



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	GHANSHYAMDAS SARAF COLLEGE OF ARTS AND COMMERCE
Name of the head of the Institution	Dr. (CA) Jayant Apte
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	022266812350
Mobile no.	9821125965
Registered Email	gsgc@rajasthani.org.in
Alternate Email	jayant.apte@sarafcollege.org
Address	RSET Campus, Sunder Nagar, S.V. Road
City/Town	Malad (West), Mumbai
State/UT	Maharashtra
Pincode	400064

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Ashwat Desai			
Phone no/Alternate Phone no.		02266812350			
Mobile no.		9321153535			
Registered Email		naac.gscs@sarafcollege.org			
Alternate Email		ashwat.desai@sarafcollege.org			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="https://www.rset.edu.in/gscs/naac/">https://www.rset.edu.in/gscs/naac/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		<a href="https://www.rset.edu.in/gscs/schedule/">https://www.rset.edu.in/gscs/schedule/</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.23	2013	23-Mar-2013	22-Mar-2018
<b>6. Date of Establishment of IQAC</b>			16-Dec-2004		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
E-Cell organised Webinar on An Overview of Key Ingredients on Building a	08-Jan-2019 01		5		

Start up		
IQAC organised a Faculty Training Programme Bloomberg Market Concept	01-Mar-2019 15	25
IQAC organised One Day Interdisciplinary International Conference in association with ACCA based on theme	10-Oct-2018 01	152
Career Guidance and Placement Cell in association with ICAI organised workshop on GST for Faculty and Students.	07-Jul-2018 02	90
Career Guidance and Placement Cell organised Job Fair in association of Bridespan and SDVTII	01-Mar-2019 01	343
Session on Personality Development for Students and Staff	15-Feb-2019 01	220
Seminar on Financial Wellness and Career Opportunity	03-Aug-2018 01	140
Session on Building Youth Excellence through Employability Services and Technology Programme offered by Technoserve-NGO	15-Oct-2018 01	200
Conducted Certificate Course in Building Youth Excellence through Employability Services and Technology Programme offered by Technoserve-NGO	01-Oct-2018 60	101
Financial Literacy Awareness Session was organised for Faculty and Students	26-Sep-2018 01	55
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Student Welfare	state Government	2019 0	0
<a href="#">View File</a>				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

- IQAC organised One Day Interdisciplinary International Conference in association with ACCA based on theme 'Bridging the Gap: Recent Trends in Business and Accounting Practices in a Global Context'.
- Faculty Training Programme "Bloomberg Market Concepts."
- Formation of Entrepreneurial Cell.
- Organised regular capacityenhancing workshops for faculty, nonteaching staff and students.
- IQAC and Self Finance Department Organised Various Departmental Fairs.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Enrolment of Foreign Students	• During the current academic year 201819 13 International Students and 8 NRI students have enrolled themselves for Various Graduation and Post Graduation Courses in our college.
Development Programmes for Students for Overall Development, Career Counselling and Placements.	• Workshop on GST • Seminar on Financial Wellness and Career opportunities. • Session by Technoserve to orient students about "Building Youth Excellence through Employability Services and Technology Programme" • Session on Personality Development for Students and Staff. • Awareness Session about UPSC/IBPS exam about SSB Educational Trust. • Financial Literacy Awareness Session by ICICI Academy of Skills. • Workshop on Application of E

	<p>Commerce, Website Designing and Development. • Session developing positive attitude and mindset for career and soft skills. • Session on Mutual Funds / Session on Invest to create Wealth. • Session on Group Discussion. • Session on Investor Awareness. • Session By Bombay Stock exchange institute for training programme in Financial Markets sales and operations. • Industrial Visits • Session on aptitude training and corporate expectations by PIBM • ABC Training Session • BSE Start-up launches session. • Session by Global School of Investment banking and wealth management. • Session on presentation skills by TIME institute. • Session on Careers in BFSI Sector. • Job Fair • Workshop on Financial Planning and career planning as a Financial Planner. • Leadership Development Programme. Along with this for overall development of Students Self Finance Department organised various Departmental Activities. • Innovation -2019 • Finansiera- 2019-12-24 • Curienzo • Finansko • Techn-O-Wizz 1.0</p>
<p>Feedback from students and teachers on five quality parameters related to curriculum.</p>	<p>The feedback from students in each department after completion of each semester examinations are collected and analysed. Consolidated reports were sent to the departmental heads for communicating &amp; discussing the results with the teachers.</p>
<p>Promulgate Entrepreneurship at student level</p>	<p>Our college established a Special Cell Named as E- Cell this year. The Main objective of this Cell was to develop Entrepreneurs and to fulfil their Entrepreneurial Dreams. Following activities were organised by this cell during the year: • "A talk by thought provoking Entrepreneurs" on 27th September, 2018. • Webinar on "An overview on Key Ingredients on building a start -up."</p>
<p>Promote Research among Students</p>	<p>Miss Shruti Dashpute of TY BMS and Jayraj Chavan of SY BMS presented a Research Paper and secured first position in the national Level Intercollegiate research Conference for students on "A Road Map to the Indian Economic Development" on 4th September 2018 at K.E.S. Shroff College, Kandivali (W) Mumbai.</p>
<p>Faculty Training Programme</p>	<p>Bloomberg Professional Service-</p>

Bloomberg's Core Offering - is a global Software platform that provides transparent and reliable financial, economical information across all market sector. Bloomberg is also a powerful tool for our Faculty for Pedagogy and Research. Ghanshyamdas Saraf is the first undergraduate college in Mumbai to have such facility. This year Faculty training Programme was Arranged for Teachers for enhancing their Data Analysis Techniques to help them in their Research. 25 teachers have Completed Level - 1 programme.

Promote Research

Taking into cognizance the growing importance of research and the need to channelize the research aptitude and skills of faculty members in the College, Research Cell of Ghanshyamdas Saraf College of University of Mumbai in the subject of Commerce and Economics has registered 4 students for Pursuing their Research. . Further, the Cell has assisted young faculty members and Students in preparation of synopsis and for research proposals to be submitted to the University where they are taking admissions in the Ph. D Programme. In this Year four faculty Members have completed their Ph.D : 1. Dr. Ameya Tanawade , Assistant Professor , Department of Accountancy 2. Dr. Rupa Shah, Assistant Professor, Department of Commerce. 3. Dr. Mittal Shah, Assistant Professor, Department of Accountancy. 4. Dr. Mmahek Chhabria, Assistant Professor , Department of BMS.

Inculcate Value Based Education through Green Initiative

To Inculcate values among the Students and sensitize them towards Society, college has taken certain initiatives which will help in Providing different opportunities to the students in Health awareness, providing basic and supportive education to underprivileged children. The college has installed " Sanitary Pad dispensing machine" for girls students The college has further taken steps to promote "Green Initiative" by taking various initiatives such as:-

- Rain Water Harvesting
- Installation of Solar Panels in Girls Hostel
- E-Waste Disposal Management
- Plastic Waste Recycle Management (Installed Plastic disposal machinery in the campus)
-

Digital Work stations to encourage paperless culture.

Meeting global demands in higher education

With the advent of globalization, internationalization and liberalization of education has become a necessity. With its strong heritage and foundation, GSCC has responded very meaningfully to these opportunities and is able to take up many international programmes and collaborations that have come its way. The College has expanded its linkages with various Institutes and Industries. For this College has Entered into MOU with Institute like :

- CASI Global, New York to promote the cause and Knowledge of CSR and Sustainability. With this arrangements College Provides Certificate Courses which meet Global Demand.
- To Upgrade knowledge of Students in Financial Markets an MOU have been entered with Bombay Stock Exchange Institute for Skill based CSR - Funded training program in Financial Markets sales and operation.
- For Enhancing Employability among the students a MOU have been entered with NGO Like Technoserve for conducting "Youth Employability Program" For enhancement of Employability and work place skills for deserving youth"
- To Train the students for Professional Programmes college has entered an MOU with FINPLAN International Education. FINPLAN has made college as its official Centre for providing different Diploma and Certificate Courses by Association of Chartered Certified Accountants ( ACCA).
- With Arrangement with Bloomberg , this year college has trained 77 Students in Bloomberg Market Concepts.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Council of College	11-May-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit	16-Jan-2013
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2019
Date of Submission	20-Mar-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p><b>Accounting:</b> The College uses accounting package "Tally" for its accounting functions. <b>B. Administration:</b> For non accounting function, the college uses MS word and Excel. ERP has developed MIS for smooth functioning of administration. All the basic records are maintained on computer. The college has a main server to store the data. All the PCs are in a network. Regular back up policy is in place. Each PC has an individual user password. M.I.S. is used for maintenance of infrastructure and other facilities. Issues related to infrastructure are communicated via Email to the facility manager. The Biometric system is used to record attendance of staff. RFID cards are used for recording attendance of students. SMS gateway sends important notifications to different stakeholders of the college. <b>C. Admission:</b> Admission process of the students is done online. Admission module helps in conducting the admission process of all UG and PG students smoothly. Students are required to complete the admission formalities by filling up their information online. This admission module helps in generating information as required for admitting the students. Merit list is also generated based on which students are admitted in the college. <b>D. Others:</b> Website of the college is also updated on regular basis.</p>

Part B

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**



1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Appointment of Qualified Faculty - Institution hires qualified faculty as per the UGC norms. For conducting interview, Vice-chancellor nominee is appointed from University along with subject experts across different specializations, Principal and Management members. 2. Examinations - Regular class test , mid-term examinations, regular assessment , viva-voce, remedial and tutorial classes are conducted for continuous evaluation of the students. For the smooth conduct of examinations appointment of examiners, collection of question paper, collection and compilation of continuous evaluation marks, declaration of result using CGPA system. 3. Leave Management - All faculty members of the institution apply for different types of leaves (SL, CL, and DL) and information goes for necessary approval to the Head of the Institution. The same goes to HR for keeping a record of total number of leaves consumed by the faculty throughout the year and the balance leave available with faculty. The daily attendance is tracked through biometric technology. As per the University guidelines. 4. Distribution of Workload and Teaching Plan (as per UGC and DHE norms) -At the beginning of the academic session departmental meetings are held academic diary , handbook are provided to each teacher. Syllabus are distributed to the teachers after discussion with them, number of classes of each topic with the syllabus credits. Time-table committee sets the time table as per the norms set by the University. Individual timetable is distributed, departmental and class timetable is displayed in the respective classrooms on the first day of the class. 5. Co-and Extra-curricular activities -Institution believes in overall development of the student by creating employability along with learning amongst students through arranging certificate course and value added courses like E-taxation course and GST practices and procedures , banking employability skill program , by various companies Kotak Mahindra Bank, Reliance Group, Axis securities, Datamatics, Capital First, Capgemini , L&T . Infosys, Wipro, HR reflections, ICICI, Prudential, Sutherland Global Services, Epicenter Technologies, Asit C Mehta investment Intermediaries ltd, HDB financial services. Redreamz, Reliance smart, etc, NSS students participated in 7 days Special residential Camp at Aastha Trust (Karvale Village) , students participated in Street Play Competition on Unity and Diversity, ,DLLE students participated for aid of Kerala Flood relief, guest talk on self defence organised to demonstrate the various techniques of self defence in a very simple and interesting manner, attended by all the students of the institution. 6. Attendance - Recording student's attendance of all lectures and tutorials conducted for UG and all PG programmes. The college follows the criteria of 75% attendance for students and the attendance is monitored on regular basis. 7. College Website - The institution website consist of college information regarding courses and admission, and is regularly updated with various activities held in college. 8. Completion of Syllabus - The institution department takes care of the completion of syllabus by respective subject faculty. This is monitored and controlled through the Lesson plan which is prepared by subject faculty and approved by Head of Department. This is further maintained on daily

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate Course in E-Taxation-Direct tax	Nil	12/08/2018	90	Employability	Knowledge about Filing tax returns Online

Certificate Course in GST Practices and Procedure	Nil	06/01/2019	90	Employability	Knowledge about GST
Building Youth Excellence through Employability Services and Technology Program	Nil	10/08/2018	60	Employability	Knowledge about making oneself employable
Personality Development Session by CASI Global	Nil	15/01/2019	1	Employability	Knowledge about Personality Development
BSE-Financial Markets	Nil	10/01/2019	60	Employability	Knowledge about Financial Market

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Nil	18/06/2018
<a href="#">View File</a>		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Nil	18/06/2018

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	213	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Preparatory Classes for Banking Exams	01/10/2018	42
Youth Employability Skills Program (Technoserve)	10/08/2018	101
Training on Body language and Communication (Pathshala)	18/12/2018	60
NISM Mobile	30/03/2019	24

Financial Literacy Awareness Session (ICICI Academy)	26/09/2018	55
CASI Global	15/01/2019	23
Workshop on GST in association with ICAI	07/07/2018	90
NISM module -Mutual Fund	30/09/2018	24
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Industrial Visit to Amul Factory (Virar)	59
BCom	Industrial Visit to I-Medita (Pune)	26
BCom	Industrial Visit to Henkel (Koparkhairane)	16
BCom	Industrial Visit to Chandigarh, Delhi ,Dharamshala	99
BCom	Internship with Aditya Birla Capital	22
BCom	Visit to Barclays bank (Nirlon Park)	15
BCom	Internship with Kotak Mahindra bank	2
BCom	Internship by HR reflections	3
BCom	Internship by Xotik Frujus Pvt Ltd.	6
BCom	Internship with POP India	19
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Teachers Feedback Institution obtains feedback from the teacher every Academic Year, after the semester examination. The faculty gives feedback for all the theory and practical courses taught by them in the year. The areas covered

during the feedback are questions based on the syllabus, assessment of answer books, Satisfaction about teaching methodology, relevance of course content, Faculty approachability towards students, Syllabus coverage, organisation of lectures, use of modern tool through satisfaction survey, new modes of teaching, adoption of ICT in lesson plan. Student Feedback Institution also conducts feedback from students every Academic Year, after the semester examination. The student gives feedback for all the theory and practical courses taught to them in the year. The points covered while conducting the feedback are based on questions based on the syllabus, adequacy of syllabus, evaluation of their answer books, satisfaction about teaching methods, teachers' approachability towards them, Faculty's ability to teach subject and control the class, Syllabus coverage, planning of lectures, use of modern tool and implementation of the tools and satisfaction among students of it, approach of teachers towards the students. Parents Feedback Institution conducts feedback from the parents, where parents give feedback on various criteria mentioned in the feedback form, the feedback from the parents is collected during the Parents Teachers Meeting (PTMs) which is held at regular intervals by the Institution. Feedback is taken on the curriculum relevance of it on the real life situation of the students, how important is the course from their perspective for their wards. The points are calculated according to the grades given by the parents in various criteria. The grades are given as A, B, C, D (where A Very Good, B Good, C Satisfactory, D Unsatisfactory). The Average and percentage of various criteria are calculated. The strength and weakness are summarized. The proposals given by the different committees and departments are discussed for necessary action and improvement. The data is analyzed and the suggestions are considered and placed before the IQAC Committee for discussion and for possible incorporation for overall development. Management supports student involvement through seminars, student's innovations for the further development of curriculum.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	M. com	222	477	22
MA	MAFTNMP	61	48	21
MA (Journalism)	MACJ	65	49	21
BA	BMM	140	716	136
BMS	BMS	145	1517	143
BCom	B.Sc (IT)	72	433	64
BCom	BFM	72	210	54
BCom	BCBI	138	439	106
BCom	BCAF	141	1127	134
BCom	B.Com	894	3347	861

[View File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2018	4477	469	48	0	6

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
54	49	10	5	0	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Institute has a well defined policy of mentoring newly admitted under graduate students. Institute assigns to every teaching faculty the role of mentor to the newly admitted students. Every class division is assigned to a faculty member as class Facilitator at the beginning of the year. The class Facilitator acts as a mentor for the students of that respective class. Each Mentor meets their students regularly and guides them in their studies and extra-curricular activities. Mentor motivates the students to attend their lectures regularly and participate in maximum number of co-curricular and extra curricular activities and in other areas of their interest. Mentoring is given to First Year Students by Teacher by the way of mentoring in academic performance, for overall development through different co-curricular and extra curricular activities. As for Second Year and final year Student College have a separate in-house counseling centre. College is having an in-house counseling centre named as “Ramdhar Maheshwari Career Counseling Centre” for counseling the students on their career planning and also to overcome their stress and personal problems. In addition, the tutorial system where faculty members interact with a small group of student ensures one-to-one academic interaction and informal mentoring as well.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1762	54	1:33

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	13	5	0	15

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Rupa Shah	Assistant Professor	Awarded by Ph.D Degree in Business Policy and Administration by University of Mumbai

2018	Dr. Ameya Tanawade	Assistant Professor	Awarded by Ph.D Degree in Accountancy by University of Mumbai
2018	Dr. Mittal Shah	Assistant Professor	Awarded Ph.D Degree in Business Policy and Administration by University of Mumbai.
2018	Dr. Mmehak Chhabria	Assistant Professor	Awarded Ph.D Degree in Business Policy and Administration by University of Mumbai.
2019	Dr. Rupa Shah	Assistant Professor	Received Minor Research Grant Project for Carrying Research in the field of Commerce by University of Mumbai.
2019	Dr. Rupa Shah	Assistant Professor	Best Research Paper at International Conference held at Asia Pacific University, Kuala Lumpur Malaysia.
2019	Dr. Ashwat Desai	Associate Professor	Recognised as Ph.D guide for university of Mumbai
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCAF	SEM IV	04/05/2019	28/05/2019
BCom	BCAF	SEM III	03/11/2018	23/12/2019
BCom	BCAF	SEM II	12/04/2019	29/05/2019
BCom	BCAF	SEM I	10/12/2018	17/01/2019
BCom	BCOM	SEM VI	12/04/2019	19/06/2019
BCom	BCOM	SEM V	03/11/2018	12/02/2019
BCom	BCOM	SEM IV	03/05/2019	08/06/2019
BCom	BCOM	SEM III	03/11/2018	18/01/2019

BCom	BCOM	SEM II	09/05/2019	08/06/2019
BCom	BCOM	SEM I	07/12/2018	06/02/2019
<a href="#">View File</a>				

#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Ghanshyamdas Saraf college is affiliated to University of Mumbai and adheres to the syllabus laid down by the university. Standardized and systematic Examination and Evaluation system is present. The internal examinations help to evaluate the conceptual clarity of the learners in different courses. For Continuous evaluation Group discussions, PowerPoint presentations, debate competition, dissertations, s and report preparation, assignments etc. are given to students. Result Analysis is discussed in the departmental meeting and effective action is taken to improve whenever necessary. The teachers make an analysis of the performance of students after every internal test and external examination in departmental meetings. The college takes various steps to carry out a continuous internal evaluation ( CIE) system which are as follows:

- Assessment strategies - Measuring the academic progress of the students through internal assessment, result analysis, attendance, and project method and through academic units and functionaries.
- Parent teacher meeting /monitoring - Parents are invited at least once in a semester to discuss the progress of their wards
- The faculty (mentor) regularly interacts with the assigned students to access and monitor the progress of each student and the same is communicated to the parents.
- Remedial Classes are conducted for the slow learners

Performance of the students is monitored by the Head of Department and the necessary feedback is given to the Principal and concerned faculty members. All these matters are also put up and discussed in the Local Managing Committee (LMC) meeting.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College ensures effective time management and timeliness. It receives the university given timeline and adheres to it. In the beginning of the academic year, academic calendar is published by the college on the website. It gives a time plan for the curricular as well as the extracurricular activities for the students. The college carries out effective planning to stick to academic calendar. This allows the teachers and the students to space out their teaching and learning and regular assessment of the same. Following the institution academic calendar, every department creates internal calendars to ensure timely delivery of syllabus. Every teacher follows a strict agenda that is discussed and approved by the head of their respective departments. Time Table for examination, class room allocation, supervision duty chart for the teachers and duty chart for non teaching staff is prepared and displayed well in advance. Monthly Teaching plan is prepared by every faculty member to ensure that the syllabus is completed properly and well in time.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.rset.edu.in/gscce/program-outcome/>

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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BCOM	BCom	BCOM	731	650	88.92
BCAF	BCom	BCAF	136	126	92.65
BCBI	BCom	BCBI	114	108	94.73
BFM	BCom	BFM	59	53	89.83
BSCIT	BCom	BSCIT	60	38	66.66
BMS	BMS	BMS	125	115	92
MCOM	MCom	MCOM	210	168	80
MCOM	MCom	MCOM	179	148	82.68
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.rset.edu.in/download/gscs/students-satisfaction-survey-report-2018-19.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Academic Planning and Development, University of Mumbai	30000	12000
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
IQAC organised One Day Interdisciplinary International Conference in association with ACCA based on theme 'Bridging the Gap: Recent Trends in Business and Accounting Practices in a Global Context'	IQAC and Accountancy Department	10/10/2018
Workshop on Application of E Commerce ,website Designing and Development	BSC IT	27/09/2018
Workshop on GST for Faculty and Students.	Accountancy	07/07/2018
Session on " Finance Mentorship Program" by Global School of	Commerce	13/02/2019



Investment Banking and Wealth Management		
IQAC and Entrepreneurial Cell Organised " A talk by thought provoking Entrepreneurs"	Self Finance and Commerce	27/09/2018
Session on Personality Development for Students and Staff	Self Finance and Commerce	15/02/2019
Session on " Building Youth Excellence through Employability Services and Technology Programme' offered by Technoserve-NGO	Self Finance and Commerce	15/10/2018
Financial Literacy Awareness Session was organised for Faculty and Students	Self Finance and Commerce	26/09/2018
A Training Programme was organised by Financial Planning Academy	Self Finance and Commerce	05/10/2018

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Viewer's perception towards surrogate advertisements	Dr. Rupa Shah	Shree. Ramakrishna College, Chennai	19/10/2018	Best research paper
Cashless economy and its impact on consumer behaviour	Dr. Rupa Shah	Clara's college	16/03/2019	Best research paper presenter
Special contribution trophy of field co-ordinator	Dr. Seema Agarwal	Mumbai University	16/02/2019	Special contribution as a field co-ordinator of DLLE(Mumbai University)

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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NA	NA	NA	18/06/2018

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## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International

0	0	0
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3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	COMMERCE	12	5.5
International	ACCOUNTANCY	4	5.5
National	ECONOMICS	1	6.58
International	ECONOMICS	13	6.58
International	Mathematics, Statistics Computer Science	3	5.5
International	LAW	2	5.5
International	Foundation Course	1	5.5
National	Self Finance Department	1	5.63
International	Self Finance Department	29	5.63

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Accountancy	3
Self Finance	6
Economics	1
Law	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2018	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2019	0	0	0

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	4	1	16
Presented papers	62	2	0	0
Resource persons	0	0	0	2

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### 3.4 – Extension Activities

#### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Combined Annual Training camps (RDC)	NCC	3	53
Beach clean Drive	NCC	3	21
ODF Awareness Rally Drive	NCC	3	42
Walkathon-to support no honking	NCC	3	30
Rally to support Swach bharat Abhiyaan	NCC	3	25
Special Residential 7 Days Camp at Aastha Trust Karvale village ,Palghar	NSS	2	27
Anti plastic rally	NSS	2	34
Rally organized by Maharashtra Addiction Eradication center	NSS	2	38
Blood Donation drive	NSS	2	50
Tree plantation	NSS	2	34

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#### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Poster Making Competition in	BEST POSTER ( 3rd Prize))	DLLE University of Mumbai	2

Udaan Fest			
D-fest , KES Shroff College	Mr. D Fest	DLLE University of Mumbai	1
D-fest , KES Shroff College	Treasure Hunt	DLLE University of Mumbai	5
Fest , Vidhya Vikas	sketching	Fest , Vidhya Vikas college, Mumbai	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Beach Clean Derive	NCC	Beach clean Drive(24th September 2018)	3	21
ODF Awareness programme	NCC	ODF Awareness Rally Drive(26th September 2018)	3	42
Swacch Bharat Abhiyaan	NCC	Rally to support Swach bharat Abhiyaan(5th December 2018)	3	25
Cleanness Drive	NCC	Slum Area Cleanliness Drive(8th December 2018)	3	20
Peace Relly for Phulwama Attack	NCC/Rotract/DLLE	Peace rally for soldiers who lost their lives in Phulwama attacks(18th February 2019)	6	305
Water Saving Initiatives	NCC	Water saving rally(20th March 2019)	3	30
Swacch Bharat Abhiyaan	NCC	Mission Swachat a(15thSeptember -2nd October 2018)	3	90
Beach Clean Derive	Rotaract Saraf College	Cleanathon beach cleanup drive(18th Sepetember 2018)	2	117
Plastic Free Mumbai	Rotaract Saraf College	Plastic fishing(22nd September 2018)	2	14

Shiksha Abhiyaan	NSS	Shiksha Session(8th September ,9th 23rd February 2019)	2	25
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### 3.5 – Collaborations

#### 3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
One Day Interdisciplinary International Conference in association with ACCA based on theme 'Bridging the Gap: Recent Trends in Business and Accounting Practices in a Global Context'	152	Self Financed	01
Bloomberg training programme	105	Self Financed	15
Webinar on 'An Overview of Key Ingredients on Building a Start up' with with Co-founder and CEO of JIO gen-next	05	Self Financed	01
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#### 3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship opportunity	POP India	20/07/2018	19/08/2018	19
Youth Employ ability	Building Youth Excellence through Employability Services and Technology Programme	Technoserve	10/08/2018	09/09/2018	101
On-the-job training	Earn and Learn	My Insurance Club	24/08/2018	23/11/2018	14

	Programme				
Internship	Winter Internship opportunity	Aditya Birla Capital	25/09/2018	24/12/2018	22
Placement oriented training	Certificate programme in Financial Markets - sales and operation	Bombay Stock Exchange Institute	10/01/2019	09/02/2019	47
Internship	Internship opportunity	Kotak Mahindra Bank	10/01/2019	09/04/2019	2
Internship	Internship opportunity	HR Reflaction	18/01/2019	17/04/2019	3
Internship	Internship opportunity	Future Genreralia India Insurance Pvt. Ltd.	01/02/2019	31/05/2019	16
Internship	"Finance Mentorship Program"	Global School of Investment Banking and Wealth Management	13/02/2019	12/03/2019	16
Internship	Internship opportunity	Hindustan Times	15/02/2019	14/03/2019	200
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
BSE Institute Limited	04/02/2019	Skill Based -CSR - funded training programme in financial Markets - sales and operations	47
CASI Global, New York	18/09/2018	To help students in Gaining Industry based knowledge through online Education	21
FINPLAN International Education	15/10/2018	Assistance and training to Students for Professional Programme	6
Technoserve	01/10/2018	Youth Employability Programme	101

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20188000	10100000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	16.11.16.000	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25102	2570567	2354	338600	27456	2909167
Reference Books	16358	5265276	401	136480	16759	5401756
e-Books	3055000	13625	80000	3900	3135000	17525
Journals	123	419041	32	36546	155	455587
e-Journals	19468	8000	6000	2000	25468	10000
CD & Video	191	56212	0	0	191	56212
Others (specify)	301	119994	15	20962	316	140956

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Prof Yogita Mahimkar	Direct Taxation	Gold Academy	18/03/2019
Dr. Mittal Shah	Management Accounts	Gold Academy	22/11/2018
Prof Nilesh Gadoya	Business Law	Gold Academy	03/10/2018
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	62	38	62	0	0	24	0	512	0
Added	0	0	0	0	0	0	0	0	0
Total	62	38	62	0	0	24	0	512	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS
--------------

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Gold Academy	<a href="http://www.goldelearning.com/">http://www.goldelearning.com/</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2801500	3417753	20188000	10100000

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities including Computer Laboratory and Classrooms etc. are made available for all students. The classrooms, furniture and fixtures are utilized regularly for the students but sometime it is also made available for conducting various value added courses like ACCA, CFP, Skill Academy, BSE Institute and CASI Global. The maintenance and the cleaning of the classrooms and the computer laboratory is done with the help of Housekeeping Department, the contract of which has been given to outside agency. The college has adequate number of the computers with internet connections and the utility soft wares are distributed in different locations such as administrative office, computer laboratory, library, staff room etc. The office computers are also connected through the LAN and office software makes work easier and systematic. The library is also provided with LAN facility for the computers and they are loaded with the library software. The college website is maintained regularly by AMC with outside agency. Academic and Support Facilities : The academic



support facilities like library, sports and the other platforms supporting overall development of the students like NSS, NCC and DLLE is open only to the college students. A provision of the budget for the library maintenance is made by the college management. The sports department of the college has adequate infrastructure consisting of the sports room and the sports ground which can be used by student and staff. Career Guidance and Placement Cell of the college provides opportunity to students to get access to corporate world and make them employable.

<http://www.rset.edu.in/gsc/infrastucture-policy>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Welfare Fund	50	123300
Financial Support from Other Sources			
a) National	IRB Endowment Scholarship Fund, BKT Endowment Freeship Fund, JBB Endowment Freeship Fund	12	132000
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Financial Literacy Awareness Session was organised for Faculty and Students.	26/09/2018	55	ICIC Academy of Skills
Conducted Certificate Course preparatory Course for Government examination In Association with SSB Institute.	01/10/2018	42	SSB Educational Trust
Certificate Course in GST Practices and Procedure	06/01/2019	68	Skill Development and vocational Institute of India
Certificate Course in E-Taxation- Direct tax	12/08/2018	75	Skill Development and vocational Institute of India
Conducted Certificate Course in Building Youth	10/08/2018	101	Technoserve

Excellence through Employability Services and Technology Programme" offered by Technoserve- NGO			
Session on Building Youth Excellence through Employability Services and Technology Programme offered by Technoserve- NGO	15/10/2018	200	Technoserve
Seminar on Financial Wellness and Career Opportunity	03/08/2018	140	National Stock Exchange
Session on Personality Development for Students and Staff	15/02/2019	220	Hindustan Times
Career Guidance and Placement Cell in association with ICAI organised workshop on GST for Faculty and Students.	07/07/2018	90	ICAI
E-Cell organised Webinar on An Overview of Key Ingredients on Building a Start up.	08/01/2019	5	JIo Gen- Next
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	ICAI Workshop on GST	0	90	0	0
2018	Orientation Session by POP India	0	80	0	0
2018	Seminar on Financial Wellness and	0	140	0	0

	Career Opportunities in BFM				
2018	Collaboration with Technoserve	0	101	0	43
2018	Certified Course in E-Taxation	0	75	0	0
2018	Awareness Session about UPSC/IBPS Exams	200	0	0	0
2018	Quiz Competition- Inquizitive Minds	0	180	0	0
2018	Financial Literacy Awareness Session	0	55	0	0
2018	Workshop on Application of E Commerce, Website Designing and Development	0	49	0	0
2018	Session on Developing Positive Attitude and Mindset for Career and Soft Skills	0	160	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Reflections	637	132	Trust Group,	118	59

CapiKotak Mahindra Bank,tal Fir stIIFL,,LT infotech, Capital First,My Insurance Club,HDB Fin ance,Future Generali India Insurance Ltd.ETC			TCS,Capgemin i,Infosys,HR Reflections, Wipro , Job Fair by Technoserve	
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#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	18	BCOM/SFD	BCOM/SFD	DSIMS	MMS
2019	13	BCOM/SFD	BCOM/SFD	DSIMS	PGDM

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#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Institutional Level	1595
Cultural	Institutional Level	214
Cultural	Inter-collegiate	1200

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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	All India Inter-Zonal Kabaddi Tournament	National	1	0	734193	Sayli Jadhav
2019	All India Inter-Zonal	National	1	0	958698	PranaliNag deote

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council of Ghanshyamdas Saraf College witnessed an eventful academic year 2018-19. Following is the summary of these activities which highlights the achievements thereof. 'Poster Making Competition' was organised on 10th August, 2018 on the topic 'Negative Effects of Plastic' between 10.30am to 11.30am. The highlights of the day were: Students from B.Com Self-Finance exhibited their potential by artistic display through their colourful posters which sent across meaningful messages on the ill - effects of plastic. 31 students participated. Winners were awarded with certificates medals. 'Teachers Day' celebration was held on 5th September, 2018 which marks the birth of the great teacher Dr.SarvepalliRadhakrishan. The highlights of the day were: Student-Teacher competition for B.com Self-Finance students. More than 30 students participated. Winners were awarded with certificates. Cultural Program was organised in the Durgadevi Saraf auditorium. There was a cake cutting ceremony by the teachers of the institution followed by students serving refreshments to their Gurus. 'RaasGarba' was organised on 13th October, 2018 to celebrate the festivities of Dussehra in the Durgadevi Saraf Auditorium. RaasGarba for B.Com students was held between 7.30am to 9.30am and for the Self- Finance students between 10.00am to 12noon. Garba competition was held and prizes were awarded for the Best Dancer Best Costume in the male and female category 'Traditional Day (Saree and Kurta Day)' celebrations was held on 23rd January, 2019 in the College premises. The highlights of the day were: It was a special occasion as it symbolized support to the Non- Teaching Staff who performed the "Satyanarayan Puja" on the same day. Students and Faculty participated in the celebrations by coming dressed in our traditional Indian attire. Rangoli competition was also held between 8am to 9.00am. Students from B.com and Self-Finance students participated with their creative ideas and thought provoking slogans. The 'Annual Degree Distribution' ceremony for the Academic Year 2017-18 for the rankers was held on Saturday, 2nd March, 2019 from 9.30am onwards. The highlights of the day were: The majestic and grand academic procession from the passage till the entrance of NathmalGarodia Seminar Hall. Degrees awarded to the Graduate and Post-Graduate students. The Degree Distribution for the rest of the Graduates and Post-Graduates was held in classrooms on Friday, 8th March, 2019 Saturday, 9th March, 2019 for B.Com Self-Finance students respectively. 'Farewell Party' for M.Com and TY students of B.Com, BCAF, BMS, BCBI, BFM and B.Sc(IT) was organised on March 16, 2019 at Durgadevi Saraf Auditorium from 9.00am onwards. The theme of the function was "Shimmer n Shine". First and second year students left no stone unturned in entertaining seniors with their energetic and soulful Dance and Singing Performances. Inspiring speeches by the senior teaching faculties heart-warming experiences of the students shared by them. Videos Speech of College Memories presented by M. Com Third Year Students. Mr. Miss Personality 2019 title were allotted to 2 students from Self Finance course in the pageant conducted in Self-Finance event..

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

412

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As an institution, Ghanshyamdas college of Arts and Commerce has always promoted inclusive and participative management and decentralisation of authority aimed at healthy and constructive growth of the College by involving the interests of all concerned stakeholders. Though GSCC has generally adopted a decentralised and participative mode of management, nevertheless, the following two practices of decentralization and participative management adopted in academic year 2016-17 can be detailed: Decentralization The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. 1. Principal Level: The Governing Council (GC) delegates all required decision making authority to the Principal. The Principal in turn has appointed faculty members as convenors for various Committees/Associations such as Admission Committee, Students Council, Examination Committee, Cultural Association, Discipline Committee, Sports Committee, Students Grievance committee, Unfair means Committee , Women’s Development Cell, Career Guidance and Placement Cell, NCC, NSS, Library Committee, , etc. This has ensured fixing of responsibility and accountability leading to overall good results. 2. Faculty level: Faculty members are given representation in various committees/cells nominated by the Principal. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. 3. Student level: Students are empowered to play important role in different activities. Functioning of different secretaries of Students Council (listed below) further reinforces decentralization. • Cultural secretary • Class Representatives • Committee In charges 4. Non-teaching staff level: Non-teaching staff are represented in the governing body and IQAC. Suggestions of non-teaching staff are considered while framing policies or taking important decisions. Participative Management The institution promotes the culture of participative management at the strategic level, functional level and operational level. • At Strategic Level Governing Council Principal and Vice Principals are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc. • At Functional level Faculty members share knowledge among themselves, students and non teaching staff members while working for a committee. • At Operational level the Principal interacts with university, government, external agencies. Faculty members maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co- and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Curriculum designing and development is decided by the affiliating university. Regular workshops and seminars are conducted to keep abreast with new programs. These programs cover extensive knowledge and skills which go beyond syllabus. Several teachers are involved in framing syllabi, are on the Board of Studies and also member of Academic council of University of Mumbai. Other teachers attend workshop and seminars on regular basis to hone their skills.</p>
Teaching and Learning	<p>The teaching learning outcomes are monitored on regular basis both - at the department and college level. • At GSCC, the focus is on transforming and subliming the pedagogical process to be more engaging, goal oriented and keeping the faculty updated with the latest developments in pedagogy and teaching methodologies. Accordingly, as a part of the quality improvement strategy for the same, faculty members are given freedom to adopt and innovate teaching methodologies for their respective subjects. Faculty members further improve the quality of teaching by use of Information and Communication Technology, group discussions, industrial and institutional visits etc. The College further encourages the faculty to attend Refresher and Orientation Courses, Faculty Development Programmes and workshops to enhance their knowledge and skill set.</p> <p>• GSCC believes that learning is a continuous process, So for Overall development of student, proportionate emphasis given to both curricular and extra-curricular aspects. The College promotes extra-curricular involvement amongst students by providing them the freedom to choose from a wide range of student Activities. The balance between the curricular and extra-curricular activities facilitates an all round learning process that equilibrates between theory, application and real world skills such as time and team management.</p>
Examination and Evaluation	<p>All the rules and regulations pertaining to the examinations, laid down by the University of Mumbai, are</p>



scrupulously followed. Regular tutorial and remedial classes are conducted. Continuous evaluation is carried out through regular tests, assignments, projects. The internal examinations help to evaluate the conceptual clarity of the learners in different courses. Innovative projects, research surveys and assignments help to enhance the relevance of different courses. Examination committee monitors and ensures smooth conduct of all examinations. Online assessments are monitored properly internal exam marks are also uploaded. Rigorous analysis of results are carried out with Department Head and the Principal after every exam.

**Research and Development**

The college ensures that high quality research is produced by supporting the staff and students in several ways. The college supports teachers and students in ensuring high quality of research in several ways. There has been consistent increase of teachers completing Doctoral degrees and also recognised Ph.D. guides. The institution gives recognition on College Annual day to faculty members who have obtained Ph.D degree during the given academic year. College Encourage faculty towards getting Research projects. To Motivate the faculty Members College bears the cost towards registration fees for faculty attending reputed National/International conferences. College Library also supports research by lending books, journals and e-resources. It has a designated area for Research Scholars with dedicated computers and seating facilities.

**Library, ICT and Physical Infrastructure / Instrumentation**

The Institute strategies for Library aim at constant improvement and development of library services through updation of technology and employment of latest systems in library sciences. New journals, magazines, books and online database were procured to establish an academic rigour. Similarly, for physical and ICT infrastructure , focus on their regular maintenance and timely up-gradation while ensuring its utility in the education process.

**Human Resource Management**

The aim of the human resource management in the College focuses on attracting, training, developing,



motivating and retaining its human resources. The faculty members are given several opportunities to strengthen their leadership, organizational, management and other skills as conveners or members of various committees. Regular meetings of the non-teaching staff with the Principal are organised to provide a platform for informal discussion and improvement of the work environment. College Motivates teacher and Support them Financially to do orientation, refresher and Other research Work. The System of Self-appraisal of the teachers through maintenance of Academic Diary has been introduced. Recruitment is done as per UGC and University guidelines.

Industry Interaction / Collaboration

At GSCC, the focus is on strengthening industry interaction and collaborations as well as building long-term mutually beneficial ties for the collaborating institutions. In this regards MOU's have been entered with Different Institutes Like CASI Global, SSB Institute, FINPLAN International Education, Technoserve and Collaborating activities has been conducted in the Year to enhance the Industry interaction.

Admission of Students

The College follows strictly the guidelines issued by the University of Mumbai and the government from time to time. All details pertaining to admissions are displayed on the college website. The ERP system is used to manage admissions to all undergraduate and postgraduate programmes, in both aided and self financing sections. Admission process is streamlined to minimize the waiting time for parents and students. All efforts are made to make the admission process transparent and systematic. The Admissions are assisted by the Administrative Staff. Teachers and student volunteers, and by the In-house I.T team. The management gives all logistical support needed.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Examination	While the examination schedule is administered by the University of Mumbai, the College takes proactive measures to ensure relevant and timely information dissemination amongst

students. Notifications prior to examination such as submission of examination form are timely displayed on College website and notice boards. Information pertaining to collection of admit cards and other examination related formalities are also communicated to students through electronic channels. CCTV Cameras installed in Exam Photocopy Room and each and every Classroom. High Speed Digital Printers for obtaining speedy printouts of question papers sent by University are also installed.

Planning and Development

The College uses its electronic database and information systems for Planning and development. College has Implemented SMS system for dissemination of information including regular notice to all stakeholders. Faculty members are required to submit their work plans at the beginning of the year and to regularly maintain the academic diary. Faculty members are encouraged to make use of ICT in the Teaching- Learning process. Laptops, Projectors etc. are made available to all departments. The timetable and other academic communication are uploaded on the website.

Administration

For Better Streamlined Administrative work, database and records are maintained in electronic Form. For sending all information to stakeholders a Notice display system is available in College.. MIS is used for maintenance of infrastructure and other facilities. Issues related to infrastructure are communicated via E-mail to the facility manager. The Biometric system is used to record attendance of staff. Adequate number of PCs, Printers and Scanners etc are provided to Admin Staff.

Finance and Accounts

To ensure the availability of data and long- term storage of records , the account department is ensuring digitisation of its records. Office and Accounts Section is fully Computerised. College finance and Accounts Section Use "Tally Software" for Maintenance of the Accounts . All The Statuary requirements is done on a timely basis as and when required.

Student Admission and Support

The College follows the guidelines issued by the University of Mumbai and

the government from time to time. All details pertaining to admissions are displayed on the college website. The ERP system is used to manage admissions to all undergraduate and postgraduate programmes, in both aided and self financing sections. Admission process is streamlined to minimize the waiting time for parents and students. All efforts are made to make the admission process transparent and systematic. The Admissions are assisted by the Administrative Staff. Teachers and student volunteers, and by the In-house I.T team. The management gives all logistical support needed.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr. Shagun Srivastava	Participation Fees for Workshop on Revised syllabus of T.Y.B.Com. on 31/07/2018	MMK College	400
2018	Prof. Rekha Misha	Participation Fees for Workshop on Revised syllabus of T.Y.B.Com. on 31/07/2018	N.R. Swamy College	400
2018	Prof. Gurunathan Pillai, Prof. Urvi Pillai, Prof. Sneha Khajane	Registration Fees of Workshop for revised syllabus of B.Sc.(IT), BCAF and BCBI on 23/08/2018	University of Mumbai	5600
2019	Prof. Mansi Dangarwala	Registration Fees of Workshop for revised syllabus of Sem-VI of B.Sc.(IT) on 03/01/2019	Vidyalankar College	600
2019	Prof. Rajvinder Kaur Bains and	Participation Fees for	Vivek College	1800

	Prof. Ankita Kale	Workshop on Business Intelligence on 05/01/2019	
<a href="#">View File</a>			

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on GST by ICAI	Nil	07/07/2018	08/07/2018	4	0
2018	One Day International Inter-Disciplinary Conference in association with ACCA was organised. Theme was, "Bridging the Gap: Recent Trends in Business and Accounting in a Global Context".	Nil	10/10/2018	10/10/2018	157	0
2019	Faculty Training programme on "Bloomberg Market Concept"	Nil	12/01/2019	31/01/2019	25	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course by UGC's	1	24/09/2018	13/10/2018	20

Human Resource Centre				
Refresher Course by UGC's Human Resource Centre	1	12/10/2018	01/11/2018	20
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	4	0	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Well equipped, air-conditioned staff room is provided, Canteen facility at concessional rates, Pantry facility in Staff Room, Banking facility in the campus.	The college has helped the children of Non teaching staff in getting admission in our College. Further the college has also waived fees of their children. College uniform is provided, Canteen facility at concessional rates, Pantry facility, Banking facility in the campus.	Student welfare Fund, Student Aid Fund, IRB Endowment Fund, BKT Endowment freeship fund JBB Endowment Scholarship

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As Affiliated institution, the College conducts its audit process in accordance with the extant guidelines. Accordingly, auditing of the annual financial statements is done by an internal auditor who is duly appointed by the Governing Body and a statutory auditor who is jointly approved by the Governing Body and the University of Mumbai. College has accounts and finance department headed by Finance In-charge, who controls the data related to all financial transactions of the college by carrying out annual budget allocation. The budgets are approved by the Governing Council in their meetings. Financial allocation for day to day activities and yearly requirement for running all academic and administrative departments are approved by Governing Council.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Student welfare Fund, Student Aid Fund, IRB Endowment Fund, BKT Endowment freeshipfund JBB Endowment Scholarship	255300	Financial Support to Economically weak students
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	No	NA
Administrative	No	NA	No	NA

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The College does not have a Parent-Teacher Association. However, the IQAC actively seeks feedback from the parents of the students studying in the College. The feedback is then analysed to improve the functioning of the College. Further, there is active interaction with parents during the admission and orientation phase..

## 6.5.3 – Development programmes for support staff (at least three)

The college has always encouraged the non teaching staff to pursue further studies. To showcase their talents, the staff members are encouraged to participate in events organised by other institutions. 1. The non teaching staff of college organises various activities like Inter-Collegiate Sports Tournament, workshop. 2. It has organised a Satyananarayan Pooja every year since 1994, where students and teachers attend and help. 3. Development programmes on Hierarchy of reporting, how to carry out job responsibilities, how to write official letters, behaviour and etiquette are conducted in house. Experts are invited to speak to staff members. 4. The College encourages non-teaching staff to attend workshops/seminars conducted by various colleges / University.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Research extension activities have improved significantly • Library facilities have been improved by introducing e-resources to compensate for lack of space • Industrial linkages with MOUs.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	International Yoga Day	21/06/2018	21/06/2018	21/06/2018	51
2018	7 Days Special NSS Residential Camp at Karvale Village,	16/12/2018	16/12/2018	22/12/2018	28

	Palghar				
2018	Eco Ganesha Beach Cleanup Drive by DLLE	24/09/2018	24/09/2018	24/09/2018	50
2019	WDC organised debate competition on topic #Me Too, A Step Towards Gender Equality.	16/01/2019	16/01/2019	16/01/2019	53
2018	Planning Forum organised A.D. Shroff Memorial Elocution Competition	08/08/2018	08/08/2018	08/08/2018	62
2018	Career Guidance and Placement Cell in association with ICAI organised workshop on GST	07/07/2018	07/07/2018	08/07/2018	90
2018	Certificate Course on E-Taxation	12/08/2018	12/08/2018	14/12/2018	75
2018	Awareness Session about UPSC/IBPS Exams	14/08/2018	14/08/2018	14/08/2018	42
2019	Career Guidance and Placement Cell organised Job Fair in association of Brdgespan and SDVTII	01/03/2019	01/03/2019	01/03/2019	343
2019	BMS Department organised annual activity 'INNOVISION' based on	14/02/2019	14/02/2019	14/02/2019	463

theme  
'Sustainable  
Business  
Plan'

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Debate on # MeToo, A step towards Gender Equality	16/01/2019	16/01/2019	56	27
Guest Lecture on Changing role and status of Women in Society	12/03/2019	12/03/2019	47	35

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

- Green initiative (Tree Plantation Drive) conducted by NSS unit of the institute at Punarvaas school.
- Disposal of canteen eatery food waste.
- Disaster management Workshop attended by NSS Unit.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community					
2018	0	13	24/09/2018	1	Beach Cleaning Drive by NCC	Public Cleanliness	21
2018	0	0	08/12/2018	1	Slum Area Cleanliness Drive by NCC	Public Cleanliness and Health Care	20
2018	0	0	06/08/2018	1	Community Based Project at Punarvas School by NSS	Social Work	12
2018	0	0	04/09/2018	1	Tree Plantation Activity by NSS	Social Work	34
2018	0	0	06/09/2018	1	Green Campus Drive by NSS	Green Initiative Activity	15
2018	0	0	14/09/2018	01	Crowd Control on Ganapati Imeersion by NSS	Public Safety	14
2018	0	0	01/12/2018	1	HIV-AIDS Awareness activity by NSS	Public Health Safety	16
2018	0	0	16/12/2018	7	Swachhata Abhiyan in Residential Camp by NSS	Public Health Safety	28
2018	0	0	07/07/2018	1	Tree Plantation by DLLE	Green Initiative	27
2018	0	0	15/08/2018	1	Flag Distribution Rally to Real Heroes of India by DLLE	Public Initiative	32

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct and College Regulations for Students	18/06/2018	Code of conduct and college regulations for students is mentioned in the college prospectus and also displayed on the college website. Disciplinary Action is taken against the students if they do not follow the college regulations and code of conduct
Code of Professional Ethics for Teachers	18/06/2018	The Institution ensures that the code of professional ethics specified under Rule No. 17 under UGC Regulations 2010 is followed strictly by the teachers.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Guru Pornima	27/07/2018	27/07/2018	89
Celebration of Independence Day	15/08/2018	15/08/2018	198
Blood Donation Drive	30/08/2018	30/08/2018	50
Teachers Day Celebration (On Day of Birth Anniversary of Sarvapali Radhakrishnan)	05/09/2018	05/09/2018	206
Crowd control activity on Ganapati immersion	14/09/2018	14/09/2018	14
Celbration of Senior Citizens Day	01/10/2018	01/10/2018	27
Rally on AIDS Prevention	01/12/2018	01/12/2018	16
Women's Day Celebration	08/03/2019	08/03/2019	36

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The College has increased its efforts from last year to save electricity by creating awareness about judicious use of lights and fans and has entered into AMC's so that air conditioners work efficiently. • Save Birds Project • Plastic Free Campus. • Tree plantation Drive. • Energy Saving Project. • Save

## 7.2 – Best Practices

## 7.2.1 – Describe at least two institutional best practices

Practice-I Title: admissions of Foreign Students from SAARC and Non-SAARC countries under ICCR (Indian Council for Cultural Relations, a Central Government Body), as well as NRI students. The Practice: The Indian Council for Cultural Relations has a mandate of administering scholarship programmes of Government of India annually to foreign students from about 140 countries. The courses offered are for under-graduation, post-graduation and M.Phil/Ph.D. University of Mumbai also admits some of these foreign students who apply under this ICCR scheme. Saraf college was happy and proud to be a part of this exercise and from the academic year 2018-19, we have admitted a total of 21 students under this scheme. 5 students come from SAARC countries and 8 from Non-SAARC countries and the remaining 8 were NRI students. The courses chosen range from B.Com, BMS and BMM to Masters in Commerce (M.Com), MCJ (Masters in Communication and Journalism) and M.A. in Film Television and New Media Production). Accommodation was provided in the Hostel (Boys' Hostel came up in the same year and the Girls' Hostel was already there). Besides these, Saraf college has admitted 8 NRI students to various courses, bringing the total to 21. The Objective of this initiative is to be a part of this scenario in higher education, where India, as a rapidly-growing country on the cutting edge of the technological revolution, has become a well-known education hub attracting students from all over the world. Saraf College is happy to be able to contribute to this laudable exercise even in a small way. The Challenges/s the Measures taken: It was both a challenge and a unique opportunity to tackle the issue of language barriers and overcoming issues of cultural stereotyping encountered by foreign students in the classroom. Faculty members and class facilitators dealt with these issues very creditably. Extra lectures engaged for some students who struggled with certain subjects. These students were encouraged to take part in our extra-curricular activities, which helped to overcome cultural barriers and make them comfortable. Conclusion: This initiative has proved very rewarding for not only the foreign students but also our institution. Students from countries as diverse as Afghanistan and Ghana or Tanzania were assimilated successfully into our programmes and made to feel comfortable. We have carefully followed their academic progress and facilitated it and the outcome has been promising. Practice- II Title: Multifarious schemes for Capability Enhancement, Skill Development and awareness programmes undertaken for students and staff. The Practice ( The Context) The challenge in teaching today is largely concerned with going beyond the curriculum and enabling the students to learn practical skills and develop a preparedness for the real-life situations they would face outside the campus. Faculty members also need to update their knowledge and keep themselves sensitized to the needs of the students in the present scenario. The Practice - (Description) With these issues in mind, Saraf College undertook several different kinds of programs, including add-on courses, workshops, awareness programs and more. The response from students was also very positive. Some major programs were as under: ? 75 students completed a course in E Taxation ? 68 students completed a government certified Certificate Course in GST practices and procedures in association with SDVTII ( Skills Development and Vocational Training Institute of India) ? 42 students took Preparatory classes for Banking sector exams organized in association with SSB Educational Trust ? 101 students completed the Youth Employability Skill Program by Technoserve ? 60 students took a three day training course in ABC- Appearance, Body Language Communication skills conducted by Pathshala ? 23 students took the CASI Global Certificate course in CSR ? 90 students attended a 2 days workshop on GST in association with ICAI Institute of Chartered Accountants of India ? 47 students completed a

certificate course in Financial Markets, Sales and Operations offered by BSE Institute (Bombay Stock Exchange) ? 24 students completed training for NISM- National Institute of Securities Management module related to Mutual Funds in association with Financial Planning Academy ? 343 students participated in interviews conducted by 14 different firms including Tech Mahindra, Karvy, HDFC Bank, Tata BSS etc, in a first ever Job Fair organized by the college in our campus. Besides these, there were awareness sessions in Financial Literacy, Yoga and Detox, and a session for faculty conducted by an eminent psychiatrist on how teachers should deal with addition among students. A notable program was an IQAC- conducted One Day International Inter Disciplinary Conference in collaboration with Association of Chartered Certified Accountants- ACCA, a UK based body for financial accountants. 157 research scholars including our own faculty members presented research papers. The Challenges/s the Measures taken: The challenge faced while conducting the above programs and courses was mainly to create awareness among the students. This was taken care by the faculty members by informing as many students as possible and addressing their doubts. Conclusion: This practice to provide multifarious ways and means to expand the scope of knowledge and skills by providing students with maximum exposure to maximum number of students has met with great enthusiasm from students and staff. We intend to carry forward such initiatives in future as well.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.rset.edu.in/download/gsc/best-practices-2018-19.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Saraf College has entered into several collaborations and MOUs with National and International Firms to provide maximum possible opportunities to students to enhance their learning. Earlier, we had entered into an agreement with Government of India's Skill Development and Vocational Training Institute of India (SDVTII) for certificate courses in E taxation and GST. This year, the college has collaborated with the following firms: a) CASI Global New York - for a certificate course in Corporate Social Responsibility b) SSB Institute - for training students for Banking sector exams c) Technoserve- for Youth Employability Skills Program d) Bombay Stock Exchange - for a certificate program in Financial markets- sales operations e) Finplan- for training the students for a global accounting qualification - ACCA. Finplan is a platinum educational partner for the Association of Chartered Certified Accountants a UK based body engaged in awarding accounting qualification which is globally recognized. ACCA also co-sponsored an international conference with our college in which 157 research papers were presented.

Provide the weblink of the institution

<http://www.rset.edu.in/download/gsc/institutional-distinctiveness-2018-19.pdf>

### 8.Future Plans of Actions for Next Academic Year

1. To collaborate with many other firms and institutions which can provide students with more opportunities and exposure to social outreach and community development programmes
2. To bring added momentum to the activities of the Alumni Association
3. To keep on consistently striving for more placements and career guidance opportunities for the students