

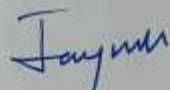
Report on adherence to and compliance with code of conduct

The purpose of the code of conduct is to provide students and staff with the right to work in a secure and orderly environment. At Ghanshyamdas Saraf College of Arts and Commerce, code of conduct is defined for both Faculty and students. So that it helps in guiding them in pursuance of ethical behaviour.

There are number of committees who undertake different activities but code of conduct is followed at all levels. Discipline Committee, Exam Committee, Unfair means Committee and Anti-Ragging Committee ensures that code of conduct and ethics are followed. During cultural activities, Annual Day Programme discipline committee ensures adherence to code of conduct and ethical behaviour from students.

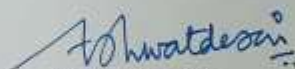
During Exam instructions are given to students for following rules and regulations. Notice is being circulated in the Exam hall instructing about ethical behaviour expected from students and non-compliance with it will lead to punishment. Even teachers also give instructions to the students about Rules of Conduct for Examination before exam starts. Each and every classroom and Library has CCTV to ensure compliance code of conduct. Unfair means committee looks into matter related to non-compliance of ethical behaviour and misconduct during Examination. Anti-Ragging poster is also displayed in institute premises to create awareness about it among the students. At the entrance of the institute, No Mobile phone poster is displayed for adherence to the code of conduct. When students register under Placement Cell, they are required to fill up Registration Form which prescribes the code of conduct to be followed by students.

Guidelines and code of conduct are conveyed to teachers with respect to attainment of duties. Teachers encourage students to improve their attainments, develop their personalities. Teachers follow code of conduct in teaching, examination, assessment, evaluation and conduction of different activities.



PRINCIPAL

Rajasthan Sammelan Education Trust
Ghanshyamdas Saraf College
Of Arts & Commerce

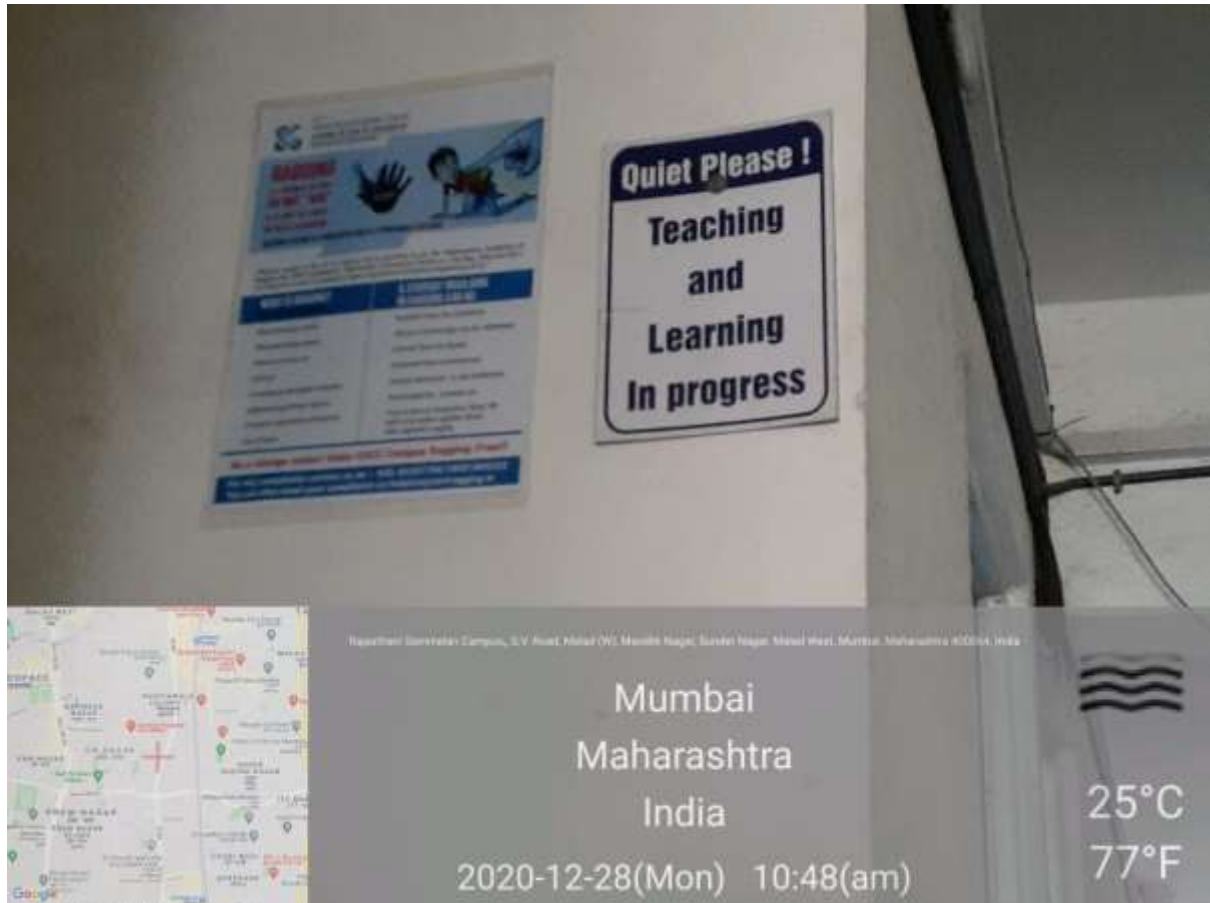


IQAC Coordinator

Rajasthan Sammelan Education Trust's
Ghanshyamdas Saraf College of
Arts & Commerce.



Anti-Ragging Poster



CCTV in the Classroom



Rajashree Sanshodhan Educational Complex, IV Rd, Nandik Nagar, Surur Nagar, Nand West, Mumbai, Maharashtra 400044, India

Mumbai
Maharashtra
India



25°C

77°F

2020-12-28(Mon) 10:33(am)

CCTV in the Library



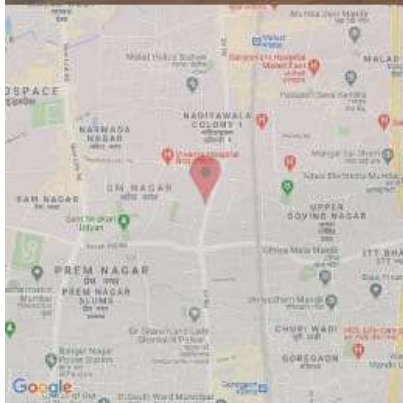
Waghekar's International Campus, T-4 Road, (4th Fl), Near-194 Nagar, Surudh Nagar, Malad West, Mumbai, Maharashtra 400064, India

Mumbai
Maharashtra
India

2020-12-28(Mon) 10:45(am)

25°C
77°F

No Mobile Phone Poster



1, Sunder Nagar Rd, Mandik Nagar, Sunder Nagar, Malad West, Mumbai, Maharashtra 400064, India

Mumbai
Maharashtra
India



25°C

77°F

2020-12-28(Mon) 10:30(am)



Ghanshyamdas Saraf
college of arts & commerce
EDUCATION EMPLOYERS

RSET Campus, S.V. Road,
Malad (West), Mumbai - 400 064
Tel No.: 022 45207766
Web: www.sarafcollege.org
gsgc@rajasthanil.org.in

Date: 01/10/2019

NOTICE FOR STUDENTS

Students are warned to refrain from indulging in any kind of malpractice during the exam and are required to note various punishments prescribed by the (University of Mumbai) as detailed below:

Sr No	Nature of Malpractice	Quantum of Punishment
1	Possession of copying material	Annulment of the performance of the student at the college exam in full
2	Actual copying from the copying material	Exclusion of the student from one additional college exam
3	Possession of one more student's answer book	Exclusion of the student from one additional college exam (BOTH THE STUDENTS)
4	Possession of one more student's answer book + actual evidence of copying there from	Exclusion of the student from two additional college exam (BOTH THE STUDENTS)
5	Mutual/Mass Copying	Exclusion of the student from two additional college exam
6	Any other mal practice specified by the University from time to time	As Prescribed by the University

T.Y. Exam In-Charge

Prof. Gurnathan Pillai

Vice-Principal

Prof. Gopal Sonar

Principal

Dr. Jayant Apte

Block No.	Signature	Block No.	Signature	Block No.	Signature
01		09		17	
02		10		18	
03		11		19	
04		12		20	
05		13		21	
06		14		22	
07		15			
08		16			

1/10 FY



Ghanshyamdas Saraf
college of arts & commerce
EDUCATION EMPOWERS

173 129

RSET, Campus, S.V. Road,
Malad (West), Mumbai - 400 064
Tel No. : 022-45207766
Web: www.sarafcollege.org
gsec@rajasthan.org.in

Date: 01/10/2019

All students are hereby informed that following acts of the students will amount to unfair means activities:

1. Carrying of written/printed material related to the subject (even if not copied from the same)
2. Carrying of mobile phones (even if switched off). Suppose to keep mobile phone in bag on silent mode.
3. If a mobile phone is found in the pocket and/or under the desk etc, as per University rules it will be confiscated and sent to University.
4. Writing subject matter on benches, writing pads, handkerchiefs, tissue paper, palms etc. (even if not copied from the same)
5. Writing on walls the subject matter adjacent to where they are sitting.
6. Trying to ask answers from the students seating near them.
7. Writing answers on the question papers, especially objectives questions.
8. Copying from other student's answer sheet and talking to others.

T.Y. Exam-In-Charge

Prof. Gurunathan Pillai

Vice-Principal

Prof. Gopal Sonar

Principal

Dr. Jayant Apte

Block No.	Signature	Block No.	Signature	Block No.	Signature
01		09		17	
02		10		18	
03		11		19	
04		12		20	
05		13		21	
06		14		22	
07		15			
08		16			

1/10 FM

CAREER GUIDANCE AND PLACEMENT CELL
REGISTRATION FOR JOB FAIR – March 1, 2019

General Details


Particulars	Details
Full Name	Bhavik Manoj Pandya
Class and Div.	T.Y. BEM A
Roll No.	30
Student Id No.	141282
Contact No.	7715934524
Email Id	bhavikpandya62@gmail.com

Names of Companies Preferred for Interview

Preference	Name of the Company	Profile Applied for
1 st Preference	Motilal Oswal	Swes & Relationship Manager / Equity Adv.
2 nd Preference	Bonanza Share Market	Inbound Processing Related to Shr
3 rd Preference	Mahindra Tech	Customer Support
4 th Preference	HDFC Bank	Branch Bankings, Home Loan Department
5 th Preference	Will be decided by Placement Cell	Will be decided by Placement Cell

Declaration

- I hereby declare that information submitted above is true.
- I assure that I will be appearing in the Interview Process of all five preferred companies on the day of Job Fair.
- I agree to pay **Refundable Commitment fees of Rs. 300** via cheque made in favour of Ghanshyamdas Saraf College. I understand that the cheque will be returned on the day of Job Fair itself provided student sits for all the interviews.
- I understand that if I don't appear in the Interview Process on March 1, 2019, commitment fees will be forfeited by the college.
- I agree to maintain discipline on the day of job fair and understand that College can take strict disciplinary action in case of breach of discipline.


 Signature of the Student

CAREER GUIDANCE AND PLACEMENT CELL
REGISTRATION FOR JOB FAIR – March 1, 2019

General Details

Particulars	Details
Full Name	RINA PREM AHUJA
Class and Div.	TYBAAE - A
Roll No.	04
Student Id No.	565178
Contact No.	8169369109 / 8169211569
Email Id	rinaahuja46@gmail.com

Names of Companies Preferred for Interview

Preference	Name of the Company	Profile Applied for
1 st Preference	Ray Software Technology India Ltd	Accounts Executive
2 nd Preference	HDFC Bank	Branch Banking
3 rd Preference		
4 th Preference		
5 th Preference	Will be decided by Placement Cell	Will be decided by Placement Cell

Declaration

- I hereby declare that information submitted above is true.
- I assure that I will be appearing in the Interview Process of all five preferred companies on the day of Job Fair.
- I agree to pay **Refundable Commitment fees of Rs. 300** via cheque made in favour of Ghanshyamdas Saraf College. I understand that the cheque will be returned on the day of Job Fair itself provided student sits for all the interviews.
- I understand that if I don't appear in the Interview Process on March 1, 2019, commitment fees will be forfeited by the college.
- I agree to maintain discipline on the day of job fair and understand that College can take strict disciplinary action in case of breach of discipline.

Rina Ahuja

Signature of the Student

GHANSHYAMDAS SARAF COLLEGE OF ARTS & COMMERCE
CAREER GUIDANCE & PLACEMENT CELL

A.Y. 2019-20

REGISTRATION FORM

Registration No. TOM 1 (To be given by Placement Cell)

Kindly enter below details correctly

1. Full Name of the Student - Bhauya Ashok Kotion

2. Course (Year/Div) - TYBcom / C / Gender - Female

3. ID Card No. - 177149 / Roll No. 338

4. Contact No. (Whats App) - 9545669647 / Alternate Contact No. 9967818432

5. Email-ID - bhauyakotion07@gmail.com

6. Address -
C/303, Angan Building, Radhanagar, Tuling
Road, Nallasopara (East)

7. Indicate Month and Year of Passing Examination and SGPI achieved

	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI
Graduation	November 2017 SGPI = 4.85	April 2018 SGPI = 5.35	April 2019 SGPI = 5.45	April 2019 SGPI = 5.70		
M.Com						

8. Interested field of work - Banking Sector

9. Type of Job Opportunity Looking for - Full Time/ Part Time/ Internship

10. Work Experience (Indicate Name of the Organisation, Designation, Period Worked)
Voice Vision (Institution for Computer Training & Overall Development of
Blind, Visually Impaired & Low vision), Intern, 2 months.

11. Details of Additional Certificate Courses Done

12. *Terms & Conditions:

I agree to Register with Placement Cell on the basis of following terms and conditions:-

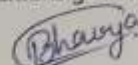
- a. The students are expected to maintain **80 % attendance** during workshops/seminars organized for them by the Placement Cell for their training and skill development. In case the student is not able to attend the session due to a valid reason, the same needs to be communicated in advance.
- b. The students will be informed about the company visiting the campus and details of the company, job description, job location, CTC, etc. as informed to us by the company. **Students should read all these details before applying for any opportunity.**
- c. The students who wish to apply for a particular company are required to register via google forms and submit the required details before the specified deadline. **NO LATE ENTRIES WILL BE ENTERTAINED.** Registered students will be informed about interview dates via whats app group made for that opportunity.
- d. The students should register and apply for any company only if they are satisfied with the company & the job description and are willing to join the company. Students are advised to seek parents consent before applying.
- e. Once a student registers for any company, it is mandatory to attend the selection procedure of the company on the day company visits the campus or at the company's office on a specified date.
- f. If a student fails to attend the selection procedure of any company twice during the course of the year without informing Placement Cell in advance with a valid reason, he/she may not be allowed to sit for other opportunities brought by the Placement Cell.

13. Note -

1. Students are free to ask the companies any reasonable questions such as - company description, job description, job location, CTC, Transfer policy, Compensation Bond, etc before giving their confirmation to the company or the PLACEMENT CELL.
2. Students need to understand that when they register themselves for any company and **fail to attend the interview or the selection process it makes a bad impression of the college to the company,** hence the company might not visit the campus for recruitment in Future which will affect the college as well as student body as whole.
3. Also when student declines an offer made by company after getting selected, he/she is depriving other fellow students of as opportunity as well as spoiling the reputation of the college.

14. *Declaration by the Student:-

- I hereby declare that the information furnished above is true and correct to the best of my knowledge.
- I have read the form carefully and agree to the terms and conditions given above.



Signature of Student & Date

GHANSHYAMDAS SARAF COLLEGE OF ARTS & COMMERCE
CAREER GUIDANCE & PLACEMENT CELL

A.Y. 2019-20

REGISTRATION FORM

Registration No. TAF02 (To be given by Placement Cell)

Kindly enter below details correctly

1. Full Name of the Student- AMIRUNNISSA BHAT

2. Course (Year/Div) - TYBAF - A / Gender - Female

3. ID Card No. - 251855 / Roll No. 08

4. Contact No. (Whats App)- 9920374301 / Alternate Contact No. 9920588507

5. Email-ID - nahikilledar@gmail.com

6. Address -
Karim Manzil, Nadiadwala Colony No-2,
S.V. Road, Malad - (W), Mumbai - 400064

7. Indicate Month and Year of Passing Examination and SGPI achieved

	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI
Graduation	8.50	8.85	7.75	8.30		
	Nov 2017	Apr 2018	Nov-2018	Apr 2019		
M.Com						

8. Interested field of work - Finance

9. Type of Job Opportunity Looking for - Full Time/ Part Time/ Internship

10. Work Experience (Indicate Name of the Organisation, Designation, Period Worked)

11. Details of Additional Certificate Courses Done

1. CASI Global (CSR)
2. Bloomberg Market Concepts

Petan.

12. *Terms & Conditions:

I agree to Register with Placement Cell on the basis of following terms and conditions:-

- a. The students are expected to maintain **80% attendance during workshops/seminars** organized for them by the Placement Cell for their training and skill development. In case the student is not able to attend the session due to a valid reason, the same needs to be communicated in advance.
- b. The students will be informed about the company visiting the campus and details of the company, job description, job location, CTC, etc. as informed to us by the company. **Students should read all these details before applying for any opportunity.**
- c. The students who wish to apply for a particular company are required to register via google forms and submit the required details before the specified deadline. **NO LATE ENTRIES WILL BE ENTERTAINED.** Registered students will be informed about interview dates via whats app group made for that opportunity.
- d. The students should **register and apply for any company only if they are satisfied with the company & the job description and are willing to join the company.** Students are advised to seek parents consent before applying.
- e. Once a student registers for any company, **it is mandatory to attend the selection procedure of the company** on the day company visits the campus or at the company's office on a specified date.
- f. **If a student fails to attend the selection procedure of any company twice during the course of the year without informing Placement Cell in advance with a valid reason, he/she may not be allowed to sit for other opportunities brought by the Placement Cell.**

13. Note -

1. Students are free to ask the companies any reasonable questions such as - company description, job description, job location, CTC, Transfer policy, Compensation Bond, etc before giving their confirmation to the company or the PLACEMENT CELL.
2. Students need to understand that when they register themselves for any company and **fail to attend the interview or the selection process it makes a bad impression of the college to the company,** hence the company might not visit the campus for recruitment in Future which will affect the college as well as student body as whole.
3. Also when student declines an offer made by company after getting selected, he/she is depriving other fellow students of as opportunity as well as spoiling the reputation of the college.

14. *Declaration by the Student:-

- I hereby declare that the information furnished above is true and correct to the best of my knowledge.
- I have read the form carefully and agree to the terms and conditions given above.

Bhat 19/08/19

Signature of Student & Date

GHANSHYAMDAS SARAF COLLEGE OF ARTS & COMMERCE

CAREER GUIDANCE & PLACEMENT CELL

A.Y. 2019-20

REGISTRATION FORM

Registration No. SM51 (To be given by Placement Cell)

Kindly enter below details correctly.

1. Full Name of the Student- Mohammad Saeed Aleemi

2. Course (Year/Div) - SY. BMS-13 / Gender - Male

3. ID Card No. - 9899 602 / Roll No. 125

4. Contact No. (Whats App)- 8657425221 / Alternate Contact No. Same

5. Email-ID - mohammad.saeed.aleemi@786@gmail.com

6. Address -

TBBH. Hostel, Sunder nagar Road
Malad West, Mumbai, Maharashtra

7. Indicate Month and Year of Passing Examination and SGPI achieved

	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI
Graduation	Dec/2018 4.80	April/2019 5.10				
M.Com						

8. Interested field of work - Marketing & HR

9. Type of Job Opportunity Looking for - Full Time/ Part Time/ Internship

10. Work Experience (Indicate Name of the Organisation, Designation, Period Worked)

11. Details of Additional Certificate Courses Done

12. *Terms & Conditions:

I agree to Register with Placement Cell on the basis of following terms and conditions:-

- a. The students are expected to maintain **80% attendance during workshops/seminars** organized for them by the Placement Cell for their training and skill development. In case the student is not able to attend the session due to a valid reason, the same needs to be communicated in advance.
- b. The students will be informed about the company visiting the campus and details of the company, job description, job location, CTC, etc. as informed to us by the company. **Students should read all these details before applying for any opportunity.**
- c. The students who wish to apply for a particular company are required to register via google forms and submit the required details before the specified deadline. **NO LATE ENTRIES WILL BE ENTERTAINED.** Registered students will be informed about interview dates via whats app group made for that opportunity.
- d. The students should register and apply for any company only if they are satisfied with the company & the job description and are willing to join the company. Students are advised to seek parents consent before applying.
- e. Once a student registers for any company, it is mandatory to attend the selection procedure of the company on the day company visits the campus or at the company's office on a specified date.
- f. If a student fails to attend the selection procedure of any company twice during the course of the year without informing Placement Cell in advance with a valid reason, he/she may not be allowed to sit for other opportunities brought by the Placement Cell.

13. Note -

1. Students are free to ask the companies any reasonable questions such as - company description, job description, job location, CTC, Transfer policy, Compensation Bond, etc before giving their confirmation to the company or the PLACEMENT CELL.
2. Students need to understand that when they register themselves for any company and fail to attend the interview or the selection process it makes a bad impression of the college to the company, hence the company might not visit the campus for recruitment in Future which will affect the college as well as student body as whole.
3. Also when student declines an offer made by company after getting selected, he/she is depriving other fellow students of an opportunity as well as spoiling the reputation of the college.

14. *Declaration by the Student:-

- I hereby declare that the information furnished above is true and correct to the best of my knowledge.
- I have read the form carefully and agree to the terms and conditions given above.

Muhammad

10.09.2019

Signature of Student & Date

UNFAIR MEANS COMMITTEE REPORT

ACADEMIC YEAR 2016-17

The unfair means committee of self finance section comprised of the following members :-

Ms. Kamala Shriram – Convenor

Ms. Meghaa Khedekar – Member

Ms. Ankita Kale – Member

During the academic year 2016-17, the following decisions were taken by the committee:-

S No	Name of Student	Course	Sem-ester	Exam	Subject	Offense	Decision taken	Date of decision
1	Karan C Vithalani	SYBFM	III	External Regular	Equity Markets I	Possession of chits	Subject paper cancelled , Allowed to appear for ATKT	14/10/2016
2	Devanshi C Mehta	FYBMS	I	Internal	Foundation Course	Possession and Copying from mobile phone	Subject paper cancelled , Allowed to appear for re-internals	14/10/2016
3	Rohit A Bafna	FYBFM	I	Internal	Foundation Course	Possession and Copying from mobile phone	Subject paper cancelled , Allowed to appear for re-internals	14/10/2016
4	Harish Upadhyay	SYBSC (IT)	IV	External Regular	Java	Possession and Copying from mobile phone	All subjects cancelled, Allowed to appear for ATKT	15/4/2017

5	Anuj Lath	SYBMS	IV	External Regular	Business Research Methods	Possession and copying from chits	All subjects cancelled, Allowed to appear for ATKT	15/4/2017
6	Rahamatul Sayed Zehra	SYBMS	IV	External Regular	IMC and Adv	Possession and copying from chits	All subjects cancelled, Allowed to appear for ATKT	15/4/2017

K Shriram

Ms. Kamala Shriram

Convenor

Megha Khedekar
26/4/17

Ms. Megha Khedekar

Member

Ankita Kale
26/4/17

Ms. Ankita Kale

Member

Dr. Sujata Karmarkar

Dr. Sujata Karmarkar

Principal

UNFAIR MEANS COMMITTEE REPORT FOR THE ACADEMIC YEAR 2019-20

SEM I, II, III, IV (External) AND SEM I, III, V (Internal Exam)

SECOND HALF - 2019

The unfair means committee of self finance section comprised of the following members:

Ms. Kamala Shriram – Convenor

Ms. Megha Khedekar – Member

Ms. Ankita Kale – Member

During the academic year 2019-20, the following decisions were taken by the committee:

Sr. No.	Name of Student	Exam Seat No.	Course	Sem	Exam	Subject	Offense	Decision taken	Date of Decision
1	Mahavir Jain	1119-126	FYBCAF	I	External Oct, 2019	Business Communication	Possession of smart watch containing notes	Respective subject paper cancelled; Allowed to appear for ATKT exam	22 nd Oct, 2019
2	Virmla Solanki	1119-142	FYBCAF	I	External Oct, 2019	Business Communication	Possession of pouch containing handwritten notes	Respective subject paper cancelled, Allowed to appear for ATKT exam	22 nd Oct, 2019



Ms. Kamala Shriram

Convenor,

Unfair means committee

Date: 22nd October, 2019


Dr. Lipi Mukherjee
Chief Coordinator


Dr. Jayant Apte
Principal

Rajasthan Sammelan's
GHANSHYAMDAS SARAF ~~COLLEGE~~ COLLEGE OF ARTS & COMMERCE

FORM OF UNDERTAKING

Name of the Candidate : _____
Residential Address : _____

To,

The Chief Conductor
Rajasthan Sammelan's,
Ghanshyamdas Saraf ~~College~~ College
(Arts & Commerce)
V. Road, Malad (West),
Mumbai - 400 064.

Respected Sir / Madam,

I, the undersigned, student of your college appearing for _____
examination at your college on hereby state, on solemn affirmation as under :

I understand that I am involved in respect of an alleged use of Unfair Means in the
Examination Hall.

That inspite of the registration of a case of Unfair Means² against me I request the
College authorities to allow me to appear in the present paper and the papers to be set
subsequently and / or at the college examination to be held hereafter.

In case my request is granted, I do hereby agree that my appearance in the
examination will be provisional and subject to the decision of the college authorities in
the matter of disposal of the case of alleged use of Unfair Means referred to above.

I also, hereby agree that in the event of myself being found guilty at the time of
investigation of the said case, my performance at the examination to which I have been
permitted to appear provisionally, consequent upon my special request, is liable to be
treated as null and void.

IN WITNESS WHEREOF I SET MY HAND TO THIS UNDERTAKING.

(Signature of the Candidate)

(2)

Rajasthani Sammelan's
GHANSHYAMDAS SARAF ~~CHD~~ COLLEGE OF ARTS & COMMERCE

FORM OF UNDERTAKING

Name of the Candidate : _____

Residential Address : _____

Contact Number : Self: _____ Father: _____ Mother: _____
Examination : _____

Paper No. OR Subject : _____

Seal No. : _____

To,
The Chief Conductor
Rajasthani Sammelan's,
Ghanshyamdas Saraf ~~CHD~~ College
(Arts & Commerce)
S.V. Road, Malad (West),
Mumbai - 400 064.

Respected Sir / Madam,

I appeared at the above mentioned examination held on _____
at the Rajasthani Sammelan's, Ghanshyamdas Saraf ~~CHD~~ College in the Morning /
Evening Session.

I give below my statement as follows :

(Signature of the Candidate)

Place : _____ Date : _____ Time : _____

(3)

Rajasthani Sammelan's
GHANSHYAMDAS SARAF ~~COLLEGE~~ COLLEGE OF ARTS & COMMERCE

FORM OF UNDERTAKING

Report of the Junior Supervisor / Senior Supervisor / Chief Conductor

Block No. : _____
Examination : _____
Subject : _____
Date : _____

To,
The Chief Conductor
Rajasthani Sammelan's,
Ghanshyamdas Saraf ~~COLLEGE~~ College
(Arts & Commerce)
S.V. Road, Malad (West),
Mumbai - 400 064.

Respected Sir / Madam,

I, the undersigned, Junior Supervisor appointed on the above mentioned block at the _____ examination held at Rajasthani Sammelan's, Ghanshyamdas Saraf ~~COLLEGE~~ College, am hereby making report against candidate seat No. _____ Kum. _____ at the examinations, as follows:

Yours faithfully,

(Junior Supervisor)

Date

Time

Name & Address of the Junior Supervisor

(4)

On the basis of the report made by the Junior Supervisor, I am of the opinion that there is a prima facie case of Unfair means resorted to by the aforesaid candidate Seat No. _____ and therefore the case be forwarded to the Unfair Means Committee, for investigation.

(Signature of the Senior Supervisor)

Name : _____

Date _____ Time _____

Place : _____ Date _____

Encl : _____

(Signature of the Chief Conductor)

Name : _____

CASES UNDER 0.5050 FOR USE OF ELECTRONIC GADGETS IN EXAM HALL

[REF: circular No. Exam/UM/3 of 2019 dated 12/4/19]

DATE :

SR.NO	PARTICULARS	
1	NAME OF THE STUDENT	
2	SEAT NO	
3	EXAMINATION	
4	TYPE OF ELECTRONIC GADGET	
5	MODEL NAME	
6	MODEL NUMBER	
7	MOBILE NUMBER	
8	NAME OF SIM CARD ISSUING COMPANY	
9	SIGNATURE OF STUDENT	

Signature of Junior Supervisor :

Signature of Senior Supervisor :

Signature of Chief Conductor:



Ghanshyamdas Saraf
college of arts & commerce
S.V.Road, Malad (West), Mumbai – 400 064.

PARENT UNDERTAKING

Date:- _____

To,

The Principal,

Ghanshyamdas Saraf College

S.V.Road, Malad (w),

Mumbai-400064

Respected Madam,

I understand that my son/daughter used /possessed Unfair Means in the
_____ conducted in the paper _____

I promise she/he will not repeat the same again he/she will accept whatever punishment the committee gives as per University rules.

Yours Sincerely _____

Signature Of Parent

(Name of the parent)

Name of the student:- _____

Class:- _____ Roll No _____

UNIVERSITY OF MUMBAI

Statement of candidate who is alleged to have used Unfair-Means at the University Examination

Name in Full : _____
Address : _____
Examination : _____
Paper No. & Subject : _____
Seat No. : _____

To,

The Controller of Examinations,
University of Mumbai,
M. J. Phule Bhavan,
Vidyanagari,
Santacruz (East),
Mumbai-400 098.

Sir,

I appeared at the above examination held on _____ at the

_____ College

(Centre) in the Morning/Evening session.

I give below my statement as follows :—

Place :

Date :

Time :

Signature of the Candidate

FORM OF UNDERTAKING

Full Name of the Candidate : _____

Permanent/Local Address : _____

To,

The Controller of Examinations,
University of Mumbai,
M. J. Phule Bhavan,
Vidyanagar,
Santacruz (East),
Mumbai-400 098.

Sir,

I, the undersigned, student of _____ College/Institution
appearing for _____ Examination at the
_____ College (Centre) do hereby state, on solemn affirmation as under :—

I understand that I am involved in respect of an alleged use of Unfair Means in the Examination Hall and therefore, a case against me is being reported to the University.

That inspite of the registration of a case of Unfair Means against me I request the University authorities to allow me to appear in the present paper and the papers to be set subsequently and/or at the University Examination to be held hereafter.

In case my request is granted, I do hereby agree that my appearance in the examination will be provisional and subject to the decision of the University authorities in the matter of disposal of the case of alleged use of Unfair Means referred to above.

I also hereby agree that in the event of myself being found guilty at the time of investigation the said case, my performance at the examination to which I have been permitted to apply provisionally, consequent upon my special request, is liable to be treated as null and void.

I witness whereof I set my hand to this undertaking.

Signature of the Candidate

Before me

Date : _____

Chief Coductor of the Centre,
and Rubber Stamp of the College/Institution/University.

Date : _____

Block No. :

Examination :

Subject :

Date :

To,

The Controller of Examinations,
University of Mumbai,
M. J. Phule Bhavan,
Vidyanagari,
Santacruz (East),
Mumbai-400 098.

Sir,

I, the undersigned Jr. Supervisor appointed on the above-mentioned Block at the _____
examination held at _____ college (centre), am hereby making report against Candidate No. _____
Shri /Kum. _____ at the examinations.
as follows :—

Yours faithfully,

(Jr. Supervisor)

Date :

Time :

Name and Address of the Junior Supervisor

On the basis of the report made by the Jr. Supervisor, I am of the opinion that there is a *prima facie*
case of Unfair Means resorted to by the aforesaid Candidate No. _____ and therefore the case
be forwarded to the University for investigation.

Signature of Sr. Supervisor

Name :

Date :

Forwarded to the Controller of Examinations, University of University of Mumbai, M. J. Phule Bhavan,
Examination Section, Vidyanagari, Santacruz (East), Mumbai-400 098 for necessary action.

Seal of the College/Institute/University (centre)

Place : _____

Date : _____

Encl. : _____

Signature of Chief Conductor

(N.B. : Kindly enclose a copy of the relevant question paper)

PROFORMA 'A'

To,
The Inspector/Sub-Inspector,

_____ Police Station,

Sub. Complaint against the student for the alleged use of Unfair Means at the _____

_____ examination held in the _____

Sir,

On behalf of the University of _____, the _____

Examination held in the First Half/Second Half of 20 _____ is conducted in the premises of the _____

_____ College/Institute/University, I have been authorised by the University of _____

_____ vide letter No. _____ dated _____

addressed to the Principal by _____, to take action under the provisions of

Maharashtra Act. XXXI of 1982 an Act to provide for preventing malpractices at University, Board and other specified examination.

I furnish herewith the details of the following student/s who has/have used Unfair Means at the _____ examination.

1. Name of the Student : _____
2. Examination Seat No. : _____
3. Name of the College through which he/she appeared for the examination. : _____
4. Name of the Subject, : _____
Date and Time : _____
5. Name of the Jr. Supervisor : _____
6. Name of the Sr. Supervisor who detected the case : _____
7. Material found with the Candidate : _____
8. Other Information if any in connection with the case : _____

According to Section "7" of the Maharashtra Act XXXI of 1982—An Act to provide preventing malpractices at University/Board and other specified examinations, Shri/Kumari/Smt. _____ has committed the offence at _____ examination and therefore I lodge a complaint against him/her with the Police Station (_____).
Name of the Police Station

Yours faithfully,

Proforma for submission of the Information regarding prosecution of Candidates appeared at the Centre

Examination	Name and Seal No. of the Candidate prosecuted	Date of Prosecution	Report of which the candidate was found malpractising and nature of malpractice in brief	Name of the Person who detected the malpractice	Signature of the Jr. Supervisor	Signature of the Sr. Supervisor	Signature of the Chief Conductor	Remarks
2	3	4	5	6	7	8	9	10