YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   GHANSHYAMDAS SARAF COLLEGE OF
ARTS AND COMMERCE

- Name of the Head of the institution   Dr Ashwat R Desai

- Designation   I/C Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   022-66812350/66812345

- Mobile no   9321153535

- Registered e-mail   gsgc@rajasthani.org.in

- Alternate e-mail   ashwat.desai@sarafcollege.org

- Address   RSET Campus, Sunder Nagar, S.V.
Road

- City/Town   Malad (West), Mumbai

- State/UT   Maharashtra

- Pin Code   400064

2.Institutional status

- Affiliated /Constituent   Co-education

- Type of Institution   Co-education

- Location   Urban

- Financial Status   **Grants-in aid**

- Name of the Affiliating University   **University of Mumbai**

- Name of the IQAC Coordinator   **Dr Seema Agarwal**

- Phone No.   **022-66812350**

- Alternate phone No.   **022-66812350**

- Mobile   **7660720846**

- IQAC e-mail address   **naac.gscc@sarafcollege.org**

- Alternate Email address   **seema.agarwal@sarafcollege.org**

3.Website address (Web link of the AQAR (Previous Academic Year)   https://www.rset.edu.in/gscc/naac/

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.rset.edu.in/gscc/schedule/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**NIL**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**A**	**3.23**	**2013**	**23/03/2013**	**22/03/2018**
Cycle 3	**B+**	**2.64**	**2022**	**13/12/2022**	**12/12/2027**

6.Date of Establishment of IQAC   **16/12/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**NIL**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of   [View File](#)

IQAC

9.No. of IQAC meetings held during the year   `03`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`IQAC has organised different courses, webinars and online workshops for teaching, non- teaching Staff and Students during COVID 2019.`

`Development Programmes for Students for Overall Development, Career Counselling and Placements / Collaborative Certificate Courses (Online)`

`IQAC and Self Finance Department Also Organised Various Departmental Activities Online.`

`IQAC has taken initiative to encourage the teachers for developing E Content and working Toward ICT enabled Classroom and working towards Combination of Online and Offline Teaching.`

`Preparation For NAAC Visit 2022.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Developing E- Content by teachers for taking Online Lectures	Following three faculty member has developed E Content which is Available at Gold Academy. 1. Dr Anju Bohra created E Content in the subject of Cost Accounting for TY B.Com. 2. Prof. Yogita Mahimkar created E - Content in the subject of Direct and Indirect Taxes for TY B.Com 3. Prof. Alaok Hardikar Financial Accounting for TY B.com. 4. Dr. Seema Agarwal created E - Content in the subjectof Mathematics and Statistical techniques for FY B.Com. Students can easily Subscribe to Gold Academy and Access the E Content and Video Lectures for Self Study.
Conducting Online Sessions/ Guest Lectures/ Workshop	1. The IQAC in association with Financial Planning Academy organized a webinar on 'Using Derivatives to Enhance Your Portfolio Returns' on 14th May 2020.2. A two-day National Webinar was organized by IQAC and the Department of B.Com (Accountancy and Finance) in association with Skill Development and Vocational Training Institute of India on 'Advanced Excel' on 20th and 21st May 2020. 3. On 22nd May 2020 a one-day national webinar was organized by IQAC and Department of BSc.IT in association with Skill Development and Vocational Training Institute of India on 'MS-Excel- Tips and Tricks' exclusively for the non-teaching staff, where the use of Excel in administrative purposes was

elucidated. 4. IQAC and B.Com (Financial Markets) Department in association with Financial Planning Academy organized a webinar for students and faculty on 'Career in Financial Planning' on 26th May 2020 that focused on compounding and time value of money and their importance in financial planning.5. IQAC and Department of BMS in collaboration with NIIT organized a webinar on 'Future of Digital Marketing and Career Opportunities' on 10th June 2020 for students elaborating on making optimum use of digital platforms to develop career opportunities. 6. IQAC and Department of English organized a webinar on 'Introduction to Business Communication: Understanding the Basics of Corporate Communication' on 6th June 2020, exclusively for the SYJC students of Durgadevi Saraf Junior College to orient about Business Communication and the significance of the subject in academics as well as the students' professional sphere. 7. IQAC and Career Guidance and Placement Cell organized a national webinar on 'Structuring and Integrating Research with Bloomberg Quant' on 5th June 2020. 8. A national webinar on 'How to Choose Career After Graduation' was organized on 8th June 2020 where career opportunities in the sector of banking, law, digital marketing were discussed, and guidance about various professional courses like CA, CS, CMA, CFA,

and MBA was given to the students. 9. IQAC, and Career Guidance and Placement Cell of the College in association with Career Labs, BYJU'S, organized a webinar on 'Placement and Higher Education Opportunity in India and Abroad Post COVID-19' on 27th August 2020. The resource person provided valuable inputs for preparing for competitive exams in management like CAT and GMAT. 10. IQAC and NSS Unit of the College organized a webinar for the faculty and students on the account of International Yoga Day on 21st June 2020, highlighting the physical and mental health benefits of practicing yoga and meditation in stressful times like the pandemic. 11. 'NSS Day' was celebrated on 24th September 2020 on Google Meet, highlighting the importance of altruism and selfless service to the society, with special emphasis on the motto- "Not Me, But You". 12. Students of NSS participated in a virtual celebration of 'World Organ Donation Day' organized by University of Mumbai NSS Unit on 13th August 2020. The aim of the session was to spread awareness about donating vital organs after death as a service to the society. 13. A COVID-19 Awareness Drive was organized on 15th April 2020, in which students recorded a video explaining facts about the virus, and urging others to follow safety precautions. 14. On 18th November 2020, a Power-Point Making Competition on

	'Awareness about COVID-19' was organized to spread awareness about the ongoing health crisis through research and learning. 15. A webinar was organized on'Women Entrepreneurship – A Start Up Guide for Budding Entrepreneurs' was organized in association with E-Cell of the College and Parle Tilak Vidyalaya Association on 8th March 2021, on occasion of International Women's Day for our students. 16. A webinar on 'Darya Firasti- Voyage through the Coastal Regions of Konkan', was organized in association with IQAC on 16th August 2020 via Zoom. The resource person Mr. ChinmayeBhave, a painter and photographer, highlighted the culture, history, and pristine landscapes of the Western Coast of India.
Development Programmes for Students for Overall Development, Career Counselling and Placements / Collaborative Certificate Courses (Online)	In all, 583 students enrolled for various add on courses 1. 154 students completed Placement Oriented Campus to Corporate Training Program conducted by Technoserve. 55 students got placements after completion of the Program. 2. 116students completed Certificate in English Communication and Digital Education with Excel Specialization by Anudip Foundation. 3. 34 students completed BFSI Program by Kotak Education Foundation 4. 2 students are pursuing Diploma in Digital Marketing offered by Tata Institute of Social Sciences (TISS) under National University Students Skill Development (NUSSD) Project. 5.

	84students are pursuing Diploma in Banking and Financial Services offered by TISS – NUSSD. 6. 60 students are pursuing Certificate Course in Management and Soft Skills offered by TISS – NUSSD. 7. 93 students registered for TEL (Train, Earn and Learn) Program by Western India Regional Council, Institute of Chartered Accountants of India
Feedback from students and teachers on five quality parameters related to curriculum	The feedback from students in each department is obtained after completion of each semester examinations and analysed. Consolidated reports are sent to the departmental heads for communicating & discussing the results with the teachers.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	16/10/2021

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Council	16/10/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	21/02/2022

15.Multidisciplinary / interdisciplinary

Ghanshyamdas Saraf College of Arts and Commerece is Multidisciplnary Institute . College has 6 undergraduate

Programmes in Commerece and 1 undergraduate programme in Arts .
It also has 1 Post Graduate Programme in Commerece and 1 in Arts.
College has 2 Reserch Cell 1 offering Ph.D(Commerece) and 1
offering Ph.D (Arts) Economics.

16.Academic bank of credits (ABC):

Not Applicable in 2020-21 process has been Initiated in 2022-23.

17.Skill development:

Skill Academy plays a pivotal role in providing add on courses
for enhancing employability skills of the students, arranging for
career guidance sessions and partnering with corporates so that
students receive full time, part time and internship job
opportunities. Career Guidance & Placement Cell & Skill Academy
of Ghanshyamdas Saraf College has been actively involved in
organizing different activities for the benefit of the
students.Due to the ongoing pandemic situation, all the
activities of AY 2020- 2021 were conducted online by using
virtual platforms like Zoom, Google Meet. To enhance the Skills
of students many online Sessions and various Add on Programmes
are offered to students. In all, 583 students enrolled for
various add on courses, 174 students were selected for
internships and 211 students were selected in final placement
opportunities. And total 602 students attended various sessions
organised by Skill Academy.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

NIL

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

College always focus on Outcome based education for attaining
this along with Regulaar Courses College offeres Diffren Add-on
Courses also. Career Guidance & Placement Cell & Skill Academy
plays a pivotal role in providing add on courses for enhancing
employability skills of the students, arranging for career
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Career Guidance & Placement Cell & Skill Academy of Ghanshyamdas
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activities for the benefit of the students. Due to the ongoing
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conducted online by using virtual platforms like Zoom, Google
Meet etc. In all, 583 students enrolled for various add on
courses, 174 students were selected for internships and 211

students were selected in final placement opportunities. Following Add on And Certificate programms were offered during AY 2020-21.

Campus to Corporate Careers (C2C) Program by TNS India

Foundation Certificate in English Communication and Digital Education with Excel Specialization by Anudip Foundation

Certificate and Diploma Courses by Tata Institute of Social

Sciences (TISS) under National University Students Skill

Development (NUSSD) Diploma in Banking and Financial Services/ Diploma in Digital Marketing BFSI Training Program by Kotak Education Foundation TEL (TRAIN, EARN AND LEARN) Program by WIRC, ICAI

20.Distance education/online education:

College does not have any distance education as it is Affiliated to University Of Mumbai.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**367**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**5012**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/	**263**

State Govt. rule during the year

File Description	Documents
Data Template	View File

| 2.3 | **1667** |
| Number of outgoing/ final year students during the year | |

File Description	Documents
Data Template	View File

3.Academic

| 3.1 | **58** |
| Number of full time teachers during the year | |

File Description	Documents
Data Template	View File

| 3.2 | **30** |
| Number of sanctioned posts during the year | |

File Description	Documents
Data Template	View File

4.Institution

| 4.1 | **33** |
| Total number of Classrooms and Seminar halls | |

| 4.2 | **328** |
| Total expenditure excluding salary during the year (INR in lakhs) | |

| 4.3 | **175** |
| Total number of computers on campus for academic purposes | |

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery is ensured through the following process:

1. Academic Planning:Annual meeting is conducted at the beginning of academic year to review last year's performance, and set targets for the forthcoming year. Due to COVID 19 this year meetings were conducted online
2. Appointment of Qualified Faculty: The Institution emulates UGC norms while appointing qualified faculty; completed with a thoroughinterview, following the University guidelines.
3. Distribution of Workload and Teaching Plan (as per UGC and DHE norms)-The Institution follows University guidelines to frame the teaching plan and distribution ofworkload. The faculty record the details of their daily lectures, and activities conducted, in theAcademic Diary.
4. Teaching Methodology-Due to COVID 19 situation online lectures were conducted during the year. College has its own Licensed G- Suit application.. College has purchased its own ZOOM Account for Conducting Online Activities.
5. Completion of Syllabus-The Institution follows a systematic procedure for completion of syllabus by the faculty.
6. Examinations-As per University guidelines for COVID 19 online examinations were conducted during the year.

The institution is a recognized Local Chapter of SWAYAM. Students and faculty are encouraged to get certified in relevant SWAYAM courses.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. Mechanism of preparation of Academic Calendar:An academic calendar is prepared at the beginning of every academic year which includes planning of lectures, examinations, assessment, scheduling of extra-curricular activities etc.

The IQAC of College approves the Academic Calendar in their meetings and ensures that the quality of the teaching-learning process is maintained

2. Relevance of CIE and its inclusion in Academic Calendar:The institution has a Continuous Internal Evaluation (CIE) system at every stage to ensure that the Academic Calendar is adhered to by the stakeholders and the quality is maintained.The IQAC ensures maintaining quality of teaching-learning through web-based seminars, and feedback on curriculum from stakeholders and reports of the same are submitted by IQAC. For smooth conduct of online examinations, mock-tests are conducted, Notices for paper pattern, and instructions for submission given to faculty. An e-manual is issued to students about examination instructions, and information of unfair means during examinations.

Implementation of Academic Calendar:All activities of CIE are optimally completed as per the academic calendar, except in exceptional cases e.g. changes in the University calendar or local events like strikes, road closure impacting the passage of the students and the teachers

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

585

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution through its curriculum sensitizes students about Professional Ethics, Gender, Human Values, Environment, and Sustainability. While teaching the prescribed syllabus, the institution arranges various activities to address these cross-cutting issues. Professional Ethics are introduced to students in subjects like Business Communication, Advertising, Business Ethics & Corporate Governance, etc. BCAF and BFM departments organized FINANSERIA and FINANSKO respectively on 'Balanced Development in Global Economy' to imbibe professional ethics among students with creativity. BSc.IT department organized an online program 'Techn-O-Wizz' on 'Unmark the Privacy Fallacy. Gender sensitization is a topic covered in Foundation Course. WDC organized a webinar on Digital Stree Shakti and Cyber Security. Human Values are emphasized in the subject Foundation Course. Activities by NSS, NCC, DLLE, and ROTARACT ensure awareness and empathy towards differently-abled people. Environmental studies and Foundation courses play a crucial role in developing an understanding of the Environment and Sustainability. DLLE organized a webinar on 'Water -Our Vasundhara' to create awareness about water conservation. SWAYAM online course on 'Environmental Pollution & Global Issues' and 'Consumer Behaviour' was offered to FYB.Com students. Departments of BCBI and BMS conducted online programs CURENZO and INNOVISION on 'Growing Economies and Sustainable Development with PPT presentations of students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1111

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.rset.edu.in/download/gscc/Feedback-on-Curriculum-2020-2021.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.rset.edu.in/download/gscc/Feedback-on-Curriculum-2020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1968

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

273

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Method of Identification:

Learners are assessed on the basis of their academic performance and class interaction. Class teachers accordingly counsel the students. Due to the ongoing pandemic situation, all the activities of AY 2020- 2021were conductedonline by using virtual platforms like Zoom, Google Meet, etc. Various issues related to the syllabus and participation in extra- curricular activities were communicated and resolved through Whatsapp Class groups.

Objectives

To enhance confidence among the students related to academic activities.

To improve learning ability and develop the inter- personal skills of the slow learners and advance learners.

To encourage the students for participation in extra- curricular activities and self-growth.

Activities for Slow Learner

For improving academic performance students are counselled and provided with practice question sets. For group presentations, groups comprise of advanced and slow learners wherein the slow learners get a chance to learn from the advanced learners.

Activities for Advanced Learners

Advanced learners are given the leadership roles in Group Presentations, Departmental Activities and College Committee's.

Specific Outcome

1677 students enrolled into courses on Swayam platform.Also due to efforts of Placement Cell, 583 students enrolled for various add on courses and 174 students were selected for internships.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5012	**58**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution, adhering to the vision and mission statement, is committed towards developing and empowering students by providing excellent learning experiences.

Experiential Learning

·The Career Guidance & Placement Cell of the college provides Internships Opportunities to the students to gain practical insights about the corporate world.

·All departments of self-financeconducted departmental activities.

·Department of B.Sc (IT) taught curriculum by conducting online practicals.

·For Research Methodology, students are given online demonstrations for Google Forms and Statistical Techniques using Excel.

·The college has various committees like Sports, Rotaract, NSS, NCC, DLLE, Sort Club, WDC, etc. which organize various

competitions, webinars, community service activities etc, honing students' talents.

·Students of Semester VI and MCOM undertake a research or internship-based project under their respective guide.

Participative Learning

·The Literary Associations of the College viz. Marathi, Gujarati, English & Hindi organize guest lectures, competitions in their respective language. This makes the students literature and language savvy.

·To enhance team-building, students are divided into groups to make PowerPoint presentations.

Problem-Solving Method

·Under case study method, students are given hypothetical situations and are asked to come up with solutions.

·FY and SY students are given Projects for Foundation Course.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to the pandemic, lectures were conducted online with numerous ICT tools.

• The entire campus is Wi-Fi enabled.

• Teachers are conducting lectures through their official G Suite account.

• Google Classrooms are created subject wise. PPTs and videos are used for online teaching.

• Laptop/Projector are provided to every department.

- **Desktops, Printers, Scanner and Photocopying machine is available.**

- **All of these are connected with Internal LAN connected to Internet.**

- **Library is having abundant books, journals, periodicals, OPAC facility and an N-List database of numerous E-books and E-Journals.**

- **BAMMC students have a studio for shooting (With Control Room & Post Production Software), sound innovation lab and colour grading lab.**

- **Teachers conduct online quiz through Google Quiz and Kahoot.**

- **Gold Academy, an e-learning platform is established by the Institution, where online tests are conducted and e-content is provided.**

- **The study material is uploaded on the college website, Google classroom and shared in Whatsapp group.**

- **Whatsapp Groups are made for every class/ committee to share important updates.**

- **The college events are uploaded on its website, You Tube and Facebook page.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

58

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

491.10 years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adheres to the guidelines laid down by University of Mumbai with respect to frequency of assessment. Semester End Exam of 100 marks for each subject(except for the Foundation Course, which is 75:25 pattern) isconducted for traditional course of B.Com.For Self-Finance Courses 75:25 pattern is followed wherein internal assessment of 25 marks is conducted once per semester.

At the college level, an examination committee is constituted for smooth conduct of examination. To maintain transparency, the committee prepares exam timetable, examination guidelines etc. and announces them to the students and staff in the form of notices and circulars.

The portion of syllabus to be assessed during the internal test is announced by the teacherconcerned.The question papers set by teachers are scrutinized by the Head of the department.

The College adheres to broad University guidelines and incorporates variety to make the process robust. The teachers carry out informal internal evaluation of the students through tests, quizzes, ppt, projects, assignments etc. and the schedules for the same are notified to the students in advance.

The college also promotes extra-curricular activities under NCC, NSS, DLLE, etc. wherein students are also allotted by 10 additional Grace Marks as per the University guidelines.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All mechanism to deal with grievances related with examination are transparent, time-bound and effective.

All exam related grievances like errors in question paper, incorrect question, incomplete question, questionsout of syllabus, technical issue etc. are addressed to the exam committee which takes immediate measures to resolve grievances

An additional examination is conducted for the students who have not attended the internal and semester-end examinations due to unavoidable reasons as permissible by Mumbai University.

To make the students comfortable with the new Online exam pattern, counseling sessions were conducted and Online Exam Manual was shared with the students. To avoid any technical issue on the day of exam, mock test was conducted one week prior to the exam. This way the institution took a proactive approach to minimize grievances which may arise due to technical glitches.

The guidelines of the Mumbai University are followed to punish the students involved in malpractices during exams.

During 2020-21, since it was MCQ pattern of exam, revaluation was not permitted as per university guidelines. Otherwise, the students are allowed to apply for revaluation and results of the same are also displayed within stipulated time.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Communication of PSOs and Cos to teachers:

College is affiliated to the University of Mumbai and follows the syllabus prescribed by the University. Majority of the syllabi prescribed by the University consists of POs, Course objectives of the subject or preamble which specifies the need for the course and also the expected outcome.

These syllabi are available at the university website and college website, college library and with all the departments for the teachers and students.

Teachers who are member of Board of Studies are themselves instrumental in formulating PSOs and Cos at the University level.

Communication of PSOs and Cos to students:

After the commencement of teaching work, the syllabus with its outcomes is discussed thoroughlywell in the classes.

Learning outcomes is incorporated and also forms an essential part of college vision and mission statement.

College has uploaded Program Outcomes (PO), Program specific Outcomes (PSOs)

and CourseOutcomes (Cos) on the college website.

POs, PSOs and COs, are communicated informally by organizing Departmental Activities where students are motivated to participate and appreciate the outcome by experiential learning. Guidance lectures& Expert talksare organized for developing knowledge, skills and aninsight of the projected outcome.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.rset.edu.in/gscc/program-outcome/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates the attainment of program outcomes, program specific outcomes and course outcomes by conventional as well as non-conventional means prescribed by University of Mumbai. Performance of the learners in semester end examination is considered as an important indicator of attainment of projected outcomes.

1. In the direct system, the results of the university examinations areanalysed and compared with previous yearand reported to the HOI course wise.

2. The institution conducts internal assessment through assignment, research/ survey based projects, class tests, group presentations. This evaluation process helps in testing the subject knowledge, analytical skill, critical thinking, problem solving, and application of knowledge, presentation and communication skills of the students.

3. Attainment of programme outcomes, programme specific outcomes and course outcomes are alsomeasured through non-academic performance of the students in extra curricular activities.

4. The College has been able to achieve close to 100% results in the examination of AY 2020-2021 despite the new pattern of examination and ongoing pandemic.

5. Student satisfaction Survey (SSS) is also used as a means of evaluation and results of SSS for year 2020-2021 clearly indicate that students were satisfied with the online teaching learning activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.rset.edu.in/gscc/program-outcome/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1660

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.rset.edu.in/download/gscc/Students-Satisfaction-Survey-2020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

04

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has createdan eco system for innovations, creation and transfer of knowledge supported by dedicated Entrepreneurship

Cell, Centers for Research, Community inclination etc. The Institution provides a favorable environment for promotion of Innovation.

1.Promoting Innovation: The College has created an Entrepreneurship Development Cell (E Cell) for promoting innovation & entrepreneurship activities. Students are encouraged to present their innovative working project models & products through various competitions under the E Cell Ecosystem.

- GSCC has entered MOU with COEI, PTVAIM for giving students a platform to enhance their Entrepreneur skills .
- GSSC Conduct various activities to create an eco and innovative system like: Marketing of various activities conducted for Entrepreneurial Skill Development such as Pre-Incubation Program, "Wings2Vision", a training-based business plan competition etc. .

1. Departmental Activities such as 'Innovision','Finansko','Currenzo', 'Technowizzz', 'Finansiera' are conducted for students taking into consideration the recent emerging issues that are essential for the growth and sustainability of the economy.
2. Promotion of Eco System: Committees like Rotaract club, DLLE, NCC, NSS units and 15 more committees actively conduct various activities to regularly hone the skills and to serve the society and promote Eco System.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

NIL

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	https://www.rset.edu.in/gscc/ph-d-research-centre/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

NIL

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

06

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension projects aims to instil a 'Sense of Community' to connect with others and share a sense of belonging through various activities.

In this pandemic year Extension activities are carried out online to sensitize students on Human values, Ethics, Gender Equality, Environmental Awareness, Sustainability, social commitment, communal harmony.

Gender Sensitization is distinctively observed in the extension activities. To inculcate gender sensitive approaches, member of DLLE took a project on Survey on status of Women in our Society to create awareness among girl students of their rights and to sensitize boys on problems of women which leads to lessening of gender bias and patriarchal prejudices.

To initiate environmental consciousness among community, tree plantation drives and cleanliness drive were organised by volunteers.

Volunteers distribute food to the street animals and poor people with the Moto "Serving mankind is the best service".

Volunteer of Extension activities have taken special initiative to develop human values among students. They conducted Online webinar on Water flood Maji Vasundhara, awareness drive on Plasma donation, drug abuse and illicit trafficking, Covid awareness drive ,World no Tobacco day etc. They also visited an old age home.

Extension members also celebrate online International Yoga Day and create awareness about yoga and meditation for benefit of mental

and physical health in the pandemic era

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

83

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1891

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

180

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

09

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has an campus of 5180 sq. meter of which 483.34 sq meter is used for building & infrastructure. Departments are equipped with computers in LAN, loaded with required software, printer, internet.There are 26 spaciousclassrooms. 01 Conference Room , 01 Communication Centre , 01 Assembly Hall

There are outdoor facilities for Football, hockey, cricket, athletics and other track and field events, volleyball and basketball, as well as for indoor games in the multipurpose auditorium.

Basic amenities on college premises include canteen, drinking water coolers, first-aid, solar energy generation, CCTV cameras for security, fire safety and separate washrooms for men, ladies, boys, and a girls' common room.

The office has cloud-based CMS. The fully computerized library uses LIBMAN software and is well equipped with a stack room, reading hall administration area and staff reading room. Its collection of books and resources, supplemented with various departmental libraries form a strong support system. In library there are 10 computers with internet connectivity

.Hostel Facility Our parent body 'Rajasthani Sammelan Education Trust (RSET)' has a Girls' hostel and a Boys' hostel. The hostel

has centralized Air-conditioning, CCTV surveillance, tightened security and Canteen facility for the residents of the hostel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.rset.edu.in/gscc/about-campus/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has initiated major enhancements to strengthen sports facilities. A state of the art outdoor game facilities have been installed on the campus which include facilities for :

- **Basketball ·**
- **Throw ball & Volleyball ·**
- **Play area for box cricket and badminton ·**
- **Sports equipment's like badminton rackets, shot-puts, javelin and discus ·Indoor game facilities are provided in Gymkhana.**

This include facilities for : ·

- **Table Tennis (02 tables) ·**
- **Carrom (04 boards)**
- **Chess (05 boards**

Facilities for cultural activities / Extracurricular activities ·

- **Open-air Ground (1200 capacity)**
- **Durgadevi Saraf Auditorium- air conditioned ·Ground floor foyer used for exhibitions, sales, event promotions ·Sound system, cordless/Collar/Karaoke mikes, digital camera and Handy Cam**

Other facilities ·NCC Room, NSS Room, Boys Common Room, Girls common Room & ·Canteen.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.rset.edu.in/gscc/about-campus/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

07

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

101

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software: KOHA Nature of Automation: Library is a Fully Automated Version: 16.11.16.000 Book collection of 51,686

books Plus 31,35000+ E-books and for proper organization of the library material, the library has purchased software, 'KOHA' Library Software which is a cloud hosting on Microsoft azure. Software is upgraded time to time against the regular Annual Maintenance Contract. Three terminals are reserved for Users to search information of availability and issue of Books. Web based Library Software with Web OPAC, Email & SMS Alert etc .and Single Window Where Complete Information about the Users Along With Circulation Status, Fine Status, Contact Details, Reading & circulation History etc. Varies types of reports can be generated with the use of above-mentioned software which is useful for various committees and inspections from time to time. Book database is created along with the user's database. Issue return process is fully automated and manual cards are kept as supporting documents for students and faculty. 1. Barcode scanners - 3 2. Printer to generate Bar code - 1 3. Photocopier (Canon) with scanner 4. Computers for users and Staff - 14 5. Computers with Earphones and Mike and CD/DVD players – 4

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.rset.edu.in/gscc/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.49615

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

28

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

About onsite IT infrastructure, GSCC continues to strive towards maintaining a sustainable ICT enabled environment and serve to provide the resourceful means of infrastructure for the benefit of the student community and their academic and research activities to realize the potential it holds. In the year2020- 2021, 1 HP laser jet Printer was purchased with one year warranty. Purchased HDD 500GB with one year warranty. Computer laboratory details: The College has three state of the art Computer Labs. All the computers are provided with the latest updated software and hardware. They are also equipped with teaching aids such as LCD Projectors and LED televisions. 1st floor Bloomberg lab:. The Bloomberg lab was set up in the year 2017 having 1 LED Television and 11 terminals with the latter having the following configuration:

2020- 2021 Internet bandwidth up to 100 Mbps. We have hired an outside Agency named Splash gain Technology Solutions Pvt. Ltd. for smooth conduct of Online Examination by using their Software Eklavya Enterprise Subscription for unlimited exams with one year validity.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

175

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

22.

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has a definite and systematic mechanism for maintenance and upkeep of such above facilities. Some of them are maintained by an Annual Maintenance Contract (AMC) given to concerned agencies, some are maintained by external agencies on demand as per the need. A Separate IT Department has been established for regular maintenance of IT infrastructure in the campus. There is a separate mechanism where complaints regarding repairs and maintenance of various facilities in the campus are registered online by the staff members through a separate portal. This is a MIS Based System. These complaints are attended by concerned technical persons on a regular basis.. Maintenance of IT Facilities The onsite IT team members take all necessary precautionary measures on a regular basis, to maintain the technical performance of all these computers . Maintenance of infrastructure (Housekeeping/ Lift/ fire Extinguisher/ Water purifier/ AC/ Electrical Appliances) For Maintaining and utilizing these facilities the contract and AMC's has been entered with different agencies . They provide services whenever required and on a periodical basis. A technical team is appointed for taking care of infrastructure of the institute which takes care of all requirements and does the needful.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://rs.rajasthani.org.in/admin/index.php?login

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

11

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

126

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`602`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`602`

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`A. All of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

212

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

246

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

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File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council of our college is a center for all student activities. Students' council is constituted as per the directives received from the Director, Student development Committee, University of Mumbai every year. Election for the post of 'General Secretary' (GS) is carried out as per the procedure prescribed by the University of Mumbai. The details of the elected GS are sent to the University within the prescribed date. In addition to students' council an excellent representation is given by students in the co-curricular and extracurricular activities of the college and partial representation is also made at the administrationlevel. Due to Pandemic Situation of COVID all the activities for current year were conducted online. And no formal Elections were conducted during the year as per university guidelines. Although Students participation in conducting online activities has been a major initiative. Poster Making Competition' was organised jointly with the Rotaract Club of Ghanshyamdas Saraf College. Elocution Competition' was organised jointly with the English Literary Association. Rangoli Competition' and 'Essay Writing Competition' for the students of B.Com and Self Finance was jointly organised with the Marathi Literary Association. OnlineFarewell Party' for TY students Online 'Teacher's Day' was

celebrated on 5th September.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

86

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is no registered Alumni Association during the period though there is an informal Alumni Association of the students. The process of registration of the formal association is in progress. The meeting of representatives of all informal groups was held and the formation was initiated. The Association meets periodically to discuss the ways and means to improve the academic environment of the College, as well as to exchange views on the employment opportunities and scope for higher education. Some of the Alumni are elected as public representatives; they help us to sort out local issues. They also participate in the governance of the college development committee. Feed-back of alumni is valuable. Alumni Feedback was taken on Curriculam.

- **Alumni Reunion was organised on 23rd January 2021 online . In this Alumni discused how they can contribute to College development . College has initated registration process of Alumni so in coming year the Alumni Association of GSCC will be registered formally.**
- **There are few Alumni who halps Career Guidance and Placement cell of GSCC to Conduct Various Placement drives.**
- **College has a dedicated web page of Alumni on GSCC Website where they can register themselfs and all the activities and achivement of Alumni's are uploaded on the page time to time.**

File Description	Documents
Paste link for additional information	https://alumni.sarafcollege.org/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Ghanshyamdas Saraf College has pioneered in providing educational opportunities to various sections of society and promoting social and educational activities.

The Governing body formulates policies in line with the stated vision and mission of the college which percolates in the organizational hierarchy.The institution is headed by the Principal, a team consisting of Vice-Principal and the Head of Departments handles the day-to-day functions of the college.

The College Development Committee (CDC) as the apex body demonstrates authoritative power and formulates policies and is often assisted by IQAC.CDC prepares an overall comprehensive progress plan of the College regarding academic, administrative,

and infrastructural growth.

The IQAC sets academic and administrative quality benchmarks, analyses, and revises them intermittently. It places special emphasis on new initiatives in sync with the vision and mission statement of the institute.

As per its Vision and Mission, the institution is committed toempowering the young talents of today and the future and pride of the nation by providing them value-based education.The college focuses its efforts on creating an environment conducive to the all-round development of students. This is accomplished by imparting students with knowledge, skills, values, and opportunities at affordable cost.

File Description	Documents
Paste link for additional information	https://www.rset.edu.in/gscc/missionvision/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Ever since the inception of the college, the administration is carried effectively through a participative and decentralized mechanism. This inclusive and participatory approach promotes an environment of camaraderie and sharing which ensures the smooth functioning and progress of the institution.

Decentralization

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system.

1. Principal Level: The Governing Council (GC) delegates all necessary decision-making authority to the Principal.

2. Faculty level: Faculty members are given representation in various committees/cells nominated by the Principal.

3.Student level: Students are empowered to play important roles in different activities.

4.Non-teaching staff level: Non-teaching staff is represented in the governing body and IQAC.

Participative Management

The institution promotes a culture of participative management at the strategic, functional, and operational levels.

At Strategic level- Governing Council Principal and Vice Principals are involved in defining policies.

At Functional level- Faculty members share knowledge among themselves, students, and non-teaching staff members while working for a committee.

At Operational level- The Principal interacts with the university, government, and external agencies. Faculty members along with Students and office staff with the Principal executeddifferent academic, administrative, extension-related, and extracurricular activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management believes in setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved in the CDC (College Development Council) meetings. Although the College has been realize most of its perspective plans, noteworthy isConducting Online Lectures, Online Extra Curricular activities and Online examination. College has successfully been able to complete all these procedures efficiently. Faculty members created E- Content and all the required material were made available to students during lockdown period. College Campus has been made fully wi-fi enabled.All the classrooms have been made wi-fi enabled, bringing to fore the technological advancements in teaching-learning

For student support and progression, Online soft-skill development programs, and online Add-on courses were organized during the year ..This academic year, owing to the pandemic though we could not arrange fied trips, it was ensured that students enhanced their skills and knowledgethrough online learning and activities arranged by the college.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.rset.edu.in/gscc/wp-content/uploads/sites/8/2021/02/Perspective-Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College Development Committee (CDC):

The College Development Committee (CDC) as the apex body demonstrates authoritative power and formulates policies and is assisted by IQAC. The office staff handles the day-to-day affairs of the college.

The CDC is represented by teachers, students, support staff, and alumni. The CDC also has among its members social and noted figures from the field of Industry. Similarly, in IQAC, all the stakeholders also get due representation.

Principal and College Administrative Committees

The Governing Council of the college takes policy decisions and leaves the day-to-day administration to the college authorities.The college has a system of working through a set of committees and associations.The decision-making procedures are made at appropriate levels in the Organizational Hierarchy.

Service Rules, Procedures, and Recruitment Service Rules:

The institution strictly follows the service rules according to the UGC and Mumbai University normsThis year owing to the pandemic, faculty were offered work from the home set-up.

Recruitment:

Recruitment is done by appointing a panel as per the guidelines of the University. The panel appoints the candidates on the basis oftheir worthiness.

Promotional Policies:

Promotions policies are framed done as per UGC norms.

Grievance Redressal Mechanism

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.rset.edu.in/download/gscc/institutional-hierarchy.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has well-defined welfare measures for the Staff

Non-monetary welfare measures :

- **Well equipped, air-conditioned staffroom is provided for the comfort of the faculty members.**
- **Leave is readily sanctioned to the staff for personal work, attending Refresher Course/ Orientation Program/seminars etc.**
- **Faculty members are encouraged for research and publications for their career advancement.**
- **Free Wi-Fi facility**
- **Dedicated cabins/workspaces, separate reading and computer space in the library.**
- **CCTVs and security guards ensure security of staff**
- **Water coolers on each floor**
- **Pantry facility in Staff room**
- **. Banking facility can be availed within the college campus.**
- **Talks/workshops/activities on various topics are arranged for the development and welfare of the faculty members.**
- **Canteen facility at concessional rate**
- **Laptops are provided by the college to Teaching staff at concessional rates with Installment option, Bloomberg Training is provided to teaching and non teaching staff.**
- **The institution grants duty leaves for participating in refresher courses, conferences, seminars and Ph.D. studies.**

Financial welfare measures :

- **The college has helped the children of Non-Teaching Staff in getting admission in our college.**
- **The college has also waived fees of the children of these Non-teaching staff.**
- **The college has provided the facility of deducting EMI's from the salary of Non-teaching staff who have obtained loans from "Shikshak Patpedhi".**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

01

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

17

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Response:

The college conducts performance appraisals of the teaching and non-teaching staff where it evaluates and provides feedback on the employee job performance, including steps to improve or redirect activities as needed. The performance appraisal is conducted in the following ways:

For Teaching Staff (Aided)

As per the direction of UGC and Joint Directorate (J.D) of Higher Education, Government of Maharashtra, the Institution has a performance appraisal system. For Career Advancement under CAS, formats submitted to the Principal at the end of academic session are forwarded by Principal to J.D and the affiliating University of Mumbai after approval by an IQAC.

For Teaching Staff (Un-Aided)

1. Student feedback: The skill, competency, and potential of the teaching staff are reviewed through a digital feedback system (Google form) from the students. This feedback is communicated to individual teachers by the Principal which helps in improving the learning and teaching excellence.

2. Self-appraisal: The college allows faculty members to identify their strengths, weaknesses, and development needs by conducting self-appraisal.

For Non - Teaching Staff:

Self-assessment: The performance of the non-teaching staff is reviewed once every three years.This self-appraisal form is then evaluated by the Head of the Institution and scores marked by the non-teaching staff are verified.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As an Affiliated institution, the College conducts its audit process in accordance with the extant guidelines. Accordingly, auditing of the annual financial statements is done by an internal auditor who is duly appointed by the Governing Body and a statutory auditor who is jointly approved by the Governing Body and the University of Mumbai. The college has accounts and a finance department headed by Finance In-charge, who controls the data related to all financial transactions of the college by carrying out annual budget allocation. The budgets are approved by the Governing Council in their meetings. Financial allocation for day-to-day activities and yearly requirements for running all academic and administrative departments are approved by the Governing Council.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.229

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resource Mobilization Policy and Procedure-The main sources of funds, apart from the Government are various non-Governmental organizations, the College Management, generous philanthropistsThe College is a grant-in-aided College and offers 13 courses.

At the beginning of every financial year, requirements of the College Office, all the departments, Library and various cells are submitted to the Principal. The Principal then calls a meeting of HODs, Librarian, Office Superintendent, coordinators of various cells and IQAC to decide and judiciously allocate funds. A budget is prepared and presented before the CDC. Once the budget is approved, the funds are disbursed.

The Accounts section of the College maintains all records of income and expenditure to ensure financial transparency. All accounts of funds received and spent are audited by Chartered Accountant.

Salary grant to college Aided section Teaching and Non-Teaching staff is provided by the Government of Maharashtra.

The main source of fund for college is tuition fees, which is received from admitted students as per the guidelines by the University of Mumbai. The college accepts the funds through the Cheque, Online Banking, RTGS, or NEFT mode.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

College has been trying to institutionalize a number of quality assurance strategies such as digitization of academic and administration facilities, gender equality, strengthening extension activities, etc. Such two initiatives are as follow:

Practice – 1 Transforming Traditional Teaching -Learning Process to Digitized Teaching – Learning.

During pandemic situations, teachers have been well trained to conduct online lectures thereby enabling virtual class opportunities to students by creating E-Content, using Google Class and recording lectures, and reusing it when needed via the Internet. For the easy flow of lectures with no interruption, access to Wi-Fi has been provided on every floor. Many online courses were introduced and students were encouraged to get themselves registered for them. Also, certificates were awarded to FYBCom and SYBCom students on completion of Government recognized Swayam Online Courses..

Practice 2 – Departmental Activities through Digital Platform

During pandemic situations All the department Conducted online Departmental Activities. These activities were conducted on Zoom Platform. College Purchased its own ZOOM Account to Support all the events to be Conducted online. All Associations and commitees conducted different webinars , Student Participation and Activities using these digital platform.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has undergone the 2nd cycle of accreditation in 2013 and 3rd Cycle Accreditation result is awaiting. Review of the various processes has been based mainly on their Peer Team Reports.

The approach of IQAC has always been focused on a learner-centric teaching-learning process and has designed the policy to assess and evaluate it from time to time. Accordingly, IQAC complements the Teaching, learning activities, and modifications after taking the review, suggestions. In order to perceive learning outcomes, the IQAC periodically reviews teaching-learning processes and suggests gradual and regular expansion, up-gradation, and addition of the requisite material, equipment, infrastructure, etc. Therefore, the college has identified two examples of institutional reviews and implementation of teaching-learning reforms facilitated by IQAC.

In line with the peer team recommendations, there has been a steady increase in number of computers and use of ICT for Teaching-Learning over the past Eight years.

Outcome Oriented Teaching through Add on Courses & Webinars organized by IQAC

In the Academic year 2020-21, due to pandemic situation the college still managed to offered variousFree of Cost add-on courses for the students of the college which were delivered through the online platform. Several webinars were conducted by the IQAC in coordination with other outside parties or other departments/ committees of the college. A brief summary of the same is mentioned below:

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Ghanshyamdas Saraf Collegebelieves inFairness of treatment for both girls and boys, according to their respective needs. If equality is the end goal, equity is the means to get there. In our society weaker section women are facing many problems. Keeping this in mind our college has designed many programmes for gender sensitization.

- **Digital Stree Shakti', and a webinar on 'Cyber Security' was organized in association with Maharashtra State Commission for Women, and Responsible Netism".**
- **Essay writing competitionwas held to test writing skills of**

the students and study their understanding of various aspects of gender in relation with society and popular culture.

- Video making competition which covered areas of body-shaming like importance of physical and mental fitness, self-esteem, and self-acceptance.
- Elocution Competition was conducted and topics covered were "No Plagiarism" and "Problem faced by women and man during pandemic situation (Covid 19)".
- To help women we have sanitary vending machine in their washroom to take care of them during difficult times. We have counselling centre in the campus to address any issues if they face.

NSS organized a Nazariya Documentary film on Men Empowerment in which problem faced by men's in the society was screened & discussed on the eve of International Men's Day.

File Description	Documents
Annual gender sensitization action plan	https://www.rset.edu.in/download/gscc/7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.rset.edu.in/dswh/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

The college gives top priority to keep the campus clean and ecofriendly. Part of the waste generated is used for making compost. Bottle crusher Machine is placed in the College canteen which helps in recycling plastic waste.

Liquid waste management:

Drinking water facility is arranged on every floor of our college building. Wastewater from toilets is properly drained out through the underground drainage systems. Regular maintenance is followed by a drinking water tap, water filters, and drainage and water pipelines.

E-waste management: The College promotes green culture and reduce -reuse - recycle policy of unusable products like plastic, e-waste etc Hence the Institution conscientiously works towards generating minimal e-wastebIn association with Indian Development Foundation, the institution has installed an E-waste box with an objective to collect e-waste and dispose of them responsibly.

Waste recycling system: There is a Waste water recycling system installed on the College campus. Waste recycling system is maintained on the campus by utilizing the sewage water to water the nearby trees. The Water Harvesting system, Borewell and Maintenance of water bodies and distribution system in the campus is also well structured. Since our college is a Commerce and Arts college, it does not generate Biomedical and Hazardous chemicals and Radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction	A. Any 4 or all of the above

of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College always strive to inculcate values regarding culture, environment communal harmony.

Conscious and deliberate efforts have been made to cultivate an atmosphere where tolerance, equality, harmony and social

responsibility become the natural outcome of all our endeavors.

This is donethrough : a. Extension activities like NCC, NSS and DLLE b. Rotaract Club programmes c. Women Development Cell Activities d. Cultural Association Activities e. Literary Association Activities for English, Hindi, Marathi and Gujarati Languages

The activities vary but the underlying objective is always to promote a sense of good citizenship and a participative social role.

Themes like Organ Donation Awareness,discouraging use of plastic and making best out of waste, leadership camps for girl students, feed the hungry animals etc. Sensitizing ourselves about the old and the orphaned and mentally challenged youngsters and even with parents at home.

Independence Day is celebrated by interacting with and showing our gratitude to policemen, sweepers, security personnel and auto drivers.

Flood relief campaigns and visits to flood affected areas allowed the students to feel that they can contribute in alleviating the misfortunes of the fellow citizens. Campaigns to create awareness a environment conversation, cyber crimes and its challenges and solutions, and many more, serve to create an atmosphere where the core values of equality, inclusiveness and harmony are promoted in a natural and healthy manner.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Empowerment through value based education:

The Mission of the College is Empowerment Through Value-Based Education. In addition to this, different types of activities are conducted to inculcate the values of equality, human dignity,

unity and integrity of the Nation. Social activities are conducted to perform the duties and responsibilities as a citizen of a country.

Institute conducts various activities like

- planting saplings at Students Place such as on their house, Balcony or Garden in their Soceity. The moto of the event was "Plant trees and save environment" and make the students aware of the importance of Afforestation.
- English Literary Association organized "India of My Dreams", "Role of Women in India's Freedom Struggle" , "Freedom Movements", "Patriotism, and Hero-Worship" and "India- The Land of Indigenous Cultures" to inculcate value system of patriotism among students.
- Hindi Literary Association:-An intra-college Hindi Poetry Recitation competition was held at our college via online platform.The students got an opportunity to exhibit their talent and confidence in reciting Hindi Poetry.
- WDC organized a National Level Webinar on 'Gender Equity andCovid 19'- This webinar was aimed at a holistic understanding of Gender Equity.
- Many other such activities likeommunity Based Project, Donation Drive, Visit to Old age Home, Patriotism Event, Tribute to Martyrs Rally, Mission Swachhta activities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.rset.edu.in/download/gscc/7.1.9.pdf
Any other relevant information	Nil

| 7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are | A. All of the above |

organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebration of National Days

- **The College every year celebrates the national festivals and The Independence Day with its sister institutions with nationalistic fervor and enthusiasm. The spirit of freedom, nationalism and unity in diversity are exhibited through a spectrum of events that include patriotic speeches, drills, and various cultural programs but due to covid pandemic and government restriction programs are organized on online platforms through Zoom Portal.**

Celebrations of birth anniversaries of prominent leaders

Birth anniversary of Former President Sarvpalli Radhakrishnan is celebrated as Teachers' Day with a cultural programme and the student-teacher competition in online mode through Zoom Portal.

Celebration of important national and international days/events Every year the college celebrates Guru Purnima Festival. But Due to COVID 19 situation this year all events were conducted through ZOOM portal. On this occasion students prepare greeting cards and distribute to all teachers (Gurus) as a token of love. This Year E Cards were prepared by Students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice: Effective use of pedagogical tools to enrich teaching learning process.

1. Objective of the practice

- **Catering to the needs of the diverse category of the learners**

1. The Context:

Teaching to millennial generation is very complex and ambiguous process as most of the learning happens out of the class

1. The Practice:

One of the practices adopted by the institute is making use of the diverse pedagogical tools which ensures that sincere efforts are made by the faculty members to enrich the process teaching learning process.

1. Evidence of success:

1. Teaching on the online white board.
2. Gamification Tools and Apps like 'Kahoot' , Google Quiz
3. Video Lecturing.
4. NPTEL/SWAYAM/MOOCs Courses

1. **Problems Encountered and Resources required: -**

The management focuses on the problems & prepares plans to solve thesame.

1. **Title of the Practice:**

Inculcating Social Responsibility amongst students towards community development Goal

1) Objectiveof the Practice -Inculcating Social Responsibility amongst students towards community development.

2) The Context :The activities were conducted in a manner to make students socially responsible.

3) The Practice : The Activities Conducted Through different Extension Committees and Associations.

4) Evidence of Success : The practice has resulted in creating societal awareness and improvement. ?

5) Problems Encountered and Resources Required: ? Due to pandemic all these events are conducted online so college had to persuade students to participate in activities.

File Description	Documents
Best practices in the Institutional website	https://www.rset.edu.in/download/gscc/best-practices-2021-22.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The inspiration to provide educational facilities to society and with the vision to mould the student into ideal, responsible and productive citizens dedicated to Nation . Our Institution has established this distinctive approach towards achieving its comprehensive vision, aims and objectives The institution provides a good infrastructure with women's and Boys hostel, ICT Facilities

like LCD Projector, Computer, Laptops, and Internet to the students in teaching learning process. Besides these, innovative methodologies are also used by teachers in the dissemination of information, the state of art library, laboratories, building along-with greenery and sports ground make a healthy and conducive atmosphere for the student. The institution offer U.G. Programs 7, 2 P.G. Programs and 2 Research Centres. In addition so many Add-on Courses based on different skills.. To make them aware about various social problems committee takes over different drives like Cleanliness of the slums, health awareness programs by arranging street plays, visits to old age homes, orphanages, etc. This makes them intellectually alert, emotionally balanced, morally sound, and socially committed. Besides this, at the very outset of the academic year we decide a theme which is reflected in all the cultural programs of the year right from our orientation of students to farewell function of pass outs. Students are prepared professionally to face their examination by providing Competitive examination guidance, Placement activities, etc. to fulfil the aim of making them employable or self-employable.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Review NAAC Recomandations and Comliances accordingly.
2. Technological upgradation of new computer laboratory by networking, purchase of new computer, upgrading college server, upgradation of CCTV system
3. Infrastructure Developmnet.
4. To conduct employability oriented certificate courses at college level
5. . To get green, energy and environment audits conducted by certified agency.
6. Subscribing to database for library
7. Organizing webinars and e-conferences, carry out extension activities for blood donation through Staff, NSS and partnering NGOs
8. To increase activities of cells, increase placement
9. Upgrading ICT Facilities. and ICT enabled Campus
10. Preparing For NAAC Visit.