

Standard Operating Procedure for Committees

The College has following Committee /Clubs/ association Which have been constituted for the overall development of students. The Committees can be Classified in four categories:

Administrative & Examination	Cultural & Student Development	Co- Curricular/ Academic	Statutory Committees & Extra Curricular
• Admission • Attendance • Time table • Examination • Results • Discipline • Annual Day • Prospectus and Magazine • Alumni • Examination	• Cultural Committee • Student Council • Intercollegiate Events "MAUJ" • E Cell • Career Guidance and Placement Cell • Sports Committee • Departmental Activities • Green Initiative • Scoop Club • Industrial Visit • Rotaract Club	• Research Cell • Committee • Literary Associations • IQAC • Library committee	• NSS • NCC • WDC • Student Welfare • DLLE • Anti-Ragging Cell • Student Grievance Cell • Unfair Means Committee

The Administrative & Examination Committees are handled by faculty members. Cultural, Sports, and extension activities committees are managed by student leaders under the guidance of faculty in charges. Departmental activities are managed by respective departments with student leaders.

Each Committee has a Convener assisted by other Faculty members and non-teaching staff wherever required.




Dr Jayant Apte

(Principal)

PRINCIPAL

Rajasthani Sammelan Education Trust
Ghanshyamdas Saraf College
Of Arts & Commerce

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RSET

Ghanshyamdas Saraf College of Arts & Commerce

Committees 2019-20

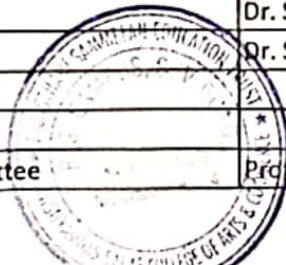
Sr. No.	Committee Name	B.Com Section	Self Finance Section
1	Accounts & Finance Committee	Dr Jayant Apte All Committee In-Charges	Dr Lipi Mukherjee-C All course coordinators
2	Academic Mentor	Dr. Shripad Joshi Prof Nilesh Gadoya Prof Rajkumar Jaiswal	All course coordinators
3	Admission Committee	Dr. Deepika Chatterjee Dr. Seema Agarwal Dr. Anil Dhimdhime Prof. Rajkumar Jaiswal Prof Preeti Jha Prof Rekha Mishra Prof Simmi Mulgaonkar Prof Sonali Khade Prof Nilesh Gadoya	Prof Angira Narvekar Prof Prasad Anareddy Dr Mmahek Chhabria Prof Bhumika Shah Prof Swati Chandak Prof Mangesh Nikange Prof Namrata Pathak
4	Alumni Association	Prof. Bhavana Vaidya-C Dr. Jayant Apte Dr Rupa Shah	Prof Urvi Jain Prof Prajna Shetty Prof Saurabh Deshpande
5	Annual Day Committee Other members to be decided later	Prof. Nilima Majumdar-C	Dr Mmahek Chhabria
6	Anti Ragging Committee	Dr Ashwat Desai	Dr Lipi Mukherjee-C
7	Attendance Committee	Prof. Daksha Kapadia - C Prof Gargi Gothe Prof Sonali Khade Prof Gurunathan Pillai	Dr Lipi Mukherjee-C BMS- Dr Megha Khedekar BCAF- Prof Anita Agarwal BCBI- Prof Angira Narvekar BFM- Prof Payal Mane BSc IT Prof Ankita Kale
8	Career Guidance & Placement Cell & Skill Academy	Dr Jayant Apte-C Dr Anju Bohra Prof Mehrab Khan Prof Krupa Shah	Prof Mamta Chhajer Prof Mansi Dangerwala Prof Swati Chandak
9	Computer Lab	Prof Sneha Khajane	Prof Sneha Khajane
10	Cultural Association	Dr. Shripad Joshi -C Prof. Nilima Majumdar Prof Mittal Shah Prof. Nilesh Gadoya	Prof alok Hardikar Prof Angira Narvekar Dr Mmahek Chhabria Prof Charmie Dalal



		Prof Namrata Pathak <i>Pamrata</i>	Prof Avantl Sathe
		Prof Dipika Udyawar <i>Dipika</i>	Prof Mayur Rambhiya
		Prof Simmi Mulgaonkar <i>Simmi</i>	
		Prof Krupa Shah <i>Krupa</i>	
11	Departmental Activities <i>X</i>	Dr. Jayant Apte	Dr Lipi Mukherjee
		All HODs	BMS- Prof Ekta Sinha
			BCAF- Prof Anita agarwal
			BCBI- Prof Angira Narvekar
			BFM- Prof Payal Mane
			B Sc IT Prof Ranvinder Kaur
12	Department of Lifelong Learning	Dr. Seema Agarwal -C <i>S</i>	Prof Kamala Shriram
		Prof Rekha Mishra <i>R</i>	
13	Discipline Committee	Prof Gopal sonar- C <i>gsonar</i>	Dr Lipi Mukherjee
		Prof Gurunathan Pillai <i>G</i>	All course coordinators
		Prof Pratik Purohit <i>Purohit</i>	
14	Entrepreneurship Cell (E-Cell)	Self Finance	Dr Mmahek Chhabria-C
			Prof Ekta Sinha
			Prof Payal Mane
			Prof Niyati Kalyanpur
15	Exam Committee	Prof. Gopal Sonar- Overath- incharge <i>gsonar</i>	Prof Prasanna Chaudhari- C
	Exam Sub committee- F Y B Com	Dr Seema Agarwal- C <i>S</i>	Prof Sneha Khajane- FY
		Prof Mittal Shah <i>M</i>	Prof Mamta Chhajer- FY
		Prof Simmi Mulgaonkar <i>Simmi</i>	
	Exam Sub committee- S Y B Com	Prof Nilima Majumdar- C <i>NM</i>	Prof Prajna Shetty- SY
		Prof Deepika Udyawar <i>D</i>	Prof Yogita Mahimkar- SY
		Prof Nilesh Gadoya <i>N</i>	
	Exam Sub committee- T Y B Com	Prof Gurunathan Pillay- C <i>G</i>	Prof Urvi Jain- TY
		Dr Ameya Tanawade <i>A</i>	Prof Alok Hardikar- TY
		Prof Pratik Purohit <i>Purohit</i>	Prof Bhumiika Shah- M Com
			Prof Mansi Dangerwala- ATKT
16	Green Initiatives	Dr Anil Dhimdhome- C <i>B</i>	Prof Ekta sinha
			Prof Jyoti Sonpal <i>Jyoti</i>
17	Industrial Visits	Self Finance	Prof Alok Hardikar
			Prof Kamala Shriram
			Prof Charmie Dalal
			Prof Rajwinder Kaur
			Prof Ashwathi Nair
			Prof Mayur Rambhiya



18	Library Committee	X	Dr Neha Joshi-C (Librarian)	Dr Lipi Mukherjee
		X	Dr Jayant Apte	All course coordinators
			All HOD's	
19	Literary Association			
	English		Prof Gargi Gothe	Prof Kamala Shriram
	Hindi		Prof Priti Jha	Prof Ekta Sinha
	Marathi		Dr Ameya Tanawade	Prof avanti Sathe
	Gujarati		Prof Nilesh Gadoya	Prof Mansi Dangerwala
20	Media Cell (Website & Magazine etc)		Prof. Sonali Khade -C	Prof Mamta Chhajer-C
			Dr Ameya Tanawade	Dr Mmahek Chhabria
			Prof. Deepika Udyawar	Prof Mansi Dangerwala
21	NAAC/IQAC/LIC		Shri Ashok Saraf -C	
			Shri Kailash Parasrampur	
			Prof. Bhavana Vaidya	
		X	Dr. Jayant Apte	Dr Lipi Mukherjee
			Dr Ashwat Desai	Dr Prajna Shetty
			Dr Ameya Tanawade	Prof Prasanna Choudhari
			Dr Anju Bohra	Prof Mamta Chhajer
				Prof Mayur Rambhiya
				Prof Yogita Mahimkar
22	NCC		Dr Rupa Shah	Prof Mayur Rambhiya
			Prof Preeti Jha	
23	NSS	(X)	Dr Deepika chatterjee - C	Prof Yogita Mahimkar
			Prof. Rajkumar Jaiswal	
24	Planning Forum		Prof. Daksha Kapadia- C	Prof Ekta Sinha
			Prof. Rekha Mishra	Prof Prasad Anaredy
				Prof Mansi Dangerwala
25	Prize Distribution Committee		Prof. Daksha Kapadia-C	Prof Urvi Jain- C
			Dr Mittal Shah	Prof Sneha Khajane
				Prof Bhumika Shah
26	Prospectus Committee		Dr Ameya Tanawade-C	Prof Kamala Shriram
			Prof. Sonali Khade	Dr Mmahek Chhabria
27	Purchase Committee	X	Dr Jayant Apte	Dr Lipi Mukherjee
		X	Mr. Jaywant Wagh	
28	Research Cell		Dr. Shripad Joshi-C	Dr Lipi Mukherjee
			Dr. Shagun Srivastava	Dr Megha Khedekar
				Dr Mmahek Chhabira
29	Revaluation Committee		Prof Rajkumar Jaiswal	Prof Angira Narvekar- FY



		Prof Namrata Pathak <i>Pathak</i>	Prof Niyati Kalyanpur- FY
		Prof Mehrab Khan <i>Moh</i>	Prof Ekta Sinha- SY
			Prof Anita Agarwal- SY
30	Rotaract Club	Dr Rupa Shah <i>Rupa</i>	Prof Mansi Dangerwala
		Prof Simmi Chaurasia <i>Simmi</i>	
		Prof Krupa Shah <i>Krupa</i>	
31	Scoop Club	Self Finance	Dr Megha Khedekar
			Prof Avanti Sathe
32	Seminar Committee	Dr. Shripad Joshi- C <i>Shripad</i>	Dr Lipi Mukherjee
	Other members to be decided after seminar is finalised		
33	Sports Committee	Dr Rupa Shah-C <i>Rupa</i>	Prof Alok Hardikar
		Prof Mahesh Nikange <i>Mahesh</i>	Prof Anita Agarwal
		Prof Pratik Purohit <i>Pratik</i>	Prof Meghaa Khedekar
			Prof Ashwathi Nair
34	Student's Council	Dr Ashwat Desai <i>Ashwat</i>	Prof Prajna Shetty
35	Students Welfare	Dr. Anil Dhimdime- C <i>Anil</i>	Prof Bhumika Shah- C
			Prof Ashwathi Nair
36	Staff Academy	Dr Shripad Joshi <i>Shripad</i>	Prof Kamala Shriram
		Prof. Nilesh Gadoya <i>Nilesh</i>	
37	Student's Grievance Cell	Prof Gopal Sonar <i>Gopal</i>	Dr Lipi Mukherjee
38	Time Table Committee	Dr. Jayant Apte-C <i>Jayant</i>	Dr Lipi Mukherjee-C
		Dr Ameya Tanawade <i>Ameya</i>	Prof Urvi Jain
			Prof Prajna Shetty
			Prof Sneha Khajane
			Prof Ankita Kale
39	Unfair Means Committee	Dr Ashwat Desai <i>Ashwat</i>	Prof Kamala Shriram- C
		Prof Rekha Mishra <i>Rekha</i>	Prof Meghaa Khedekar
		Prof Namrata Pathak <i>Pathak</i>	Prof Ankita Kale
40	Women Development Cell	Dr. Shagun Srivastava <i>Shagun</i>	Dr Lipi Mukherjee-C
		Prof Gopal Sonar <i>Gopal</i>	Prof Payal Mane
		Prof Namrata Pathak <i>Pathak</i>	Prof Charmie Dalal
		Mrs Mangala Marathe- NGO	
		Swadhar	

Composition of committees may be changed if needed.

Dr Jayant Apte

Prof Gopal Sonar

Dr Lipi Mukherjee

Ghanshyamdas Saraf College of Arts & Commerce

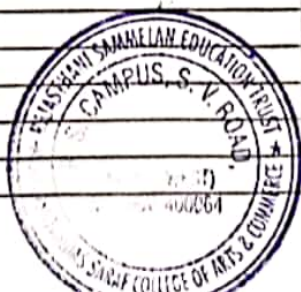
Ghanshyamdas Saraf College of Arts & Commerce			
Committees 2018-19			
Sr. No.	Committee Name	B.Com Section	Self Finance
1	Accounts & Finance Committee	Prof. Bhavana Vaidya	Dr. Lipi Mukherjee-C
		All Committee In-Charges	All Course co-ordinators
			All Committee Incharge
2	Academic Mentor	Dr. Shripad Joshi	All Course Co-ordinators
3	Admission Committee	Dr. Deepika Chatterjee	Prof. Angira Narvekar-C
		Dr. Seema Agarwal	Prof. Mamata Chhajer
		Dr. Anil Dhimdhome	Prof. Prasad Anareddy
		Prof. Rajkumar Jaiswal	Prof. Kamala Sriram
4	Alumni Association	Prof. Bhavana Vaidya-C	Prof. Gurunathan Pillai-C
		Dr. Jayant Apte	Prof. Urvi Jain
		Dr Rupa Shah	Prof. Prajna Shetty
			Prof. Saurabh Deshpande
5	Annual Day Committee	Prof. Nilima Majumdar-C	Prof. Urvi Jain- C
		Other members to be decided later by Prof Bhavana Vaidya	
6	Anti Ragging Committee	Dr Ashwat Desai	Prof Gurunathan Pillai
7	Attendance Committee	Prof. Daksha Kapadia - C	Prof. Gurunathan Pillai-C
		Prof. Ragini Pandey	Dr Megha Khedekar
		Prof. Deepika Udyawar	Prof. Angira Narvekar
		Prof. Rajkumar Jaiswal	Prof. Anita Agarwal
			Prof. Payal Mane
			Prof. Ankita Kale
8	CAP Committee	Dr Shagun Srivastava- Sem V	Prof Prasanna Choudhari
		Dr Shripad Joshi- Sem VI	
9	Career Guidance & Placement Cell & Skill Academy	Dr Jayant Apte-C	Prof Mamta Chhajer
		Dr Anju Bohra	Prof. Mansi Dangarwala
10	Computer Lab	Prof. Aarti Borkar	Mansi Dangarwala
11	Cultural Association	Dr. Shripad Joshi -C	Prof. Alok Hardikar
		Prof. Nilima Majumdar	Prof. Angira Narvekar
		Prof. Nilesh Gadoya	Prof. Mmahek Chhabria
		Prof Priti Jha	Prof. Mayur Shah
		Prof Priti Jha	Prof. Avanti Sathe
		Prof Simmi Chaurasia	Prof. Mayur Rambhiya



Ghanshyamdas Saraf College of Arts & Commerce

Committees 2018-19

Sr. No.	Committee Name	B.Com Section	Self Finance
12	Departmental Activities	Dr. Jayant Apte All HODs	Prof. Prasanna Choudhari Prof. Anita Agarwal Prof. Angira Narvekar Prof. Ekta Sinha Prof. Rajvinder Kaur Dr Megha Khedekar
13	Department of Lifelong Learning	Dr. Seema Agarwal -C Prof. Mittal Shah	
14	Discipline Committee	Dr. Jayant Apte-C All Class facilitators	Dr Lipi Mukherjee All course co-ordinators
15	Entrepreneurship Cell (E-Cell)		Prof. Mmahek Chabria -C Prof. Ekta Sinha Prof. Payal Mane Prof. Aswathi Nair
16	Exam Committee	Prof. Gopal Sonar-C Prof. Nilima Majumdar Dr. Deepika Chatterjee Dr. Shagun Srivastava Prof. Rajkumar Jaiswal Prof Dipika Udyawar Prof. Yogita Mahimkar Prof. Mittal Shah	Prof. Gurunathan Pillai-C Prof. Urvi Jain Prof. Prajna Shetty Prof. Prasanna Choudhary Prof. Alok Hardikar Prof. Bhumiika Shah Prof. Sneha Khajane Prof. Mansi Dangarwala
17	Green Initiatives	Dr Anil Dhimdhime- C Dr Sunita D'Souza	Prof Ekta Sinha Prof Avanti Sathe
18	Industrial Visits		Prof Alok Hardikar-C Prof Kamala Sriram Prof Prasad Anareddy Prof. Rajvinder Kaur Prof. Ashwathi Nair Prof. Mayur Rambhiya
19	ISO	Prof. Sonali Khade	Prof. Kamala Sriram
20	Library Committee	Dr Neha Joshi-C (Librarian) Dr Jayant Apte All HOD's	Dr. Lipi Mukherjee All Course Co-ordinators
21	Literary Association		
	English	Dr. Deepika Chatterjee Prof Agnes Billimoria	
	Hindi	Prof Priti Jha	
	Marathi	Dr Ameya Tanawade	
	Gujarati	Prof Nilesh Gadoya	



Ghanshyamdas Saraf College of Arts & Commerce

Committees 2018-19

Sr. No.	Committee Name	B.Com Section	Self Finance
22	Local Managing Committee	Prof Daksha Kapadia Dr Ashwat Desai Mr Jaywant Wagh	
23	Media Cell (Website & Magazine etc)	Prof.Sonali Khade -C Dr Ameya Tanawade Prof. Deepika Udyawar	Prof Mamata Chhajer- C Prof. Ekta Sinha Prof. Mmahek Chhabria
24	NAAC/IQAC/LIC	Shri Ashok Saraf -C Shri Kailash Parasrampur Prof. Bhavana Vaidya Dr. Jayant Apte Dr Ashwat Desai Dr Ameya Tanawade Dr Anju Bohra Prof Nilesh Gadoya Prof. Sonali Khade	Dr Lipi Mukherjee Prof Gurunathan Pillai Prof Prajna Shetty Prof. Prasanna Choudhary Prof Mamata Chhajer Prof Mayur Shah
25	NCC	Dr. Deepika Chatterjee	
26	NSS	Prof. Rajkumar Jaiswal -C Prof. Yogita Mahimkar	
27	Planning Forum	Prof. Daksha Kapadia- C Prof. Rekha Mishra	Prof. Mayur Shah- C Prof. Prasad Anareddy
28	Prize Distribution Committee	Prof. Daksha Kapadia-C Prof. Mittal Shah	Prof Urvi Jain -C Prof. Sneha Khajane Prof. Bhumika Shah
29	Prospectus Committee	Dr Ameya Tanawade-C Prof. Sonali Khade	Prof. Kamala Sriram Prof. Mmahek Chhabria
30	Purchase Committee	Prof. Bhavana Vaidya Mr. Jaywant Wagh	Dr. Lipi Mukherjee
31	Research Cell	Dr. Shripad Joshi-C Dr. Shagun Srivastava Dr Anju Bohra Dr Neha Joshi	Prof. Lipi Mukherjee Dr Megha Khedekar Prof. Mmahek Chhabria
32	Revaluation Committee	Prof. Rajkumar Jaiswal- C Prof Ragini Pandey Prof Priti Jha	Prof Angira Narvekar-C Prof. Anita Agarwal Prof. Ekta Sinha
33	Rotaract Club	Dr Rupa Shah Prof Priti Jha	



Committees 2018-19

Committees 2017-18

Sr. No.	Committee Name	B.Com Section	Self Finance
1	Attendance Committee	Prof. Daksha Kapadia -C Prof. Yogita Mahimkar Prof. Ragini Pande	
2	Department of Lifelong Learning	Dr. Seema Agarwal-C Prof. Rekha Mishra	
3	Alumni Association	Prof. Bhavana Vaidya -C Dr. Jayant Apte	
4	Cultural Association	Dr. Shripad Joshi-C Dr. Shagun Srivastava Prof. Ragini Pande Prof. Dipika Udyawar Prof. Megha Dhoot Prof. Simmi Chaurasia	
5	Career Guidance Cell	Dr. Jayant Apte - C Prof. Anju Bohra	
6	Exam Committee	Prof. Gopal Sonar-C Prof. Daksha Kapadia Prof. Nilima Majumdia Dr. Vandana Dube Dr. Deepika Chatterjee Dr. Shagun Srivastava Prof. Rajkumar Jaiswal Prof. Ameya Tanawade Prof. Yogita Mahimkar Prof. Mittal Shah Prof.(Dr.)Seema Agarwal	
7	Library Committee	Mrs.Neha Joshi -C All HODs	
8	Literary Association		
	English	Dr. Deepika Chatterjee	
	Hindi	Dr. Vandana Dube	
	Marathi	Prof. Ameya Tanawade	
	Gujarati	Prof. Daksha Kapadia	



Shuman

Committees 2017-18

Sr. No.	Committee Name	B.Com Section	Self Finance
9	Magazine Committee	Prof. Sonali Khade -C Prof. Ameya Tanawade	
10	NSS	Prof. Rajkumar Jaiswal -C Prof. Yogita Mahimkar	
11	NCC	Dr. Deepika Chatterjee	
12	Discipline Committee	Dr. Jayant Apte-C All Class facilitators	
13	Student's Council	Prof. Ashwat Desai	
14	Sports Committee	Prof. Rupa Shah-C Prof. Rekha Mishra Prof. Ragini Pandey Prof. Simmi Chaurasia	
15	Students Welfare	Dr. Anil Dhindhime	
16	Time Table Committee	Dr. Jayant Apte-C Prof. Ameya Tanawade	
17	Unfair Means Committee	Dr. Shagun Srivastava Prof. Rajkumar Jaiswal	
18	Womens Development Cell	Dr. Shagun Srivastava Prof. Priti Jha	
19	Academic Mentor	Dr. Sujata Karmarkar -Principal <i>SK</i>	
20	Staff Academy	Dr. Vandana Dube	
21	Purchase Committee	Dr. Sujata Karmarkar-C <i>SK</i> Prof. Bhavana Vaidya Mr. Jaywant Wagh	
22	Website Committee	Dr. Jayant Apte-C Prof. Ameya Tanawade	
23	Planning Forum	Prof. Daksha Kapadia	



Shuman

Committees 2017-18

Sr. No.	Committee Name	B.Com Section	Self Finance
24	Prize Distribution Committee	Prof. Daksha Kapadia-C Prof. Mittal Shah	
25	Student's Grievance Cell	Dr. Jayant Apte	
26	ISO	Dr. Vandana Dube	
27	Revaluation Committee	Prof. Rajkumar Jaiswal	
28	Admission Committee	Dr. Deepika Chatterjee Dr. Seema Agarwal Dr. Anil Dhindhime Prof. Rajkumar Jaiswal	
29	Prospectus Committee	Prof. Ameya Tanawade-C Prof. Sonali Khade	
30	Placement Committee	Prof. Anju Bohra Prof. Priti Jha Prof. Megha Dhoot	
31	Anti Ragging Committee	Prof. Ashwat Desai	
32	NAAC/IQAC/LIC	Shri Ashok Saraf -C Shri Kailash Parasrampur Dr. Sujata Karmarkar Prof. Bhavana Vaidya Dr. Jayant Apte Prof. Ashwat Desai Prof. Anju Bohra Prof. Sonali Khade	
33	Annual Day Committee	Prof. Nilima Majumdar	
34	Research Cell	Dr. Shripad Joshi-C Dr. Shagun Srivastava Dr. Ashwat R. Desai Prof. Anju Bohra Mrs. Neha Joshi	



Sharma

Committees 2017-18

Sr. No.	Committee Name	B.Com Section	Self Finance
35	Rotaract Club	Prof. Rupa Shah Prof. Simmi Chaurasia	
36	Computer Lab	--	
37	Industrial Visit	--	
38	Accounts & Finance Committee	CA Dr. Jayant Apte	
39	Seminar Committee	--	



Sharma

Sr No	Committee Name	B Com Section	Self Finance
1	Attendance committee	Prof Daksha Kapadia - C Prof Nisha Agarwal Prof Yogita Mahimkar Prof Mittal Shah	Dr Lipi Mukherjee- C Ms. Mmahek Chhabria Prof Prasanna Choudhari Prof Anita Agarwal Prof Megha Khedekar Prof Ankita Kale
2	Department of Lifelong Learning	Dr Seema Agarwal- C Prof Pekha Mishra	
3	Alumni Association	Prof Bhavana Vaidya- C Dr Jayant Apte	Prof Gurunathan Pillai
4	Cultural Association	Dr Shripad Joshi- C Dr Shagun Srivastava Prof Payini Mishra Pandey	Prof Angira Narvekar Prof Mmahek Chhabria Prof Charmie Dalal Prof Alok Hardikar Ms. Mamata Chhajler Prof Mayur Shah
5	Career Guidance Cell & Placement cell	Dr Jayant Apte- C Prof Anju Bohra	Ms. Mamta Chhajler Ms. Preeti Matharu Ms. Mansi Dangarwala Mr. Prasad Anareddy Mrs. Kamala Shriram
6	Exam committee	Prof Gopal Sonar- C Prof Daksha Kapadia Prof Nilima Majumdar Dr Vandana Dube Dr Deepika Chatterjee Dr Shagun Srivastava Prof Rajkumar Jaiswal Prof Ameysa Tanawade Prof Yogita Mahimkar Prof Mittal Shah	Mr. Gurunathan Pillai Ms. Urvi Jain Mr. Alok Hardikar Ms. Prajna Shetty Ms. Bhumika Shah Ms. Sneha Khajane Ms. Anita Agarwal Mr. Prasanna Choudhari Ms. Mamta Chhajler Ms. Archana Mainkar MS. Mansi Dangarwala Ms. Preeti Matharu
7	Library Committee	Mrs Neha Joshi- C All HODs	All course coordinators of self finance
8	Literary Association		
	English	Dr Deepika Chatterjee	
	Hindi	Dr Vandana Dube	
	Marathi	Prof Ameysa Tanawade	
	Gujarathi	Prof Daksha Kapadia	
9	Magazine Committee	Prof Sonali Khade- C Prof Ameysa Tanawade	Ms. Angira Narvekar Ms. Ekta Sinha Ms. Mmahek Chhabria
10	NSS	Prof Rajkumar Jaiswal- C Prof Yogita Mahimkar	
11	NCC	Dr Deepika Chatterjee	
12	Discipline Committee	Dr Jayant Apte- C All Class facilitators	Dr Lipi Mukherjee All course coordinators of self finance
13	Students' council	Prof Ashwat Desai	Prof Prajana Shetty
14	Sports Committee	Prof Rupa Shah- C	Mr. Alok hardikar

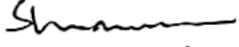


		Prof Rekha Mishra	Ms. Anita Agarwal
		Prof Ragini Pandey	Ms. Megha Khedekar
15	Students Welfare	Dr Anil Dhimdhome	
16	Time Table Committee	Dr Jayant Apte-C	Dr. Lipi Mukherjee
		Prof Ameya Tanawade	Ms. Urvi Jain
			Ms. Prajna Shetty
			Ms. Sneha Khajane
			Ms. Ankita Kale
17	Unfair Means Committee	Dr Seema Agarwal-C	Ms. Kamala Shriram- C
			Ms. Megha Khedekar
			Ms. Ankita Kale
18	Women Development Cell	Dr Sujata Karmarkar- C	Dr Lipi Mukherjee
		Dr Shagun Srivastava	Prof Payal Mane
		Outside member to be notified later Mrs. M. Marathe (outside member)	
19	Academic Mentor	Dr Sujata Karmarkar- Principal	
20	Staff Academy	Dr Vandana Dube	
21	Purchase Committee	Dr Sujata Karmarkar-C	
		Prof Bhavana Vaidya	Dr Lipi Bhattacharya
		Mr Jayawant Wagh	
22	Website Committee	Dr Jayant Apte-C	
		Prof Ameya Tanawade	
23	Planning Forum	Prof Daksha Kapadia	
24	Prize Distribution Committee	Prof Daksha Kapadia-C	Prof Urvi Jain- C
		Prof Mittal Shah	Prof Ekta Sinha
25	Students' Grievance Cell	Dr Jayant Apte	Dr Lipi Bhattacharya
26	Local Managing Committee	Prof Daksha Kapadia	
		Prof Ashwat Desai	
		Mr Jaywant Wagh	
27	ISO	Dr Vandana Dube	
28	Revaluation Committee	Prof Rajkumar Jaiswal	Ms. Archana Mainkar
			Ms. Angira Narvekar
			Mr. Prasad Anareddy
			Ms. Ekta Sinha
			Ms. Charmie Dalal
29	Admission Committee	Dr Deepika Chatterjee	
		Dr Seema Agarwal	
		Dr Anil Dhimdhome	
		Prof Rajkumar Jaiswal	
30	Prospectus Committee	Prof Ameya Tanawade-C	Ms. Angira Narvekar
		Prof Sonali Khade	Ms. Ekta Sinha
			Ms. Mmahek Chhabria
31	Anti Ragging Committee	Prof Ashwat Desai	Prof Gurunathan Pillai
32	NAAC/IQAC/LIC	Shri Ashok Saraf - C	Dr. Lipi Mukherjee
		Shri Kailash Parasarampuria	Ms. Prajna Shetty
		Dr Sujata Karmarkar	
		Prof Bhavana Vaidya	
		Dr Jayant Apte	
		Prof Ashwat Desai	
		Prof Anju Bohra	



		Prof Sonali Khade	
33	Annual Day committee	Prof Nilima Majumdar Other members to be decided later by Prof Bhavana Vaidya	
34	Research Cell	Dr Shripad Joshi- C Prof Anju Bohra Mrs Neha Joshi	
35	Rotract Club	Prof Rupa Shah	
36	Computer Lab		Ms. Mansi Dangarwala
37	Industrial Visit		Prof Alok Hardikar Prof Kamala Shriram
38	Accounts and Finance committee		Dr Lipi Mukherjee- c All Course co ordinators All Committee incharge
39	Seminar Committee		Dr. Lipi Mukherjee- C Mr. Prasanna Choudhari Ms. Kamala Shriram Ms. Ekta Sinha Mr. Prasad Anareddy Ms. Sneha Khajane Ms. Mansi Dangarwala Ms. Ankita kale
40	CAP Committee		Mr. Prasanna Choudhari

Note : All staff members are required to stick to the members mentioned in the above.
Principal and Mrs Bhavana Vaidya may alter the comopsition of the committees if needed.


Dr Sujata Karmarkar
Principal



Ghanshyamdas Saraf college- Committees for the year 2015-16

Sr No	Name of the Committee	Convener	Members	Remarks
1	Attendance Committee	Prof Ameya Tanawade	Prof Yogita Mahimkar	Prof. G. Pillai
2	Department of Lifelong Learning	Dr Seema Agarwal		
3	Alumni Association	Prof Bhavana Vaidya	Dr Jayant Apte Prof Gurnathan Pillai	
4	Cultural Association			
	Cultural in charge - Excl Mauj/ Annual day	Dr Shripad Joshi	Prof Kanchan Luthra Prof Prajna Shetty	
	Annual Day Excl Prize Distribution	Prof Nilima Majumdar	Committee to be formed before annual day in consultation with Prof Bhavana Vaidya	
	Mauj	Prof Snehlata Sharma	Prof Mittal Shah Prof Rashmi Bhattacharya	
5	Career Guidance Cell	Dr Jayant Apte	Prof Prasanna Chaudhary	
6	Exam Committee- B Com	Prof Gopal Sonar	Prof Daksha Kapadia Prof Nilima Majumdar Dr Vandana Dubey Dr Deepika Chatterjee Prof Snehlata Sharma Dr Shagun Srivastava Dr Shripad Joshi Prof Narendra Shah Prof Ameya Tanawade Prof Nisha Khanolkar	Exam wise allocation of duties to be decided by convener in consultation with Prof Bhavana Vaidya
	Exam committee Self Finance	Prof Gurnathan Pillai	Prof Archana Mainkar Prof Aalok Hardikar All course coordinators	Course coordinator to take charge of their respective course
7	Library committee	Mrs Neha Joshi	All HODs	All course co ordinators of self finance
8	Literary Association	English	Dr Deepika Chatterjee	
		Hindi	Dr Vandana dubey	
		Marathi	Dr Shripad Joshi	
		Gujarati	Prof Daksha Kapadia	
9	Magazine Committee	B Com	Prof Saurav Deshpande	
		Junior college	Dr Manju Pandey	
10	NSS	Prof Rajkumar Jaiswal	Prof Sonali Khade	
11	NCC	Dr Deepika Chatterjee		
12	Discipline	Dr Jayant Apte	All class facilitators	
13	Students' Council	Prof Ashwat Desai	Prof Prajna Shetty	All course coordinators
14	Sports	Dr Anil Dhindhime	Prof Sameer Gandhi Prof Aalok Hardikar	
15	Students Welfare	Dr Shagun Srivastava	Dr Anil Dhindhime	



Shuman
2/6/15

Ghanshyamdas Saraf college- Committees for the year 2015-16

Sr No	Name of the Committee	Convener	Members	Remarks
16	Time Table	Dr Jayant Apte	Prof Urvi Jain- Self Finance	
17	Unfair Means	Prof Ashwat Desai- B Com	To be finalised in consultation with Prof Bhavana Vaidya	
		Prof Shubhangi Dharma Self Finance		
18	Women Development Cell	Dr Shagun Srivastava	Dr Lipi Bhattacharya	Other members to be finalised in consultation with Prof Bhavana Vaidya
19	Academic Mentor	Dr Sujata Karmarkar	<i>Principal</i>	
20	Staff Academy	Dr Vandana Dubey	Prof Rashmi Bhattacharya	
21	Purchase Committee	Dr Sujata Karmarkar	Prof Bhavana Vaidya Dr Lipi Bhattacharya Mr Jaywant Wagh	
22	Website committee	Dr Jayant Apte	Prof Ameya Tanawade Prof Aalok Hardikar	
23	Planning forum	Prof Daksha Kapadia	Prof Nisha Khanolkar- Agarwal	
24	Prize Distribution- Annual and Annual Day	Prof Daksha Kapadia	Prof Archana Mainkar	
25	Students' Grievance Cell	Dr Jayant Apte		
26	Local Managing Committee	Prof Gopal Sonar	Dr Shagun Srivastava	To be reviewed when the term of LMC ends
27	ISO	Dr Vandana Dubey		
28	Revaluation	Prof Rajkumar Jaiswal		
29	Admission Committee	Dr Deepika Chatterjee	Dr Anil Dhindhime Dr Seema Agarwal Prof Rajkumar Jaiswal Prof Mittal Shah	
30	Prospectus Committee	Dr Sujata Karmarkar	Dr Deepika Chatterjee	
31	Placement Committee	Prof Rupa Shah- B Com	Prof Aarti Kamath & Prof Swati Chandak- Self Finance	
32	Anti Ragging Committee	Prof Ashwat Desai	Prof Gurunathan Pillai	
33	NAAC/IQAC	Shri Ashok Saraf & Shri Kailash Parasarampuria	Dr Sujata Karmarkar Prof Bhavana Vaidya Dr Jayant Apte Prof Ashwat Desai Mr Jaywant Wagh Mr Bhalchandra Kerkar Mr Vijeet Dalvi	All committee heads/Conveners of B Com and self Finance and all course coordinators <i>+ Chief Coord. SF.</i>

- No change in the composition of any committee be made without express/written permission of the undersigned and Prof Bhavana Vaidya
- Written report to be submitted by convener to the undersigned at the end of each term

Sujata Karmarkar
8/6/15
Dr Sujata Karmarkar

