

## 7.1 Institutional Values and Social Responsibilities

### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

#### 7.1 Special facilities provided for women in terms of:

#### INDEX

Sr. No.	Title	Page No.
a)	<b>SAFETY AND SECURITY</b> <ul style="list-style-type: none"> <li>• Mentoring system for safety</li> <li>• Anti-ragging committee</li> <li>– Report for Student Council's Poster Making Competition on theme 'Anti-ragging'</li> <li>– Photographs for Student Council's Poster Making Competition on theme 'Anti-ragging'</li> <li>– Anti-Ragging Poster put up in the campus</li> <li>• C.C. TV cameras, security systems installed</li> <li>– Photographs of CCTV surveillance</li> <li>– Photographs of CCTV cameras installed in the campus</li> <li>– Work Contract for Security Services</li> <li>– Photographs of Fire extinguishers placed in college</li> <li>– Purchase order for AMC of Fire-fighting system</li> <li>• Photograph of Sanitary Napkin Vending Machine</li> </ul>	1   5  6  10  11 12  17 20 24 25
b)	<b>COUNSELLING</b> <ul style="list-style-type: none"> <li>• Parent- teacher meeting session</li> <li>– Notice of Parent teacher meeting</li> <li>• Ramdhar Maheshwari counselling centre in college campus</li> </ul>	26  33
c)	<b>COMMON ROOMS</b> <ul style="list-style-type: none"> <li>– Photographs of Girls Common Room</li> <li>– Photographs of Boys Common Room</li> </ul>	34 35
e)	<b>ANY OTHER RELEVANT INFORMATION</b> <ul style="list-style-type: none"> <li>• Women Development Cell Report</li> <li>• Gender Audit Report</li> </ul>	38 44

a) SAFETY AND SECURITY

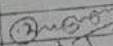

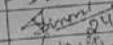
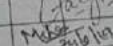
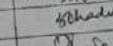

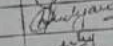
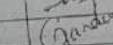
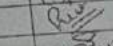
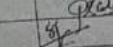
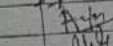
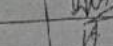
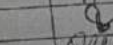
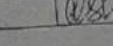


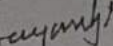
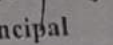



Mentoring system for safety

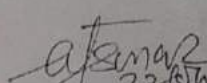
CLASS FACILITATOR NOTICE FOR THE A.Y. 2019-20

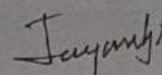
Ghanshyamdas Saraf College

List of Class Facilitator

Academic Year 2019-20

Sr No.	Class	Div	Class Facilitator	Signature
1	F. Y. B. Com	A	Dr. Deepika Chatterjee	
2	F. Y. B. Com	B	Dr. Anil Dhimdhime	
3	F. Y. B. Com	C	Dr. Seema Agarwal	
4	F. Y. B. Com	D	Prof. Rajkumar Jaiswal	
5	F. Y. B. Com	E	Prof. Simmi Mulgaonkar	
6	F. Y. B. Com	F	Prof. Gargi Gothe	
7	F. Y. B. Com	G	Prof. Mehrab Khan	
8	S. Y. B. Com	A	Prof. Sonali Khade	
9	S. Y. B. Com	B	Dr. Rupa Shah	
10	S. Y. B. Com	C	Dr. Mittal Shah	
11	S. Y. B. Com	D	Prof. Deepika Udyawar	
12	S. Y. B. Com	E	Prof. Nilesh Gadoya	
13	S. Y. B. Com	F	Prof. Rekha Mishra	
14	S. Y. B. Com	G	Prof. Preeti Jha	
15	T. Y. B. Com	A	Prof. Pratik Purohit	
16	T. Y. B. Com	B	Dr. Shripad Joshi	
17	T. Y. B. Com	C	Dr. Anju Bohra	
18	T. Y. B. Com	D	Prof. Gurunathan Pillai	
19	T. Y. B. Com	E	Dr. Amey Tanawade	
20	T. Y. B. Com	F	Dr. Ashwat Desai	
21	T. Y. B. Com	G	Prof. Kripa Shah	

  
22/06/2019  
Vice Principal

  
Principal



# SELF FINANCE CLASS FACILITATOR NOTICE FOR THE A.Y. 2017-18

10.6.17

## NOTICE

Staff members please note from A.Y. 2017-18 we shall have class/division incharge whose responsibility would be to maintain data of their class (related to students, - list with name, phone no's etc) and to monitor from time to time the attendance and performance of the students of that class. Following are the division Incharges.

	Div. A	Sign	Div. B	Sign
T4 BMS	P S.	<i>[Signature]</i>	ES	<i>[Signature]</i>
S4 BMS	KS	<i>[Signature]</i>	Mmc	<i>[Signature]</i>
F4 BMS	MK	<i>[Signature]</i>	PA	<i>[Signature]</i>
T4 BAF	GP	<i>[Signature]</i>	AM	<i>[Signature]</i>
S4 BAF	AA	<i>[Signature]</i>	BS	<i>[Signature]</i>
F4 BAF	MCM	<i>[Signature]</i>	PM	<i>[Signature]</i>
T4 BBI	UJ	<i>[Signature]</i>	AS	<i>[Signature]</i>
S4 BBI	AH	<i>[Signature]</i>	RK	<i>[Signature]</i>
F4 BBI	MS	<i>[Signature]</i>	AN	<i>[Signature]</i>
T4 BFM	PC	<i>[Signature]</i>		
S4 BFM	PC	<i>[Signature]</i>		
F4 BFM	PRM	<i>[Signature]</i>		
T4 BSc. IT	SK	<i>[Signature]</i>		
S4 BSc. IT	AK	<i>[Signature]</i>		
F4 BSc. IT	MD	<i>[Signature]</i>		

*[Signature]*

*[Signature]*



# SELF FINANCE CLASS FACILITATOR NOTICE FOR THE A.Y. 2018-19

27/6/18

## NOTICE

Staff members please note your responsibilities as division incharge

1. Maintaining data of the students
2. Monitoring attendance
3. Monitoring performance
4. Escalating issues related to complaints, grievances, suggestions to the coordinator etc.

Following are the division incharges

Division

Course/Class	Div A	Sign	Div B	Sign
T4BMS	Kamla S.	K2	Prajna S.	glat
S4BMS	Ektta S	W	Munahet C.	W
F4BMS	Prasad A	PS	Megha K.	Megha
T4BAF	G. Pillai	W	Manta C.	Manta
S4BAF	Anita A	W	Bhenuka S.	Bhenuka
F4BAF	Mayur S	W	Mayur R.	W
T4BBI	Urvi J	W	Alok H	W
S4BBI	Avanti S.	W	Rajvinder K.	Rajvinder
F4BBI	Angita N	W	Ashwathi N.	W
T4BFM	Prasanna C	W		
S4BFM	Payal M	W		
F4BFM	Nisha G	W		
T4BSe IT	Sneha K	W		
S4BSe IT	Ankita K	W		
F4BSe IT	Mansi D	W		
MCom - I	Megha K.	W		
MCom - II	Bhenuka S	W		

*Signature*

*Signature*





# SELF FINANCE CLASS FACILITATOR NOTICE FOR THE A.Y. 2019-20

2/6/19

NOTICE

Staff Members kindly note your responsibilities and duties as divisions (class) incharge.


1. Maintaining data of students
2. Monitoring attendance
3. Monitoring performance of students and mentoring them wherever required.
4. Conducting moderation of papers.
5. Escalating issues related to complaints, grievances or suggestions to the coordinators.

Subgroups

COURSE / CLASS	DIV A	Sign	DIV B	Sign
TYBMS	Kamika S	KS	Pragna S	Pragna
SYBMS	Prasad A	Prasad	Amalok C	Amalok
FYBMS	Ektar S	Ektar	Mohesh N	Mohesh
TYBAF	Mamta C	Mamta	Yogita M	Yogita
SYBAF	Anita A	Anita	Jyoti S	Jyoti
FYBAF	Mayur R	Mayur	Namrata P	Namrata
TYBBI	Urvil Jain	Urvil	Charmie Dabhol	Charmie
SYBBI	Alok Hardikar	Alok	Avanti Salhe	Avanti
FYBBI	Angira N	Angira	Aswathi N	Aswathi
TYBFM	Prasanna C	Prasanna		
SYBFM	Payal M	Payal		
FYBFM	Swati C	Swati		
TYBSEIT	Sneha Khajane	Sneha		
SYBSEIT	Ankita K	Ankita		
FYBSEIT	Mansi D	Mansi		
MCom I	Meghaa K	Meghaa		
MCom II	Blumika S	Blumika		

Note: Ms. Rajvinder Kaur will provide assistance to BSM dept.  
Ms. Nijali K will provide assistance to BSE-IT dept.

Luv



## Anti-ragging committee

### Report for Student Council's Poster Making Competition on theme 'Anti-ragging'



Ghanshyamdas Saraf  
college of arts & commerce  
FESTIVATION ENFORCERS

#### **STUDENTS' COUNCIL REPORT ON POSTER MAKING COMPETITION** **HELD ON 14<sup>TH</sup> AUGUST, 2019**

The **Students' Council** of Ghanshyamdas Saraf College organised **Poster making Competition** for B.Com and Self- Finance students on Wednesday, 14<sup>th</sup> August, 2019 in Room No. 403 between 10.30am to 11.30am. The topic for the competition was "**Anti-Ragging**".

There was a turnout of 14 students from B.com & Self-Finance courses who participated in the Competition and displayed their creativity and messages on the **ill-effects of ragging and stressed the need to have a ragging –free campus** through their posters.

Dr. Lipi Mukherjee & Dr. Rupa Shah were the judges for the competition. The winners were:

**Rank Name Class Division Roll No.**

1<sup>st</sup> Prize Sunaina Bhusankar SYBMS B 74 2<sup>nd</sup> Prize Nischal Kadel SYBMS B 138 3<sup>rd</sup> Prize Vikas Tiwari SYBCOM D 474

The event was a grand success owing to the cooperation and coordination of the Management, Committee members, Volunteers and Student Participants.



For,

Dr. Ashwat R. Desai

(In- Charge Students' Council)



Photographs for Student Council's Poster Making Competition on theme 'Anti-ragging'



PRIN.DR.JAYANT APTE & STUDENTS' COUNCIL INCHARGE DR. ASHWAT DESAI ENCOURAGING & MOTIVATING PARTICIPANTS





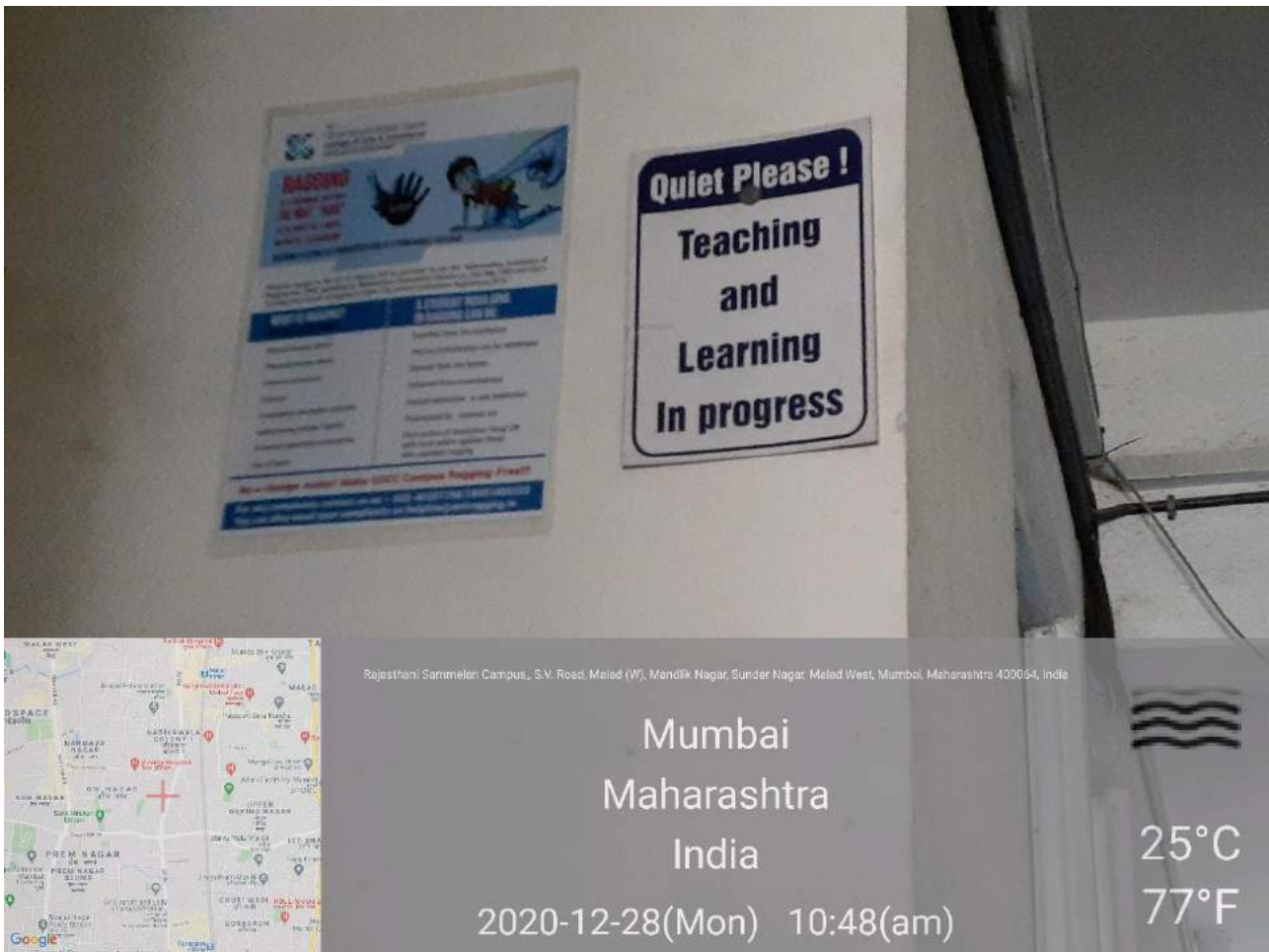
DR.LIPIM.AND DR.RUPAS.JUDGING THE EVENT & DR.ASHWAT DESAI ADDRESSING THE PARTICIPANTS



HEADS OF INSTITUTION, COUNCIL INCHARGE & TEACHER MEMBERS, JUDGES, VOLUNTEERS AND WINNERS OF THE COMPETITION CAPTURED DURING THE PROUD MOMENT OF COMPLETION OF SUCCESSFUL EVENT



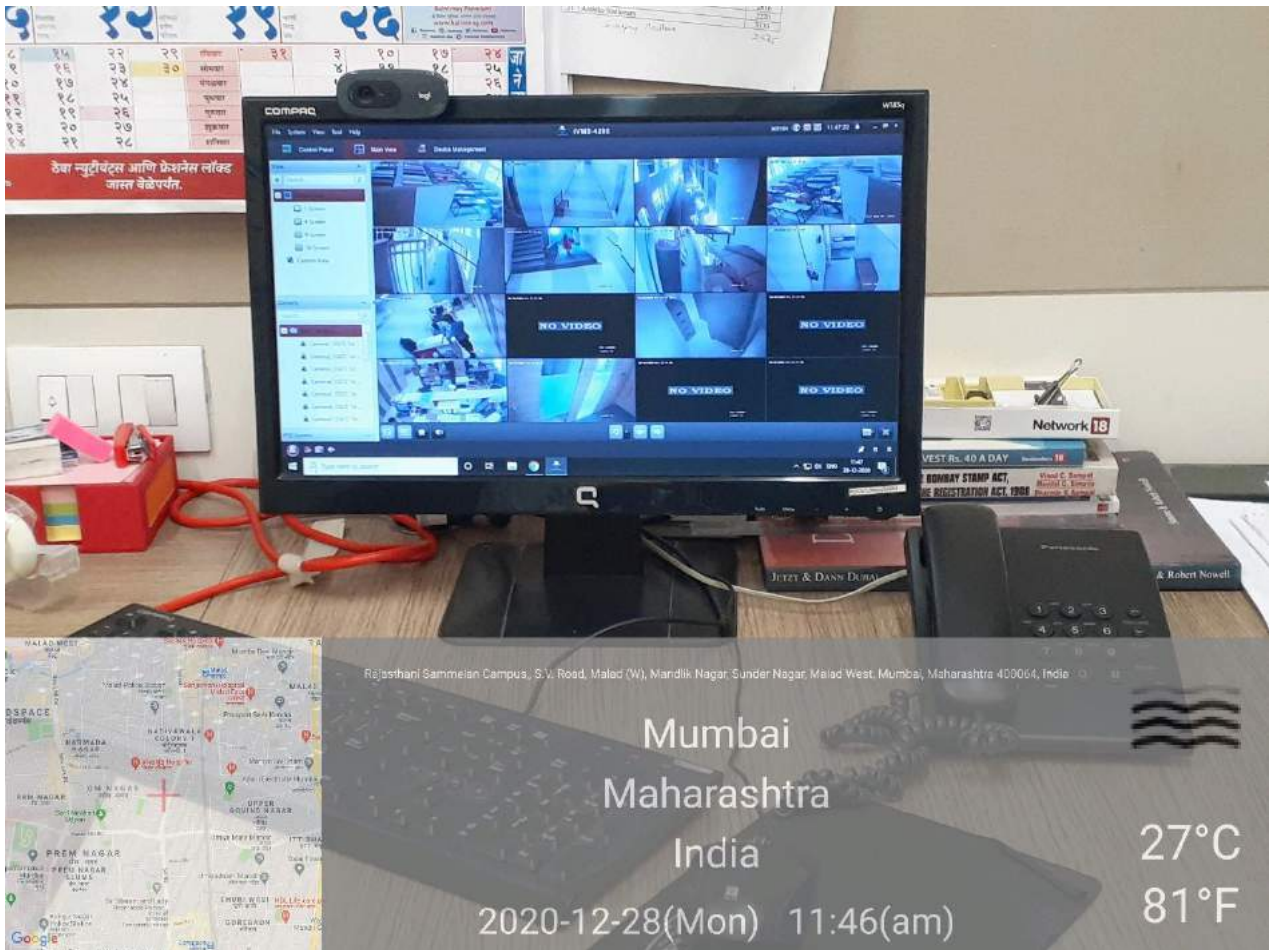
### Anti-Ragging Poster put up in the campus





## C.C. TV cameras, security systems installed

### Photographs of CCTV surveillance



## Photographs of CCTV cameras installed in the campus

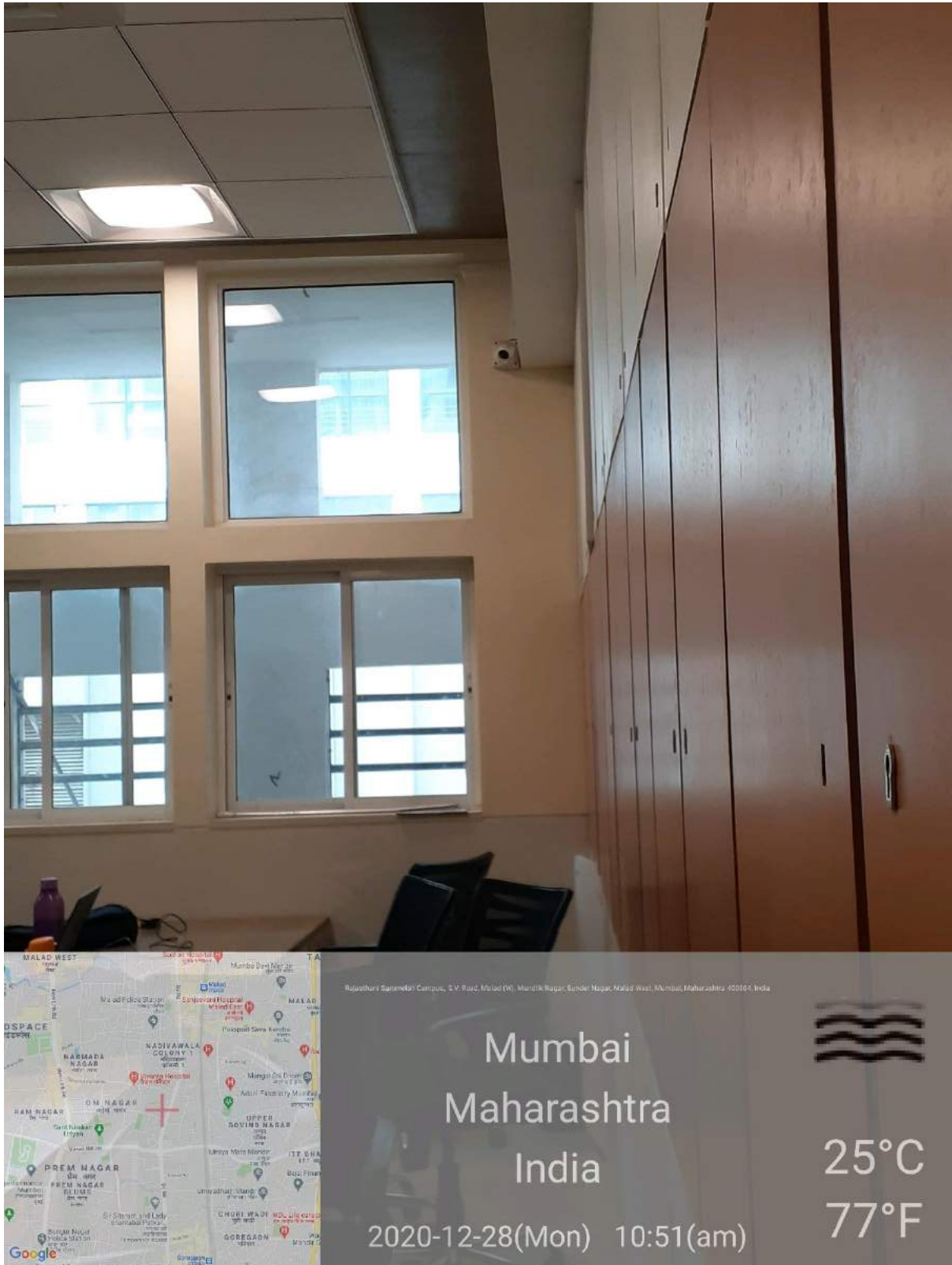


## Photographs of CCTV cameras installed in the campus





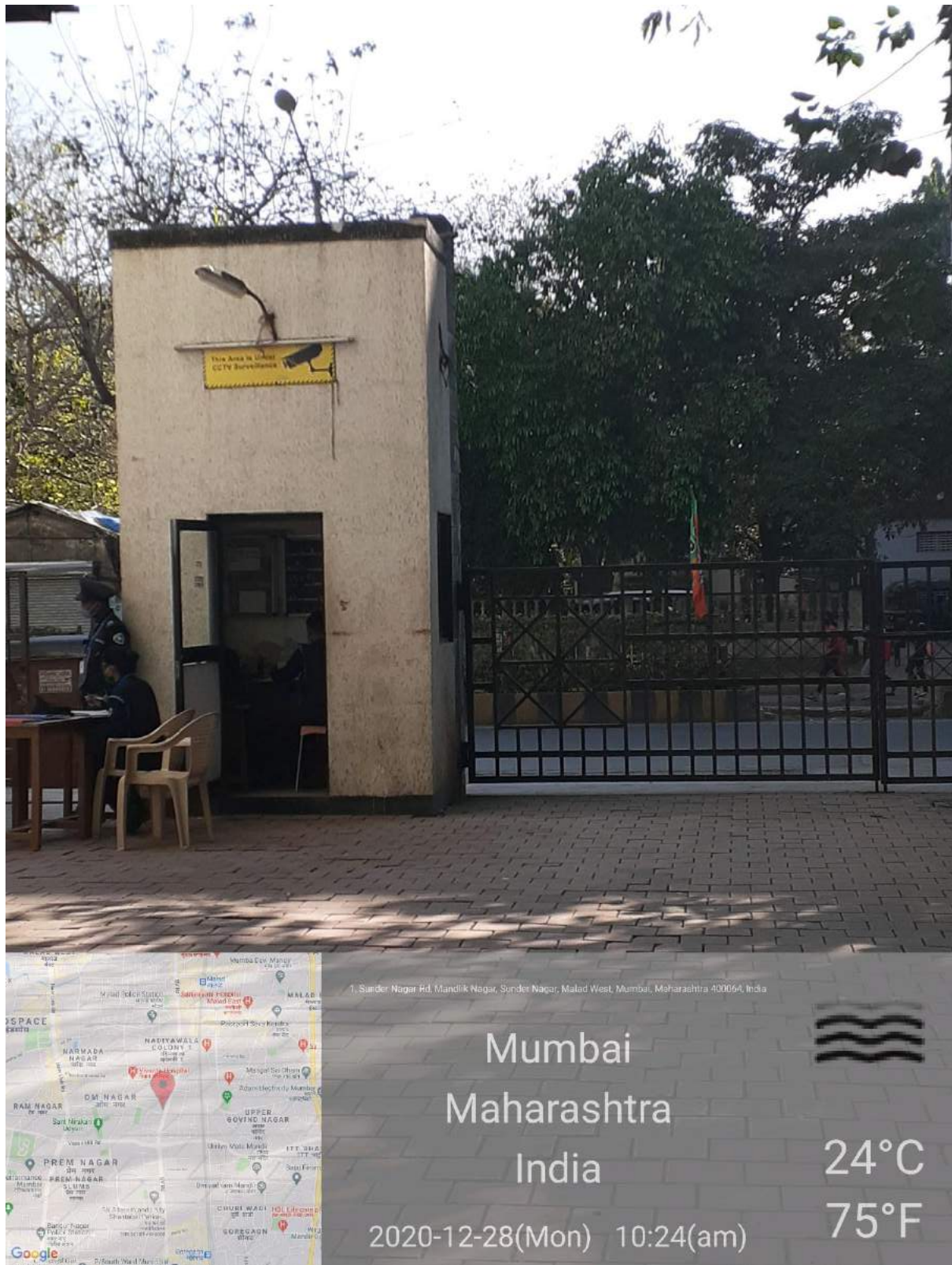
## Photographs of CCTV cameras installed in the campus



## Photographs of CCTV cameras installed in the campus



## Photographs of CCTV cameras installed in the campus





## Work Contract for Security Services



### **MPOWER FACILITY SERVICES PVT LTD.** **COMPLETE MANPOWER SOLUTIONS**

ISO certificate : 9001 : 2015  
Security, Housekeeping & Facility  
Consultants & Maintenance works

Fatma Villa, Behind Atlanta Arcade,  
Church Road, Marol,  
Andheri(E), Mumbai - 400 059.

Tel : 02261271212 Fax : 02261271414

Email : mpowerfacility@gmail.com

hr@mpowerfacility.com

Website : www.mpowerfacility.com

[CIN]-74120MH2011PTC223401

Date: 5<sup>th</sup> Dec 2020

To,  
RAJASTHANI SAMMELAN EDUCATION TRUST  
REST Campus,  
S.V Road Malad (W),  
MUMBAI - 400064.

### **Subject: Acceptance Letter for Extension of Work Contract for Security Services**

Respected sir,

I would like to extend my gratitude for your offer of extending our work contract.

It has truly been a privilege to be associated with your esteemed organization by providing our best Security Services. We thank you for placing your faith on us. We wish to strengthen this bond of services by continuously serving you.

We are sharing our acceptance letter for your kind proposal for extension of work contract.

Yours faithfully

  
Moinuddin Shaikh

Director

Mpower Facility Services Pvt. Ltd.




To,  
Manager Operations,  
M Power Facility Services Pvt Ltd  
Marol, Andheri,  
Mumbai

Date – 4<sup>th</sup> Dec 2020

Dear Mr. Prashant Sawant,

1. Please refer to the attached Contract Agreement dated 20 January 2020 along with its enclosures and annexures.
2. Kindly note that the said Contract got over on 22.11.2020. We hereby agree to renew the said contract for a further period of one year i.e from 23.11.2020 to 22.11.2021 with the same terms and conditions as there in.
3. We request you to revert back to us at the earliest with your acceptance.

Thanks & Regards,

  
Capt.(IN) Anant Yadav (Retd.)  
CEO RSET





**MPOWER FACILITY SERVICES PVT LTD.**  
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Tel : 02261271212 Fax : 02261271414  
Email : mpowerfacility@gmail.com  
hr@mpowerfacility.com  
Website : www.mpowerfacility.com  
(CIN)-74120MH2011PTC223401

TO  
RAJASTHANI SAMMELAN EDUCATION TRUST  
REST Campus,  
S.V Road Malad (W),  
MUMBAI - 400064.

Subject : Request Letter for Extension of Work Contract for Security Services

Respected Sir,

We are Mpower Facility Services Pvt. Ltd. providing security services to your esteem organization. We are getting an opportunity to serve you as on 23.11.2019. Our work contract is due to expire on 22<sup>nd</sup> November 2020 as per the contract. We are writing to request you to kindly renew our work contract for further 1 year.

We hope that you are satisfied with our services and grant our request for extension of work contract of security services. We would be grateful to you if you extend work contract, at your earliest convenience so that We may have enough time to submit any required documents.

Thanks a lot for your time and consideration.

Your Faithfully,

Moinuddin Shaikh

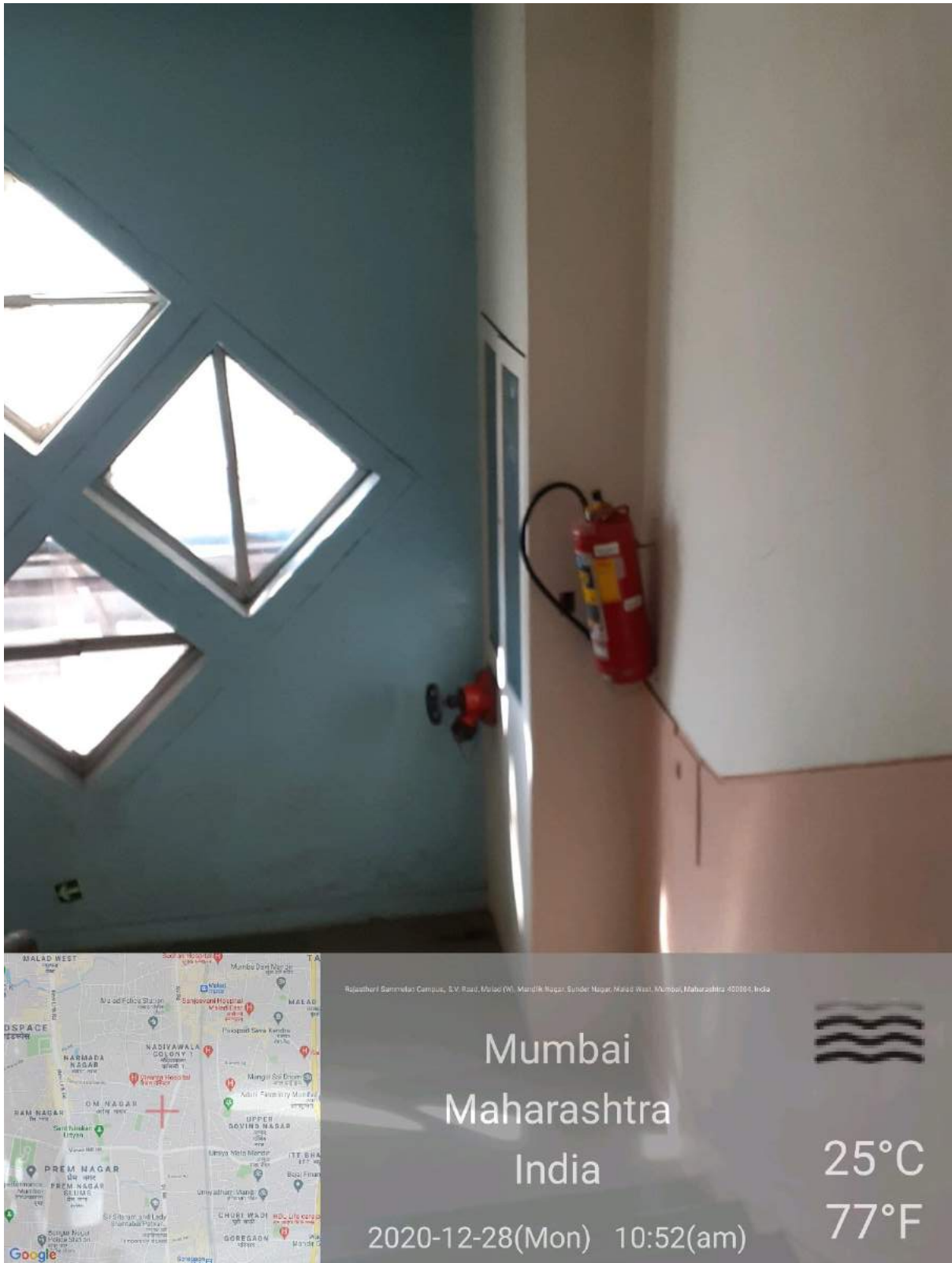


Director

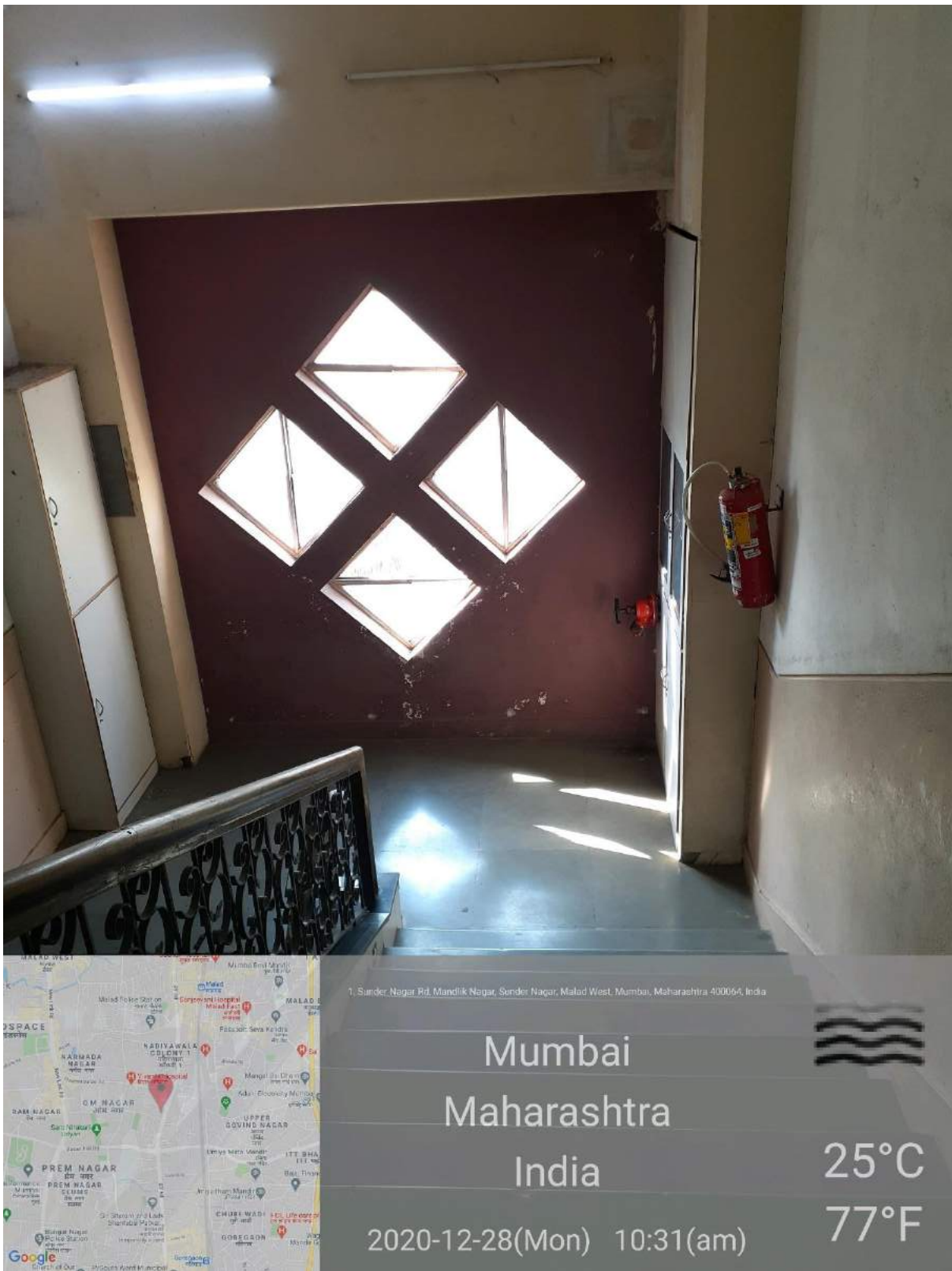
Mpower Facility Services Pvt. Ltd.



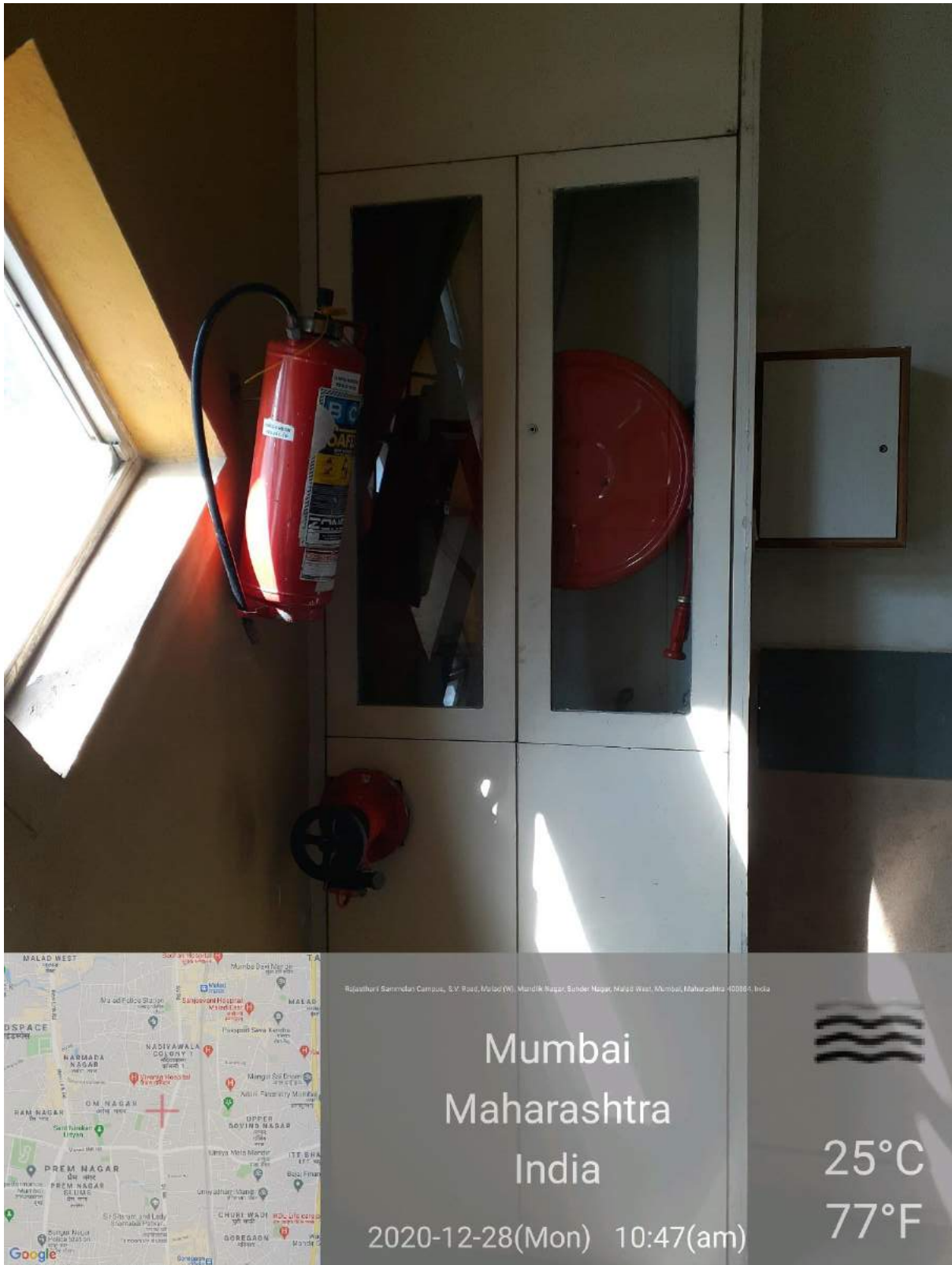
## Photographs of Fire extinguishers placed in college



Photographs of Fire extinguishers placed in college

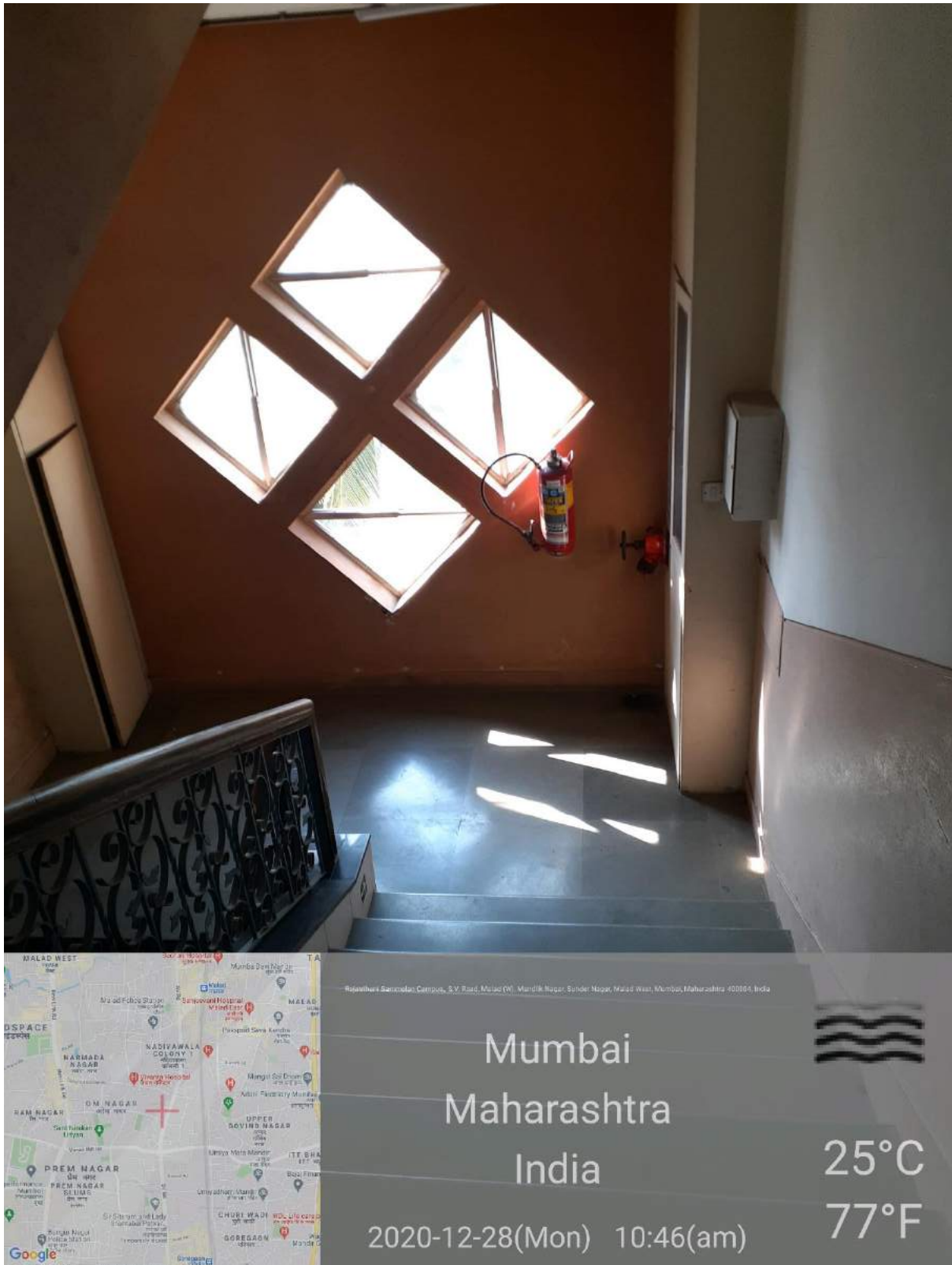


Photographs of Fire extinguishers placed in college








## Photographs of Fire extinguishers placed in college





# Purchase order for AMC of Fire-fighting system

<div style="text-align: center;">  <b>RSET</b>  Rajasthan Sammelan Education Trust  RSET Campus, S.V. Road, Malad West, Mumbai 400064  Phone : 022-4520 7777   Website : <a href="http://www.rset.edu.in">http://www.rset.edu.in</a>   Email id: <a href="mailto:rs@rajasthan.org.in">rs@rajasthan.org.in</a>  GSTIN/UIN : 27AAATR0108C1Z5 </div>				
<b>Purchase Order/AMC</b>		<b>Purchase Order Date</b>	18th July 2020	
		<b>Purchase Order No.</b>	3724	
<b>Vendor</b>		<b>Ship To / Bill To</b>		
Sai Fire (Sai Industries) 417/A-2, Shah & Nahar industrial Estate, Near Dhanraj Mill Compound S.J Marg, Lower Parel(West), Lower Parel, Mumbai 400013. Contact : 022 24951231, <a href="mailto:info@saiindustries.in">info@saiindustries.in</a>		RAJASTHANI SAMMELAN EDUCATION TRUST RSET Campus, S.V. Road, Malad West, Mumbai-400064		
<b>Sr No</b>	<b>Item Description</b>	<b>Quantity</b>	<b>Rate</b>	<b>Amount</b>
1	Non Comprehensive AMC of Fire Fighting System -RSET	12	Rs 4641	Rs 55,692
	Providing maintenance services under non comprehensive annual maintenance contract for fire fighting system installed at various location of institutes of Rajasthan sammelan at S V road malad Mumbai ( A Bldg- Grd. + 7 floors, Double Hydrant, 2 Risers) (B Bldg- Grd + 12 floors, Double Hydrant) ( C Bldg- Grd + 6 floors) Contract periods from 1st June 2020 to 31st August 2021. other terms and conditions will remain same as per the work order Date 10th March 2017 Ref. No. RSET/ADM/BMS/023. NOTE :- (Rs 4641 PM x 12 months + 3 months extra free of cost)			
2	AMC-Issue of Form B Certificate twice a year in the month of January and July	2	Rs 12500	Rs 25,000
	Issue of Form B Certificate twice a year in the month of January and July			
<b>Sub Total</b>				<b>Rs 80,692</b>
<b>Eigthy Thousand Six Hundred and Ninety-Two</b>			<b>GRAND TOTAL</b>	<b>Rs 80,692</b>
<b>Advance with PO</b>	<b>Offer Document</b>	<b>Payment terms</b>	<b>Delivery Schedule</b>	<b>Warranty Period</b>
0%	18.07.2020	Quarterly Advance 0		13 Month,s
<b>Terms and Conditions</b>		<b>For Rajasthan Sammelan Education Trust</b>		
1. All Spare used in repairs will be Original 2. Our Hard Ware will be handled with utmost care 3. Removing and reinstalling the hardware to its place is included in the cost 4. No other charge than what is mentioned above will be payable 5. All Spares will be Supplied free of cost 6. Terms and Conditions covering this PO will be as per enclosed contract		<div style="text-align: center;">   <b>Ashok M Saraf</b>  President </div> <div style="text-align: center;">   <b>Kailashji Kejriwal</b>  Hon.Secretary </div>		
<b>Purchase Manager</b>	<b>CEO</b>	<b>GM Finance</b>	<b>Trustee / Joint Secretary</b>	
I have read understood and hereby accept and acknowledge this purchase order. I hereby assure to provide all the equipment, software and services mentioned and discussed with me. I agree for all terms and conditions, scope of work and other things mentioned in the P.O.		<b>Vendor Company Seal</b>	<b>Name and Sign</b>	
* If cost of material is less than Rs. 5000/- , Signature of President and Hon.Secretary is NOT required.				

*Handwritten signature/initials*

Next renewal will be from  
1st Sep-2021 till 31st Aug-2022

7/18/2020, 12:50 PM

Photograph of Sanitary Napkin Vending Machine



## b) COUNSELLING

Parent- teacher meeting session

Notice of Parent teacher meeting

**PARENT TEACHER MEETING NOTICE (MEETING DATED 12<sup>TH</sup> AUGUST 2017)**

RAJASTHANI SAMMELAN'S  
GHANSHYAMDAS SARAF COLLEGE OF ARTS AND COMMERCE.

**NOTICE**


Date: 03/08/2017

Defaulter students must note that it is mandatory for one of the parents to attend the meeting on August 12, 2017 at 9 am in their respective classrooms.

<u>Daksha</u> Attendance In-Charge Prof. Daksha Kapadia	<u>K</u> Vice-Principal Dr. Jayant Apte	<u>Bhavana</u> 05/8/17 Vice-Principal Prof. Bhavana Vaidya
---	---	--

F.Y.B.COM	SIGN	S.Y.B.COM	SIGN	T.Y.B.COM	SIGN
A	<u>[Signature]</u>	A	<u>[Signature]</u>	A	<u>[Signature]</u>
B	<u>[Signature]</u>	B	<u>[Signature]</u>	B	<u>[Signature]</u>
C	<u>[Signature]</u>	C	<u>[Signature]</u>	C	<u>[Signature]</u>
D	<u>[Signature]</u>	D	<u>[Signature]</u>	D	<u>[Signature]</u>
E	<u>[Signature]</u>	E	<u>[Signature]</u>	E	<u>[Signature]</u>
F	<u>[Signature]</u>	F	<u>[Signature]</u>	F	<u>[Signature]</u>
G	<u>[Signature]</u>	G	<u>[Signature]</u>	G	<u>[Signature]</u>

[Signature]





**FY/SY/TY B.COM PARENT TEACHER MEETING NOTICE (MEETING DATED 22<sup>ND</sup> SEPTEMBER 2018)**



gsgc@rajasthan1.org.in

**NOTICE**

Date: 08/09/2018

Class facilitators are informed to have meeting with the parents of the students, who have defaulted in attendance, on 22<sup>nd</sup> September, 2018 (Saturday) from 10:00 am to 12:00 noon in the following classrooms. They are also requested to fill in the undertaking form from parents and submit to Prof. Daksha Kapadia on 24<sup>th</sup> September, 2018.

CLASS	DIV	NAME OF CLASS FACILITATORS	VENUE	SIGN
F.Y.B.COM	A	Prof. Simmi Chaurasiya	105	
	B	Dr. Deepika Chatterjee	106	
	C	Prof. Rajkumar Jaiswal	203	
	D	Dr. Seema Agarwal	204	
	E	Prof. Sonali Khade	205	
	F	Dr. Anil Dhindhime	206	
	G	Prof. Yogita Mahimkar	603	
S.Y.B.COM	A	Prof. Mittal Shah	404	
	B	Dr. Rupa Shah	405	
	C	Prof. Nilima Majumdar	406	
	D	Prof. Preeti Jha	502	
	E	Prof. Rekha Mishra	503	
	F	Prof. Nilesh G.	504	
	G	Prof. Ragini Pandey	604	
T.Y.B.COM	A	Dr. Ashwat Desai	302	
	B	Prof. Daksha Kapadia	303	
	C	Dr. Anju Bohra	304	
	D	Dr. Shripad Joshi	305	
	E	Dr. Ameya Tanawade	401	
	F	Prof. Deepika Udyawar	403	
	G	Dr. Shagun Shrivastava	403	

Also submit the ~~form~~ Consolidated report on Mon 24<sup>th</sup> Sept 2018.

*Dakha*  
Attendance In-Charge  
Prof. Daksha Kapadia

*Jayant*  
Vice-Principal  
Dr. Jayant Apte

*Bhavana*  
I/C Principal  
Prof. Bhavana Vaidya





**PARENT TEACHER MEETING MINUTES (MEETING DATED 16<sup>TH</sup> OCTOBER 2018)**

**Minutes of the Third Attendance Committee Meeting Held on  
16<sup>th</sup> October 2018, Tuesday**


- 1) Review of FY classes defaulter lists after Parent Teacher Meeting.
- 2) It is decided that the second parent teacher meeting only for FY will be called on 27<sup>th</sup> October, 2018. The same shall be conducted by the course co-coordinator between 8:00 am to 10:00 am.
- 3) The criteria for above meeting is that those students who have scored less than 20% aggregate attendance for the month of September 2018 will be instructed to call their parents for meeting.
- 4) It is decided that SY classes defaulter list will be signed SY students during the external examination.
- 5) It is decided that TY classes defaulter list will be signed by TY students during the collection of hall ticket.
- 6) It was hereby decided to have focus on the defaulters list for FY classes.

Dr. Upi Mukherjee	<i>UPI Mukherjee</i>	Prof Ankita Kale	<i>Ankita Kale</i>
Prof Gurunathan Pillai	<i>Gurunathan Pillai</i>	Prof Payal Mane	<i>Payal Mane</i>
Dr. Meghaa Khedekar	<i>Meghaa Khedekar</i>	Prof Anita Agarwal	<i>Anita Agarwal</i>
Prof Anura Narvekar	<i>Anura Narvekar</i>		



**FY/SY/TY SELF FINANCE- PARENT TEACHER MEETING NOTICE (MEETING DATED 23<sup>RD</sup> FEBRUARY 2019)**

SFD-97


**Ghanshyamdas Saraf**  
**college of arts & commerce**  
 EDUCATION EMPOWERS

Notice - 2018-2019 /

**DEFALTER**

This is to inform ~~all the~~ students of Self-Finance Courses that a parent teacher meeting will be conducted on 23<sup>rd</sup> February 2019, Saturday. The details are as follows:


SR.NO	CLASS	DIVISION	ROOM NO.	TIME
1	TYBMS	A	607	7.00am to 8.00am
		B	608	
2	TYBAF	A	605	7.00am to 8.00am
		B	606	
3	TYBCBI	A	603	7.00am to 8.00am
		B	604	
4	TYBFM		609	7.00am to 8.00am
5	TYBSC IT		402	7.00am to 8.00am
6	SYBMS	A	607	8.00am to 9.00am
		B	608	
7	SYBAF	A	605	8.00am to 9.00am
		B	606	
8	SYBCBI	A	603	8.00am to 9.00am
		B	604	
9	SYBFM		609	8.00am to 9.00am
10	SYBSC IT		402	8.00am to 9.00am
11	FYBMS	A	607	9.00am to 10.00am
		B	608	
12	FYBAF	A	605	9.00am to 10.00am
		B	606	
13	FYBCBI	A	603	9.00am to 10.00am
		B	604	
14	FYBFM		609	9.00am to 10.00am
15	FYBSC IT		402	9.00am to 10.00am

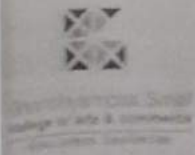
Prof. Gurunathan Pillai

Convener- Attendance Committee

Dr. Upti Mukherjee  
Chief Coordinator - SFD

*Jayant*  
Dr. Jayant Apte  
I/C Principal





# ATTENDANCE NOTICE

Date: 28/02/2019

Following students are required to remain present with their parents for a meeting with the members of the Attendance Committee on March 11, 2019 at 10:30 am in room no. 302.

[Name of the Students who have zero percentage in the Consolidated Defaulter's list have been circulated in the table class group].

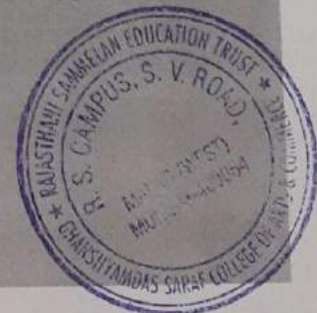
Attendance In-Charge

Prof. Daksha Kapadia

LC Principal

Dr. Jayant Apté

F.Y.B.COM	SIGN	S.Y.B.COM	SIGN	T.Y.B.COM	SIGN
A		A		A	
B		B		B	
C		C		C	
D		D		D	
E		E		E	
F		F		F	
G		G		G	





# S.Y.B.COM PARENT TEACHER MEETING NOTICE (MEETING DATED 28<sup>TH</sup> AUGUST 2019)

126



B.S. Campus, S.V. Road,  
Mumbai (W), Mumbai - 400064  
Tel No. - +91 22 6681 2345 / 6681 2350  
www.sarafcollege.org  
gsgc@prajasthan.org.in

Date: 22/08/2019

## NOTICE

All S.Y.B.Com students who have defaulted in attendance are informed to attend the Parent-Teacher meeting on Wednesday, 28<sup>th</sup> August, 2019 in their respective Class room between 10.30 am to 11.30 am.

*Daksha*  
Attendance committee In-Charge  
Prof. Daksha Kapadia

*Gopal Sonar*  
22/08/19  
Vice Principal  
Prof. Gopal Sonar

*Jayant Apte*  
Principal  
Dr. Jayant Apte

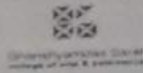
Sr. No.	S.Y.B.Com Div.	Room No.	Signature of Class Facilitator	Signature of Teacher
1.	A	404	SKH <i>SKH</i>	<i>SKH</i>
2.	B	405	RS <i>RS</i>	<i>RS</i>
3.	C	406	MS <i>MS</i>	<i>MS</i>
4.	D	502	DU <i>DU</i>	<i>DU</i>
5.	E	503	NG <i>NG</i>	<i>NG</i>
6.	F	504	RM <i>RM</i>	<i>RM</i>
7.	G	406	PJ <i>PJ</i>	<i>PJ</i>





**FY/SY/TY B.COM PARENT TEACHER MEETING NOTICE (MEETING DATED 1<sup>ST</sup> FEBRUARY 2020)**

245



S. V. Campus, S. V. Road,  
Mumbai (West), Mumbai - 400004  
Tel. No. - 91 22 6681 2345 / 6681 2350  
www.sarafcollege.org  
gsr@granthamandras.org.in

**NOTICE**

Date: 20/01/2020

The students who have defaulted in attendance (below 75%) must note that it is mandatory for one of their parents to attend the meeting on 1<sup>st</sup> February, 2020 i.e. on Saturday at 10.30 am to 11.30 am in the following classrooms.

Lectures will be held as per the time-table.

Note: Parents are informed to carry their respective Identity Proof.

F.Y.B.Com	Room No.	S.Y.B.Com	Room No.	T.Y.B.Com	Room No.
A	105	A	404	A	302
B	106	B	405	B	303
C	203	C	406	C	304
D	204	D	502	D	305
E	205	E	503	E	401
F	206	F	504	F	403
G	603	G	604	G	403

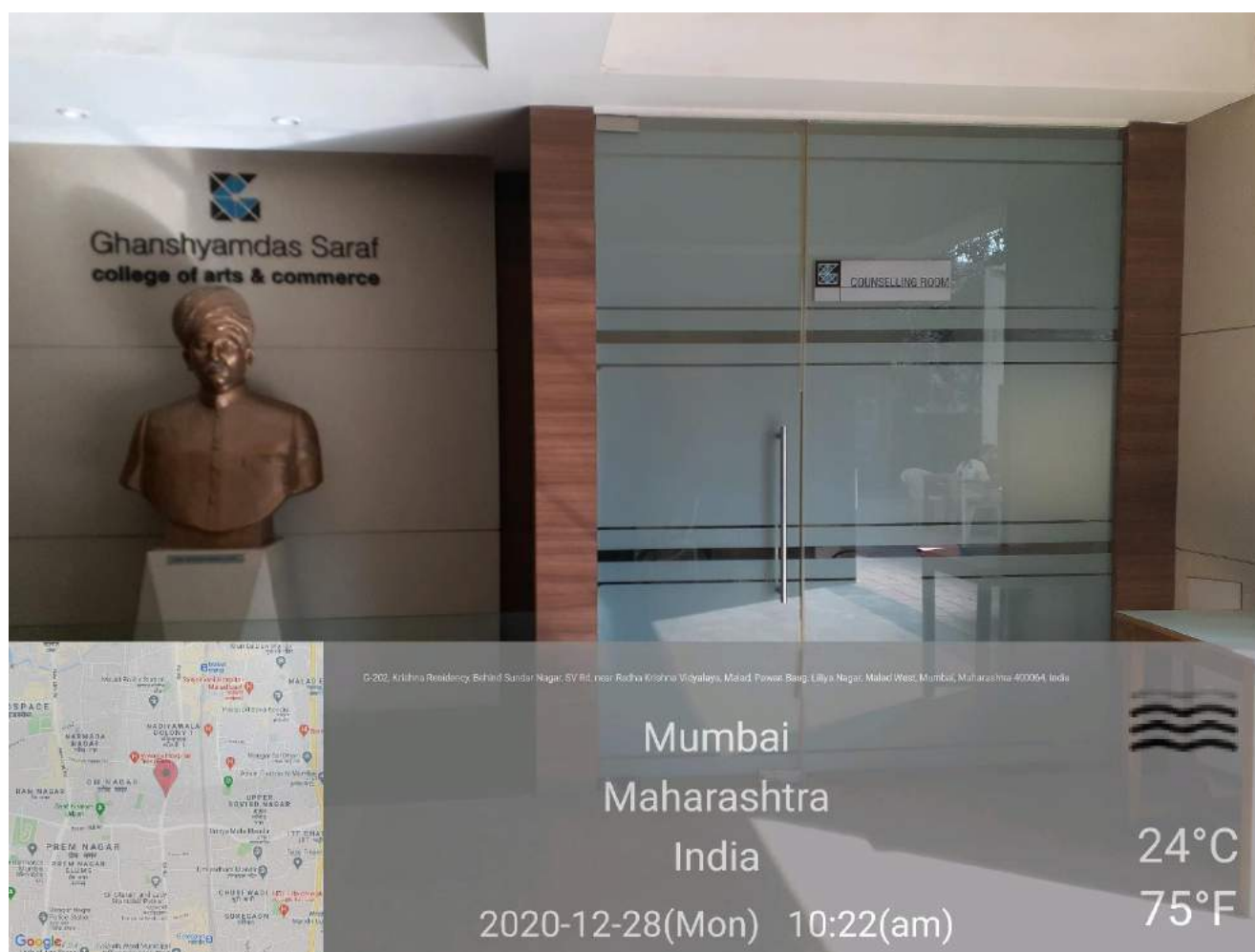
*Daksha*  
Attendance In- Charge  
Prof. Daksha Kapadia

*Gopal Sonar*  
21/01/2020  
Vice-Principal  
Prof. Gopal Sonar

*Jayant Apte*  
Principal  
Dr. Jayant Apte

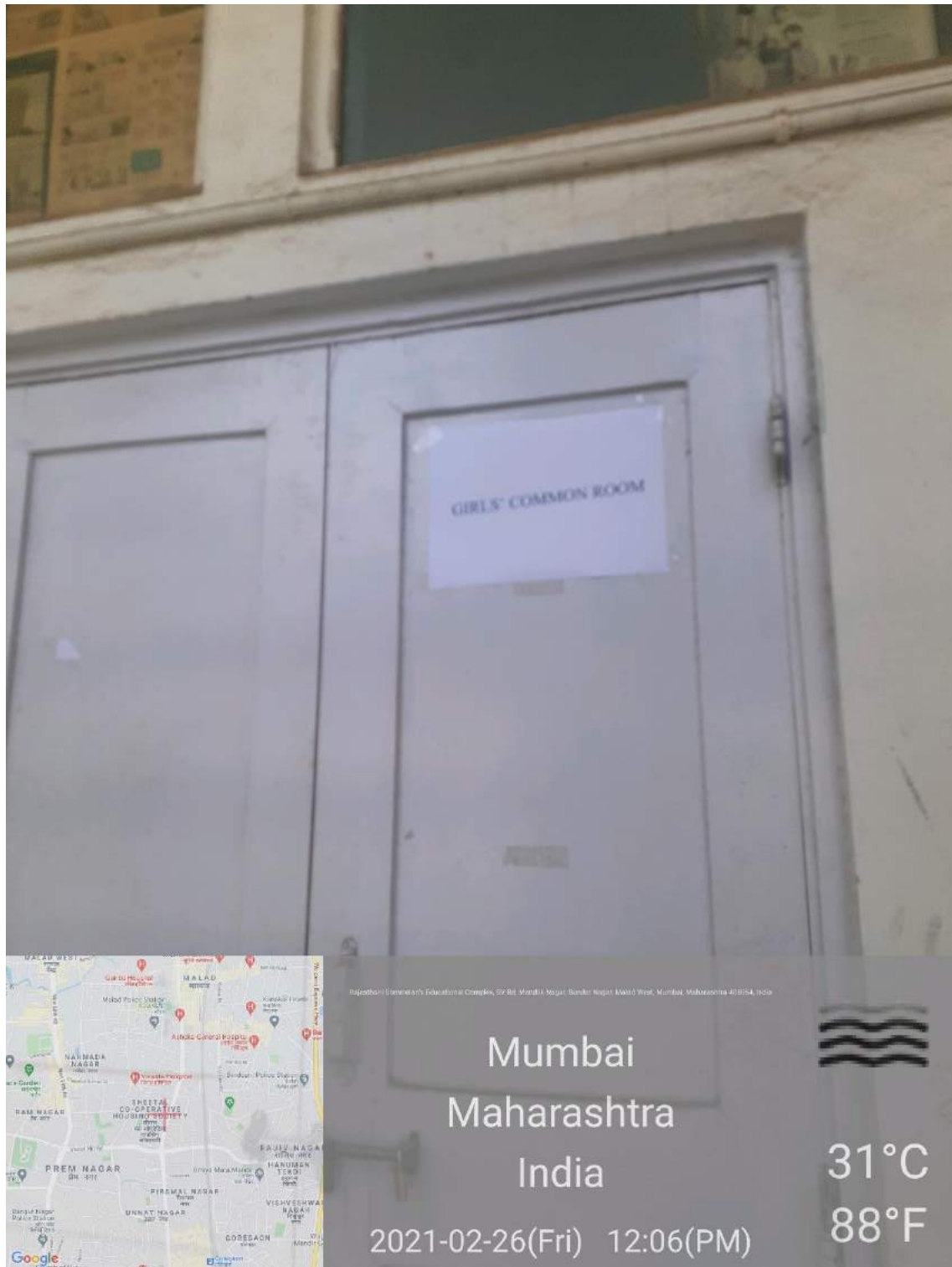


## Ramdhar Maheshwari counselling centre in college campus

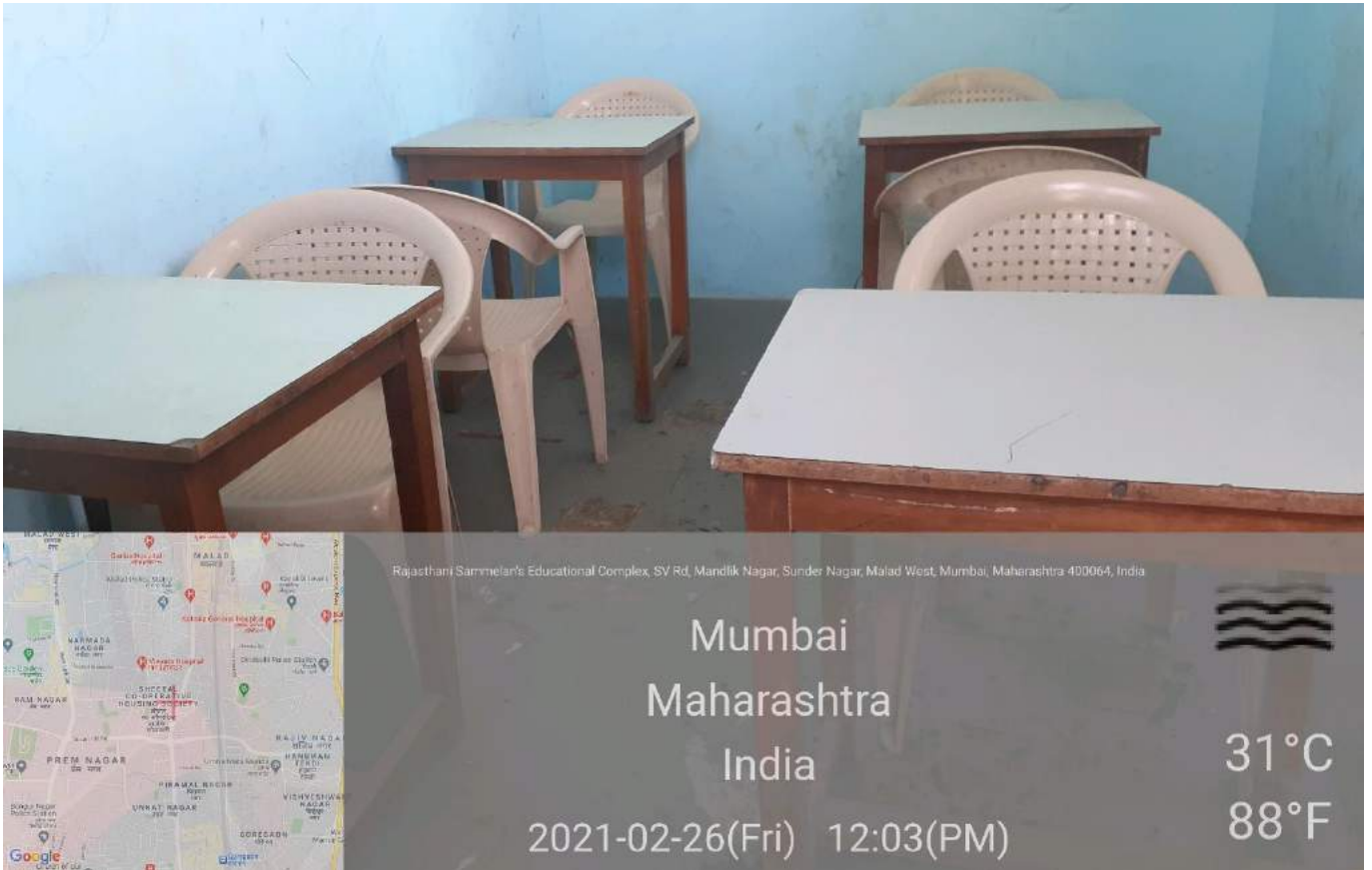


### c) COMMON ROOM

#### Girls Common Room

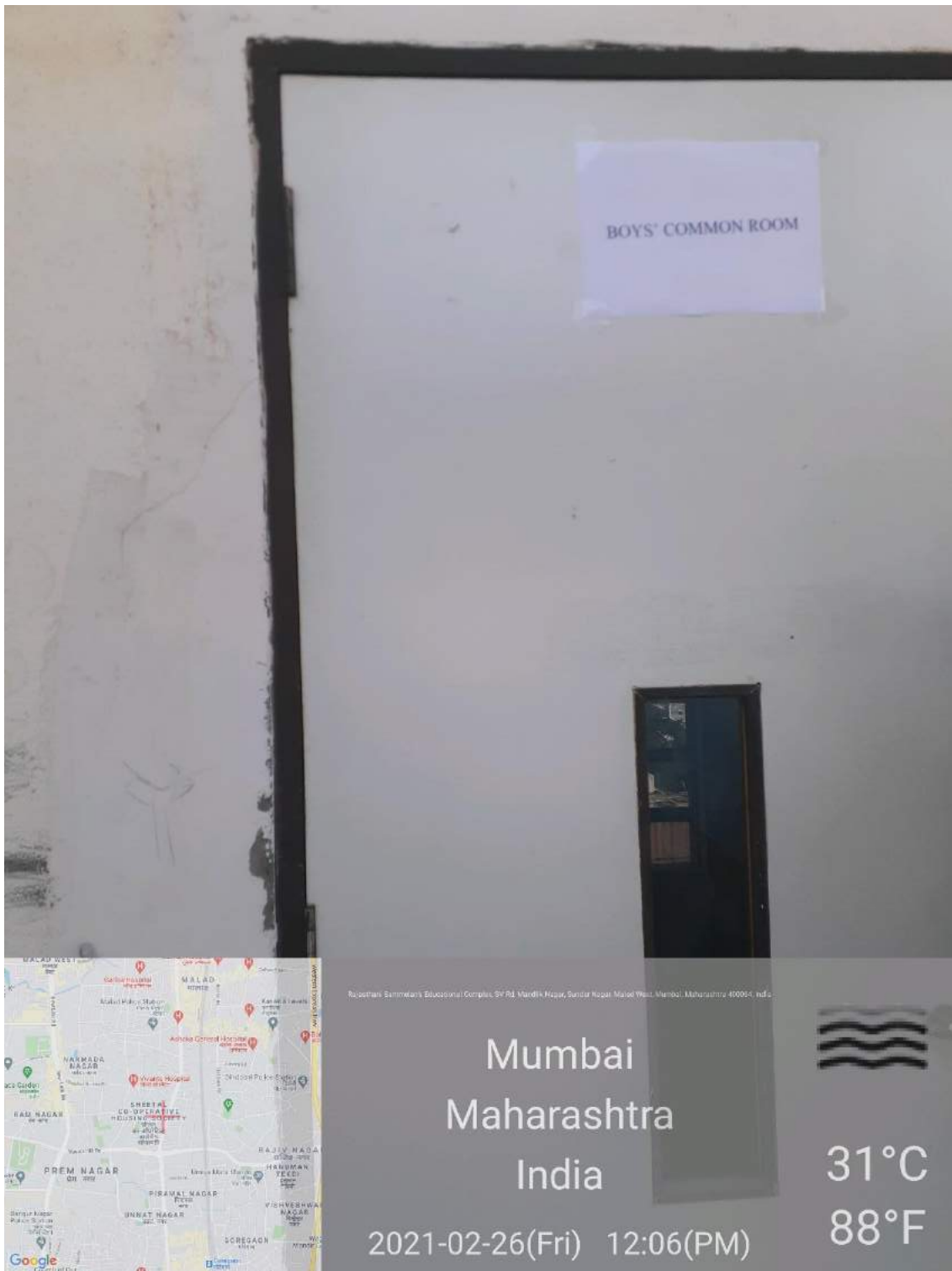


## Girls Common Room

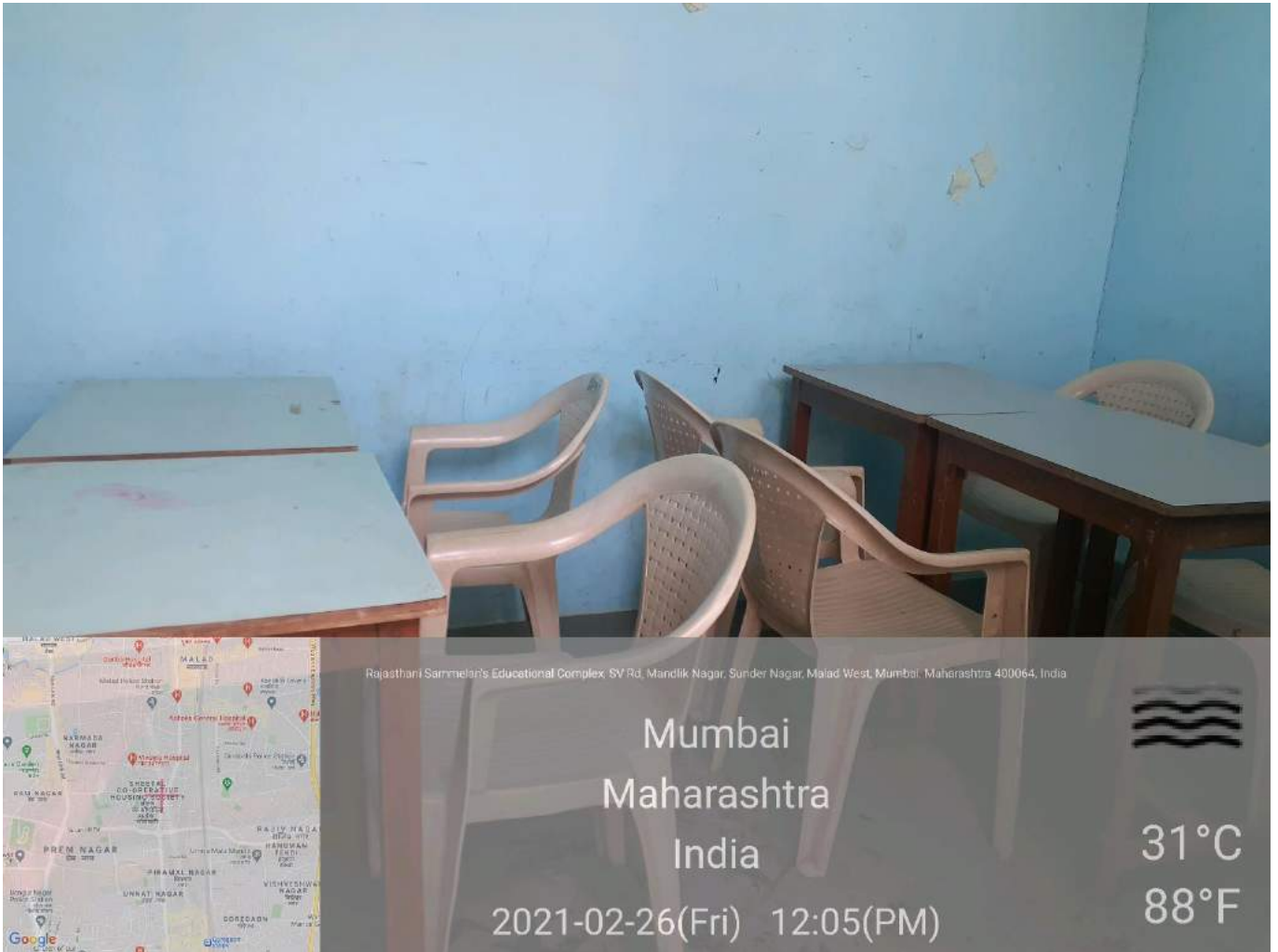




## Boys Common Room



## Boys Common Room



## e) ANY OTHER RELEVANT INFORMATION

### Women Development Cell Report

#### Women Development Cell:

The College has a Women Development Cell constituted on the guidelines of University of Mumbai. Its primary objectives are as follows:

- To ensure execution of the directives by University Women Development Cell in the College
- To offer appropriate work conditions for female students, with special emphasis on their security
- To create awareness about gender inclusivity and equity
- To distribute all publications of the University Women Development Cell concerning directives and recommendations for the faculty, non-teaching employees and the students

**Purpose:** To sensitize the youth about gender-based relationships, gender roles, gender issues, gender equality and equity by conducting awareness programs.



A.Y. 2014-2015

1. A Slogan writing competition was organized on 19<sup>th</sup> July, 2014.
2. On Independence Day, 15<sup>th</sup> August, 2014 students presented a Street play named 'Muktangan' which showcased the plight of girl child in the Indian families and society even after 67 years of independence.
1. A cleanliness drive was organized along with DLLE on 14<sup>th</sup> November, 2014.
3. On the occasion of Valentine day a visit was initiated by WDC to sensitize the students towards different segments of our society who are deprived of love & affection as they live their life away from their home. In this regard Valentine's Day was celebrated at 'Punarvas' (School for mentally challenged students) on 16<sup>th</sup> February, 2015.

1. The college Women Development Cell organized a talk on "Sexual Harassment of Women – Prevention, Prohibition and Redressal" on 6<sup>th</sup> August, 2015.
2. A talk on "Know Yourself" was organized on 20<sup>th</sup> August 2015.
3. A prompt speech competition was organized on 11<sup>th</sup> December 2015.
4. On 13<sup>th</sup> January, 2016 an Intra-college debate competition was held on the topic "**A women's power to create dignified status within**" students spoke for and against the topic.
5. On 14<sup>th</sup> February, 2016 students of college WDC visited an orphanage. 20 students visited DayaVihar Ashram, an orphanage.

1. A talk was organized on 30<sup>th</sup> July, 2016 on "Teenage Relationship" which was attended by more than 300 students.
2. On 20<sup>th</sup> August, 2016 an Essay writing competition was held on the topic of Women in New Millennium'.
3. An Elocution Competition was organized on 10<sup>th</sup> January, 2017





## Women Development Cell Report

4. A One day Workshop on 'Sexual Harassment of Women Employees and Students' was organized on 27<sup>th</sup> February, 2017.

### A.Y. 2017-2018

1. On 8<sup>th</sup> August, 2017 a poster making competition was organized for the students.
2. An Essay writing competition was held on 22<sup>nd</sup> September, 2017 in Hindi and English languages.
3. A talk was held on 23<sup>rd</sup> January, 2018 on the topic of "Role of Internal Committee in Dealing with Sexual Harassment of Women at Workplace" which highlighted the POCSO Act and importance of internal committee.
2. On 12<sup>th</sup> February, 2018 a visit to 'Jinshiksha Institute' was organized to celebrate Valentine's Day with specially-abled students.

### A.Y. 2018-2019

1. An intra class competition on Essay Writing, Collage Making and Poster Making along with Slogan writing on the theme 'A stand against body shaming' was organized for B. Com and Self Finance Department on August 4<sup>th</sup>, 2018. In all 70 students from various streams actively participated in it.
2. A workshop on Self Defense was organised on August 21<sup>st</sup>, 2018 which was conducted by Mr. Ramkrishna Ananthaiah Kotap and his team (Trainer on Self Defense) who demonstrated various techniques of self-defense in a very simple and interesting manner. This workshop was attended by the students and faculty members of B. Com and Self Finance department. The objective of this workshop was to create awareness on the importance of self-defense as a mechanism to prevent harassment and to promote empowerment.
3. A guest talk on 'Impact of Social Media on Healthy Relationships' by Dr. Dharav Shah (M.D. Consultant Psychiatrist) was held on October 6<sup>th</sup>, 2018. The aim of the talk was to spread awareness on the ill effects of social media, like Whatsapp, Facebook, Youtube on the minds of



## Women Development Cell Report

the young generation. He stressed that youth should have self-perception about themselves not depend on social media to give them a positive response.

4. On January 16<sup>th</sup>, 2019 a debate competition was held on the topic '# Me Too, A Step Towards Gender Equality'. The aim of this debate was to create awareness on the current issue which has stormed the society, especially as it is line with prevention and redressal on sexual harassment and assault of women. There was a good response from the students 'for & against' the topic. However, it was amazing to note that there was a greater participation against the topic. This reveals a changing mindset of the present generation.
5. The student members of Women Development Cell celebrated Valentine's Day on February 13<sup>th</sup>, 2019 with Desire Society, Goregaon (West) – an organisation caring for HIV / AIDS children. The organisation is functioning with an objective of overall care, development & well-being of children infected & affected with HIV/ AIDS in India. Their main concern was related to the health, nutrition & hygiene of these children.
2. A guest talk was organized on '**Changing Role & Status of Women in Society**' on March 12<sup>th</sup>, 2019. It was attended by First and Third Year students (B.Com and Self – Financing courses) and faculty. The speakers for the talk were Smt. Anuja Gulati (United Nations Population Fund, State Programme Co-ordinator of Maharashtra, working in the area of Population & Development ) who presided as the Chief Guest, Ms. Sushmeetha Bubana (CEO at ASCENT NETWORKS PVT.LTD. & Founder of Voice Vision) was the Guest of Honour & Mrs. Mangala Marathe (Secretary of NGO - Swadhar) was our Special Guest. Smt. Anuja Gulati addressed her talk as 'Missing'. She explained the role of socialization process in reinforcing gender stereotypes and gender discrimination and highlighted the skewed child sex ratios especially seen in developed urban areas and among educated classes, issues related to sex selection and declining female ratios in India.

Guest of honour Ms. Sushmeetha Bubana was an example of empowerment of the disabled. She inspired students to contribute in their own ways to the society. She spoke of the challenges she faced due to her disability of lack of vision and urged students to feel blessed for what they have.



## Women Development Cell Report

### A.Y. 2019-2020

The Women Development Cell of Ghanshyamdas Saraf College in the Academic year 2019-2020 organized several activities successfully throughout the year.

The year started with the formation of the Student Committee in the month of July 2019. The committee consisted of 23 students, out of which 4 male and 19 female students were registered. Ms. Aswathi Nair from SYBFM was appointed as the Student Secretary and Ms. Kashish Khan from SYBMS was appointed as Joint Secretary.

On 24<sup>th</sup> July, 2019, Wednesday, an Essay Writing Competition was organized for all students of B.Com and Self Finance Courses, on the topic of "Violence against Women and Girl Child" in Hindi and English languages. 69 students participated in the competition. The judges for the competition were Prof. Preeti Jha for Hindi language and Prof. Gargi Gothe for English languages. The winners of the competition were – Shreyas Kamat, FYBCom (1<sup>st</sup> Prize), Mamata Verma, SYBCom (2<sup>nd</sup> Prize), Sakshi Shetty, FYBFM (3<sup>rd</sup> Prize)

On 24<sup>th</sup> July, 2019, Wednesday, a Poster Making & Slogan Writing Competition was also organized for the students on the Theme of "Violence against Women and Girl Child". 34 students participated in the competition, showing their creative side. The judges for the event were Prof. Mmahek Chhabria and Prof. Sonali Khade. The winners of the competition were – Nikita Pandey, TYBCom (1<sup>st</sup> Prize), Seema Tak, TYBCBI (2<sup>nd</sup> Prize), Chitrani Sawant, SYBCom (3<sup>rd</sup> Prize)

On 31<sup>st</sup> July, 2019, Wednesday, a State Level Seminar was organized in association with 'Maharashtra State Commission for Women' & 'University of Mumbai Women Development Cell'. The theme for the seminar was "Challenges to Women's Development, Empowerment and Liberation in Contemporary India". The Resource Persons for the seminar were Ms. Vijaya Rahatkar, Chairperson of MSCW, Dr. Gita Chadha - Chairperson of UWDC, Ms. Puja Kute - Lawyer, Activist & Member of the Juvenile Justice Board, Ms. Mangala Marathe, Secretary of Swadhar, Ms. Aruna Jogalekar – Artist. The Seminar was attended by 151 participants from various colleges. The Journal of the Seminar was published in two volumes containing a total of 49 research papers. 25 researchers presented their papers during the technical session.

On 14<sup>th</sup> February, 2020, Friday, a social visit to Shashi Mangalyam School for Differently Abled Kids at Goregaon (East) was organized. All 23 student volunteers participated, by organizing a





## Women Development Cell Report

cultural program, preparing hand-made book marks and goodies as give-away, and by interacting and spending quality-time with the kids at school.

On 4<sup>th</sup> March, 2020, Wednesday, a Debate Competition was organized for all the students of B.Com and Self Finance Courses on the Topic of “#EachforEqual”, to mark the International Women’s Week. The competition was judged by Prof. Prajna Shetty and Prof. Nilesh Gadoya. The winners for the competition were – Sriraksha Shetty, FYBAF (1<sup>st</sup> Prize), Shreyas Kamat, FYBCom, (1<sup>st</sup> Prize), Dwisha Chakravarty, SYBFM (2<sup>nd</sup> Prize), Dwiti Jariwala, FYBAF (2<sup>nd</sup> Prize).



## REPORT FOR GENDER AUDIT



Ghanshyamdas Saraf  
**college of arts & commerce**  
EDUCATION EMPOWERS

**Ghanshyamdas Saraf College of Arts and Commerce**  
**S. V. Road, Malad ( West), Mumbai – 400064**

**[ 2015 – 16 to 2019 – 20]**

## EVALUATION REPORT ON GENDER AUDIT

Women's empowerment and gender equality are vital for Sustainable Development, which envisions a world "of universal respect for human rights and human dignity" in which "every woman and girl enjoys full gender equality and all legal, social and economic barriers to their empowerment have been removed."

Gender equity is interpreted as fairness of treatment for women and men, according to their respective needs. This basically includes equal treatment or treatment that is different, but which is considered equivalent in terms of rights, benefits, obligations, and opportunities. Gender Equality is now a global issue, and discussions on women's empowerment and her rights are at the forefront of many worldwide formal and informal campaigns. As the awareness of gender issues increases, women spontaneously raise their voice and action against women's oppression and exploitation. Gender awareness aims and allows women to move beyond other conventional and traditional gender stereotypes and rigid gender role definitions. The gender audit that has been conducted was to identify ways to make college campus safer for women. The audit process involved choosing the various parameters or sites to be audited, selecting the participants, orientation to the participants, preparing the checklist and the walk –about, writing down the findings and sharing the results with the Principal of the college for implementation of the recommendations for bringing much focussed results.

### **Suggestions**

- Define and clarifying the understanding of gender equality concepts such as gender equity, empowerment of women, men and masculinities among the learners.
- Build institutional mechanisms for gender mainstreaming which provide measurable standards and incentives to drive development progress
- Sensitize and bring awareness among all genders by craving road maps to elevate and integrate gender equality into all aspects
- More programs to be organised for bringing awareness on Legal rights of women.
- Participation details should be provided gender-wise for almost all the activities.
- Feedback should be taken from the participants so as to understand the impact of the events on them and also to know whether improvement is needed.

### **Conclusion**

- The analysis shows that gender equity goals and objectives are included in all activities, programmes of the college and staff also willingly expressed that they have no problems related to gender criterion. Gender Audit Team found that the gender equality and gender sensitivity is encouraged by the Management and staff of the college and they do have gender sensitive behaviour and respect for all genders. It is found that the College has lots of strengths and some weaknesses. The weaknesses

*H. P. Hemant Mehta*  
22/01/2021

*Aruna Akib*  
22/01/2021



can be overcome with gradual changes in value set up. Doubtless, the enrolment of girls from all section of society is increasing and there are no gender issues. With the strong will power and commitment to gender justice, the College would truly make a mark in the life of the learners.

- It was through the findings of the Gender Audit that, in general, all the departments and students are aware about the need for gender sensitization at a general level. It was also observed that ample number of best practices such as, awareness programs etc. are followed in the campus in each academic year. This committee appreciates the efforts taken by the College in bringing out gender parity in all walks of College life. The Committee specially appreciates the vision of the College in designing its Gender sensitivity awareness, that aims to achieve high levels of gender balance in the College campus. The Committee is of the view that the Gender Equality schemes introduced will support the College as it strives to meet the requirement to promote gender equality and eliminate sex discrimination and inequalities through the action plan which it will visualized to implement in the coming years.

*Hema Mehta*  
22/01/2021  
Dr. Hema Mehta  
Assistant Professor  
Tolani College of Commerce  
Andheri-East, Mumbai - 400093

*Aruna Naik*  
22/01/2021  
CS Aruna Naik  
Hon. Director - Legal Affairs  
Indian Development Foundation