

## Academic Planner for the Year 2019-20

Month	Planner
May-2019	<ul style="list-style-type: none"> <li>• Printing Prospectus.</li> <li>• Scrutiny of application and admission forms of S.Y.B.Com, T.Y.B.Com, BMS, BMM, BCBI &amp; BCAF.</li> <li>• Meeting with parents and students of junior college (12<sup>th</sup> Standard) for academic counselling.</li> <li>• Admission of the students.</li> <li>• Interviews and continuation of un-aided staff.</li> </ul>
June-2019	<ul style="list-style-type: none"> <li>• Admission of F.Y.B.Com, BMS, BMM, BCAF, BCBI, B.Sc.(IT) by putting up three merit list and finalizing the admission list.</li> <li>• Time table preparation by Time Table Committee.</li> <li>• Meeting of Principal with Teaching and Non-Teaching Staff on the re-opening day.</li> <li>• Formation of various committees.</li> <li>• Meeting of the Principal with respective departments and committees.</li> <li>• Admission procedure for M.Com.</li> <li>• Commencement of F.Y, S.Y., T.Y. and M.Com Part-II lectures.</li> </ul>
July-2019	<ul style="list-style-type: none"> <li>• Planning examination schedule.</li> <li>• Students' enrolment for extension activities.</li> <li>• Address by Principal to F.Y. students.</li> <li>• Guru Poornima celebration by Marathi Literary Association.</li> <li>• Different Activities like Tree Plantation, Activities by Rotaract Club etc.</li> </ul>
August-2019	<ul style="list-style-type: none"> <li>• Preparation of F.Y. &amp; S.Y. ATKT examination.</li> <li>• Remedial lectures for ATKT students.</li> <li>• Planning Forum will organise A.D. Shroff Memorial Elocution</li> <li>• Training programmes/orientation for students carrying out extension activities.</li> <li>• Independence Day Celebration.</li> <li>• Committee Activities</li> </ul>
	<ul style="list-style-type: none"> <li>• Hindi Divas Celebration.</li> <li>• F.Y. and S.Y. (Sem-I &amp; Sem-III) examination.</li> <li>• Meeting parents of students who are defaulters in attendance.</li> </ul>

September-2019	<ul style="list-style-type: none"> <li>• Blood donation drive will be conducted by Rotaract Club and NSS.</li> </ul>
October-2019	<ul style="list-style-type: none"> <li>• Centralized Assessment of Sem- I &amp; III answer books.</li> <li>• Processing of results and collection of mark sheets.</li> <li>• 7 Days Special Residential Camp by NSS volunteers.</li> </ul>
November-2019	<ul style="list-style-type: none"> <li>• Processing of results and declaration of Sem-I &amp; III results.</li> <li>• Placement Activities</li> <li>• Career Guidance Activities for TY Students</li> </ul>
December-2019	<ul style="list-style-type: none"> <li>• Educational Tour/Industrial Visit to Kerala,</li> <li>• Different Committee Activities</li> <li>• Sports Day</li> <li>• Degree Distribution Ceremony</li> <li>• Annual Day</li> <li>• Christmas Vacation.</li> </ul>
January-2020	<ul style="list-style-type: none"> <li>• Intercollegiate Festival “MAUJ”</li> <li>• Remedial lectures for ATKT students.</li> <li>• Commerce Association will Organise Commerce Quiz.</li> </ul>
February-2020	<ul style="list-style-type: none"> <li>• Farewell to final Year Students</li> <li>• National Conference</li> <li>• Job Fair</li> </ul>
March-2020	<ul style="list-style-type: none"> <li>• Sem-II &amp; IV Examinations.</li> <li>• Conducting T.Y. B.Com University examination.</li> <li>• CAP for Sem-II &amp; IV examination.</li> <li>• Collection of mark sheets of semester examination.</li> </ul>
April-2020	<ul style="list-style-type: none"> <li>• Processing checking and declaration of results.</li> <li>• CAP for T.Y. assessment.</li> <li>• Term end meeting of teaching staff.</li> </ul>