

## Academic Planner for the Year 2018-19

| Month          | Planner   |
|----------------|---|
| May-2018       | <ul style="list-style-type: none"> <li>• Printing prospectus.</li> <li>• Scrutiny of application and admission forms of S.Y.B.Com, T.Y.B.Com, BMS, BMM, BCBI &amp; BCAF.</li> <li>• Meeting with parents and students of junior college (XIIth Standard) for academic counselling.</li> <li>• Admission of the students.</li> <li>• Interviews and continuation of un-aided staff.</li> </ul>   |
| June-2018      | <ul style="list-style-type: none"> <li>• Admission of F.Y.B.Com, BMS, BMM, BCAF, BCBI, B.Sc(IT) by putting up three merit list and finalizing the admission list.</li> <li>• Time table preparation by Time Table Committee.</li> <li>• Meeting of Principal with Teaching and Non-Teaching Staff on the re-opening day.</li> <li>• Formation of various committees.</li> <li>• Meeting of the Principal with respective departments and committees.</li> <li>• Admission procedure for M.Com.</li> <li>• Commencement of F.Y., S.Y., T.Y. and M.Com Part-II lectures.</li> </ul> |
| July-2018      | <ul style="list-style-type: none"> <li>• Planning examination schedule.</li> <li>• Students' enrolment for extension activities.</li> <li>• Address by Principal to F.Y. students.</li> <li>• Guru Pornima celebration by Marathi Literary Association.</li> <li>• Different Activities like Tree Plantation , Activities by Rotract Club etc</li> </ul>  |
| August-2018    | <ul style="list-style-type: none"> <li>• Preparation of F.Y. &amp; S.Y. ATKT examination.</li> <li>• Remedial lectures for ATKT students.</li> <li>• Planning Forum will Organise A.D. Shroff Memorial Elocution</li> <li>• Training programmes/orientation for students carrying out extension activities.</li> <li>• Independence Day Celebration.</li> <li>• Committee Activities</li> </ul>   |
| September-2018 | <ul style="list-style-type: none"> <li>• Hindi Divas Celebration.</li> <li>• F.Y. and S.Y. (Sem-I &amp; Sem-III) examination.</li> <li>• Meeting parents of those students have less attendance.</li> <li>• Blood donation drive will be Conducted by Rotract Club and NSS.</li> </ul>  |
| October-2018   | <ul style="list-style-type: none"> <li>• Centralized Assessment of Sem- I &amp; III answer books.</li> <li>• National Conference.</li> <li>• Processing of results and collection of mark sheets.</li> <li>• Garba Ras by Students' Council.</li> <li>• 7 Days Special Residential Camp by NSS volunteers.</li> </ul>   |
| November-2018  | <ul style="list-style-type: none"> <li>• Processing of results and declaration of Sem-I &amp; III results.</li> <li>• Placement Activities</li> <li>• Career Guidance Activities for TY Students</li> </ul>   |
| December-2017  | <ul style="list-style-type: none"> <li>• Educational Tour</li> <li>• Different Committee Activities</li> <li>• Sports Day</li> </ul>  |
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| January-2019  | <ul style="list-style-type: none"> <li>• Remedial lectures for ATKT students.</li> <li>• Commerce Association will Organise Commerce Quiz.</li> <li>• Christmas Vacation.</li> </ul>   |
| February-2019 | <ul style="list-style-type: none"> <li>• Farewell</li> <li>• Degree Distribution Ceremony</li> <li>• Job Fair</li> </ul>   |
| March-2019    | <ul style="list-style-type: none"> <li>• Sem-II &amp; IV examinations.</li> <li>• Conducting T.Y. B.Com University examination.</li> <li>• CAP for Sem-II &amp; IV examination.</li> <li>• Collection of mark sheets of semester examination.</li> </ul> |
| April-2019    | <ul style="list-style-type: none"> <li>• Processing checking and declaration of results.</li> <li>• CAP for T.Y. assessment.</li> <li>• Term end meeting of teaching staff.</li> </ul>   |