred as Vendor)

Vendor is offering integrated hardware and software solutions to medium to large segment companies. As a service company Vendor makes every effort to understand client needs and implement economical solutions. Vendor provides Total IT infra-Solutions to large organisations. Vendor is carrying out the business of providing IT Facility Management Services in the past and for that purpose has in their employment adequate number of well-trained and experienced staff.

C. OVERVIEW

1. It has been realised that with the growing strength and capacity of RSET it has become necessary to have a common understanding of expectations with regard to IT FMS & AMC services. It is based on recognition of the mutual responsibility of both parties to contribute to the broad strategies and improved performance objectives of RSET.
2. RSET members which include students, staff, management, support agencies and all others who use IT facility in RSET campus are responsible for providing sufficient information on IT service requirements and for breakdown calls.
3. Vendor is responsible for maintaining a healthy and fit for purpose campus.
4. Vendor will meet all legal requirements placed on them.
5. Vendor will assist in improved design of IT serveries and work towards transferring briefs into action plans that may be efficiently and effectively produced in the minimum time and at the least possible cost.
6. The Vendor is also responsible for responding continually to matters pertaining to IT Infrastructure maintenance and upkeep.
7. It is not intended that this agreement should have legal consequence; rather it should serve the mutual benefit of both parties by providing a clear understanding of agreed operating arrangements and performance criteria.
8. Vendor understands that as an essential part of its business strategy, RSET wishes to focus on the Educational Activities as its core competency and outsource its non-core activities.
9. The critical success factor for RSET would be how well the IT Operations and Services are organized, managed and controlled by Vendor. This is the basis behind this service agreement.

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D. C. Sishu



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D. VENDOR'S DUTIES AND RESPONSIBILITIES

1. Recruit, screen, interview, and assign its Service Personnel to perform the various types of work at RSET Campus.
2. Board the new or replaced Service Personnel only after written / email consent of RSET. Vendor will send necessary documents of new Service Personnel such as Resume and other supporting documents to RSET.
3. Ensure that Service Personnel provided is present on site in RSET Campus and is continuously supporting the existing IT Infrastructure.
4. Make sure that Service Personnel provided is not engaged in doing any other clients work, any other private assignments while on duty in RSET campus.
5. Make reasonable efforts to provide a similarly qualified replacement in case an Assigned Service Personnel does not report to work, resigns, or removed. Loss of man hours in such cases will be deducted from amount payable
6. Not to replace or change Assigned Service Personnel without written (Emailed) consent by RSET
7. All replacement, standby provided would have similar or better qualification and experience than the one being replaced. Person sent as replacement must have worked in RSET for minimum of 8-10 days to get himself acquainted with the setup at RSET.
8. To provide additional backend technical team support during Crises when system is down and work has come to stand still and onsite team is unable to provide resolution.
9. Use technical knowledge and expertise and make suggestions for overall improvement, betterment of IT setup at RSET
10. Use domain knowledge of IT industry, market and help RSET get the best deal in terms of cost and quality
11. Provide agency details for various IT related requirements at RSET
12. Ensure compliance for all rules and regulations laid by RSET

A. RSET'S DUTIES AND RESPONSIBILITIES

1. Select or Reject the candidate shortlisted by Vendor.
2. RSET Reserves the right to refuse selection at any time during the contract. RSET will not have any binding for giving reason for such refusal or removal.
3. Properly supervise Assigned Employees performing its work.
4. Properly supervise, control, and safeguard its premises, processes, and systems.

B. SCOPE OF FMS

Scope Of Facility Managed Services Covered Under This Contract.

1. Infrastructure Management Services
 - a. Checking and Maintaining Networking Racks and Panels.
 - b. To suggest and support upgrading the IT Setup to the requirements of the Institute
 - c. Data Centre Management
 - d. Network Management
 - e. Network Security Construction & Maintenance
 - f. Maintaining all the IT Setup including Servers / Desktop Computers / Printers / Networking hardware, Wi-Fi, Access security devices and all other it related equipment new as well as old.
 - g. Offer technical specifications for new products or services required.

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D. C. V. S. S.



- h. Assist client in formulating and drafting policies and procedures.
- i. Provide utilisation statistics of Data Centre, Network, Internet and other IT Equipment. Suggest measures for improvement.
- j. Conduct training, as and when required to educate users in using all hardware, software and services efficiently.
- k. Implement measures to influence user to follow good IT practices.
- 2. Facility Managed Services which includes
 - a. Service Desk Management Activities
 - b. Implementation Management
 - c. Vendor Management
 - d. Configuration Management
 - e. Desktop Management
 - f. Server Management
 - g. Backup & Restore Management
 - h. Networking Management
 - i. Wireless Network Management
 - j. Access Control Management
 - k. Storage Management
 - l. Data Center Management
 - m. Email Management
 - n. Anti-Virus Management
 - o. Documentation and Records Management
 - p. Patch Management
- 3. Service Desk Management Activities
 - a. Receive and log calls over the phone, email, and in person.
 - b. Analyse the call & try to resolve it immediately
 - c. Escalate to the correct agencies/ field engineers based on the nature of the call.
 - d. Refer the problem to the competent designated person.
 - e. Track and follow-up problems with the designated service provider.
 - f. Close call on resolution of problems.
 - g. IT Product Supplier co-ordination for any IT Supplier related issues.
 - h. Manage attendance of IT Support Staff
 - i. Consolidate incident reports to provide problem statistics reports on periodic basis.
 - j. Ensuring user satisfaction through periodic surveys.
 - k. Assist in generation of relevant MIS reports and any other information related to IT setup required by RSET.
- 4. Implementation Management Activities
 - a. Implementation of Active Directory Services
 - b. Implementation of Storage (SAN/NAS) for Video Surveillance Recording & Data Storage (HP Storage)
 - c. Implementation of Messaging Solution (Exchange 2010 Server & Google Suite)
 - d. Support of Access Control Solution (ESSL)

M. S. Jadhav
PS



D. C. Jadhav



12. A summary of all relevant data would be presented to Rasthian Sammelan - IT Manager on a monthly interval to give a Bird's eye view of Vendor performance through executive summary report.

E. SCOPE OF AMC

Scope of Comprehensive Annual Maintenance Contract Covered Under This Contract.

Vendor shall provide the following services to keep the equipment in good working condition.

1. The scope of work covers comprehensive on-site maintenance of all IT Hardware in RSET Campus as mentioned in Annexure A.
2. The replacement of all the spares is included under the AMC. Replacement of defective parts will be at the vendor's cost with original spares of the brand/make of the computer and peripherals as far as possible. In the event of non-availability of the spare parts, equivalent or higher configuration components should be substituted with RSET's consent. Faulty parts removed from the system belong to vendor. However, RSET can retain the same and use at its own sole discretion to maintain the equipment subject to the payment of its value to Vendor.
3. Vendor shall maintain adequate spare machine and other spares at the site to facilitate any temporary replacement.
4. Vendor shall provide all the equipment onsite to facilitate timely hardware maintenance.
5. The scope of work also includes software issue like Operating system (Windows), reinstallation of OS, Antivirus, software patches, configuration of machine as and when required, taking Data Backup before formatting the machines, configuring printers, Scanners, Biometric devices, bringing PC to Company domain after reinstallation of PC, installation/configuration of all software's provided by Company like Antivirus, software patches, MS office, Acrobat, Java patches, email client configuration and Browser configuration, firewall Software client in machine etc.
6. The scope of work covers provision of resident service engineer in the RSET Campus Office, at RSET Campus Malad (W), Mumbai 400064 from 7AM to 7 PM 7:00 to 19:00 hrs. on all working days From Monday to Saturday and if required on Sundays /Holidays and also after 18:00 hrs. on working days.
7. A technically qualified service engineer with agreed experience and qualification in computer hardware as well as software maintenance will be at the disposal of RSET Campus. The engineer will remain present in RSET Campus.
8. Vendor should ensure that the equipment reported down (including due to OS related problems) on any working day is set right within maximum 48 hours of reporting the complaint and in no case, later than three working days. In case, the hardware cannot be repaired within the stipulated period, Vendor should provide stand-by of the same till the hardware is returned duly repaired at no extra cost to Company.
9. Vendor shall maintain the equipment's as per the manufacture's guidelines and shall use standard and genuine components for replacements.
10. The timely updating Asset Inventory will be responsibility of Vendor. Vendor would be required to maintain and submit to our IT Department, on quarterly basis, location wise inventory list, duly updated with details of new installation, if any and incorporating the hardware movement during the period under reference.



D. C. Singh



Home Town	Mumbai
Gender	Male
Personality Traits and abilities	Analytical Skills, Attention to Detail, Creativity, Honesty, Problem Solving, Teamwork, Trainability

b. Responsibilities and Duties

- Address user tickets regarding hardware, software and networking
- Ask targeted questions to diagnose problems
- Test alternative pathways until you resolve an issue
- Customize desktop applications to meet user needs
- Setup desktop computers and peripherals on desired location and test network connections.
- Record technical issues and solutions in logs
- Direct unresolved issues to the next level of support personnel
- Follow up with clients to ensure their systems are functional
- Help create technical documentation and manuals
- Keep all List and Charts Updated
- Biometric machine user management
- Install OS and OS updates on Desktop
- Adhere to policies as per corporate manuals and directives.
- Write Daily Report
- Keep Ticket Management records updated
- Mark attendance with existing Bio Metric Attendance Machine
- Help and Improve IT Support efficiency and Performance

I. COMMERCIAL AGREEMENT

1. Facility Management & Annual Maintenance Service Charges

No	Institute Name	Short Name	Monthly Charges		
			FMS	AMC	Total
1	Ghanshyamdas Saraf College of Arts & Commerce (Com)	GSCC Com	8,550	2,500	11,050
2	Ghanshyamdas Saraf College of Arts & Commerce (SF)	GSCC SF	8,550	2,500	11,050
3	Deviprasad Goenka Management College of Media Studies	DGMC	22,800	7,000	29,800
		Total	39,900	12,000	51,900

Vendor will submit its monthly invoice for service charges along with following attachments.

- Service call Summery
- Health Chart showing status of all hardware
- Monthly Attendance Report printed from software used at & by RSET

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Handwritten signature: D. C. Singh



W. ARBITRATION:

In case of any difference and disputes between the parties herein or successors or assignees thereof, in regard shall be referred to two arbitrators, one to be appointed by each party in dispute to an Umpire to be appointed by the arbitrators before entering upon the reference and every such reference shall be governed in accordance with the provisions of the Arbitration and Reconciliation Act 1996 or any modification or re-enactment thereof for the time being in force in India and the awards arising out of such arbitration proceedings shall be binding on the parties. The parties shall bear the costs of arbitration equally and the arbitration proceedings shall be conducted in Mumbai. The Arbitration proceeding shall take place at Mumbai, India, in accordance with the Arbitration and Conciliation Act, 1996, including any statutory modification or re-enactment thereof.

X. JURISDICTION:


The parties hereto unconditionally and irrevocably agree to submit to the exclusive jurisdiction of the Competent Courts in Mumbai only with regard to any question or matter arising out of this contract and any other documents that may be executed by the parties hereto or any of them in pursuance hereof or arising here from.

Y. MISCELLANEOUS:

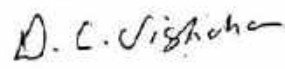
- This Agreement, including its attachments, amendments constitutes the entire agreement between the parties regarding the subject matter hereof, and supersedes all prior communications, negotiations, understandings, agreements or representations, either written or oral, by or among the parties regarding such subject matter.
- Nothing in this Agreement shall be construed to create any partnership, joint venture or similar relationship. Neither Party is authorized to bind the other Party to any obligations with third parties.
- If any provision of this Agreement is held for any reason to be invalid or unenforceable the remaining provisions of this Agreement will remain applicable.

IN WITNESS WHEREOF the parties hereto have hereunto executed this Agreement the day and the year written herein

For Rajasthani Sammelan Educational Trust


 Ashok M Saraf
 President

For SOLNET SERVICES


 Mr. Sachin Shah
~~Director~~

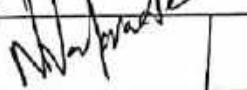


Kailashji Kejriwal


Hon. Secretary

Read and Approved

Signed on (Date)

				
Ranjit Goraksha GM IT	Nagesh Nalavade Manager IT	Hetal Shah Purchase Manager	Sanjay Mishra GM Finance	Capt. Ananat Yadnik CEO

18/18





RSET Campus, S.V. Road, Malad West, Mumbai 400064

Phone : 022-4520 7777 | Website : <http://www.rset.edu.in> | Email id: rs@rajasthan.org.in

GSTIN/UIN : 27AAATR0108C1Z5

Purchase Order/Asset		Purchase Order Date		1st February 2019	
		Purchase Order No.		2446	
Vendor		Ship To / Bill To			
Rishab Enterprises Shop No 20, Saraf Udyog Bhavan,, Chincholi Phatak, Malad West, Mumbai 400064. Contact : 28813527, Halwai.rishab@gmail.com		RSET A/c GUJARATHYAMDAS SARAF A COLLEGE OF ARTS & COMMERCE RSET Campus, S.V. Road, Malad West, Mumbai-400064			
Sr No	Item Description	Quantity	Rate	Amount	
1	ECS60R WITH 20" LONG JUMBO FILTER -ALFA	5	Rs 22000	Rs 1,10,000	
	water purifier with installation at GSC (Model details- ALFA-ECS60R WITH 20" LONG JUMBO FILTER ASSEMBLY)				
	Sub Total			Rs 1,10,000	
	SGST @9%			Rs 9,900	
	CGST @9%			Rs 9,900	
One Lac Twenty-Nine Thousand Eight Hundred		GRAND TOTAL		Rs 129800	
Advance with PO	Offer Document	Payment terms	Delivery Schedule	Warranty Period	
100%	01/02/2019	Devilry against	6 Days	1 year	
Terms and Conditions		For Rajasthanni Sammelan Education Trust			
1. The above prices are for Delivery at RSET Campus 2. Price mentioned is all inclusive no any other chagres apart from what is mentioned is payable 3. Goods will be accepted only with comany seal, opened boxes will not be accepted 4. RSET reserves the right to return the defective goods 5. Above Mentioned price is all Inclusive GST. 6. One year Comprehensive AMC will start from the date of complete installation of all Institues		Ashok M. Saraf President			
		Kailashji Kejriwal Hon.Secretary			
Purchase Manager	CEO	GM Finance			
I have read understood and hereby accept and acknowledge this purchase order. I hereby assure to provide all the equipment, software and services mentioned and discussed with me. I agree for all terms and conditions, scope of work and other things mentioned in the P.O.		Vendor Company Seal		Name and Sign	
* If cost of material is less than Rs. 5000/- , Signature of President & Hon.Secretary is NOT required.					

Purchase order is printed by Vikesh Tambe : C1

[Handwritten Signature]
DMS

CONTRACT

This Contract made at Mumbai on 1st December, 2019.

Between

Rajasthani Sammelan Education Trust (RSET) a Charitable Trust and having its registered office at **RSET Campus, S. V. Road, Malad (West), Mumbai-400 064**. Herein after referred to as the "**RSET**" (which expression shall unless it be repugnant to the context or meaning thereof mean and include its successors and assignees) of the one part;

And

M/s. SILA Solution Pvt Ltd., a Company incorporated under the Companies Act, 1956 and having its registered office at **Gordhan Building, 2nd floor, Behind Girgaum Court, Prarthna Samaj, Mumbai - 400 004**, hereinafter referred to as the "**Contractor**" (which expression shall unless it be repugnant to the context or meaning thereof mean and include its successors and assignees) of the other part.

WHEREAS the Contractor is carrying on the business of providing Housekeeping Services and for that purpose has in their employment adequate number of well-trained and experienced staff AND the CONTRACTOR has approached the RSET and expressed that Contractor having requisite expertise in carrying out Housekeeping Services and other incidental and related jobs hereinafter referred to as "**SAID JOB**".

AND WHEREAS the RSET requires strict hygienic conditions which can be maintained better by an expert like the Contractor. Now the RSET has offered terms and conditions to the Contractor and the Contractor has accepted the "**SAID JOB**" on principal to principal basis and on the terms and conditions hereinafter appearing.

NOW THIS CONTRACT WITNESSETH AS UNDER:

1) Duration

This Contract shall be effective from 1st December, 2019 and shall remain valid **unless it is terminated** by the parties as per the term and conditions of this contract. On termination of the contract for any reason whatsoever as per the terms and conditions, the contractor shall deliver in good condition all the RSET's articles, the equipment, or any other property in its possession.

GM (Finance)

[Signature]



2) Contractor's responsibility

- I. The Contractor shall provide qualified and trained manpower, equipment and cleaning agents in accordance with the scope of work set out in this Contract. The Contractor agrees and undertakes to clean/sweep every day, office, passages, toilets and connected areas, etc. as per RSET's requirement. The detailed indicative list is as follows:-
 - a) Cleaning the area near all the gates from Gate. No. 1 to Gate No. 8
 - b) Total staircase cleaning.
 - c) All external area cleaning
 - d) Total cleaning of area inside the lifts.
 - e) Garden Area cleaning.
 - f) Solar Panel Cleaning
 - g) Total Floor Lobby area Cleaning.
 - h) Total class Room Cleaning. Black Board Cleaning.
 - i) Cleaning of all Offices (Tables ,chairs and Floors)
 - j) Cleaning of all Libraries.
 - k) All glasses and windows cleaning.
 - l) Cleaning of all Toilets and Wash Rooms
 - m) Cleaning of all Terraces
 - n) Lobby area scrubbing (once in a week)
 - o) Dusting of all the Doors, Chairs, Tables and other furniture like Computers, Telephones Etc.,
 - DC** Front Lobby and Gate Area Jet Cleaning.
 - q) Garbage Pick Up from the entire Campus (all Floors)
 - r) Cleaning of Sports Academy Turf)
 - s) Cleaning of all the server rooms, meter rooms, Etc.,
 - t) Any other logical and related work related with the Housekeeping.
 - u) Maintain the garden near the PDSA ground cleaning the inside & outside area the garden area).
- II. During all service calls, contractor will ensure safety and upkeep of all assets and property of RSET. The Materials used by the contractor will be of internationally acceptable quality.
- III. Contractor shall never use any material, instrument or any other item which will pose health hazard to members of RSET. Any service calls which can create noise pollution and air pollution will be scheduled after working hours or on non-working days.
- IV. Contractor shall maintain and regularly update inventory of all Equipment spares available at RSET Campus and also shall prepare all periodical MIS reports as recommended by RSET Campus. You will also follow up with respective authority and get the list and details of such reports.

[Handwritten signature]



- V. The Contractor shall comply with the provisions of all Labour Laws, existing or to be introduced in future, which are applicable to the Contractor or his employees and shall be solely responsible for liabilities arising out of such compliance, non-compliance or implementation or non-implementation.
- VI. The Contractor shall maintain all records, registers and documentation as prescribed by RSET regarding contractor's staff at the said Premises as required under the provisions of various Labour Laws applicable to the Contractor and Contract employees and the same may be verified whenever required by the RSET.
- VII. The Contractor shall indemnify the RSET from all liabilities arising out of any payment made by the RSET to Government (Centre/State), Semi-Government, statutory authority or any payment made under any statute notification of the Government (Centre/State) or statutory authority in respect of the Contractor or his employees.
- VIII. It is clearly understood that the Contractor and his employees shall not have any employee - employer or master - servant relationship with the RSET.
- IX. The Contractor shall be responsible for all acts done by the Workmen engaged by him and for maintenance of proper discipline by his workmen at the premises of the RSET. The contractor shall obey the rules and regulations of the RSET as discussed from time to time.
- X. The Contractor shall be responsible and liable to compensate for any breakdown or damage to any of the furniture and fixtures in the said Premises or to the said Premises due to negligence on the part of any of the staff of the Contractor. In the event of theft or any damage caused to the movable or immovable property of the RSET or to the property of the employees of the RSET by the contractor's employees, the RSET reserves the right to compute the damage in terms of money and to deduct the money from the bill of the Contractor or from the amount payable to the Contractor by the RSET and the remaining amount, if any, by way of civil damages.
- XI. The Contractor agrees and covenants not to use the Trademark and/or trade name of the RSET or letterheads of the RSET, nor will the Contractor hold himself as an agent of the RSET. The relationship between the Contractor and the RSET being a principal-to-principal basis.
- XII. It will be sole responsibility of Contractor to assign the work to his employees, in shifts as per the roster prepared. In case of absence of any person, the Contractor's supervisor / team leader will be responsible to provide immediate replacement.
- XIII. The contractor undertakes to remove its employee immediately from the premises of the RSET, if advised to do so by the RSET, owing to negligence, misconduct, leaking of RSET information, etc. by contractor's employee.

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- XIV. The contractor's employees are not to consume non vegetarian food or alcoholic beverages in the RSET premises.
- XV. All personnel employed by contractor from time to time (including supervisory personnel) to carry out RSET's work, shall be and shall remain contractor's employees for all intents and purposes and the RSET assume no responsibility or obligation whatsoever, in respect of any of them. The wages/salaries of contractor's employees will be contractor's sole responsibility and contractor shall indemnify the RSET and keep the RSET indemnified against any claim/s that may be made by contractor's employees against the RSET.

3) Financial Contract

- a) Contractor agrees to render the Specialized Services as per scope of work as detailed in this agreement as per the terms and conditions, and shall receive payment thereof subject to as specified in this work order.
- b) The contractor will arrange to submit the statutory challans along with the invoice submitted every month.
- c) The Credit term followed would be Forty Five (45) days post submission of Invoice to the RSET.
- d) RSET agrees to pay on monthly basis or as may be agreed upon between the parties from time to time for the services that may be rendered by Contractor on performing the services to its fullest satisfaction.
- e) Contractor shall make payment of minimum wages to the Personnel keeping in the view the location The revision in minimum wages, if any, shall be paid by Contractor, however it will be reimbursed by the RSET.
- f) The RSET shall have the right to withhold reasonable sums from the amounts payable to Contractor under this contract or the security deposit or the proceeds of guarantee if Contractor commits breach of any of the terms and conditions of this contract or fails to produce sufficient proof to the satisfaction of the RSET, of payment of all statutory and other dues or compliance with other obligations.
- g) As a full consideration for the satisfactory performance and providing adequate manpower by Contractor RSET Education Trust shall make payments as detailed in Purchase / Work order issued separately.
- h) Contractor shall also provide staff on Sunday and on Holidays if required and intimated in writing by RSET Campus in advance.
- i) National Clause. The parties agree that National Holidays like January 26,



May 1, August 15 and October 2 shall be applicable to Contractor's staff. However, services if required on these National Holidays shall be provided by Contractor at extra charge.

- j) Equipment, Material and consumables will be supplied by Contractor at the cost approved by RSET.

4) Maintaining and Complying Statutory Requirements

- a) Contractor shall maintain Attendance Register and all other statutory registers required to be maintained as per the provisions of Law from time to time.
- b) The personnel supplied for rendering services to RSET shall remain employees of Contractor and all statutory liabilities viz. ESI, PF, Minimum wages and any other payment under any other law for the time being in force, shall be discharged by Contractor and Contractor shall keep RSET indemnified in respect of any claim, interest, penalty, compensation etc as may be levied by any statutory authorities on RSET due to the default/negligence/non- payment by Contractor.
- c) Throughout the term of this Contract, Contractor shall keep its Personnel insured against personal accident and/or death whilst performance of the services pursuant to this Contract.
- d) Contractor shall pay the wages to the Personnel deployed at RSET premises during a particular month, on or before 7th day of next calendar month and the payment shall be disbursed in the presence of the authorized representative of RSET.
- e) Contractor shall be responsible for filing of ESIC Return and annual EPF Return as per the law for the time being in force and Contractor shall furnish the copy of the same to RSET within 2 (two) days from the date of filing of returns.
- f) Contractor shall submit on or before 10th of following calendar month Wages Register and Attendance register along with the proofs of monthly payment of Service tax and other statutory dues with RSET for the purpose of verification.
- g) Contractor shall undertake to obtain any license, permit, consent, sanction etc. as may be required or called for from / by local or any other authority for doing such work.
- h) Contractor agrees and undertakes to bear all taxes, rates, charges, levies or claims, whatsoever, as may be imposed by the State, Central Government or any local body or authority. Contractor also agree to furnish such proof of payments of compliance of the obligation including registration certificates,

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receipts, licenses, etc. clearance certificates etc. as may be required by the Institute from time to time.

- i) Contractor shall at his own cost, obtain and maintain throughout the term of the Agreement, valid Labor License, PF registration certificate and ESI registration certificate from the concerned authorities and shall give copy of the same to RSET on the date of the execution of the Agreement.

5) Performance Contract

- a) In case the performance of Contractor is found to be unsatisfactory or violated / contravened any of the terms and conditions contained herein and hereto, the Institute shall have the right to terminate the contract without giving any notice to Contractor and without prejudice to its right to recover damages caused to the Institute from the amount payable or otherwise.
- b) The Head of respective Institutes shall be the sole authority to decide and judge the quality of the service rendered by Contractor.
- c) All questions relating to the performance of the obligations under this contract and to the quality of materials used in house- keeping and all the dispute and differences which shall arise either during or after the contract period or other matters arising out of or relating to this contract or payments to be made in pursuance thereof shall be decided by the sole arbitrator, whose decision shall be binding on Contractor.
- d) Contractor shall maintain good standard of services as indicated. The performance of Contractor will be reviewed on monthly basis and in case the services are not found up to the mark the contract will be terminated even before the expiry of contract period by giving one month's notice.
- e) Contractor shall prepare and implement Appropriate Service Level Contract (SLA) and performance monitoring sheets.
- f) **Cleaning Accessories:**

Contractor shall provide the said cleaning accessories like Empty Can 1 liters, Plastic clip blue, plastic clip red, Wet and Dry Mops, Floor Squeezes, Dusters and Spray Bottles, Toilet Brushes, Glass Duster, Floor Dusters, Square Buckets blue, Dry mop bucket, SS Caddy, Dust Bins, Brooms /Sweeping Brushes, Aluminum rod with blue gripper, check list holder, uni tech lite squeeze, glass cleaning kit bag, Mini Scrapper pouch, Nose Masks, hand Gloves, Sani Cubes, Floor Wipers, Naphthalene Balls, Scotch Bride, Soft and Hard Broom, Choke up Pumps, Dust Pan, Garbage Bags (Big and Small), Glass Wiper and T-washer, Tissue papers, toilet rolls, Mini scrapper blade, feather Brush, sponge, Telescopic Rod, Plastic Boards as signage's, Etc (Some of the mentioned materials here are ordered on actuals).

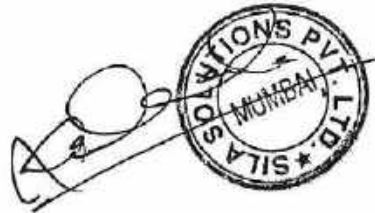


g) **List of Chemicals:**

The Contractor shall provide a list of chemical like, Dry mop refill acrylic, Hand wash, Garbage bag, Glass cloth Blue, Glass cloth red, Hand gloves blue, Hand gloves orange, hard broom, mask, power pad black 3M, Power pad white 3M, Taski R1, Taski R2, Air freshener, Taski R6, Sani cubes - 400 gms, scotch brite, soft broom, sponge white, spray trigger, static duster, toilet roll, wet mop refill, wheel washing powder, yellow duster, hand wash lux, scrubbing pad black, scrubbing pad white, scrubbing pad red, sponge wipe blue, etc..

h) **List of Machinery that will be used:**

List of machinery being used shall be provided like wet & dry vacuum machine AS-15, single disk machine, high pressure jet, sign board, glass kit, ladder, extension boards, dustbins on wheel, etc.



6) Duties, rights and obligations of Contractor:

- a) Contractor will supply well-groomed, uniformed and trained personnel, the Personnel shall wear the dress as approved by RSET.
- b) Immaculate turnout of the personnel shall be ensured by Contractor.
- c) Contractor's supervisor shall check the personal discipline of the personnel including haircut, turnout at the reporting time every day. Contractor shall ensure that the personnel shall pay special attention to their personal hygiene.
- d) Contractor shall ensure that Personnel shall not consume any alcohol, chew tobacco and smoke at RSET Premises. Contractor shall immediately replace the personnel in case any complaint is made by RSET against any particular personnel.
- e) Adequate supervision shall be provided by Contractor to ensure correct performance of the services in accordance with the directions and instructions issued by RSET from time to time.
- f) Contractor shall supply all necessary reports and information as may be required by RSET during the term of this Contract. Further, Contractor shall also come and attend meetings with RSET, as and when required by RSET.
- g) Contractor and its Personnel shall take proper precautions to protect from loss, destruction, waste or misuse the RSET Premises and shall not knowingly lend/handover to any person or RSET any of the effects or assets of the RSET under their control.
- h) The Personnel shall not demand/accept any gratuity or reward in any shape or form from RSET.
- i) The Consultant shall ensure that the Personnel shall not be permitted to do any profession or undertake any other work for reward or otherwise either directly or indirectly except for and on behalf of RSET.
- j) Contractor shall do and perform all services, acts, matters and things in accordance with directions and instructions, which RSET may from time to time issue and which have been mutually agreed upon between the Parties.
- k) RSET shall have the right to get any Personnel removed from the performance of services who is considered to be undesirable or otherwise and Contractor shall be obligated to immediately change the Personnel, on receipt of an intimation from RSET in this regard.
- l) The employees of Contractor, their management, control, duty rosters,



administration, etc. will be dealt with and decided by Contractor being their employer and engaged by them.

- m) Contractor shall provide personal details such as address, contact nos., data of joining, age etc. of all persons employed by him in connection with performance of his contract for all services provided by him.
- n) Contractor will pay salary, allowances, etc. to his employees as per rule at his end and the Client will not be responsible for payment of anything to the employee of Contractor.
- o) Contractor shall Maintain written records of all breakdowns and malfunctioning of any infrastructural facility. Report these complaints to respective institute's authority.
- p) Contractor shall bring all unsolicited incidents such as theft, robbery, destruction to the attention of respective institutes' authority.
- q) **All staff members of Contractor will register their attendance using existing bio metric attendance system in R S Campus. These attendance records will be considered while approving monthly bill.**

7) Confidentiality:

Contractor hereby agrees to keep secret and confidential any information ("Confidential Information") made available by RSET to Contractor and/or personnel during the performance of its obligations under this Contract. Dissemination of Confidential information shall be restricted to officers, employees of Contractor strictly on a need to know basis. Similarly, Contractor undertakes to enter into confidentiality Contract with its employees on deputation to RSET. Contractor understands and agrees that any use or dissemination of any information or materials in violation of this Contract will cause RSET irreparable harm, will leave RSET with no adequate remedy at law and will entitle RSET to injunctive relief in addition to all other remedies available under law for the time being in force. In case Contractor violates its obligations hereunder, it shall reimburse RSET for costs and expenses incurred in enforcing this Clause. The confidentiality obligations of the parties shall survive the termination of this Contract.

8) Indemnity

Contractor hereby agrees to indemnify RSET and hold harmless its officers, directors, employees and representatives (where applicable), against any and all claims, lawsuits, damages and liabilities, including reasonable attorney fees, arising out of any act or omission in connection with Contractor's obligations under this Contract.

9) Force majeure



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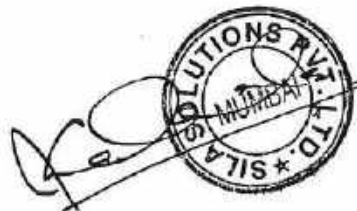
Notwithstanding anything contained in this Contract, neither Party shall be held liable for any default or delay in performance of any obligation under the Contract on account of any reason beyond its reasonable control, including but not limited to flood, natural calamity, Act of God, the enactment of any Act of Parliament or the act of any other legally constituted authority. Non-performance on account of aforesaid reasons shall not be deemed to constitute a breach of this Contract. The Party invoking this Article shall give the Other Party notice and full particulars of such force majeure event as soon as possible after the occurrence of the cause upon which the said Party is relying.

10) Tenure of the contract:

The validity of this contract shall be as per mentioned in Purchase / Work order issued separately

a) Termination:

- i) Either Party shall be entitled to terminate the Contract by giving 1 months notice in written to other party.
- ii) On termination of the contract by RSET for any reason whatsoever, the Institute shall be entitled to engage the services of any other person, agency or Contractor to meet its requirement, without prejudice to its rights including claim for damages against Contractor.



11) Arbitration:

- a) In case of any difference and disputes between the parties herein or successors or assignees thereof, in regard to this Contract. Its interpretations and renewals thereof then the dispute or differences, if any, shall be referred to two arbitrators, one to be appointed by each party in dispute to an Umpire to be appointed by the arbitrators before entering upon the reference and every such reference shall be governed in accordance with the provisions of the Arbitration and Reconciliation Act 1996 or any modification or re-enactment thereof for the time being in force in India and the awards arising out of such arbitration proceedings shall be binding on the parties. The parties shall bear the costs of arbitration equally and the arbitration proceedings shall be conducted in Mumbai.
- b) The Arbitration proceeding shall take place at Mumbai, India, in accordance with the Arbitration and Conciliation Act, 1996, including any statutory modification or re-enactment thereof.
- c) In the course of arbitration, both Parties shall continue to perform their obligations under this Contract in so far as is reasonably practical.

12) Jurisdiction:

- a) The parties hereto unconditionally and irrevocably agree to submit to the exclusive jurisdiction of the Competent Courts in Mumbai only with regard to any question or matter arising out of this contract and any other documents that may be executed by the parties hereto or any of them in pursuance hereof or arising here from.

13) General Terms and conditions:

- a) All the workers will wear the uniform in clean condition while attending to their duties and carry their photo identify cards and displayed prominently for which Contractor will provide uniform, shoe, etc. to their employees as per specification of RSET, failing which they will be provided uniform, etc. by the Client out of the payment receivable by Contractor.
- b) Contractor shall ensure that his employees attend to their assigned duties and do not wander or roam around and not to pose disturbance to the Institute, its Guests, Staff, Faculties, participants, etc. and produce exhibit identity card whenever demanded.



14) Miscellaneous:

- a) No provisions of this Contract may be modified or amended unless by mutual contract in writing.
- b) This Contract, including its attachments, amendments constitutes the entire contract between the parties regarding the subject matter hereof, and supersedes all prior communications, negotiations, understandings, contracts or representations, either written or oral, by or among the parties regarding such subject matter.
- c) Nothing in this Contract shall be construed to create any partnership, joint venture or similar relationship. Neither Party is authorized to bind the other Party to any obligations with third parties.
- d) If any provision of this Contract is held for any reason to be invalid or unenforceable the remaining provisions of this Contract will remain applicable.
- e) The services stipulated in the Contract are for the exclusive use of RSET and cannot be subcontracted to the third party without the prior written consent of RSET.
- f) RSET will take all precautionary measure to avoid any damage, loss or injury to Personnel.

15) Facilities to Contractor's Staff by the Contractor:

- a) The contractor will maintain an annual and six-monthly appraisal program for all staff and as systematic program for their training and promotions conducted under a Training Manager.
- b) All staff are periodically updated in their relevant area of work, on
 - Personal hygiene.
 - The use and advantages of proper equipment and raw materials like cleaning agents, etc. as applicable in their area of work.
 - Safe working procedures.
 - Standard procedures in case of accidents and emergencies.

16) RSET's Responsibility

- a) The RSET shall provide electricity and water at the RSET's cost.
- b) The RSET shall provide a space for safekeeping of all Housekeeping equipment.

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- c) The RSET shall not directly or indirectly employ the services of any of the employees who are on the pay roll of the contractor.
- d) The services stipulated in the Contract are for the exclusive use of RSET and cannot be sub contracted to the third party without the prior written consent of RSET.
- e) The RSET will take all precautionary measures to avoid any damage, loss or injury to personnel.

17) Staff to be Posted at the Office Premises.

- a) The contractor shall post the staff at the said Premises with valid photo identity card issued by the contractor and displayed prominently as discussed and agreed.

[Handwritten signature] *[Handwritten signature]*



18) Notices

a) Any notices to the RSET shall be sent to :

Hon. Secretary,

RAJASTHANI SAMMELAN EDUCATION TRUST,
RSET Campus, S. V. Road,
Malad (West),
Mumbai-400 064

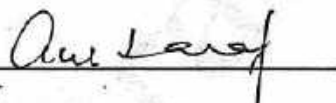
Kind Attn.: **Shri Kailash Kejriwal**

b) Any notices to the Contractor shall be sent to :

M/S SILA SOLUTION PVT LTD,
Gordhan Building 2nd floor,
Behind Girgaum Court,
Prarthna Samaj,
Mumbai - 400 004.



Kind Attn : **Mr. Kailash Parihar**

Authorised Signatory



For
Rajasthan Sammelan Education Trust,
RS Campus, Malad West,
Mumbai - 400064

Authorised Signatory

For
M/s. SILA Solution Pvt Ltd.,
Gordhan Building, 2nd floor, Behind Girgaum
Court, Prarthna Samaj, Mumbai - 400 004

Cost Sheet:

	Department	Qty	Rate	Total (Rs.)
	A. Soft Services - Mumbai			
1	Supervisors	2	17,336	34,673
2	Team Leader	2	15,553	31,107
3	Housekeepers	43	13,361	574,533
	SUB TOTAL A	47		640,313
	B. Housekeeping Machinery, Consumables & Others			

1	Housekeeping Consumables & Supplies			30,000
2	Toiletries			On Actuals
3	Housekeeping Machineries			14,050
	SUB TOTAL B			44,050
	TOTAL SERVICES FEE			684,363
	Management Fee	11%		75,280
	GRAND TOTAL			759,643





RSET Campus, S.V. Road, Malad West, Mumbai 400064

Phone : 022-4520 7777 | Website : <http://www.rset.edu.in> | Email id: rs@rajasthan.org.in

GSTIN/UIN : 27AAATR0108C1Z5

Purchase Order/AMC

Purchase Order Date

14th July 2020

Purchase Order No.

3721

Vendor

Trident Services Private Ltd
Unit No. 30 Ground floor Raheja tesla industrial, park
Jainagar TTC MIDC navi mumbai,
Mumbai 400705.
Contact : gulab.m.shaikh@tridents.net
Contact Person: Gulab Shaikh, 766601706

Ship To / Bill To

RAJASTHANI SAMMELAN EDUCATION TRUST
RSET Campus, S.V. Road, Malad West, Mumbai-400064

Sr No	Item Description	Quantity	Rate	Amount
1	Non Compressive AMC For KTAA-19-G10*1 no Cummins DG Set-Powerica	6	Rs 6000	Rs 36,000
	Annual Maintenance Contract Charges For 1 x 500 KVA D.G Set. Contract Periods 01.08.2020 to 31.07.2021			
2	C Check (B check including in C Check)-DG	1	Rs 53084	Rs 53,084
	As per Annexure 1			
	Sub Total			Rs 89,084
	SGST @9%			Rs 8,018
	CGST @9%			Rs 8,018
One Lacs Five Thousand One Hundred and Twenty		GRAND TOTAL		Rs 1,05,120

Advance with PO	Offer Document	Payment terms	Delivery Schedule	Warranty Period
Half Yearly Advance For AMC	15.07.2020	100% Advance for C Check	0	1 Year

Terms and Conditions

For Rajasthani Sammelan Education Trust

1. All Spare used in repairs will be Original
2. Our Hard Ware will be handled with utmost care
3. Removing and reinstalling the hardware to its place is included in the cost
4. No other charge than what is mentioned above will be payable
5. All Spares will be Supplied free of cost
6. Terms and Conditions covering this PO will be as per enclosed contract

Ashok M Saraf
President

Kailashji Kejriwal
Hon.Secretary

<i>Handwritten Signature</i>	<i>Handwritten Signature</i>	<i>Handwritten Signature</i>	<i>Handwritten Signature</i>
Purchase Manager	CEO	GM Finance	Trustee / Joint Secretary

I have read understood and hereby accept and acknowledge this purchase order. I hereby assure to provide all the equipment, software and services mentioned and discussed with me. I agree for all terms and conditions, scope of work and other things mentioned in the P.O.

Vendor Company Seal

Name and Sign

* If cost of material is less than Rs. 5000/- , Signature of President and Hon.Secretary is NOT required.

Purchase order is printed by Vikesh Tambe : CI